

Invoice #

Description

Date

Budget #

Account Description

Dist Amount

FOREST PRESERVE EXPENDITURE

236 091260	ILLINOIS TOLLWAY	GI21000002645	09/27/18	27020006200	OFFICE SUPPLIES & POSTAGE	0.95
237 111514	KONICA MINOLTA BUSINESS SOLUTI	9004949735	09/27/18	27020006200	OFFICE SUPPLIES & POSTAGE	203.97
238 131567	APRIL MORRIS	EMP REIMB	09/27/18	27020006200	OFFICE SUPPLIES & POSTAGE	7.00
239 190816	SHAW MEDIA	10085118	09/27/18	27020006200	OFFICE SUPPLIES & POSTAGE	313.45
240 231009	STEPHANIE WIENCKE	09-18-18	09/27/18	27020006200	OFFICE SUPPLIES & POSTAGE	183.92
						709.29*

241 061583	FOX RIVER ECOSYSTEM PARTNERSHI	FREP-18	09/27/18	27020006203	DUES/MEMBERSHIPS	100.00
						100.00*
242 011359	AMEREN IP	27864-44006	09/27/18	27020006351	ELECTRIC	33.14
						33.14*

ELLIS HOUSE

243 251493	YORKVILLE ACE & RADIO SHACK	400793	09/27/18	27021007080	GROUND & MAINT - ELLIS H	46.56
						46.56*
						46.56*

ELLIS BARN

244 031510	COMMONWEALTH EDISON	9361548011	09/27/18	27021017076	UTILITIES - ELLIS BARN	432.47
245 031510	COMMONWEALTH EDISON	9361578000	09/27/18	27021017076	UTILITIES - ELLIS BARN	23.66
						456.13*

ELLIS GROUNDS

246 040538	DEKANE EQUIPMENT CORP	1A59955	09/27/18	27021027080	GROUND & MAINT - ELLIS G	108.36
247 130506	MENARDS	28347	09/27/18	27021027080	GROUND & MAINT - ELLIS G	46.87
						155.23*

ELLIS WEDDINGS

248 200525	THE PAPER	08-30-18	09/27/18	27021207081	PROMO/PUBLICITY - ELLIS W	330.00
						330.00*

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
249 070202	BARBARA GARRINGTON	9-15-18	SEC. DEP. REFUND-ELL	09/27/18	27021207088	ELLIS SECURITY DEPOSIT RE	1,000.00 1,000.00*
						Total ELLIS WEDDINGS	1,330.00*
HOOVER							
250 140937	NICOR	50-98-01-9712	8 NICOR-HOV-MHL	09/27/18	27022006860	HOOVER - GAS	32.11
251 140937	NICOR	30-83-10-3489	4 NICOR-HOV-KFBH	09/27/18	27022006860	HOOVER - GAS	36.57
252 140937	NICOR	24-61-42-0362	8 NICOR-HOV-BSEH	09/27/18	27022006860	HOOVER - GAS	36.09
253 140937	NICOR	23-33-66-3829	7 NICOR-HOV-ROOKERY	09/27/18	27022006860	HOOVER - GAS	38.10
254 140937	NICOR	88-55-14-0114	9 NICOR-HOV-SHIP	09/27/18	27022006860	HOOVER - GAS	33.55
255 140937	NICOR	28-23-52-9973	3 NICOR-HOV-MSBH	09/27/18	27022006860	HOOVER - GAS	35.58
256 140937	NICOR	72-38-93-7412	4 NICOR-HOV-RES	09/27/18	27022006860	HOOVER - GAS	23.51
257 140937	NICOR	22-82-70-8302	7 NICOR-HOV-OLD SHOP	09/27/18	27022006860	HOOVER - GAS	43.61 279.12*
258 190640	ANDY SEYMOUR	1739	REFUND-FIREWOOD	09/27/18	27022007088	HOOVER SECURITY DEPOSIT R	50.00 50.00*
						Total HOOVER	329.12*
ENV ED NATURAL BEGINNINGS							
259 230034	JESSICA VOSBURGH	09-18-18	NB-RUG & ANIMAL CARE	09/27/18	27023036849	ENV EDUC - NATURAL BEGINN	24.97 24.97*
						Total ENV ED NATURAL BEGINNINGS	24.97*
GROUNDS & NATURAL RESOURCES							
260 012290	AUTOMOTIVE SPECIALTIES INC	36053218	F150-HA-HEADLIGHT RE	09/27/18	27025006216	EQUIP - GROUNDS & NATURAL	375.76
261 012290	AUTOMOTIVE SPECIALTIES INC	23150	F150-BREAKS/OIL	09/27/18	27025006216	EQUIP - GROUNDS & NATURAL	486.41
262 061021	FLATSO'S TIRE SHOP	9142	F150 TIRE REPLACEMENT	09/27/18	27025006216	EQUIP - GROUNDS & NATURAL	590.00 1,452.17*
263 050780	CHS ELBURN	211299	HOV-FUEL	09/27/18	27025006217	FUEL - GAS & OIL	735.92
264 140937	NICOR	85-66-26-1012	1 NICOR-MS	09/27/18	27025006217	FUEL - GAS & OIL	102.82 838.74*
265 030540	CENTRAL LIMESTONE CO INC	14578	CA6-SSG & LYON	09/27/18	27025006837	PRESERVE IMPROV - GR & NA	10.75 10.75*
266 140937	NICOR	61-1000-1	NICOR-HARRIS	09/27/18	27025006848	GAS - GROUNDS & NATURAL R	43.08 43.08*
267 141587	NORTHERN SAFETY CO, INC	903110701	GRND. MNT. NITRILE G	09/27/18	27025007089	SUPPLIES - SHOP	119.17 119.17*
						Total GROUNDS & NATURAL RESOURCES	2,463.91*
						Total Forest Preserve Claims	\$5,648.35

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES
SEPTEMBER 18, 2018**

I. Call to Order

President Gilmour called the meeting to order at 11:07 am in the Kendall County Board Room.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

	Cullick	X	Gryder
X	Davidson	X	Hendrix
	Flowers	X	Kellogg
X	Gilmour	X	Prochaska
	Giles	X	Purcell

Commissioners Davidson, Gryder, Hendrix, Kellogg, Prochaska, Purcell, and Gilmour all were present.

V. Approval of Agenda

Commissioner Hendrix made a motion to approve the Commission meeting agenda with a change in agenda order for item XII (Yorkville Historic Preservation Society) to IX under New Business. Seconded by Commissioner Giles. Aye, all. Opposed, none.

VI. Citizens to Be Heard

Robyn Sutcliff with the Yorkville Historic Preservation Society discussed event plans for their "Save the Jail" fundraiser.

Valerie Burd with the Yorkville Historic Preservation Society remarked that they are selling monopoly spots to local businesses.

VII. Approval of Claims in an Amount Not-to-Exceed \$30,323.18

Commissioner Gryder made a motion to approve claims in an amount not-to-exceed \$30,323.18. Seconded by Commissioner Purcell. Aye, all. Opposed, none.

Motion: Commissioner Gryder					
Second: Commissioner Purcell					
Roll call: Claims Not-to-Exceed \$30,323.18					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
		Cullick	X		Gryder
X		Davidson	X		Hendrix
		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

VIII. Approval of Minutes

- **Kendall County Forest Preserve District Finance Committee Meeting of August 30, 2018**
- **Kendall County Forest Preserve District Commission Meeting of September 4, 2018**
- **Kendall County Forest Preserve District Operations Committee Meeting of September 5, 2018**

Commissioner Hendrix made a motion to approve the Finance Committee meeting minutes of August 30, 2018; the Commission meeting minutes of September 4, 2018, and the Operations Committee meeting of September 5, 2018. Seconded by Commissioner Gryder. Aye, all. Opposed, none.

OLD BUSINESS

No agenda items were posted for consideration.

NEW BUSINESS

- IX. RESOLUTION #18-09-003: Approval of a Special Event Lease Agreement Authorized by the Kendall County Board, Kendall County, Illinois, with the Yorkville Historic Preservation Foundation, Including Waiving Fees and Charges for Use of the Kendall County Historic Courthouse in the amount of \$560.00, and Waiving the Required Refundable Security Deposit in the Amount of \$300.00. for the Foundation's Use of the Kendall County Historic Courthouse for the "Save the Jail" Fundraising Event on Saturday, September 29, 2018**

Director Guritz remarked that because of the scope of the event, Commission is asked to approve a license agreement, including consideration for waiving facility rental charges for the event.

Commissioner Gryder motioned to approve a special event lease agreement authorized by the Kendall County Board, Kendall County, Illinois, with the Yorkville Historic Preservation Society, including waiving fees and charges for use of the Kendall County Historic Courthouse in the amount of \$560.00, and waiving the required refundable security deposit in the amount of \$300.00 for the Society's use of the Kendall County Historic Courthouse for the "Save the Jail" Fundraising Event on Saturday September 29, 2018. Seconded by Commissioner Prochaska.

Motion: Commissioner Gryder

Second: Commissioner Prochaska

Roll call: Ordinance #18-09-003

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
		Cullick	X		Gryder
X		Davidson	X		Hendrix
		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

X. Ordinance #18-09-001: An Ordinance Authorizing the Execution of a Three-Year License Agreement Between the Kendall County Forest Preserve District and Sunrise Center, Inc. – Sunrise Center North for the Operation of a Therapeutic Riding Program at Ellis House and Equestrian Center

Commissioner Purcell confirmed the recommendation was not to raise the rent rates based on the services Sunrise Center North extends to Ellis House and Equestrian Center.

Director Guritz remarked that was the suggestion from the Operations Committee. Sunrise Center North increases the capacity of the equestrian center programs because of the shared use of Sunrise Center North horses.

Commissioner Hendrix made a motion to approve an ordinance authorizing the execution of a three-year license agreement between the Kendall County Forest Preserve District and Sunrise Center, Inc. – Sunrise Center North for the Operation of a Therapeutic Riding Program at Ellis House and Equestrian Center. Seconded by Commissioner Prochaska.

Motion: Commissioner Hendrix
Second: Commissioner Prochaska

Roll call: Ordinance #18-09-001

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
		Cullick	X		Gryder
X		Davidson	X		Hendrix
		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

XI. RESOLUTION #18-09-002: Amending the General Use Regulation Ordinance #02-01 of the Kendall County Forest Preserve District, with Substantive Modifications to Chapter VI, Section III Establishing Designated Areas for Public Use of Pop-up Shade Canopies at Harris Forest Preserve and Hoover Forest Preserve

Director Guritz remarked the proposed change is for allowing the public to use 12' X 12' shade canopies within designated areas at Hoover and Harris Forest Preserves.

Commissioner Kellogg asked if there was a study done to check for underground wires in the proposed areas.

Director Guritz remarked that Commissioner Kellogg's suggestion was a good idea. All of the utilities and wires should be well below the level a canopy stake, but a JULIE and/or private utility location will be performed.

Commission discussed the details of the suggested changes to the General Use Ordinance.

Commissioner Hendrix made a motion to amend the General Use Regulation Ordinance #02-01 of the Kendall County Forest Preserve District, with substantive modifications to Chapter VI, Section III establishing designated areas for public use of pop-up shade canopies at Harris Forest Preserve and Hoover Forest Preserve. Seconded by Commissioner Kellogg.

Motion: Commissioner Hendrix
Second: Commissioner Kellogg

Roll call: General Use Regulation Ordinance #02-01

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
		Cullick	X		Gryder
X		Davidson	X		Hendrix
		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

Director Guritz remarked that the General Use Ordinance rules will be posted in the kiosks at the preserves.

XII. MOTION: Approval and Acceptance of that Portion of the Proposed Aux Sable Springs Community Park Master Plan and Associated Improvements Proposed for Parcel #09-34-300-010, a Parcel Jointly Owned and Managed by the District and Village of Minooka in Accordance with the Approved Intergovernmental Agreement between the Kendall County Forest Preserve District and the Village of Minooka Concerning the McDaniel Property on Holt Road, Minooka, Illinois executed on July 13, 2005

Commissioner Hendrix made a motion for the approval and acceptance of that portion of the proposed Aux Sable Springs Community Park Master Plan and associated improvements proposed for Parcel #09-34-300-010, a parcel jointly owned and managed by the District and Village of Minooka in accordance with the approved intergovernmental agreement between the Kendall County Forest Preserve District and the Village of Minooka concerning the McDaniel property on Holt Road, Minooka, Illinois executed on July 13, 2005. Seconded by Commissioner Gryder.

Director Guritz remarked the Village of Minooka has been working on the master plan for parcels they own separately, and the parcel jointly-owned with the District. The Village of Minooka is applying for a FY2019 OSLAD grant, and plan to include restoration funding for the joint parcel. The Village of Minooka is asking for technical support from the District for the restoration project.

Motion: Commissioner Hendrix

Second: Commissioner Gryder

Roll call: Aux Sable Springs Master Plan

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
		Cullick	X		Gryder
X		Davidson	X		Hendrix
		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

XIII. Executive Session

None.

XIV. Other Items of Business

- Review of a Memorandum of Agreement between the United States Army Corps of Engineers, Rock Island District, and the Illinois State Preservation Officer regarding the Millbrook Bridge Removal Project located in Kendall County, Illinois as Required for the Issuance of Permit #CEMVR-OD-2018-0277 Authorizing the Removal of Millbrook Bridge

Director Guritz presented updates on the permitting and the incidental take agreement.

Commission discussed budgeting for the project and for historical markers.

Director Guritz thanked agencies that provided letters of support for the OSLAD grant.

Commission discussed Pickerill-Pigott plans with the FY19 OSLAD grant application.

Commissioner Purcell remarked the Health Department reported the average cost for a 2 bed room apartment in Kendall County is \$1,225 a month, for future discussion purposes.

Director Guritz remarked the reimbursement for Little Rock Creek is expected to be received soon.

XV. Citizens to Be Heard

Todd Milliron of Yorkville, Illinois thanked Commission for addressing the pop-up tent/canopy interests.

XVI. Adjournment

Commissioner Prochaska made a motion to adjourn. Seconded by Commissioner Gryder. Aye, all. Opposed, none. Meeting adjourned at 11:50 am.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
FINANCE COMMITTEE MEETING MINUTES**

SEPTEMBER 27, 2018

I. Call to Order

Commissioner Cullick called the Finance Committee meeting to order at 6:58 pm in the Kendall County Board Room.

Commissioner Cullick appointed Commissioner Prochaska to the KCFPD Finance Committee for the meeting to establish a quorum. Seconded by President Gilmour. Aye, all. Opposed, none.

II. Roll Call

Commissioners Gilmour, Cullick, and Prochaska all were present.

III. Approval of Agenda

Commissioner Prochaska made a motion to approve the agenda as presented. Seconded by Commissioner Gilmour. All, aye. Opposed, none.

IV. Citizens to be Heard

There were no citizens to be heard.

V. Motion to Forward Claims to Commission for an Amount Not-to-Exceed \$5,648.35

The Finance Committee reviewed the claims list.

Commissioner Prochaska made a motion to forward claims for an amount not-to-exceed \$5,648.35. Seconded by Commissioner Gilmour. Aye, all. Opposed, none.

VI. FY19 Preliminary Budget Review and Discussion

Director Guritz presented an overview of the preliminary budget. The final preliminary budget will be presented at the Committee of the Whole meeting in October. The preliminary budget includes a 15% increase over FY18 costs for medical insurance, a \$10,000 budget contingency, and a \$10,000 insurance deductible contingency, identical to FY18. Farm license revenue is expected to be similar to FY18. The calculated tax levy increase is factored into the preliminary budget.

Commissioner Gilmour remarked that new wedding venues in Kendall County are increasing competition.

Director Guritz stated that staff will explore new marketing strategies to promote KCFPD venues.

Director Guritz asked for direction to place the Baker Woods farm license revenue into the Ellis House and Equestrian Center.

The Finance Committee provided direction to include the Baker Woods farm license revenue within the Ellis House and Equestrian Center cost centers.

The Committee discussed the pros and cons of raising fees to reduce demand for public use of District facilities.

VII. HLR Engineering – Review of a Revised Proposal for the Millbrook Bridge Demolition Project – Phase II and Phase III

Director Guritz reported a revised proposal from HLR Engineering. The revised contract has been adjusted as requested. Once the contract is approved then bid specs can be developed, with a bid letting anticipated in February-March 2019. There is one DNR permit already received and one permit that District staff will apply for. The Phase II cost will be decreased by \$4,000 to factor out this cost included with the Phase II proposal.

VIII. Millbrook Bridge Commemorative Signage Discussion

Director Guritz presented information on the Illinois State Historical Society's historic marker program. The Finance Committee provided direction to include the costs for the historic marker in the FY19 capital fund budget.

IX. Harris Shelter 1 and 4 Exterior Renovation Project Proposals and Recommendations

Director Guritz reported on the bid results for the proposed renovation of Harris Shelter 1 and 4. A&B Exteriors of Sandwich, Illinois was the low-quote provider.

Commissioner Prochaska made a motion to forward the A&B Exteriors proposal for the Harris Shelter 1 and 4 exterior renovation project to Commission. Seconded by Commissioner Cullick. Aye, all. Opposed, none.

X. Natural Areas Grant Projects Overview and Restoration Contractor Proposals

- a. Ellis House and Equestrian Center Farm Pond (TCF Grand Project)

Director Guritz reported updates and plans for the Ellis pond. The Conservation Foundation is funding the grant and the District is doing the work. The Finance Committee provided direction to present the proposal from SemperFi Land, Inc. of Yorkville to complete an herbicide treatment of the Ellis farm pond shoreline to Commission.

b. Hoover Forest Preserve (Forest Foundation – ICECF Grant Project)

Director Guritz presented information on the ICECF grant project. The District will be asked to contract for the invasive species clearing effort. The Forest Foundation will receive the grant and reimburse the District. The initial work will take place in November and December.

c. Maramech Forest Preserve (INPC Grant Project)

Director Guritz presented a proposed prescribed burn project for Maramech Forest Preserve. Nelson Land Management will complete a prescribed burn of the eastern portion of the preserve for \$5,400.00. The Illinois Nature Preserves Commission has requested \$15,000 from the State of Illinois to complete the invasive species clearing that has been started.

Commissioner Cullick made a motion to forward natural areas grant projects overview and Nelson Land Management prescribed burn proposal to Commission. Seconded by Commissioner Prochaska. All, aye.

XI. Baker Woods 3-year Farm License Agreement – Bid Results and Discussion

Director Guritz presented a Baker Woods 3-year farm license agreement and overview of bid results. The higher bid was \$207 per acre submitted by Kyle Connell. Field access is under review. The Finance Committee discussed the proposed 3-year farm license agreement.

Commissioner Gilmour made a motion to forward the Baker Woods 3-year farm license agreement bid results and draft agreement to the Committee of the Whole. Seconded by Commissioner Prochaska. Aye, all. Opposed, none.

XII. Ellis House and Equestrian Center – Preventative Maintenance Proposal Review

Director Guritz presented an Ellis House and Equestrian Center – preventative maintenance proposal review.

XIII. Executive Session

Commissioner Prochaska made a motion to enter into Executive Session under 2c1 and 2c21 of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; and to discuss minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Seconded by Commissioner Gilmour.

Roll call: Commissioners Gilmour, Prochaska, and Cullick, aye. Opposed, none.

Executive Session called to order at 8:12 pm.

Commissioner Gilmour made a motion adjourn from Executive Session. Seconded by Commissioner Prochaska. Aye, all. Opposed, none.

Regular meeting reconvened at 8:43 pm.

XIV. Other Items of Business

Director Guritz reported that the Polish National Alliance Youth Camp celebration of the centennial of Poland's independence event is this weekend. 100 Burr Oak trees will be planted to mark the occasion. The "Save the Jail" event will take place this Saturday to fundraise for the historic jail.

Director Guritz confirmed reports of Oak wilt disease in Kendall County within the Fox River and Little Rock Creek (Jay Woods) oak woodland corridors.

XV. Citizens to be Heard

There were no citizens to be heard.

XVI. Adjournment

Commissioner Prochaska made a motion to adjourn. Seconded by President Gilmour. Aye, all. Opposed, none. Meeting adjourned at 8:50 pm.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Director

RE: Millbrook Bridge Memorandum of Agreement
Permit #CEMVR-OD-2018-0277

Date: October 2, 2018

The District has received the final Memorandum of Agreement from the US Army Corps of Engineers, Rock Island District. While the MOA is between the US ACoE and Illinois State Historic Preservation Office, the Kendall County Forest Preserve District is the only signatory agency required to enter the final agreement.

The Kendall County Historic Preservation Commission has expressed interest in working with the District to commission and install an Illinois State Historical Society permanent marker on location at the Shuh-Shuh-Gah Canoe Launch area.

The marker will not be considered a requirement within the final MOA. Direction was received from the Finance Committee to include the costs for the marker installation in the FY19 capital fund budget.

The Finance Committee reviewed the revised proposal requested from HLR Engineering for Phase II and Phase III project efforts. The final proposal will be reviewed at the October Committee of the Whole meeting.

Recommendation:

Consider a motion authorizing the District's Executive Director to enter into a Memorandum of Agreement between the United States Army Corps of Engineers, Rock Island District, and the Illinois State Historic Preservation Officer regarding the Millbrook Bridge removal project located in Kendall County, Illinois, as a concurring party as required for the issuance of Permit #CEMVR-OED-2018-0277 authorizing the removal of Millbrook Bridge.

**MEMORANDUM OF AGREEMENT
BETWEEN
THE UNITED STATES ARMY CORPS OF ENGINEERS,
ROCK ISLAND DISTRICT
AND THE
ILLINOIS STATE HISTORIC PRESERVATION OFFICER
REGARDING THE
MILLBROOK BRIDGE REMOVAL PROJECT
LOCATED IN
KENDALL COUNTY, ILLINOIS**

WHEREAS, in accordance with Section 106 of the National Historic Preservation Act of 1966, as amended, the U.S. Army Corps of Engineers, Rock Island District (District) proposes to grant a permit (CEMVR-OD-2018-0277) in accordance with Section 404 of the Clean Water Act of 1972 (33 U.S.C. 1344) to the Kendall County Forest Preserve District to remove the Millbrook Bridge over the Fox River in Millbrook, Kendall County, Illinois; and,

WHEREAS, the Corps has consulted with the Illinois State Historic Preservation Office (SHPO) pursuant to 36 CFR 800.2(c)(1) and has come to an agreement on the project Area of Potential Effects (hereinafter, APE) pursuant to 36 CFR 800.4(a)(1), (Appendix A); and,

WHEREAS, the District has defined the undertaking's area of potential effect (hereafter, "APE") as the Permit Area (see Appendix A) in accordance with 33 CFR Part 325, Appendix C; and,

WHEREAS, the Millbrook Bridge was determined eligible for listing on the National Register of Historic Places by the IL SHPO June 17, 2017; and,

WHEREAS, the District has determined that the proposed demolition of the Millbrook Bridge constitutes an adverse effect; and,

WHEREAS, the SHPO concurred with the District's recommendations regarding the adverse effects to the Millbrook Bridge by letter dated September 11, 2018 (SHPO Log #007051717); and,

WHEREAS, the District has consulted with the Kendall County Forest Preserve District (Forest Preserve) regarding the effects of the Undertaking and has invited the Forest Preserve to sign this Memorandum of Agreement (MOA) as a Concurring party; and,

WHEREAS, the District has determined, and SHPO concurs that the proposed demolition of the Millbrook Bridge constitutes an Adverse Effect; and

WHEREAS, all parties mutually agree that there is no prudent or feasible alternative to the project as originally proposed, and

WHEREAS, in accordance with 36 CFR § 800.6(a)(1), the District has notified the Advisory Council on Historic Preservation (ACHP) of its adverse effect determination with specified documentation and the ACHP has chosen not to participate in the consultation pursuant to 36CFR§ 800.6(a)(1)(iii); and

NOW, THEREFORE, the District and the Illinois SHPO agree that the undertaking shall be implemented in accordance with the following stipulations in order to take into account the effect of the undertaking on historic properties.

STIPULATIONS

I. TERMS

- A. The Corps shall ensure that issuance of Permit No. CEMVR-OD-P-2018-0277 to Kendall County Forest Preserve District is withheld until this Memorandum of Agreement (MOA) has been executed by all signatories.
- B. The Millbrook Bridge will be documented in accordance with HIBS/HIER Standards and Guidelines. HIER No. for this documentation project will be: KE-2018-2. Specific Scope of Work for this project is as follows:
 - 1. Project area location map abstracted from appropriate 7.5 Minute USGS Quadrangle Map, submitted on 8.5 x 11" archival bond.
 - 2. Site Plan indicating footprint of the extant bridge, surrounding terrain features and other man-made features within a 200 yard radius of the bridge. Site plan presented on 8.5 x 11" archival bond.
 - 3. Approximately ten (10) photographs of the subject bridge presenting approaches, elevations and superstructure / substructure elements.
 - 4. Written architectural /engineering description of the subject bridge.
 - 5. Narrative contextual histories.
 - a. Brief chronological context on the origins, development and functions of the Millbrook bridge;
- C. Submittal of 95% non-archival HIER documentation for SHPO review and comment prior to the submittal of 100% HIER documentation.

II. DURATION

This MOA will be null and void if its terms are not carried out within two (2) years from the date of its execution. Prior to such time, the Corps may consult with the other signatories to reconsider the terms of the MOA and amend it in accordance with Stipulation IV below.

III. DISPUTE RESOLUTION

Should any signatory or concurring party to this MOA object at any time to any actions proposed or the manner in which the terms of this MOA are implemented, the Corps shall consult with such party to resolve the objection. If the Corps determines that such objection cannot be resolved, the Corps will:

A. Forward all documentation relevant to the dispute, including the Corps' proposed resolution, to the Advisory Council on Historic Preservation (ACHP). The ACHP shall provide the Corps with its advice on the resolution of the objection within thirty (30) days of receiving adequate documentation. Prior to reaching a final decision on the dispute, the Corps shall prepare a written response that takes into account any timely advice or comments regarding the dispute from the ACHP, signatories and concurring parties, and provide them with a copy of this written response. The Corps will then proceed according to its final decision.

B. If the ACHP does not provide its advice regarding the dispute within the thirty (30) day time period, the Corps may make a final decision on the dispute and proceed accordingly. Prior to reaching such a final decision, the Corps shall prepare a written response that takes into account any timely comments regarding the dispute from the signatories and concurring parties to the MOA, and provide them and the ACHP with a copy of such written response.

C. The District's responsibility to carry out all other actions subject to the terms of this MOA that are not the subject of the dispute remain unchanged.

IV. AMENDMENTS

This MOA may be amended when such an amendment is agreed to in writing by all signatories. The amendment will be effective on the date a copy signed by all of the signatories is filed with the ACHP.

V. TERMINATION

If any signatory to this MOA determines that its terms will not or cannot be carried out,

that party shall immediately consult with the other parties to attempt to develop an amendment per Stipulation IV, above. If within thirty (30) days an amendment cannot be reached, any signatory may terminate the MOA upon written notification to the other signatories.

Once the MOA is terminated, and prior to work continuing on the undertaking, the Corps must either (a) execute an MOA pursuant to 26 CFR § 800.6 or (b) request, take into account and respond to the comments of the ACHP under 36 CFR § 800.7. The Corps shall notify the signatories as to the course of action it will pursue.

**MEMORANDUM OF AGREEMENT
BETWEEN
THE UNITED STATES ARMY CORPS OF ENGINEERS,
ROCK ISLAND DISTRICT
AND THE
ILLINOIS STATE HISTORIC PRESERVATION OFFICER
REGARDING THE
MILLBROOK BRIDGE REMOVAL PROJECT
LOCATED IN
KENDALL COUNTY, ILLINOIS**

SIGNATORY:

UNITED STATES ARMY CORPS OF ENGINEERS, ROCK ISLAND DISTRICT (DISTRICT)

_____ Date _____
Mr. Ward Lenz
Chief, Regulatory Branch
Operations Division

**MEMORANDUM OF AGREEMENT
BETWEEN
THE UNITED STATES ARMY CORPS OF ENGINEERS,
ROCK ISLAND DISTRICT
AND THE
ILLINOIS STATE HISTORIC PRESERVATION OFFICER
REGARDING THE
MILLBROOK BRIDGE REMOVAL PROJECT
LOCATED IN
KENDALL COUNTY, ILLINOIS**

SIGNATORY:

ILLINOIS STATE HISTORIC PRESERVATION OFFICE (SHPO)

_____ Date _____

Robert F. Appleman
Deputy State Historic Preservation Officer
Illinois State Historic Preservation Office

**MEMORANDUM OF AGREEMENT
BETWEEN
THE UNITED STATES ARMY CORPS OF ENGINEERS,
ROCK ISLAND DISTRICT
AND THE
ILLINOIS STATE HISTORIC PRESERVATION OFFICER
REGARDING THE
MILLBROOK BRIDGE REMOVAL PROJECT
LOCATED IN
KENDALL COUNTY, ILLINOIS**

CONCURRING PARTIES:

Kendall County Forest Preserve District

_____ Date _____
Mr. David Guritz
Director
Kendall County Forest Preserve District

**MEMORANDUM OF AGREEMENT
BETWEEN
THE UNITED STATES ARMY CORPS OF ENGINEERS,
ROCK ISLAND DISTRICT
AND THE
ILLINOIS STATE HISTORIC PRESERVATION OFFICER
REGARDING THE
MILLBROOK BRIDGE REMOVAL PROJECT
LOCATED IN
KENDALL COUNTY, ILLINOIS**

CONCURRING PARTIES:

Kendall County Historic Preservation Commission

_____ Date _____

Ms. Kristine Heiman

Chairwoman

Kendall County Historic Preservation Commission

**MEMORANDUM OF AGREEMENT
BETWEEN
THE UNITED STATES ARMY CORPS OF ENGINEERS,
ROCK ISLAND DISTRICT
AND THE
ILLINOIS STATE HISTORIC PRESERVATION OFFICER
REGARDING THE
MILLBROOK BRIDGE REMOVAL PROJECT
LOCATED IN
KENDALL COUNTY, ILLINOIS**

CONCURRING PARTIES:

Village of Millbrook

_____ Date _____
Ms. Jackie Kowalski
Village President
Village of Millbrook

Appendix A
Definition of the Project Area of Potential Effects

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Director

RE: Ellis Farm Pond Restoration Project

Date: October 2, 2018

On October 17, 2017, the Board of Commissioners approved a grant agreement with The Conservation Foundation in the amount of \$3,000.00 to support the shoreline restoration of the Ellis Farm Pond. This grant will be disbursed to the District in FY19, and will include seeding and planting of native perennials in May-June 2019.

The District has received a proposal from SemperFi Land, Inc. in the amount of \$1,450.00 to provide an initial and follow-up herbicide application of the shoreline restoration area, as well as selective herbicide treatment of aggressive species within the nearby prairie area restored with support from The Conservation Foundation in 2017.

Recommendation:

Consider a motion to approve a proposal from SemperFi Land, Inc. of Yorkville, Illinois in the amount of \$1,450.00 for an initial and follow-up herbicide application of the Ellis Farm Pond shoreline vegetation.

September 24, 2018

Kendall County Forest Preserve District
David Guritz
Director
110 West Madison Street
Yorkville, IL 60560

Proposal for Services: Natural Areas Management – Ellis House and Equestrian Center

Scope:

This proposal includes all materials, equipment, and labor necessary to provide natural areas management to vegetative buffer within retention basin located at Ellis House and Equestrian Center in Minooka, Illinois.

Item	Qty	Unit	Unit Cost	Total Cost
Herbicide Application (Retention Basin Margin and Small Prairie)				
Initial Herbicide Application	1	LS	\$900.00	\$900.00
Follow Up Application (if needed)	1	LS	\$550.00	\$550.00
			Total	<u>\$1,450.00</u>

Additional Services				
Selective Herbicide Application (2019 growing season)	4	Visits	\$790.00	\$3,160.00
Misc Native Plant Plug Installation (38 Flat)	1	Flat	\$150.00	\$150.00

Services:

Herbicide Application

A Semper Fi management crew will mechanically spray the existing retention pond buffer with a nonselective herbicide approved for aquatic use. The goal for this application is 100% kill. A follow up treatment may be applied as directed by Kendall County Forest Preserve District. In addition to the retention pond buffer, the management crew will selectively treat goldenrod in the small prairie located just south of the retention pond. Semper Fi anticipates completing this work prior to vegetation going dormant in the fall of 2018.

Following successful herbicide application, Kendall County Forest Preserve District will perform prescribed burn management and native seed installation.

Selective Herbicide Application

Semper Fi will make four (4) maintenance visits during the growing season (April – October) to selectively treat perennial invasive species within the specified natural areas located at the Ellis House and Equestrian Center in Minooka, Illinois. Stewardship timing and methodology will be determined and directed by Semper Fi.

Terms and Conditions

This proposal does NOT include prevailing wage rates.

Payment terms are Net 30.

The Contractor is committed to delivering quality services to all buyers, and encourages them to immediately report any deviation from the requirements as agreed upon in this contract.

All work will be performed by uniformed, trained, and properly supervised personnel in accordance with industry standard horticultural practices.

Service Pledge

All of the work described in this contract will be performed in a professional manner for the duration of this contract. All work is supervised by a crew leader and is over seen by the owner of SEMPER FI LAND SERVICE to insure that we are consistent in bringing you the customer the 100% quality service that SEMPER FI LAND SERVICE provides its customers. We have built a solid reputation on our dependable, quality service, and are very proud of what we do for our customers. We will always monitor your property and bring any problems or possible problems to your attention as soon as we spot them.

If accepted, please sign below and return one copy to our office.
Upon receipt, we will schedule this project.



Shawn Sinn
Vice President of Land Services
Semper Fi Land Services, Inc.

09/24/18
date

Accepted by: date
Kendall County Forest Preserve District

To: Kendall County Forest Preserve District Board of Commissioners
From: David Guritz, Director
RE: Nelson Land Management LLC of Athens, Illinois – Maramech Forest Preserve
Prescribed Burn Proposal
Date: October 2, 2018

The District has been notified of an Illinois Nature Preserves Commission restoration funding request of \$15,000 for Maramech Forest Preserve to complete the removal of invasive brush species from the dedicated nature preserve's core and buffer areas.

Beyond invasive species clearing, the top natural areas management priority identified is to complete a fall prescribed burn within the preserve's prairies, bluffs, and flatwoods areas.

Nelson Land Management has submitted a proposal for \$5,400.00 to complete a prescribed burn of the eastern portion of the preserve, including the flatwoods area.

Recommendation:

District staff recommends Commission approval of the Nelson Land Management prescribed burn proposal for an amount not-to-exceed \$5,400.00 to support the pending match of the \$15,000 INPC restoration funding request.

Nelson Land Management LLC
 18745 Engel Street
 Athens, IL 62613
 (217) 341-4516
 jim.nelson@nelsonlandmanagement.com
 http://nelsonlandmanagement.com

Estimate



ADDRESS

Kendall County Forest Preserve
 District
 Dave Guritz
 Kendall Co Forest Preserve District

ESTIMATE #	DATE
1023	09/06/2018

DATE	ACTIVITY	QTY	RATE	AMOUNT
09/06/2018	Prescribed Burning Provide turn-key controlled burn on eastern 1/3 of Maramech with overnight two-man watches	1	5,400.00	5,400.00
09/06/2018	Prescribed Burning Provide prescribed burn assistance providing UTV with pump, four workers, and PPE. Per day cost:	1	2,500.00	2,500.00
09/06/2018	Restoration Provide 4 workers for invasive control, flush cuts, and herbicide application. Per 1/2 day cost	1	1,260.00	1,260.00
09/06/2018	Restoration Provide 4 workers for invasive control, flush cuts, and herbicide application. Lodging provided by Kendall County FPD. Per 1/2 day cost	1	1,040.00	1,040.00
09/06/2018	Restoration Provide 4 workers for invasive control, flush cuts, and herbicide application. Per day rate:	1	2,300.00	2,300.00
09/06/2018	Restoration Provide 4 workers for invasive control, flush cuts, and herbicide application. Lodging provided by Kendall County FPD. Per day rate:	1	2,080.00	2,080.00
TOTAL				\$14,580.00

Total:	\$5,400.00
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Accepted By

Accepted Date

NAAF STEWARDSHIP PROJECT PROPOSAL

Illinois Department of Natural Resources

Division of Natural Heritage

Project Name	Kendall County Nature Preserves Invasives Control									
Project Location: (“County – Site Name”)	Maramech Woods NP Tucker-Millington Fen NP									
Applicant:	Kim Roman		INAI Name:	Maramech Woods & Tucker-Millington Fen						
Is management schedule current?			INAI Significant Feature(s):							
Yes:		Expires:							No:	x
Application Date:										
TOTAL NAAF \$\$ Requested: 15,000			State Site:	Yes:		No:	x	Region:	2	
# Years: 2			Landowner:	Kendall County Forest Preserve District						
Amount of Match (not in-kind) & Source (if any):										

Brief Description of Proposed Project and Expected Benefits (attach additional pages only if necessary)

Maramech Woods NP has recently started receiving professional management, controlling woody and herbaceous invasives such as bush honeysuckle, garlic mustard, reed canary grass, and dame's rocket through a small private grant (in 2016). The FPD Kendall County has also begun volunteer work days to follow up on the professional management. The purpose of this proposal is to build on the stewardship that has started, and to foster a continued volunteer program. If funded, the \$15,000 will pay a contractor to mechanically and chemically control invasive woody and herbaceous species in areas that may be too difficult to be handled by new volunteers.

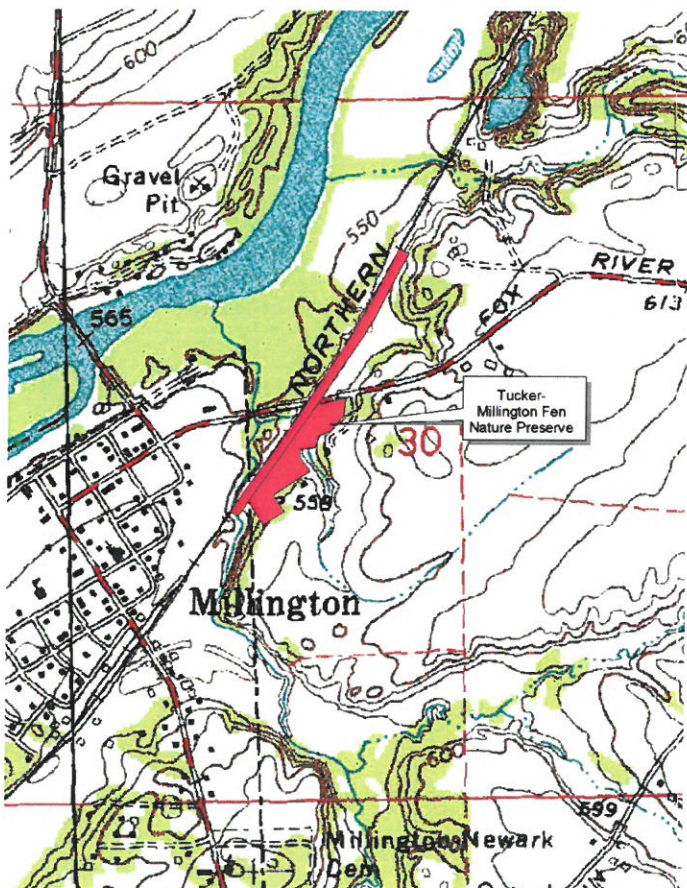
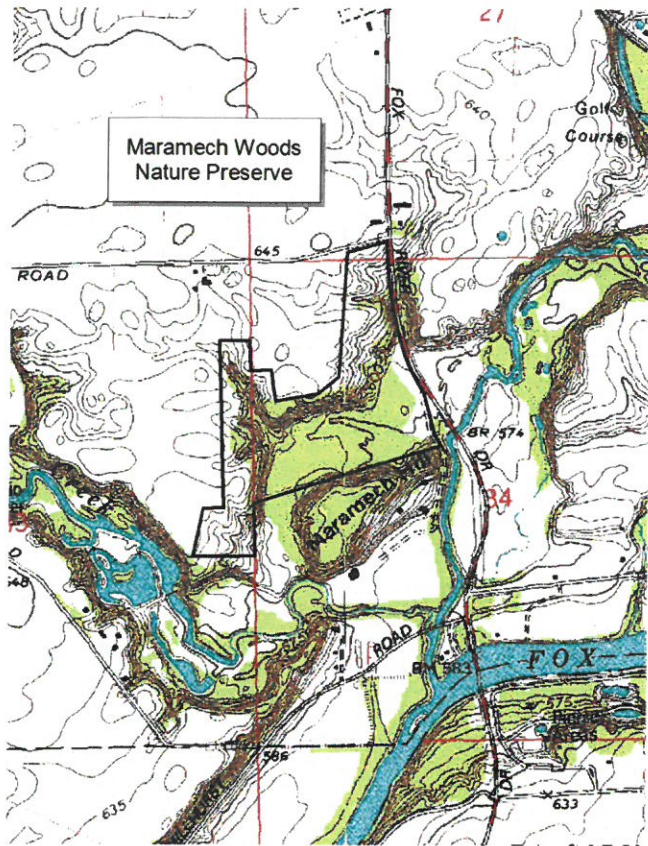
*Working on updating management schedules.

Project Require CERP? (Y/N)	n	CERP Completed?	
Project Approved in Annual Site Plan of Work? (Y/N) (DNR sites only)	n	If No, provide Regional signoffs on a sheet of your own design.	

**ATTACH A MAP CLEARLY SHOWING SITE LOCATION, SITE BOUNDARIES,
AND ANTICIPATED WORK AREA(S)**

Review by Stewardship Coordinator

OK:		Comments:		Initial & Date:	
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To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Director

RE: Harris Shelter 1-4 Exterior Renovation Project

Date: October 2, 2018

The District has received three competitive quotes for the exterior renovation of Shelter 1-4 at Harris Forest Preserve.

A summary of quotes received is included with the Commission packets.

The Finance Committee reviewed the proposals with a recommendation for approval of the low-quote proposal received from A&B Exteriors, LLC of Sandwich, Illinois.

The scope of work for the exterior renovation includes:

1. Removal and possible replacement of existing T-11 paneling.
2. Replacement of moisture barrier paper and taping around all windows and doors.
3. Installation of new Union Corrugated 29 gauge steel Master Rib Siding
4. Installation of new corner posts, J blocks, water spigot blocks, and electrical blocks.
5. Aluminum soffit and fascia wrapping.
6. Gutter work option 2: removal and replacement of 49' of 5" gutter and 13' of oversized 3"X4" downspouts on the west side of the building.

Recommendation:

District staff recommends Commission approval of the A&B Exteriors, LLC proposal for the Harris Forest Preserve – Shelter 1-4 exterior renovation project in the amount of \$16,115.65.

To: Kendall County Forest Preserve District Board of Commissioners
 From: David Guritz, Director Kim Olson, Superintendent
 Date: 2-Oct-18

RE: Harris Shelter 4 Exterior Improvements - Summary of Quotes Received

	A&B Exteriors	Premier	Extreme
BASE BID			
Base Bid (Siding Layover)	\$ 11,676.65	\$ 13,280.00	\$ 13,950.00
Soffit & Fascia	\$ 2,985.00	\$ 1,880.00	\$ 2,930.00
Aluminum Wraps	\$ 1,160.00	\$ 1,300.00	\$ 2,250.00
TOTAL	\$ 15,821.65	\$ 16,460.00	\$ 19,130.00
GUTTER WORK			
Option 1	\$ 246.00	\$ 375.00	\$ 630.00
Option 2	\$ 294.00	\$ 745.00	\$ 1,525.00
Option 3	\$ 798.00	\$ 680.00	\$ 2,750.00
Plywood Replacement (Unit Cost)	\$45 per sheet installed	Not included	\$50 per sheet installed

*Mistake in quote
 (*) \$500 deduct for use of
 KCFPD dumpsters*

A&B Exterior is the low quote provider.

Recommendations:	Motion to approve the A&B Exteriors proposal in the amount of \$15,821.65 plus \$294.00 (Option 2 - existing gutter replacement). Total cost: \$16,115.65.
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3775 Drew Ave., Sandwich, IL 60548>> Phone: 815-786-3100
>> Fax: 866-634-3168>> IL Lic# 104.015799

PROPOSAL

07/19/18

Kendall County Forest Preserve, Harris Hill – Shelter 4
Attn: Kim Olson
IL Route 71
Yorkville, IL
630-774-0520

The following work is proposed for the above address:

Siding Layover:

- Layover existing T-11 paneling on shelter building only (not including picnic covering area) (If any rotten wood is found under moisture barrier paper; it will be replaced at an additional cost of \$45/sheet or \$3.50/ft for dimensional lumber)
- Install moisture barrier paper and moisture barrier tape around all windows & doors
- Install new Union Corrugated 29 gauge, steel Master Rib Siding (12.5 sqs) Color: _____
- Install new corner posts, J-blocks, water spigot blocks & electrical blocks

Total Cost of all Siding Work Proposed: \$11,676.65*

*Prices based on Kendall County Prevailing Wages

Partial Soffit & Fascia Work – Shelter 4:

- Wrap soffit & fascia with aluminum on shelter building only (not including picnic covering area) Color: _____

Total Cost of all Soffit & Fascia Work Proposed: \$2,985.00*

*Prices based on Kendall County Prevailing Wages

Aluminum Wraps:

- Wrap (2) doors, (2) garage doors and (2) arch openings with aluminum trim Color: _____

Total Cost of all Aluminum Wrap Work Proposed: \$1,160.00*

*Prices based on Kendall County Prevailing Wages

Gutter Work – Shelter 4 (one option must be chosen if soffit & fascia work is to be done):

Option 1

- Detach & reset west side gutter & down

Option 1 – Total Cost of all Gutter Work Proposed: \$246.00*

*Prices based on Kendall County Prevailing Wages

Option 2

- Remove & replace (49') of 5" gutter and (13 ft) of oversized 3x4 downs on west side of building only Color: _____

Option 2 – Total Cost of all Gutter Work Proposed: \$294.00*

*Prices based on Kendall County Prevailing Wages

Option 3

- Remove & replace (49') of 5" gutter and (13 ft) of oversized 3x4 downs on west side of building only Color: _____

- Install (49') of 5" gutter and (13 ft) of oversized 3x4 downs on east side of building only Color: _____

Option 3 – Total Cost of all Gutter Work Proposed: \$798.00*

*Prices based on Kendall County Prevailing Wages

Total Cost of all Work Proposed, based on options chosen above: \$ _____

Payment Terms: HALF DOWN UPON ACCEPTANCE, REMAINDER PAID IN FULL UPON COMPLETION. We accept VISA, Mastercard & Discover. We now offer financing.

Submitted by: _____ Date: 07/23/18

Accepted by: _____ Date: _____

Payment terms are listed above. **Accounts over 30 days past due will incur a late fee of 5% per month.** All material is guaranteed to be as specified. Proposal valid for 30 days. Full workmanship warranty is 5 years, repair workmanship warranty is 1 year, when acting as sub-contractor workmanship warranty is 1 year, unless otherwise specified. All work to be completed in a workman like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon accidents or delays beyond our control. Our workers are fully covered by Workman's Compensation insurance. **The above work is what was determined as needed in order to fully complete your job; however, on a rare occasion additional work is found once existing material has been removed; in this case labor will be billed at an hourly rate of \$50/hour/worker plus material costs.**

-I have read and understand the attached Project Preparation Sheet. Please Initial Here: _____ -A&B Exteriors completes all jobs in the order they are signed (unless cases of extreme emergency). As of proposal date; A&B Exteriors anticipates your job to be started in SEPTEMBER - OCTOBER weather permitting. Estimated time will be re-evaluated on date proposal is accepted by homeowner. The scheduling assistant will contact you upon acceptance of proposal. Please Initial Here: _____

PROJECT PREPARATION AND EXPECTATIONS

*The following is a list to help you prepare for the construction project and is considered an addendum to the contract

1. **Please cover items in the attic to protect them during re-roofing projects.**
2. **Remove all personal belongings from/around the exterior of the house, including but not limited to patio furniture, grills, landscape lighting, decorations, etc.**
3. **Remove all screens from windows and doors. We are not responsible for any tears.**
4. **Remove all loose items from shelving and walls such as: pictures, mirrors, plates, etc. Hammering may create vibration that could shake these items off shelves and walls.**
5. **Although caution will be taken, some leaves or blooms and plants may be affected by the construction.**
6. **There are instances where minor damage to gutters is unavoidable, especially on very steep roofs or where there may be some rotten or rusted areas.**
7. **We do not cover nail pops on drywall and/or preexisting damage that was not covered by your claim and / or written agreement.**
8. **The Project Manager will do an inside inspection for preexisting damage.**
9. **Every effort will be taken to pick up all nails with a magnet; however, please watch for nails that may be embedded in the grass or shrubbery. Use bag on lawn mower, if possible, at least once after job is completed.**
10. **It will be the homeowner's responsibility to have any TV satellite dish readjusted if the dish must be temporarily moved and reset during the construction process.**
11. **In the event bad decking on the roof needs replacement, we make every effort to make verbal contact with the homeowner. It is the homeowner's responsibility to pay for replaced decking (up to 3 sheets included, additional sheets @ \$45/sheet of sheathing to match existing, includes the cost of labor, material and dump fees)**
12. **It is the responsibility of the homeowner to secure all animals inside the house or off the property during the renovations. This is for the safety of our employees and your animal(s).**
13. **You will be notified by phone prior to material deliveries and installation.**
14. **Payment terms are as stated on the proposal.**
15. **Should you have any questions, feel free to call your Project Manager.**

Homeowner Signature

Date

Phone #