

frmPrtClaim

Kendall County

COMBINED Claims Listing

06/08/18 10:19:38 AM Page 013

Vendor# Name

Invoice #

Description

Date

Budget #

Account Description

Dist Amount

FOREST PRESERVE EXPENDITURE

289 050304
290 111513

FIRST NATIONAL BANK OMAHA
KONICA MINOLTA

6/4/18:DG
31930747

LETTERS, WATER
MONTHLY LEASE MAY 20

06/19/18 27020006200
06/19/18 27020006200

OFFICE SUPPLIES & POSTAGE
OFFICE SUPPLIES & POSTAGE

22.69
203.01

** bantrim
** ghaughe

COMBINED Claims Listing

06/08/18 10:19:38 AM

Page 014

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
291 191522	SOURCE ONE OFFICE PRODUCTS	532966	OFFICE SUPPLIES	06/19/18	27020006200	OFFICE SUPPLIES & POSTAGE	31.29 256.99*
292 011359	AMEREN IP	5/15/18:MILL	MILLBROOK SOUTH	06/19/18	27020006351	ELECTRIC	33.09
293 031510	COMMONWEALTH EDISON	5/29/18:ARENA	HARRIS ARENA	06/19/18	27020006351	ELECTRIC	28.45
294 031510	COMMONWEALTH EDISON	5/29/18:HA	HARRIS	06/19/18	27020006351	ELECTRIC	65.04
295 031510	COMMONWEALTH EDISON	5/25/18:RY	RICHARD YOUNG	06/19/18	27020006351	ELECTRIC	33.56
296 031510	COMMONWEALTH EDISON	5/15/18:BAKER	BAKER WOODS	06/19/18	27020006351	ELECTRIC	47.34
297 031510	COMMONWEALTH EDISON	5/24/18:JW	JAY WOODS	06/19/18	27020006351	ELECTRIC	33.05 240.53*
298 060304	FIRST NATIONAL BANK OMAHA	6/4/18:DG	WEDDING PAGES	06/19/18	27020006843	PROMOTION/PUBLICITY	250.00 250.00*
Total FOREST PRESERVE EXPENDITURE							747.52*
ELLIS HOUSE							
299 031510	COMMONWEALTH EDISON	5/17/18:ELLIS	ELLIS HOUSE	06/19/18	27021007076	UTILITIES - ELLIS HOUSE	299.87
300 060304	FIRST NATIONAL BANK OMAHA	6/4/18:DG	EL - AT & T	06/19/18	27021007076	UTILITIES - ELLIS HOUSE	119.34 419.21*
301 020172	BARRETT'S ECOWATER	JUN 2018	ELLIS-JUNE 2018	06/19/18	27021007080	GROUND & MAINT - ELLIS H	25.00
302 040490	DELANEY'S GREENHOUSE	5/19/18	ELLIS-FLOWERS	06/19/18	27021007080	GROUND & MAINT - ELLIS H	90.00
303 060304	FIRST NATIONAL BANK OMAHA	6/4/18:MW	EL-VACUUM BAGS	06/19/18	27021007080	GROUND & MAINT - ELLIS H	53.97
304 071807	GRAINCO F.S. INC	78011289,347	ELLIS SUPPLIES	06/19/18	27021007080	GROUND & MAINT - ELLIS H	143.58
305 130506	MENARDS	17242	ELLIS SUPPLIES	06/19/18	27021007080	GROUND & MAINT - ELLIS H	109.08
306 190750	SHOREWOOD HOME & AUTO	70730, 72085, 94	ELLIS-SUPPLIES	06/19/18	27021007080	GROUND & MAINT - ELLIS H	307.90 729.53*
Total ELLIS HOUSE							1,148.74*
ELLIS BARN							
307 130506	MENARDS	18720	ELLIS SUPPLIES	06/19/18	27021017080	GROUND & MAINT - ELLIS B	94.92
308 130506	MENARDS	17693	ELLIS SUPPLIES	06/19/18	27021017080	GROUND & MAINT - ELLIS B	18.16
309 130506	MENARDS	18291	ELLIS SUPPLIES	06/19/18	27021017080	GROUND & MAINT - ELLIS B	125.00
310 161854	PROFESSIONAL GARAGE DOOR, INC	39051	EL-OVERHEAD DOOR REP	06/19/18	27021017080	GROUND & MAINT - ELLIS B	462.00
311 190750	SHOREWOOD HOME & AUTO	70730, 72085, 94	ELLIS-SUPPLIES	06/19/18	27021017080	GROUND & MAINT - ELLIS B	8.99 709.07*
Total ELLIS BARN							709.07*
ELLIS GROUNDS							
312 061021	FLATSO'S TIRE SHOP	7978	ELLIS-SHOP SUPPLIES	06/19/18	27021027080	GROUND & MAINT - ELLIS G	10.00
313 071807	GRAINCO F.S. INC	78011289,347	ELLIS-HERBICIDE	06/19/18	27021027080	GROUND & MAINT - ELLIS G	86.70
314 071807	GRAINCO F.S. INC	1348116	ELLIS SUPPLIES	06/19/18	27021027080	GROUND & MAINT - ELLIS G	144.33
315 190750	SHOREWOOD HOME & AUTO	70730, 72085, 94	ELLIS-SUPPLIES	06/19/18	27021027080	GROUND & MAINT - ELLIS G	43.16 284.19*

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
ELLIS RIDING LESSONS							
316 060304	FIRST NATIONAL BANK OMAHA	6/4/18:DG	EL-WOOD SHAVINGS	06/19/18	27021117082	ANIMAL CARE & SUPPLIES -	284.19*
							465.08
							465.08*
							465.08*
ELLIS BIRTHDAY PARTIES							
317 051936	EQUINE VETERINARY PRACTICE LLC	0201755-EL	ELLIS-ANIMAL CARE	06/19/18	27021127082	ANIMAL CARE & SUPPLIES -	126.00
318 060304	FIRST NATIONAL BANK OMAHA	6/4/18:MV	EL-ANIMAL SUPPLIES	06/19/18	27021127082	ANIMAL CARE & SUPPLIES -	71.24
							197.24*
319 060304	FIRST NATIONAL BANK OMAHA	6/4/18:MV	EL-B'DAY SUPPLIES	06/19/18	27021127087	PROG SUPPLIES - ELLIS B-D	77.77
							77.77*
							275.01*
ELLIS PUBLIC PROGRAMS							
320 060304	FIRST NATIONAL BANK OMAHA	6/4/18:MV	EL-OPEN HOUSE	06/19/18	27021137079	VOLUNTEER EXP - ELLIS PUB	72.50
							72.50*
							72.50*
ELLIS WEDDINGS							
321 060304	FIRST NATIONAL BANK OMAHA	6/4/18:DG	EL-REFUSE P/U	06/19/18	27021207078	REFUSE PICKUP - ELLIS	115.57
							115.57*
322 268172	DEBBIE KOGELMAN	MAY 19 2018	ELLIS-SEC DEP RTN	06/19/18	27021207088	ELLIS SECURITY DEPOSIT RE	150.00
							150.00*
							265.57*
HOOVER							
323 031510	COMMONWEALTH EDISON	6/1/18:HOUSE	HOOVER HOUSE	06/19/18	27022006861	HOOVER - ELECTRIC	64.98
324 031510	COMMONWEALTH EDISON	6/1/18:MULT	HOOVER MULTIPLES	06/19/18	27022006861	HOOVER - ELECTRIC	643.70
325 031510	COMMONWEALTH EDISON	6/1/18:BATH	HOOVER BATHHOUSE	06/19/18	27022006861	HOOVER - ELECTRIC	5.72
							714.40*
326 231020	WIRE WIZARD OF ILLINOIS INC	29207	MEADOWHAWK ALARM MON	06/19/18	27022006862	HOOVER - OTHER UTILITIES	180.00
327 231020	WIRE WIZARD OF ILLINOIS INC	29207	HOOVER BLDG MONITORI	06/19/18	27022006862	HOOVER - OTHER UTILITIES	105.00
							285.00*
328 130506	MENARDS	19053	HOOVER SHOP SUPPLIES	06/19/18	27022006863	HOOVER - SHOP SUPPLIES	208.18
329 211430	UNIQUE PRODUCTS & SERVICE	346477	HOOVER SUPPLIES	06/19/18	27022006863	HOOVER - SHOP SUPPLIES	727.99
							936.17*

Vendor #	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
330 060304	FIRST NATIONAL BANK OMAHA	6/4/18:DG	HOOVER BLDG SUPPLIES	06/19/18	27022006854	HOOVER - BUILDING MAINTEN	5.98
331 130506	MENARDS	19053	HOOVER BLDG SUPPLIES	06/19/18	27022006854	HOOVER - BUILDING MAINTEN	243.79 bantrim
332 266342	JEFFREY SCHAFERMEYER	18-00101	ML SEC DEP RTN	06/19/18	27022007088	HOOVER SECURITY DEPOSIT R	185.00 bantrim
333 268174	AMANDA DARBY	17-00204	FIREWOOD REFUND	06/19/18	27022007088	HOOVER SECURITY DEPOSIT R	25.00 bantrim
334 268175	TAYLOR SIMON	18-00020	ML SEC DEP RTN	06/19/18	27022007088	HOOVER SECURITY DEPOSIT R	168.75 bantrim
335 268176	KEEVA DAVIS	18-00057	ML SEC DEP RTN	06/19/18	27022007088	HOOVER SECURITY DEPOSIT R	202.50 bantrim
336 268177	CATHY WEHRLI	18-00090	ML SEC DEP RTN	06/19/18	27022007088	HOOVER SECURITY DEPOSIT R	193.75 bantrim
							775.00*
	ENV ED SCHOOL					Total HOOVER	2,960.34*
337 060304	FIRST NATIONAL BANK OMAHA	6/4/18:ED	LAMINATING POUCHES	06/19/18	27023016849	ENV EDUC - SCHOOL PROG EX	12.37 ** bantrim
338 060304	FIRST NATIONAL BANK OMAHA	6/4/18:ED	SCHOOL SUPPLIES	06/19/18	27023016849	ENV EDUC - SCHOOL PROG EX	36.45 ** bantrim
339 268173	OWEN ELEMENTARY	MAY 30 2018	SCHOOL PROGRAM REFUN	06/19/18	27023016849	ENV EDUC - SCHOOL PROG EX	505.00 bantrim
							553.82*
	ENV ED CAMPS					Total ENV ED SCHOOL	553.82*
340 060304	FIRST NATIONAL BANK OMAHA	6/4/18:ED	CAMP SUPPLIES	06/19/18	27023026849	ENV EDUC - CAMPS EXPENSE	16.59 ** bantrim
341 268171	JILLIAN DIAZ	5/18/18:CAMP	CAMP REFUND	06/19/18	27023026849	ENV EDUC - CAMPS EXPENSE	35.00 bantrim
							51.59*
	ENV ED NATURAL BEGINNINGS					Total ENV ED CAMPS	51.59*
342 060304	FIRST NATIONAL BANK OMAHA	6/4/18:MG	NB - PHOTOS	06/19/18	27023036849	ENV EDUC - NATURAL BEGINN	15.32 bantrim
343 130506	MENARDS	16932	NB SUPPLIES	06/19/18	27023036849	ENV EDUC - NATURAL BEGINN	13.50 bantrim
344 231009	STEPHANIE WIENKE	5/23/18:SW	NB SUPPLIES	06/19/18	27023036849	ENV EDUC - NATURAL BEGINN	94.11 bantrim
							122.93*
	ENV ED LAWS OF NATURE					Total ENV ED NATURAL BEGINNINGS	122.93*
345 060304	FIRST NATIONAL BANK OMAHA	6/4/18:ED	PET SUPPLIES	06/19/18	27023056849	ENV EDUC - LAWS OF NATURE	8.96 ** bantrim
							8.96*
	GROUND & NATURAL RESOURCES					Total ENV ED LAWS OF NATURE	8.96*
346 220626	VERIZON (FOREST PRESERVE)	9807499856	CELL PHONES	06/19/18	27025006207	TELEPHONE - GROUNDS & NAT	798.89 bantrim
							798.89*
347 012290	AUTOMOTIVE SPECIALTIES INC	22934	FORD '04 REPAIRS	06/19/18	27025006216	EQUIP - GROUNDS & NATURAL	548.40 bantrim
348 040538	DEKANE EQUIPMENT CORP	IA57966	MOWER-BELT REPAIR	06/19/18	27025006216	EQUIP - GROUNDS & NATURAL	139.06 bantrim
349 040538	DEKANE EQUIPMENT CORP	IA57918	HOOVER-SERVICE PARTS	06/19/18	27025006216	EQUIP - GROUNDS & NATURAL	295.97 bantrim

Vendor #	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
350 101297	JOHN DEERE FINANCIAL	05/27/18-2	HOOVER MOWER REPAIRS	06/19/18	27025006216	EQUIP - GROUNDS & NATURAL	168.27
351 251510	YORKVILLE NAPA AUTO PARTS	195652	TRUCK-KAROTA OIL, FI	06/19/18	27025006216	EQUIP - GROUNDS & NATURAL	62.13 bantrim
352 050780	CHS ELBURN	210703	HOOVER-DIESEL	06/19/18	27025006217	FUEL - GAS & OIL	1,213.83*
353 060304	FIRST NATIONAL BANK OMAHA	6/4/18:DG	FUEL	06/19/18	27025006217	FUEL - GAS & OIL	851.98
354 110531	KENDALL CO HIGHWAY DEPT	MAY 2018:KCFD	GAS-DIESEL:MAY 2018 *	06/19/18	27025006217	FUEL - GAS & OIL	** bantrim 61.25 925.13 bantrim
355 150529	OFFWORLD DESIGNS	18052408	FP UNIFORMS	06/19/18	27025006240	UNIFORMS	1,838.36*
356 150529	OFFWORLD DESIGNS	18050710	FP UNIFORMS	06/19/18	27025006240	UNIFORMS	bantrim 188.30 700.50 bantrim
357 030540	CENTRAL LIMESTONE CO INC	12944,13043	PRESERVE IMPROVEMENT	06/19/18	27025006837	PRESERVE IMPROV - GR & NA	888.80*
358 101297	JOHN DEERE FINANCIAL	05/27/18	PRESERVE IMPROVEMENT	06/19/18	27025006837	PRESERVE IMPROV - GR & NA	40.89
359 140240	NATURAL COMMUNITIES, LLC	D119	PRESERVE IMPROVEMENT	06/19/18	27025006837	PRESERVE IMPROV - GR & NA	159.76 bantrim 27.19 bantrim
360 060304	FIRST NATIONAL BANK OMAHA	6/4/18:DG	HOOVER-REFUSE P/U	06/19/18	27025006847	REFUSE PICKUP - GROUNDS &	227.84*
361 060304	FIRST NATIONAL BANK OMAHA	6/4/18:DG	HARRIS-REFUSE P/U	06/19/18	27025006847	REFUSE PICKUP - GROUNDS &	** bantrim 111.57
362 190563	SERVICE SANITATION, INC	06/01/18	PORTABLE RESTROOMS	06/19/18	27025006847	REFUSE PICKUP - GROUNDS &	** bantrim 153.82 373.28 bantrim
363 211430	UNIQUE PRODUCTS & SERVICE	346477	HARRIS SUPPLIES	06/19/18	27025007089	SUPPLIES - SHOP	638.67*
364 251493	YORKVILLE ACE & RADIO SHACK	165875	PAINT & GREASE	06/19/18	27025007089	SUPPLIES - SHOP	** bantrim 242.50 27.43 bantrim
						Total GROUNDS & NATURAL RESOURCES	5,876.32*
365 031510	COMMONWEALTH EDISON	5/24/18:PICKER	PICKERILL	06/19/18	27025006351	ELECTRIC - PICKERILL PIGO	bantrim 61.56 61.56*
						Total Pickerill-Pigott Forest Prese	61.56*
366 011309	AMALGAMATED BANK OF CHICAGO	4866	INTEREST	06/19/18	32020006875	DEBT SERVICE 2012 INTERES	skraber 28,950.00 28,950.00*
						Total FP DEBT SERVICE	28,950.00*

Vendor# Name

Invoice #

Description

Date

Budget #

Account Description

Dist Amount

FP BOND PROCEEDS 2007

426 140144 NATIONAL BUSINESS FURNITURE
 427 196167 TAPCO
 428 211810 UPLAND DESIGN LTD
 429 240610 XYLEM WATER SOLUTIONS

ZK000940-DMI
 I603232
 17-624-02
 3556A14877,878

ADMIN ASST-DESK
 DECAL MARKERS
 PICKERILL-MASTER PLA
 HVR FLGT PUMPS

06/19/18
 06/19/18
 06/19/18
 06/19/18

95020006850
 95020006850
 95020006850
 95020006850

PROJECT FUND EXPENSES
 PROJECT FUND EXPENSES
 PROJECT FUND EXPENSES
 PROJECT FUND EXPENSES

1,855.10
 2,477.39
 5,279.43
 2,947.00
 12,558.92*

bantrim
 bantrim
 bantrim
 bantrim

Total FP BOND PROCEEDS 2007

12,558.92*

FP DEBT SERVICE 2007

430 011309 AMALGAMATED BANK OF CHICAGO
 431 011309 AMALGAMATED BANK OF CHICAGO

5720
 6060

INTEREST
 INTEREST

06/19/18
 06/19/18

96020006875
 96020006875

DEBT SERVICE 2015 INTERE
 DEBT SERVICE 2015 INTERE

178,667.50
 151,993.75
 330,661.25*

skraber
 skraber

432 011309 AMALGAMATED BANK OF CHICAGO

6367

INTEREST

06/19/18

96020006895

DEBT SERVICE 2017 INTERES

468,750.00
 468,750.00*

skraber

Total FP DEBT SERVICE 2007

799,411.25*

GRAND TOTAL

\$854,523.37

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES**

JUNE 5, 2018

I. Call to Order

President Gilmour called the meeting to order at 6:00 pm in the Kendall County Board Room.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

X	Cullick	X	Gryder
X	Davidson (entered the meeting at 6:08 pm)	X	Hendrix (entered the meeting at 6:03 pm)
X	Flowers	X	Kellogg
X	Gilmour	X	Prochaska
	Giles	X	Purcell

Commissioners Cullick, Gryder, Kellogg, Prochaska, Purcell, Flowers, and Gilmour all were present. Commissioner Hendrix entered the meeting at 6:03 pm. Commissioner Davidson entered the meeting at 6:08 pm.

V. Approval of Agenda

Commissioner Gryder made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Cullick. Aye, all. Opposed, none.

VI. Citizens to Be Heard

No public comments were offered by citizens present at the meeting.

VII. Approval of Claims in an Amount Not-to-Exceed \$20,270.79

Commissioner Prochaska made a motion to approve claims in an amount not-to-exceed \$20,270.79. Seconded by Commissioner Flowers.

President Gilmour remarked Finance Committee did not meet.

Commissioner Kellogg asked if the limestone purchase was for the Hoover driveways.

Director Guritz replied that the purchases were for road maintenance.

Commission discussed and offered suggestions on the limestone grade mix size for Hoover Forest Preserve.

Commissioner Hendrix entered the meeting room at 6:03 pm.

Motion: Commissioner Prochaska					
Second: Commissioner Flowers					
Roll call: Claims					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
		Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

VIII. Approval of Minutes

- **Kendall County Forest Preserve District Commission Meeting Minutes of May 15, 2018**

Commissioner Hendrix made a motion to approve the Commission meeting minutes of May 15, 2018. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

OLD BUSINESS

No items were scheduled for discussion.

NEW BUSINESS

- IX. **Motion: Approval of a Proposal from Wire Wizard of Illinois, Yorkville, Illinois for the Installation and Repair of the Hoover Forest Preserve Fire Alarm Monitoring Panel Components for an Amount Not-to-Exceed \$2,150.00**

Commissioner Hendrix made a motion to approve a proposal from Wire Wizard of Illinois, Yorkville, Illinois for the installation and repair of Hoover Forest Preserve fire alarm monitoring for an amount not-to-exceed \$2,150.00. Seconded by Commissioner Flowers.

Director Guritz remarked that in May, Commissioners approved the proposal to reconnect the fire alarm monitoring line to Blazing Star bunk house. The reconnection went well but exposed issues with the monitoring panel.

Commissioner Purcell asked what budget the payment was being expended from.

Director Guritz replied the cost will come from the capital projects of Hoover budget that was approved in December.

Commissioner Davidson entered the meeting room at 6:08 pm.

Motion: Commissioner Hendrix					
Second: Commissioner Flowers					
Roll call: Approval of Proposal from Wire Wizard of Illinois					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
	X	Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion carried by a vote of 8:1.					

X. Motion: Approval of a Proposal from Jeff Wehrli Excavation, Inc. of Naperville, Illinois for Drainage Swale Grading, Berming, and Soil Erosion Control at Henneberry Forest Preserve for a Cost Not-to-Exceed \$1,250.00

Commissioner Purcell made a motion to approve the proposal from Jeff Wehrli Excavation, Inc. for drainage swale grading, berming, and soil erosion control at Henneberry Forest Preserve for a cost not-to-exceed \$1,250.00. Seconded by Commissioner Cullick.

Commissioner Purcell asked how much was budgeted for this item.

Director Guritz replied nothing was budgeted for this specific project, but there is possible savings within the Henneberry restoration project that may offset a portion of the costs for completion for this project. Completing this project will address issues with stormwater drainage into the neighboring subdivision.

Commissioner Gryder asked if the issue was inherited from the property or if it is from the restoration project.

Director Guritz responded that the issue is due in part to the decay of the tile system underground.

Commissioner Kellogg asked what construction materials needed to be purchased.

Director Guritz responded that stone will need to be brought in to stabilize the berm.

The board gave direction to make sure that the issue is one the District should address, as opposed to the subdivision's responsibility, and not to create a problem with what is going into the previously installed storm drain.

Commissioner Davidson remarked that historically there was a waterway going through the area that is more of an issue than the broken tile.

Commission discussed the pros and cons of the addition of the berm at Henneberry.

Commissioner Purcell asked where this would be funded in the budget.

Director Guritz responded that it could come from Operating Fund for budget for preserve improvements.

Motion: Commissioner Purcell					
Second: Commissioner Cullick					
Roll call: Proposal from Jeff Wehrli Excavation, Inc.					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers		X	Kellogg
		Giles	X		Prochaska
X		Gilmour		X	Purcell
Motion carried by a vote of 7:2.					

XI. Motion: Approval of the Purchase of 2-Adult and 2-Child Epinephrine Auto Injectors for a Cost Not-to-Exceed \$1,503.96 from Walgreens of Yorkville, Illinois

Commissioner Hendrix made a motion to approve the purchase of 2-adult and 2-child epinephrine auto injectors for a cost not-to-exceed \$1,503.96 from Walgreen of Yorkville, Illinois. Seconded by Commissioner Purcell.

Director Guritz remarked that there has been research done to find low cost source supply of the auto injectors. There have not been donations or grant programs identified to reduce the cost at the moment, but the epinephrine auto injectors are needed for summer camps. The cost will be carried within the Nature Beginnings, Summer Camps, and Ellis House and Equestrian Center program cost centers.

President Gilmour noted that all the staff will be trained by the Red Cross on epinephrine use.

Motion: Commissioner Hendrix					
Second: Commissioner Purcell					
Roll call: Purchase of Epinephrine Auto Injectors					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
	X	Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion carried by a vote of 8:1.					

XII. MOTION: Approval of a Proposal from American Bedding Mfg., Inc. of Athens, TN for the Purchase of 55 Replacement Bunk Mattresses for Hoover Forest Preserve for a Cost Not-to-Exceed \$3,264.26

Commissioner Hendrix motioned to approve the proposal from American Bedding Mfg., Inc. for the purchase of 55 replacement mattresses for a cost not-to-exceed \$3,264.26. Seconded by Commissioner Flowers.

Director Guritz remarked that this is to replace mattresses that are worn out.

Commissioner Purcell asked if this was budgeted for.

Director Guritz responded it was and that each mattress was budgeted for \$100.00. The proposed purchase of replacement mattresses will be less than anticipated.

Commissioner Gryder asked if this is in response to the Department of Health inspection.

Director Guritz replied it is in response to their recommendations.

Motion: Commissioner Hendrix					
Second: Commissioner Flowers					
Roll call: Proposal from American Bedding Mfg., Inc.					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

XIII. MOTION: Approval of a Proposal from Johnson Seat & Canvas of Cortland, Illinois for the Purchase of Canvas Blind Replacements for the Hoover Forest Preserve Bunk Cabins for a Cost Not-to-Exceed \$6,120.00

Commissioner Cullick mad a motion to approve a proposal from Johnson Seat & Canvas for the purchase of canvas blind replacements for a cost not-to-exceed \$6,120.00. Seconded by Commissioner Gryder.

Commissioner Purcell asked if this is also required by State recommendations.

Director Guritz replied that this is an IDPH requirement, and the canvas screening will help provide privacy screening as well as wind protection in the summer and winter.

Motion: Commissioner Cullick

Second: Commissioner Gryder

Roll call: Proposal from Johnson Seat & Canvas

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

XIV. MOTION: Approval of a Bill of Sale for the Purchase of the Lesson Horse “Beau” from Marcia Srocynski of Shorewood, Illinois Following the Conclusion of a 21 -day Trial Period in the Amount of \$750.00

Commissioner Flowers made a motion to approve the bill of sale for the purchase of the lesson horse “Beau” from Marcia Srocynski in the amount of \$750.00. Seconded by Commissioner Prochaska.

Commissioner Hendrix asked if Beau is currently being used as a lesson horse.

Director Guritz responded that Kris and Danielle met and rode Beau but he will not be rode as a lesson horse until the trial period.

Motion: Commissioner Flowers

Second: Commissioner Prochaska

Roll call: Approval of bill of sale for lesson horse

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell

Motion unanimously approved.

XV. Motion: Approval of the Assignment of President Gilmour to the Kendall County Forest Preserve District’s Operations Committee with the Concurrent Discharge of Commissioner Tony Giles from the Operations Committee

Commissioner Hendrix made a motion to approve the assignment of President Gilmour to the Kendall County Forest Preserve District’s Operations Committee with the Concurrent Discharge of Commissioner Tony Giles from the Operations Committee. Seconded by Commissioner Prochaska.

President Gilmour remarked that the purpose of this is to allow a better chance for a quorum for Operations Committee meetings.

Motion: Commissioner Hendrix					
Second: Commissioner Prochaska					
Roll call: Assignment of President Gilmour to Operations Committee					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
X		Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion unanimously approved.					

XVI. Executive Session

Commissioner Cullick made a motion to enter into executive session under 2(c)1 and 2(c)5 of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; and to discuss the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. Seconded by Commissioner Prochaska.

Executive session was called to order at 6:52 pm.

Motion: Commissioner Cullick					
Second: Commissioner Prochaska					
Roll call: Executive Session 2c1/2c5					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cullick	X		Gryder
	X	Davidson	X		Hendrix
X		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
Motion carries by a vote of 8:1.					

Commissioner Flowers left executive session at 7:12 pm, returned at 7:18 pm.

Commissioner Hendrix made a motion to adjourn executive session. Seconded by Commissioner Kellogg. Aye, all. Opposed, none. Regular meeting reconvened at 7:27 pm.

XVII. Other Items of Business

Director Guritz remarked that there was a report sent to Commission from States Attorney's Office to review. The terms of the proposed contract for the use of the Pickerill house was discussed.

Commissioner Purcell asked if it is preferred to have a staff member at the preserve.

Director Guritz replied that a staff member in residence is preferred to support preserve maintenance, and to address the need to secure the Estate house.

Commissioner Purcell asked Assistant State's Attorney Johnson if the value of the monthly use of the Estate house is able to fully cover the employee's wages for work performed.

Assistant State's Attorney Johnson replied that if the lodging is offered and accepted by the employee, the full market value of the benefit can be counted as the employee's pay so long as the District properly accounts for the deduction of wages within each payroll.

Director Guritz remarked that residency on District property is less desirable than living off property because of the additional responsibilities for the staff member maintaining a residence. At this point, there is not a significant amount of maintenance work that needs to be initially performed at the forest preserve, which is not currently open to the public.

Assistant State's Attorney Johnson remarked that there would need to be documentation on market value of the house, as well as utilities and other costs.

Director Guritz remarked that rewriting the proposed contract would require additional work beyond the proposed short-term lease agreement.

XVIII. Citizens to Be Heard

None.

XIX. Adjournment

Commissioner Flowers made a motion to adjourn. Seconded by Commissioner Cullick. Aye, all. Opposed, none. Meeting adjourned at 7:42 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
OPERATIONS COMMITTEE MEETING MINUTES**

JUNE 6, 2018

I. Call to Order

Committee Chair Flowers called the Operations Committee meeting to order at 6:02 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Hendrix, Prochaska, Purcell, Gilmour, and Flowers all were present.

III. Approval of Agenda

Commissioner Hendrix made a motion to approve the agenda as presented. Seconded by Commissioner Prochaska. All, aye. Opposed, none.

IV. Citizens to be Heard

No public comments were offered by those in attendance.

**V. Review of Preliminary Financial and Income Statement Reports
through May 31, 2018**

Director Guritz presented the District's income statements through May 31, 2018. The Operations Committee discussed the financial statements.

Director Guritz reported that there was a power outage and the reports from the Treasurer's Office have not been finalized. The YTD income reports are comparable and on track with the figures presented for the prior fiscal year. Farm lease revenue is expected to increase, with collection of base rent for the current year agreements in progress. Increased social media on summer camps has not significantly increased enrollments. Ellis House and Equestrian Center revenue has increased significantly YTD over the prior year.

Commissioner Hendrix asked if there have been additional wedding bookings.

Director Guritz replied there are currently 10 scheduled weddings.

Commissioner Purcell asked whether the Events Coordinator has supported efforts to increase rentals.

Director Guritz responded that feedback received has been positive.

Commissioner Purcell asked for an update on Sunrise Center.

Director Guritz responded that there have been some changes in approach with budgeting and tracking staff costs for horse care for the Sunrise Center North cost center, with baseline horse care for all Ellis horses coded to this cost center. There was a successful open house at Ellis House. Meadowhawk lodge revenue has increased YTD. There are 3 weddings currently booked and there have been return customers for events.

Commissioner Purcell asked whether the changes in the alcohol policy have been positive.

Director Guritz responded that clients have taken advantage of the new option for hiring an outside bartending service. Natural Beginnings is booked for the year with a current waiting list.

VI. Special Use Permits

a. Fox Valley Trail Riders Association – Hoover Forest Preserve – Sunday, September 23, 2018

Director Guritz presented a proposed special use permit for the Fox Valley Trail Riders Association to host a "Reverse River Ride" at Hoover Forest Preserve. An estimated 80 horse trailers anticipated. Director Guritz reported that the permit, which is pending approval, will include a review of the route.

The Committee questioned extending a special use permit due to horse damage from using and establishing non-designated trails.

Director Guritz responded that this could be a positive group to promote a better relationship with local equestrians.

The Committee extended conditional approval of the special use permit, noting that the event permit fee should be increased to \$250, citing the need to close off the route to the public for safety concerns.

Commissioner Prochaska recommended an increased permit fee due to extensive use of grounds.

President Gilmour remarked that weather conditions, such as heavy rain prior to the event, should be considered a condition for cancelling the event.

The Committee gave direction to conditionally approve the permit with an increased permit fee of \$250.00, review of trails for impacts, and potential cancellation of event due to weather concerns and trail conditions.

VII. Pickerill-Pigott Forest Preserve – Proposed 1- Year Resident-Grounds Maintenance Worker Lease Agreement

Director Guritz presented a proposal for a 1-year resident-grounds maintenance worker lease agreement. The Committee discussed Assistant State's Attorney Johnson's memo outlining approaches the District can exercise with extending a residence benefit to District employees.

The Committee provided direction to present the proposed lease agreement to the Committee of the Whole for discussion.

VIII. 2018-2019 Proposed Fees and Charges –Final Review and Discussion

Director Guritz presented 2018-2019 proposed fees and charges for final review and discussion. Natural Beginnings and bunk house rentals are proposed for increases. There is an additional program proposed for senior care facility programs. Environmental Education Program Manager Emily Dombrowski recommends extending options to enroll within monthly or quarterly programs with a discount extended for full year bookings.

Commissioner Flowers asked if there would be additional liability.

Director Guritz replied there would not be, the staff will be going to the senior residential and care facilities.

Commissioner Hendrix made a motion to forward the 2018-2019 proposed fees and charges to Commission for approval as presented. Seconded by Commissioner Prochaska. Aye, all. Opposed, none.

IX. 2018 Summer Camps – Current Enrollments

Director Guritz presented a report from the registration program RecPro. There is a decrease in overall enrollments compared to the prior year totals, but additional registrations for camps are anticipated to come in over the course of the summer season. Ellis House and Equestrian Center has seen a decrease in enrollments coinciding with a decrease in staff costs creating an overall increase in net revenue for camps.

President Gilmour remarked that there are many summer activity options for children competing with the District's summer camp offerings.

X. Review of the 2018 Executive Director's Goals

Director Guritz presented a report a review of the 2018 goals. Goals included establishing access to preserve public areas, expanding control of invasive species and restoration projects, increasing marketing efforts, improving administrative processes, and increasing outside funding support.

The Committee asked about additional help on these priorities.

Director Guritz responded that there has been an increased effort to cross train employees to extend natural resource projects and administrative support when needed. Natural areas management requires the most additional time and effort.

The Committee discussed the future of the old scout pool building.

XI. “The Knot” Online Wedding Guide – Month-to-Month Contract Renewal

Director Guritz presented a proposal to review the month-to-month contract of “The Knot” online wedding guide. The contract can be cancelled at any time. Director Guritz reported that the Events Coordinator attributed one Ellis wedding booking coming in through the District’s online storefront.

The Committee asked about whether a promo code had been added to the site.

Director Guritz remarked that promo codes have been added to recent promotions including the District’s Facebook ad, and there can be a different one created for “The Knot”.

Commissioner Purcell asked about the monthly costs for maintaining website.

Director Guritz responded it is \$250.00 a month.

The Committee discussed the pros and cons of being featured on the website and possible promo code promotions. Direction was given to bring a proposal to the board for a \$50 off cleaning costs introduced with a promo code to determine whether significant traffic is coming in through The Knot website in order to justify cost for maintaining the District’s storefront.

XII. Marketing Initiatives and Updates Report

Director Guritz provided updates on marketing initiatives. The Native-Plant Sale went well, with proceeds to be reported to the Forest Foundation. The report included updates on social media stats and constant contact reports.

XIII. Hoover Forest Preserve –USGS Proposed Naming of a Drainage Channel

Director Guritz presented the proposed naming of a drainage channel.

The Committee gave direction to allow the naming of the drainage channel, noting that there will be no signage installed within the preserve.

XIV. KCFPD Personnel Policies Manual Review

President Gilmour reported that the KCFPD personnel policies manual aligns more closely with that of the State's Attorney's Office.

Commissioner Hendrix motioned to move the KCFPD personnel policies manual review to the July Operation's meeting. Seconded by Commissioner Prochaska. Aye, all. Opposed, none.

XV. Operations Progress Updates

a. Pickerill-Pigott Forest Preserve Master Plan Updates

Director Guritz reported on efforts to determine costs for opening the Pickerill Estate House to the public. The largest cost would be the possible installation of a new septic system, which could be included as matching funds for Phase I grant-funded improvements.

b. Hoover Forest Preserve Lift Station Repairs

Director Guritz reported that 2 of the 4 pump floats were installed. The existing pumps were inspected, and both are functioning. The District will need to install a new conduit line in order to install the 2 remaining floats.

c. Hoover Forest Preserve – Meadowhawk Lodge Parking Lot Lighting

Director Guritz reported on a site inspection with Riemenschneider Electric. Electricity for the new fixtures can be supplied from Meadowhawk Lodge, but conduit will need to be installed under the permeable paver drive.

Commissioner Hendrix asked if there is a possibility of exploring costs for replacement solar fixtures.

Director Guritz responded that more research needs to be done and direction from the board would need to be given.

d. Hoover Railroad Crossing Agreement and Improvements Updates – ComEd and Illinois Railway Easement Requests

Director Guritz reported that two easements will need to be granted, one to ComEd and one to Illinois Railway.

President Gilmour asked if the District should charge for the easements.

Director Guritz replied that the District could charge, understanding that a crossing agreement is currently under negotiation by the City of Yorkville.

e. Sunrise Center North – License Agreement Renewal

Director Guritz reported that the Sunrise Center North license agreement is up for renewal in November.

Commissioner Purcell remarked that the cost should go up with inflation due to staff raises and increase prices of supplies.

XVI. Executive Session

None.

XVII. Other Items of Business

Director Guritz reported that there were some results back from the survey of the Pickerill-Pigott Forest Preserve.

The Committee reviewed results of the surveys, with direction to promote the survey to a larger population.

XVIII. Citizens to be Heard

No public comments were offered by those in attendance.

XIX. Adjournment

Commissioner Hendrix made a motion to adjourn. Seconded by Commissioner Prochaska. Aye, all. Meeting adjourned at 7:30 pm.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
FINANCE COMMITTEE MEETING MINUTES**

JUNE 13, 2018

I. Call to Order

Commissioner Gryder made a motion to appoint Commissioner Hendrix to the Finance Committee to establish a quorum. Seconded by President Gilmour.

President Gilmour called the Finance Committee meeting to order at 5:02 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Gilmour, Hendrix, and Gryder all were present. Commissioner Cullick entered the meeting at 5:15 pm.

III. Approval of Agenda

Commissioner Gryder made a motion to approve the agenda as presented. Seconded by Commissioner Hendrix. All, aye. Opposed, none.

IV. Citizens to be Heard

There were no citizens to be heard.

V. Motion to Forward Claims to Commission for an Amount Not-to-Exceed \$854,523.37

Commissioner Gryder asked about the overhead garage door repairs at Ellis House and Equestrian Center.

Ellis House and Equestrian Center Farm Manager Vick explained the situation that caused damage to the garage door and how it was repaired. There are no longer issues opening the garage door.

Commissioner Gryder made a motion to forward claims for an amount not-to-exceed \$854,523.37. Seconded by Commissioner Hendrix. Aye, all. Opposed, none.

VI. Review of Financial Statements and Income and Expenditure Reports through May 31, 2018

Assistant County Administrator Caldwell reported on the financial statements and income and expenditure reports through May 31, 2018. There was a new line item created for the

Pickerill-Pigott Forest Preserve. The reports are premature and will be updated when property taxes and other expected revenues are received.

Acting Director Emily Dombrowski, noted the significant revenue increase of Ellis House and Equestrian Center programs.

Latreese Caldwell reported on a timing error with the District's debt service levy which will be addressed by reducing next year's levy.

VII. Capital Fund Budget – Revenue and Expense Report through May 31, 2018

Latreese Caldwell reported that this is in response to a previous question about individual items in the capital fund budget.

Commissioner Cullick entered the meeting at 5:15 pm.

Latreese Caldwell presented an overview of the report.

VIII. Ellis House and Equestrian Center Zero-turn Mower Replacement and Trade-in Deductions

Farm Manager Vick presented a report to replace the mower at Ellis House and Equestrian Center. Issues with the old mower were explained. Estimates for trade-ins and a new mower were reported. The estimate after trade-ins for the new John Deere Z9600M is \$4,327.98.

Commissioner Hendrix expressed concern for the mower to have roll over protection.

Marty Vick reported that all the machines do have roll over protection. It was reported that one of the trade-ins was a donation.

Commissioner Cullick made a motion to forward the zero-turn mower replacement and trade-in deductions to Committee of the Whole. Seconded by Commissioner Hendrix. Aye, all. Opposed, none.

IX. Executive Session

None.

X. Other Items of Business

None.

XI. Citizens to be Heard

There were no citizens to be heard.

XII. Adjournment

Commissioner Gryder made a motion to adjourn. Seconded by Commissioner Hendrix.
Aye, all. Meeting adjourned at 5:30 pm.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE OF THE WHOLE MEETING MINUTES**

JUNE 13, 2018

I. Call to Order

President Gilmour called the Committee of the Whole meeting to order at 5:45 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Cullick, Gilmour, Gryder, Hendrix, Prochaska, and Purcell all were present. Commissioner Davidson entered the meeting at 5:56 pm.

III. Approval of Agenda

Commissioner Cullick made a motion to approve the agenda as presented. Seconded by Commission Hendrix. All, aye. Opposed, none.

IV. Citizens to be Heard

There were no citizens in attendance.

V. Executive Director's Report

Director Guritz provided an executive director's report along with reports from department supervisors.

Acting Director Emily Dombrowski noted that the July 3rd meeting is cancelled and that there will be a Special Call Commission meeting scheduled prior to the July Committee of the Whole meeting. It was noted the extra trail work needed at all the preserves with the record amount of rainfall in May and June.

Commissioner Purcell asked about the trash issue reported for use of the baseball field at Hoover Forest Preserve.

The Committee discussed ways to fix the problem with the littering issue at the field.

Commissioner Gryder asked about the status of ticks in the preserves.

Emily Dombrowski reported low findings of ticks at all the preserves and that all environmental education staff carry I-tick kits with them to support data collection efforts.

OLD BUSINESS

VI. Review of a Proposed 1-Year Residence Lease Agreement for Pickerill-Pigott Forest Preserve

President Gilmour presented an overview of the proposed 1-year resident lease agreement for Pickerill-Pigott Forest Preserve.

Commissioner Hendrix asked for more details about the values determined within the agreement.

Commissioner Davidson entered the meeting at 5:56 pm.

President Gilmour noted that the cost of the rent was decided by the values of KHA. The calculation of the market value includes the projected costs for utilities.

Commissioner Prochaska noted that the KHA pays the market value for housing. It was noted that this is a one-year agreement to maintain the house and preserve.

President Gilmour noted that currently, maintenance and site contractor coordination is handled by Director Guritz, Superintendent Olson, and Grounds Maintenance support staff.

Commissioner Purcell noted that there should be the addition of a minimum of hours required to work.

Commissioner Prochaska asked for the estimated hours a week and hourly rate the employee will be paid.

Commissioner Cullick remarked it is beneficial to have someone in the house for security and insurance reasons.

Commissioner Hendrix remarked that all assets have a cost and that the one-year agreement can give the board time to discuss the master plan and initial improvements.

Commissioner Davidson offered his views to simplify the agreement.

Commissioner Gryder remarked that having someone living on site increases liability.

President Gilmour noted there are multiple approaches that can be taken on the District's lease agreements.

VII. Pickerill-Pigott Forest Preserve Master Plan Updates

Emily Dombrowski reported the District has received 92 survey responses for the Pickerill-Pigott Forest Preserve master plan. There will be a summary of the surveys at the July meeting.

NEW BUSINESS

VIII. Hoover Railroad Crossing Improvements Updates - ComEd and Illinois Railway Easement Requests

President Gilmour remarked there was a previously approved ordinance outlining the process and costs assessed for establishing new easements on District property.

Direction was requested to authorize negotiation of the proposed easements. The estimated easement costs and fees were presented.

The Committee of the Whole requested more details about the proposed easement, including whether there is currently an easement for the existing electrical service line. Direction was provided to work with the State's Attorney's Office to support negotiation efforts for the proposed easements.

IX. Review of Proposed FY 18-19 Fees and Charges

Acting Director Dombrowski reported on new proposed program offerings for nursing homes and assisted living facilities. Options include single programs reservations, monthly reservations, or seasonal offerings.

Commissioner Prochaska requested a breakdown of resident to non-resident use of bunkhouse facilities.

Farm Manager Vick remarked on that status of the Ellis House pony parties, noting a 1:3 ratio of resident to non-resident bookings.

Acting Director Dombrowski remarked that a report can be compiled for bunkhouse and shelter rentals.

X. Capital Fund Budget – Income and Expenditures Reort through May 31, 2018

President Gilmour remarked this was discussed at the Finance meeting.

Commissioner Purcell stated that additional detail will be requested from Director Guritz at the Commission meeting.

XI. Ellis House and Equestrian Center Mower Replacement and Trade-ins Proposal

Farm Manager Vick presented a proposal for the purchase of a new mower, and equipment trade-ins. The low-cost proposal was received from AHW of Somonauk, Illinois. The expected cost after trade-ins is \$4,327.98.

Commissioner Purcell asked if Ellis House and Equestrian Center will need any other equipment.

Farm Manager Vick replied that a sprayer for herbicide would be the only other equipment needed.

XII. 2018 Executive Director's Goals

Director Guritz provided a report outlining various goal for the following year.

The board reviewed and discussed the outlined goals.

XIII. "The Knot" Online Wedding Guide – Month-to-Month Contract Renewal

Commissioner Prochaska reviewed the discussion from Operation's Committee of the month-to-month contract with "The Knot".

The recommendation from Director Guritz is to continue with the subscription for 3 months with a promo code.

Commissioner Hendrix remarked that there does need to be a way to track to what business comes from "The Knot".

President Gilmour remarked that there has been increased tracking via promo codes with Facebook and other ads.

Commissioner Cullick remarked that there was previously a study done with college students on social media marketing, suggesting it may be useful to update the study.

The Committee of the Whole gave direction to continue the subscription for 3-months with the publication of a tracking promo code.

XIV. Executive Session

None.

XV. Other Items of Business

President Gilmour remarked there will be a volunteer appreciation picnic at Hoover Forest Preserve on June 21st.

XVI. Citizens to be Heard

There were no citizens in attendance.

XVII. Adjournment

Commissioner Gryder made a motion to adjourn. Seconded by Commissioner Prochaska.
Aye, all. Meeting adjourned at 7:11 pm.

Respectfully submitted,

David Guritz

Executive Director, Kendall County Forest Preserve District

To: Kendall County Forest Preserve District Committee of the Whole

From: David Guritz, Director
Emily Dombrowski, Acting Director

RE: Pickerill-Pigott Estate House 1-Year Lease Agreement –
Resident and Grounds Maintenance Worker

Date: June 19, 2018

During the Committee of the Whole meeting held on June 13, 2018, the Committee reviewed the proposed terms for the 1-year lease agreement. Direction was provided to check with the State's Attorney's Office regarding the ability of the District to immediately terminate the lease agreement in the event that an employee resigns or is otherwise terminated from District employment. The State's Attorney's Office has affirmed that this is clear in the draft agreement.

Based on previous Commission discussions, the market value of the residence benefit has been reduced based on Kendall Housing Authority voucher rates for 2018 for a studio apartment located in the 60560 Yorkville zip code plus estimated utility costs.

For electrical bill estimates, a 75% reduction factor was used based on the actual space allocated for housing. A calculations report and KHA backup report is included for review.

District grounds maintenance and seasonal staff continue to extend grounds maintenance support to keep up with mowing and initial trail cutting to facilitate completion of the phase I archaeological survey now underway.

The proposed agreement is considered short-term pending approval of the master plan and completion of initial public access improvements.

Recommendation:

Consider a motion to approve a one-year residence lease agreement with Marshal Savitski, Grounds Maintenance Worker or Plano, Illinois with a required monthly rent payment of \$500.00 for use of the Pickerill Estate home at Pickerill-Pigott Forest Preserve.

**Kendall County Forest Preserve District
Pickerill-Pigott Forest Preserve Resident-Grounds
Maintenance House Lease Agreement**

THIS AGREEMENT ("Lease Agreement") is made and entered into this 19th day of June, 2018, by and between the Kendall County Forest Preserve District ("District"), a unit of local government, and ("Employee-Tenant") Marshal Savitski (referred to as "Tenant"), an individual currently residing at 2108 Rock Creek Road, Plano, Illinois, for and in consideration of the covenants and obligations contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

1. PURPOSE.

This Lease Agreement provides for the Tenants' possession and use of the Pickerill estate house, the surrounding yard, attached garage, and the storage shed, located at Pickerill-Pigott Forest Preserve 6350 A Minkler Road, Yorkville, Illinois, 60560 (hereinafter referred to as the "Residence"), an image of which is attached as Exhibit A, during the Employee-Tenant's employment as a Resident - Grounds Maintenance Worker by the District. By signing this Lease Agreement, the parties affirm their agreement that Employee-Tenant is required to live at the Residence as a condition of his continued employment by the District as the Resident - Grounds Maintenance Worker; the Residence is located on District property; and the Residence is provided for the convenience of the District by allowing Employee-Tenant to promptly respond to District grounds maintenance needs at Pickerill-Pigott Forest Preserve and other maintenance needs outside of regular business hours. Also, this Lease Agreement confirms the parties' understanding and agreement that the Tenants' possession and use of the Residence is part of the Employee-Tenant's total wage and benefits compensation package as Grounds Supervisor and Resident for the District. *Nothing in this Lease Agreement is intended to and/or does create a contract of employment, express or implied. Employee-Tenant's employment with the District is "at-will", which means Employee-Tenant's employment relationship may be terminated at any time, with or without cause.*

2. PROPERTY.

2.1 Leased Property. District owns certain real property and improvements consisting of the Residence and Storage Shed. District desires to lease the Residence to Tenants upon the terms and conditions contained herein. Tenants desire to lease the Residence from District on the terms and conditions contained herein.

2.2 Personal Property. The District and Tenants each agree that any personal property, such as equipment, furniture, or other non-fixture items, purchased by either the Tenants or the District, either prior to or during the term of this Lease Agreement shall remain the personal property of the party who furnished the funds to purchase the personal property. All personal property of the Tenants shall be removed from the Premise at the termination of this Lease Agreement, unless otherwise agreed to in writing by the parties. Tenants specifically waive any claim of damage against the District for any personal property damaged as a result of an act of nature, including, but not limited to lightning strikes and floods. District is not

responsible for providing any personal property, equipment, furniture or other non-fixtured items to the Tenants.

3. TERM.

3.1 Term. The term of this Lease Agreement commences on the date of both parties' execution of this Lease Agreement and shall terminate immediately upon (a) the Employee-Tenant's separation of employment from the District; (b) the Employee-Tenant's reassignment to a different position at the District; or (c) one (1) year after the date of both parties' execution of this Lease Agreement, whichever occurs first.

3.2 Upon termination of the Lease Agreement, Tenants shall immediately vacate the Residence and shall have seven (7) calendar days to remove all personal property from the Residence, unless otherwise authorized and agreed to in writing by both parties. All obligations outstanding at the time of termination shall survive the Lease Agreement.

3.3 Early Termination. Either party may terminate this Lease Agreement upon providing thirty (30) calendar days written notice to the other party. Except that both parties may agree, in writing, to terminate the Lease Agreement at anytime and waive the thirty (30) days written notice.

4. RENT.

4.1 Rent. The rent for the Residence shall be two-hundred twenty five dollars (\$225.00) per week. This amount includes the cost of Utilities as discussed in section 12 of this Lease Agreement. The weekly rent payment shall be due and owing on the Saturday immediately following the conclusion of the weekly rental period. For purposes of this Agreement, a week shall be Saturday through Friday. The parties agree that only a single monthly rent payment of five hundred dollars (\$500.00) shall be due and owing from Tenants to the District in any month that Employee-Tenant is employed by the District. The balance of the weekly rent value shall be considered a part of the Employee-Tenant's total compensation package during his or her employment with the District as Grounds Maintenance Worker and Resident. Weekends and holidays do not delay or excuse Tenants' obligation to timely pay rent.

4.2 Delinquent Rent. Rent is due no later than the first day of each month. If not paid by the due date, rent shall be considered overdue and delinquent. If Tenant fails to timely pay any monthly rent payment, Tenant will pay District a late charge of \$25.00 per day until rent is paid in full. If the District receives the rent within two (2) calendar days of the Due Date, the District will waive the late charges for that month. Any waiver of late charges under this paragraph will not affect or diminish any other right or remedy the District may exercise for Tenants' failure to timely pay rent.

4.3. Returned Checks. In the event any payment by Tenant is returned for insufficient funds ("NSF") or if Tenant stops payment, Tenant will pay \$25.00 to District for each such check, plus late charges, as described above, which will accrue until District has received payment. Furthermore, District may require in writing that Tenants pay all future Rent payments by cash, money order, or cashier's check.

4.4. Order in which funds are applied. The District will apply all funds received from Tenant first to any non-rent obligations of Tenant including late charges, returned check

charges, charge-backs for repairs, and brokerage fees, then to rent, regardless of any notations on a check.

5. SECURITY DEPOSIT.

5.1 Amount. Tenant has previously deposited with the District the sum of one-thousand dollars and no cents (\$1,000.00) as security for any damage caused to the Residence during the term hereof.

5.2 Refund. Upon termination of the Lease Agreement, all funds held by the District as security deposit may be applied to the payment of accrued rent and the amount of damages that the District has suffered by reason of the Tenants' noncompliance with the terms of this Lease Agreement or with any and all federal, State, or local laws, ordinances, rules, regulations, and orders affecting the cleanliness, use, occupancy and preservation of the Residence.

A. Deductions.

District may deduct reasonable charges from the security deposit for:

- (1) Unpaid or accelerated rent;
- (2) Late charges;
- (3) Unpaid utilities;
- (4) Costs of cleaning, deodorizing, and repairing the Residence and its contents for which Tenants are responsible;
- (5) Pet violation charges;
- (6) Replacing unreturned keys, garage door openers, or other security devices;
- (7) The removal of unauthorized locks or fixtures installed by Tenants;
- (8) Insufficient light bulbs;
- (9) Packing, removing, and storing abandoned property;
- (10) Removing abandoned or illegally parked vehicles;
- (11) Attorney fees and costs of court incurred in any proceeding against Tenants;
- (12) Any fee due for early removal of an authorized keybox; or
- (13) Other amounts Tenants are responsible to pay under this Lease Agreement.

B. If deductions exceed the security deposit, Tenants will pay to District the excess within ten (10) calendar days after District makes written demand. The security deposit will be applied first to any non-rent items, including late charges, returned check charges, repairs, and brokerage fees, then to any unpaid rent.

6. USE OF RESIDENCE.

The Residence shall be used and occupied solely by Tenants and Tenants' immediate family. It shall be used exclusively as a private, single-family dwelling, and no part of the Residence shall be used at any time during the term of this Lease Agreement by Tenants or Tenants' immediate family for the purpose of carrying on any business (other than District business), profession, or trade of any kind, or for any purpose other than as a private, single-family dwelling. Tenants shall not allow any other person, other than Tenants' immediate family or transient relatives and friends who are guests of Tenants, to use or occupy the Residence without first obtaining District's written consent to such use or occupation. Tenants shall comply with any and all federal, State, and local laws, ordinances, rules, regulations, and orders affecting the cleanliness, use, occupancy and preservation of the Residence. Tenants

understand and agree that all residents and visitors of the Residence shall comply with the District's General Use Ordinance while on District property.

7. CONDITION OF RESIDENCE.

7.1 Original Condition. Tenants stipulate, represent, and warrant that Tenants have examined the Residence, and it is, at the time of execution of this Lease Agreement, in good order, in good repair, and in a safe, clean and habitable condition.

7.2 Surrender Condition. Upon termination of this Lease Agreement, Tenants shall surrender the Residence to District in good and broom-clean condition, excepting ordinary wear and tear. Tenants shall remove all of their personal property and any improvements installed by Tenants and required to be removed by the District. Tenants shall return all keys and property belonging to the District.

8. DEFAULTS & REMEDIES.

8.1 Tenants' Default. Tenants shall be in default in the event of any of the following: (a) if Tenants fails to perform any obligation to be performed by Tenants hereunder and such failure shall continue for thirty (30) calendar days after written notice by District; provided, however, if the nature of such default is such that the same cannot reasonably be cured within a thirty (30) calendar day period, then Tenants shall not be deemed to be in default if it shall commence such cure within such thirty (30) calendar day period, and, thereafter, rectify and cure such default with due diligence; or (b) if Tenants abandon or vacate the Residence or ceases to use the Residence for the stated purpose as set forth in this Lease Agreement.

8.2 Remedies in Default. In the event of a default by Tenants, District may pursue any remedies available to it at law or in equity, including injunction, at its option, without further notice or demand of any kind to Tenants or any other person. In the event of a default, the District may also immediately terminate this Lease Agreement and Tenants' right to possession of the Residence and recover possession of the Residence and remove all persons therefrom.

9. ASSIGNMENT AND SUB-LETTING.

Tenants shall not assign this Lease Agreement, or sub-let or grant any license to use the Residence or any part thereof without the District's prior written consent. An assignment, sub-letting, or license without the prior written consent of District or an assignment or sub-letting by operation of law shall be absolutely null and void and shall, at District's option, terminate this Lease Agreement.

10. ALTERATIONS AND IMPROVEMENTS.

Tenants shall make no structural repairs, alterations, or improvements of the Residence or construct any building or make any other improvements of the Residence without the prior written consent of District. Any and all alterations, changes, and/or improvements built, constructed, or placed on the Residence by Tenants shall, unless otherwise provided for by written agreement between District and Tenants, be at the Tenants' sole expense and shall become the sole property of the District and remain on the Residence at the termination of this Lease Agreement. At anytime during the term of this Lease Agreement, the District shall have the authority to make modifications, alterations, repairs, and improvements as it deems necessary and upon reasonable notice to Tenants.

11. HAZARDOUS MATERIALS.

Tenants shall not keep at the Residence any item of a dangerous, flammable or explosive character that might unreasonably increase the danger of fire or explosion at the Residence or that might be considered hazardous or extra hazardous by any responsible insurance company.

12. UTILITIES.

12.1 Costs. District shall be responsible for arranging and paying for the following utility services: internet, electricity, and cellular telephone ("Utilities"). Tenants are responsible for all other desired services.

12.2 Failure, Stoppage, or Interruptions. District shall not be liable for, and Tenants shall not be entitled to, any damages, abatement, or reduction in rent value by reason of any interruption or failure in the supply of utilities, including, but not limited to interruptions or failures caused by lightning strikes and floods. No failure, stoppage, or interruption of any utility or service, including but not limited to lightning strikes and floods, shall be construed as an eviction of Tenants, nor shall it relieve Tenants from any obligation to perform any covenant or agreement under this Lease Agreement. In the event of any failure, stoppage, or interruption of utilities or services, District's shall use its reasonable efforts to attempt to restore all services promptly.

12.3 Installation of Equipment. Tenants agree that they shall not install any equipment that exceeds or overloads the capacity of the utility facilities serving the Residence, and that if equipment installed by Tenants requires additional utility facilities, installation of the same shall be at Tenants' expense, but only after District's written approval of same.

12.4 Compliance & Modifications. District shall be entitled to cooperate with the energy and water conservation efforts of governmental agencies or utility suppliers. District reserves the right from time to time to make modifications to the utility systems serving the Residence.

13. MAINTENANCE, REPAIR, AND RULES.

13.1 Maintenance Obligations. Tenants will, at their sole expense, keep and maintain the Residence and appurtenances in good and sanitary condition and repair during the term of this Lease Agreement and any renewal thereof. These obligations include, but are not limited to the following requirements:

- A. Not obstruct the driveways, sidewalks, courts, entry ways, stairs and/or halls, which shall be used for the purposes of ingress and egress only;
- B. Keep all windows, glass, window coverings, doors, locks and hardware in good, clean order and repair;
- C. Maintain the grounds and lawn area of the Residence, including regularly mowing the lawn.
- D. Not obstruct or cover the windows or doors;
- E. Not leave windows or doors in an open position during any inclement weather;

- F. Not hang any laundry, clothing, sheets, etc., from any window, rail, porch or balcony nor air or dry any of same within any yard area or space;
- G. Not cause or permit any locks or hooks to be placed upon any door or window without the prior written consent of District;
- H. Keep all air conditioning filters clean and free from dirt;
- I. Keep all lavatories, sinks, toilets, and all other water and plumbing apparatus in good order and repair and shall use same only for the purposes for which they were constructed. Tenants shall not allow any sweepings, rubbish, sand, rags, ashes or other substances to be thrown or deposited therein. Any damage to any such apparatus and the cost of clearing stopped plumbing resulting from misuse shall be borne by Tenants;
- J. Ensure Tenants' family and guests at all times maintain order in the Residence and at all places on the Residence, and shall not make or permit any loud or improper noises, or otherwise disturb other visitors and District users;
- K. Keep all radios, television sets, stereos, etc., turned down to a level of sound that does not annoy or interfere with other District users;
- L. Deposit all trash, garbage, rubbish or refuse in the locations provided at the Residence and not allow any trash, garbage, rubbish or refuse to be deposited or permitted to stand on the exterior of the Residence;
- M. Abide by and be bound by any and all rules and regulations affecting the Residence or Tenants which may be adopted or promulgated by the District's Board of Commissioners.

13.2 Mechanics Liens. Tenants shall keep the Residence free and clear of all encumbrances, mechanics liens, stop notices, demands, and claims arising from work done by or for Tenants or for persons claiming under Tenants, and Tenants shall defend District, its officers, directors, employee, and agents, including its past, present and future commissioners, elected officials, and agents, with counsel of District's choosing, indemnify and save District, its officers, directors, employee, and agents, including its past, present and future commissioners, elected officials, and agents, free and harmless from and against any claims arising from or relating to the same.

14. DAMAGE TO RESIDENCE.

In the event the Residence is destroyed or rendered wholly uninhabitable by fire, storm, earthquake, or other casualty not caused by the negligence of Tenants, the District may terminate this Lease Agreement from such time except for the purpose of enforcing rights that may have then accrued hereunder. Should a portion of the Residence thereby be rendered uninhabitable, the District shall have the option of either repairing such injured or damaged portion or terminating this Lease Agreement. In the event that District exercises its right to repair such uninhabitable portion, such part so injured shall be restored by District as speedily as practicable.

15. ACCESS BY DISTRICT.

District and District's agents shall have the right at all reasonable times, and by all reasonable means, without notice, during the term of this Lease Agreement to enter the Residence for the following purposes:

- A. Inspect the Property for condition;
- B. Make repairs;
- C. Show the Property to prospective Tenants, inspectors, fire marshals, appraisers, contractors, or insurance agents;
- C. Show the Property as part of long-range planning efforts;
- D. Complete interior and exterior improvements;
- E. Exercise a contractual or statutory lien;
- E. Leave written notice; or
- F. Seize nonexempt property after default.

However, absent emergency circumstances, District will make reasonable attempts to give Tenants at least three (3) hours notice, prior to entering the Residence. If Tenant(s) fail to permit reasonable access under this Paragraph, Tenants will be in default.

16. RENTERS' INSURANCE

Tenants will maintain renters' insurance during all times the property is occupied under the terms of this Lease Agreement. Tenants will provide District with proof of renter's insurance within thirty (30) calendar days of the execution of this Lease Agreement. Tenants will promptly notify District of any modification or termination of Tenants' renter's insurance,

17. SUBORDINATION OF LEASE AGREEMENT.

This Lease Agreement and Tenants' interest hereunder are and shall be subordinate, junior, and inferior to any and all mortgages, liens, or encumbrances now or hereafter placed on the Residence by the District, all advances made under any such mortgages, liens, or encumbrances (including, but not limited to, future advances), the interest payable on such mortgages, liens or encumbrances and any and all renewals, extensions or modifications of such mortgages, liens or encumbrances.

18. ANIMALS.

THERE WILL BE NO ANIMALS PERMITTED AT THE RESIDENCE. Tenants shall not permit any animal, domesticated or maintained as pets, including mammals, reptiles, birds, fish, rodents, or insects on the property, even temporarily, except as otherwise agreed to by a separate written Pet Addendum to the Lease Agreement which is attached as exhibit B, and incorporated as if fully set forth herein. If Tenants violate the pet restrictions of this Lease Agreement, Tenants will pay to District a fee of \$10.00 per calendar day, per animal for each calendar day Tenants violate the animal restrictions. District may remove or cause to be

removed any unauthorized animal and deliver it to appropriate local authorities by providing at least 24-hour written notice to Tenants of District's intention to remove the unauthorized animal. District will not be liable for any harm, injury, death, or sickness to any unauthorized animal or any person as a result of the unauthorized animal. Tenants agree to indemnify and hold harmless District, its officers, directors, employee, and agents, including its past, present and future commissioners, elected officials and agents, for any harm, injury, death, or sickness to any unauthorized animal or any person as a result of the unauthorized animal. Tenants are responsible and liable for any damage or required cleaning to the Residence caused by any unauthorized animal and for all costs District may incur in removing or causing any unauthorized animal to be removed.

19. WATERBEDS.

THERE WILL BE NO WATERBEDS, unless authorized by a separate written Waterbed Addendum to this Lease Agreement.

20. QUIET ENJOYMENT.

Tenants, upon payment of all of the sums referred to herein as being payable by Tenants and Tenants' performance of all Tenants' agreements contained herein and Tenants' observance of all rules and regulations, shall and may peacefully and quietly have, hold, and enjoy said Residence for the term hereof.

21. INDEMNIFICATION.

District, its officers, directors, employee, and agents, including its past, present and future commissioners, elected officials and agents, shall not be liable for any damage or injury of or to the Tenants, the Tenants' family, guests, invitees, agents or employees, to any person entering the Residence, to the Residence itself, or to goods or equipment at the Residence. Tenants hereby agree to indemnify, defend and hold harmless District, its officers, directors, employee, and agents, including its past, present and future commissioners, elected officials and agents, from any and all claims or assertions of every kind and nature, including claims pertaining to tax liability or obligations. Any attorney representing the District, under this paragraph, shall be approved by the Kendall County State's Attorney, and shall be appointed a Special Assistant State's Attorney. The District's participation in its defense shall not remove District's duty to indemnify, defend, and hold the District harmless.

22. FORCE MAJEURE.

Neither party will be responsible to the other for damage, loss, injury, or interruption of work if the damage, loss, injury, or interruption of work is caused solely by conditions that are beyond the reasonable control of the parties, and without the intentional misconduct or negligence, of that party (hereinafter referred to as a "force majeure event"). To the extent not within the control of either party, such force majeure events include: acts of God, acts of any governmental authorities, fire, explosions or other casualties, vandalism, and riots or war. A party claiming a force majeure event ("the claiming party") shall promptly notify the other party in writing, describing the nature and estimated duration of the claiming party's inability to perform due to the force majeure event. The cause of such inability to perform will be remedied by the claiming party with all reasonable dispatch.

23. EXPENSES AND COSTS.

Should it become necessary for District to employ an attorney to enforce any of the conditions or covenants hereof, including the collection of rentals or gaining possession of

the Residence, Tenants agree to pay all expenses and costs incurred by the District, including, but not limited to the District's reasonable attorneys' fees.

24. RECORDING OF LEASE AGREEMENT.

Tenants shall not record this Lease Agreement on the Public Records of any public office. In the event that Tenants shall record this Lease Agreement, this Lease Agreement shall, at District's option, terminate immediately and District shall be entitled to all rights and remedies that it has at law or in equity.

25. GOVERNING LAW.

This Lease Agreement shall be governed, construed, and interpreted by, through and under the Laws of the State of Illinois. The parties agree that the venue for any legal proceedings between them shall be the Circuit Court of Kendall County, Illinois, Twenty-Third Judicial Circuit, State of Illinois.

26. SEVERABILITY.

If any provision of this Lease Agreement or the application thereof shall, for any reason and to any extent, be invalid or unenforceable, neither the remainder of this Lease Agreement nor the application of the provision to other persons, entities or circumstances shall be affected thereby, but instead shall be enforced to the maximum extent permitted by law.

27. BINDING EFFECT.

The covenants, obligations and conditions herein contained shall be binding on and inure to the benefit of the heirs, legal representatives, and assigns of the parties hereto.

28. DESCRIPTIVE HEADINGS.

The descriptive headings used herein are for convenience of reference only and they are not intended to have any effect whatsoever in determining the rights or obligations of the District or Tenants.

29. NON-WAIVER.

No delay, indulgence, waiver, non-enforcement, election or non-election by District under this Lease Agreement will be deemed to be a waiver of any other breach by Tenants, nor shall it affect Tenants' duties, obligations, and liabilities hereunder.

30. MODIFICATION.

The parties hereby agree that this document contains the entire agreement between the parties and this Lease Agreement shall not be modified, changed, altered, or amended in any way except through a written amendment signed by all of the parties hereto.

31. NOTICE.

Any notice required or permitted to be given pursuant to this Lease Agreement shall be duly given if sent by fax, certified mail, or courier service and received. In the case of District, notice shall be given to David Guritz, Director of the Kendall County Forest Preserve, 110 West Madison Street, Yorkville, Illinois, 60560, fax (630) 553-4023, with copy sent to: Kendall County State's Attorney, 807 John Street, Yorkville, Illinois, 60560, fax (630) 553-4204 and, in the case of Tenants, notice shall be given to Marshal Savitski at the Residence.

32. APPROVAL.

This Lease Agreement is contingent on, and subject to approval by a majority of the Kendall County Forest Preserve District Board of Commissioners.

As to District this 19th day of June, 2018.

DISTRICT:

Sign: _____
Judy Gilmour, President

Print: _____ Date: _____

Attest: _____
David Guritz, Executive Director

As to Tenant, this 19th day of June, 2018.

TENANT:

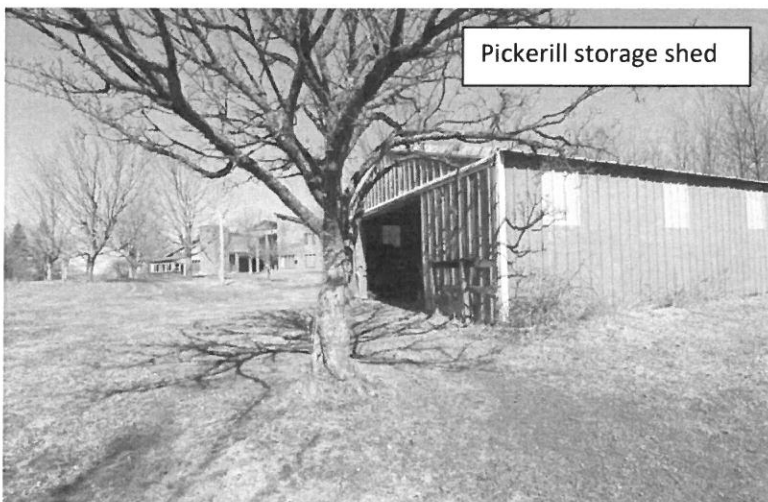
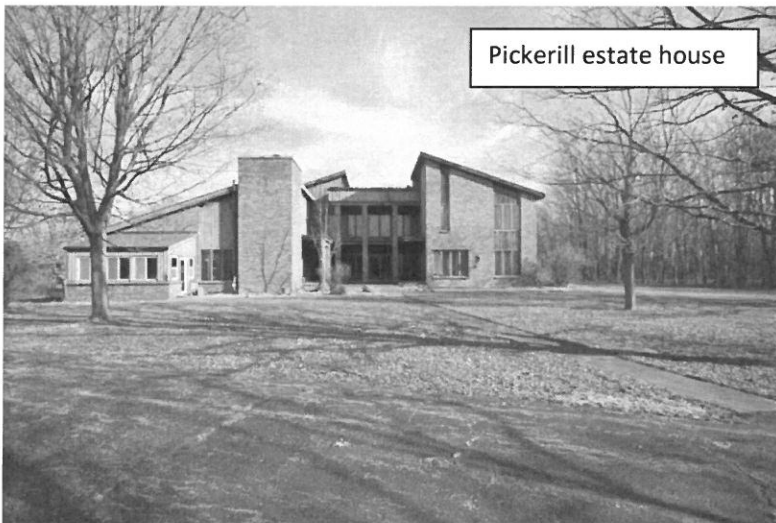
Sign: _____

Print: _____ Date: _____

Sign: _____

Print: _____ Date: _____

EXHIBIT A – Pickerill Estate House



Tenants' Initials: _____

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Director

RE: 2018-2019 Fees and Charges

Date: June 19, 2018

The Committee of the Whole reviewed the proposed fees and charges for 2018-2019 at the June 27, 2018 Committee of the Whole meeting.

The Committee of the Whole requested a breakdown of resident to non-resident use of the District's shelters, bunkhouses and campsites, and Meadowhawk Lodge which is attached to this report. The reports include in-house reservations for use of these facilities.

A breakdown of resident to non-resident use 6/1/17-6/1/18 is summarized as follows:

Facility	Resident Reservations	Non-Resident Reservations
Bunkhouses	108	134
Shelters	154	13
Group Campsites	21	59
Meadowhawk Lodge	110	16

Recommendation:

District staff recommends approval of the proposed 2018-2019 fees and charges as presented.

Kendall County Forest Preserve District
FY 18-19 Proposed Rental Fees and Charges
DRAFT for REVIEW

19-Jun-18

	Type	Security Deposit	Current Rates Schedule	Proposed Rate Increases	Additional Information
Historic Courthouse Meeting Room and Courtroom Rentals					
East Conference Room	Meeting room	\$100	\$20/hr. resident; \$30/hr. non-resident		
Upper Conference Room	Meeting room	\$100	\$20/hr. resident; \$30/hr. non-resident		
Historic Courtroom	Courtroom	\$100	\$40/hr. resident; \$60/hr. non-resident		
Forest Preserve Shelter, Bunkhouse, and Campsite Rental					
Richard Young FP	Shelter	\$0	\$50/resident; \$75/non-resident		9 am to sunset
Jay Woods FP	Shelter	\$0	\$50/resident; \$75/non-resident		9 am to sunset
Subat FP	Shelter	\$0	\$50/resident; \$75/non-resident		9 am to sunset
Harris FP	Shelter	\$0	\$50/resident; \$75/non-resident		Additional \$25 for groups over 100
Harris - Shelter 1 and 4	Shelter	\$0	\$100/resident; \$125/non-resident		
Harris FP	Shelter 5-day	\$0	\$500 for weekday rental		9 am to sunset
Shelter Rental for Groups over 100*	Shelter	\$0	\$25 per shelter rental for group sizes greater than 100 people		Additional \$25 charge for each subsequent 100 guests
Shelter, Group Campsite, or Bunkhouse Rescheduling Fee	Shelters and Campsites	\$0	\$25 per event		Does not apply to family campsites
Hoover FP	Bunkhouse	\$100 per Bunkhouse Rental	\$160/resident; \$200/non-resident	\$170/resident; \$230/non-resident	Check in: 3 - 8 pm / Check-out: Noon
Hoover FP	Group campsite	\$0	\$60/resident; \$80/non-resident	\$65/resident; \$85/non-resident	Capacity for 30 individuals
Hoover FP	Family campsite	\$0	\$20/resident; \$30/non-resident		Capacity for 6 individuals
Hoover FP - Campsite and Bunkhouse Non-Emergency Call-out Fee (8 pm to 8 am)*	Bunkhouse and Group Campsite Rentals	\$0	\$40 charge for non-emergency callouts between 8 pm and 8 am the following day		Fee charged for after hour service requests. Check in is between 3 pm and 7 pm. Non-emergency requests placed after 8 pm are charged this fee.
Harris FP	Horse Arena	\$0	\$65 per day	\$100 per day	Rental includes use of Shelter 7
Firewood Bundles	Firewood	\$0	\$25 per bundle		Approx. 30 pieces
Special Event Permit Fees	Permit Fee	\$0	\$50 / \$150 / \$250 Assigned Fee		Permit fees assigned based on event
Hoover Meadowhawk Lodge Rental					
Friday & Sunday (wedding)	Meadowhawk Lodge	50% of total cost	\$1,300 (8 am - 10 pm)		Incl. tables & chairs, projector screen and podium
Saturday (wedding)	Meadowhawk Lodge	50% of total cost	\$1,600 (8 am - 10 pm)		Incl. tables & chairs, projector screen and podium
Weekend - other events	Meadowhawk Lodge	50% of contracted time	\$75/hr resident - \$100/hr non-resident	\$80/hr resident - \$100/hr non-resident	Incl. tables & chairs, projector screen and podium
Weekday - other events	Meadowhawk Lodge	50% of contracted time	\$50/hr residents - \$75/hr non-resident	\$60/hr residents - \$80/hr non-resident	Incl. tables & chairs, projector screen and podium
Meadowhawk Lodge Package (weekdays only)	Meadowhawk Lodge & Bunkhouses	\$100 per Bunkhouse Rental	Bunkhouse: \$160/resident; \$220/non-resident Meadowhawk Lodge: \$250	Bunkhouse: \$170/resident; \$230/non-resident Meadowhawk Lodge: \$250	Minimum 2 bunkhouse rental plus a \$250 fee for use of Meadowhawk Lodge full day use
Not-for-Profit and Government Rate	Meadowhawk Lodge	50% of contracted time	20% (May-Oct) 50% (Nov - Apr) discount		
Corporate Rate	Meadowhawk Lodge	50% of contracted time	20% (May-Oct) 10% (Nov-Apr) upcharge		
Client Setup / Clean-up	Meadowhawk Lodge	N/A	\$15 per hour for each hour of set-up / clean-up		
Setup / Clean-up (optional)	Meadowhawk Lodge	NA	\$50 setup or cleanup/\$75 for setup and clean-up		
Coffee Service	Meadowhawk Lodge	NA	\$60/60 cups	\$90/60 cups	Incl. cups, stir stix, cream, sugar
Sound System	Meadowhawk Lodge	NA	\$25 per rental event		
Firewood	Firewood	NA	\$25 per bundle		Approx. 30 pieces
Ellis House Rental					
Friday and Sunday (wedding)	Ellis House/Tent	\$1,000	\$3,500		Grounds, house, tent, tables & chairs
Saturday (wedding)	Ellis House/Tent	\$1,000	\$3,800	\$4,000	Grounds, house, tent, tables & chairs
Weekday & Weekend other events (House and Tent)	Ellis House/Tent	50% of contracted time	\$130/hr.		Grounds, house, tent, tables & chairs
Weekday & Weekend other events (House)	Ellis House	50% of contracted time	\$60/hr	\$75/hr	Grounds, house, tables & chairs
Weekday & Weekend Classroom	Ellis Classroom	50% of contracted time	\$50/hr		Grounds, classroom, tables & chairs
Not-for-Profit and Government Rate	Ellis House	50% of contracted time	20% (May-Oct) 50% (Nov - Apr) discount		
Corporate Rate	Ellis House	50% of contracted time	20% (May-Oct) - 10% (Nov-Apr) upcharge		
Set-up / Clean-up (optional)	Ellis House/Tent	NA	\$300 setup or clean-up/\$500 setup and clean-up		Set-up OR Clean-up / Both
Firewood	Ellis House	NA	\$30		Approx. 15 pieces
Preferred Catering Program	Ellis House	\$200 First-Time Security Deposit	\$300 annual fee		
Wedding Rental - 2018 Event Promotional Packages					
Ellis House or Meadowhawk Lodge Rental	Ellis House / Meadowhawk Lodge	50% of contracted time	50% discount off the hourly rental fees at Ellis House or Meadowhawk Lodge with a Wedding Event rental purchase at either facility		
Ellis House Wedding and Special Event Rental	Ellis House & Tent	\$500 discount	\$500 discount for 2018 bookings through 7/31/18		
Ellis Equestrian Center Lessons					
Beginner Rider Lessons (Single Lesson)	Public Program	NA	Resident: \$40 / Non-Resident: \$45	Resident: \$41 / Non-Resident: \$46	
Beginner Rider Lessons (5-Lesson Package)	Public Program	NA	Resident: \$160 / Non-Resident: \$180	Resident: \$165 / Non-Resident: \$185	
Beginner Rider Semi-Private (Single Lesson)	Public Program	NA	Resident: \$30 / Non-Resident: \$35	Resident: \$31 / Non-Resident: \$36	
Beginner Rider Semi-Private (5-Lesson Package)	Public Program	NA	Resident: \$120 / Non-Resident: \$140	Resident: \$125 / Non-Resident: \$145	
Lead Line Lessons (Single Lesson)	Public Program	NA	Resident: \$20 / Non-Resident: \$25	Resident: \$20.50 / Non-Resident: \$25.50	
Lead Line Lessons (5-Lesson Package)	Public Program	NA	Resident: \$85 / Non-Resident: \$110	Resident: \$87.50 / Non-Resident: \$112.50	
Pony Club (Apr-June; July-Sept; Oct-Dec)	Public Program	NA	\$120 Per Student Per Session		Must be currently taking lessons
Pony Club (Jan-Mar)	Public Program	NA	\$60 Per Student		Must be currently taking lessons

Ellis Equestrian Center Camps

Parent and Tot Day Camp	Camp Program	NA	Resident: \$45 / Non-Resident: \$50	3 sessions in 2018
1-Day Pony Camp	Camp Program	NA	Resident: \$65 / Non-Resident: \$70	4 sessions in 2018
3-Day Pony Camp	Camp Program	NA	Resident: \$200 / Non-Resident: \$210	5 sessions in 2018
	Type	Security Deposit	Current Rates Schedule	Proposed Rate Increases
Ellis Equestrian Center Birthdays Parties				
Ellis Horse & Pony Birthday Parties	Public Program	\$100 at time of reservation applied to total cost	Resident: \$190 + \$19 for each child over 10 - Non-Resident \$200 + \$20 for each child over 10	Resident: \$200 + \$20 for each child over 10 / Non-Resident \$210 + \$21 for each child over 10
Ellis Equestrian Center - Other				
Open Arena	Facility Use	NA	\$10 per day or \$40 per year	\$15 per day / \$60 per year
Group Adventure Tours (1-Hour)	Public Program	50% of total cost	Resident: \$50 / Non-Resident: \$50 - Additional \$5 fee per person for groups over 10	
Cub Scout and Girl Scout Badge Programs	Public Program	\$100 at time of reservation applied to total cost	Resident: \$190 + \$19 for each child over 10 - Non-Resident \$200 + \$20 for each child over 10	
Equestrian Center Field Trip Programs	School Program	50% of total cost	\$8 per student (Min: 10)	\$2 per student for each (Craft, Tractor, Face Paint)
Hay Wagon Ride Option	Public Program	NA	\$3 per person	
Ellis Patch Option	Public Program	NA	\$2 per person	
Environmental Education Senior Care, Birthday Party, Announced Nature, and Scout Programs				
Senior Care Facility Programs	Senior Programs	NA	TBD - New Offering	\$60 per 1-hr. program (\$50 per for 4- or more program series)
Cub Scout and Girl Scout Badge Programs	Scout Program	NA	\$6 per scout (minimum \$40 program fee)	\$7 per scout
Nature-themed Birthday Parties	Public Program	NA	\$150 (\$10): \$175 (\$11-20): \$200 (\$21-30)	
Bunkhouse Package Discount with Scout Program	Scout Program	NA	R \$140 per night/NR \$200 per night NR	
Group Campsite Package Discount	Scout Program	NA	R \$35 per night/NR \$55 per night	
Environmental Education School Programs				
Animals in Winter	School Program	NA	\$3 per student	
Biomimicry	School Program	NA	\$5 per student	
Bugfest	School Program	NA	\$7 per student at-school / \$7 per student at Harris	
Zoology	School Program	NA	\$7 per student	
Fossils	School Program	NA	\$5 per student	\$6 per student
Native Americans	School Program	NA	\$7 per student	
Teeth Younger	School Program	NA	\$3 per student	
Teeth Older	School Program	NA	\$5 per student	
Adaptations in School	School Program	NA	\$5 per student	\$6 per student
Adaptations Harris	School Program	NA	\$5 per student	\$6 per student
Ecosystems Harris	School Program	NA	\$6 per student	\$7 per student
Wetland in School	School Program	NA	\$5 per student	
Maple Syrup	School Program	NA	\$7 per student	
Project Maramech	School Program	NA	\$10 per student	
Weather	School Program	NA	\$6 per student	
Reptiles and Amphibians	School Program	NA	\$6 per student	
Other Pre-School	Preschool Program	NA	\$6 per student	
Other School Age	School Program	NA	\$5-6 per student	\$6 per student
Environmental Education Camp Programs				
Sense of Adventure	Camp Program	NA	\$80.00	
Junior Naturalist	Camp Program	NA	\$80.00	
Little Garden Sprouts	Camp Program	NA	\$35.00	
Exploring Nature with Sesame Street	Camp Program	NA	\$35.00	
Forest Friends	Camp Program	NA	\$130.00	
Dirt Detectives	Camp Program	NA	\$130.00	
Aquatic Adventures	Camp Program	NA	\$130.00	
Amazing Animals	Camp Program	NA	\$185.00	
EcoWarriors	Camp Program	NA	\$185.00	
Adventure Road	Camp Program	NA	\$185.00	
Look Mom, No Spine!	Camp Program	NA	\$185.00	
Canoe Camp - Have Paddle - Will Travel	Camp Program	NA	\$200.00	
Journey Through Time	Camp Program	NA	\$185.00	
Counselor in Training	Camp Program	NA	\$200.00	
Nature Quest	Camp Program	NA	\$150.00	
Environmental Education - Natural Beginnings				
Registration Fee	Preschool Program	NA	\$150	Registration fee is non-refundable
Late Payment Fee	Preschool Program	NA	\$15 after 5-Day Grace Period	
3-Day Sessions	Preschool Program	NA	\$1,840	\$1,880
2-Day Sessions	Preschool Program	NA	\$1,440	\$1,480
Second Sibling Discount	Preschool Program	NA	0% for 18-19	0% 10% in 17-18

All credit card payments are charged a 2.5% transaction fee.

Facility Demographics - Summary Report

Rental Dates: 6/1/2017 - 6/1/2018

06/14/2018 11:04 AM

Total Rentals	
Rentals	21

Facility Categories	
Forest Preserve	21

Room Categories	
Shelter	21

Facilities	
Harris Forest Preserve	21

Rooms	
Harris Forest Preserve - Shelter 7	21

Use Types	
4H Program	11
Family Reunion	1
Horse Show	2
KCHSA Event	4
Other	3

Municipalities	
Kendall Non-Resident	4
Kendall Resident	17

Residency	
Non-Resident	4
Resident	17

Facility Demographics - Summary Report

Rental Dates: 6/1/2017 - 6/1/2018

06/14/2018 11:03 AM

Total Rentals	
Rentals	32
Facility Categories	
Forest Preserve	32
Room Categories	
Shelter	32
Facilities	
Harris Forest Preserve	32
Rooms	
Harris Forest Preserve - Horse Arena	32
Use Types	
4H Program	27
Horse Show	2
KCHSA Event	3
Municipalities	
Kendall Non-Resident	3
Kendall Resident	29
Residency	
Non-Resident	3
Resident	29

Facility Demographics - Summary Report

Rental Dates: 6/1/2017 - 6/1/2018

06/14/2018 10:56 AM

Total Rentals	
Rentals	58
Facility Categories	
Forest Preserve	58
Room Categories	
Shelter	58
Facilities	
Harris Forest Preserve	58
Rooms	
Harris Forest Preserve - Shelter 1	58
Use Types	
Birthday Party	8
Church Picnic	2
Education Program	1
Family Outing	2
Family Reunion	10
Graduation Open House	3
Other	15
Public Program	1
School Field Trips	15
School Outing	1
Municipalities	
Kendall Non-Resident	1
Kendall Resident	57
Residency	
Non-Resident	1
Resident	57

Facility Demographics - Summary Report

Rental Dates: 6/1/2017 - 6/1/2018

06/14/2018 10:56 AM

Total Rentals	
Rentals	56

Facility Categories	
Forest Preserve	56

Room Categories	
Shelter	56

Facilities	
Harris Forest Preserve	56

Rooms	
Harris Forest Preserve - Shelter 4	56

Use Types	
4H Program	4
Baby Shower	1
Birthday Party	10
Church Picnic	2
Department Training	1
Family Outing	5
Family Reunion	8
Graduation Open House	1
KCHSA Event	3
Other	4
Public Program	1
School Field Trips	15
Scout Outing	1

Municipalities	
Kendall Non-Resident	5
Kendall Resident	51

Residency	
Non-Resident	5
Resident	51

Facility Demographics - Summary Report

Rental Dates: 6/1/2017 - 6/1/2018

06/14/2018 11:02 AM

Total Rentals	
Rentals	126

Facility Categories	
Forest Preserve	126

Room Categories	
Lodge	126

Facilities	
Hoover Forest Preserve	126

Rooms	
Hoover Forest Preserve - Meadowhawk Lodge	126

Use Types	
Anniversary Party	6
Baby Shower	32
Birthday Party	16
Bridal Shower	9
Business Meeting	1
Department Meeting	2
Department Training	1
Family Outing	2
Family Reunion	1
Going Away Party	6
Graduation Open House	6
Other	16
Public Program	3
Retreat	15
School Outing	1
Spring Break Camps	3
Wedding Ceremony	1
Wedding Ceremony & Reception	4
Wedding Reception	1

Municipalities	
Kendall Non-Resident	16
Kendall Resident	110

Residency	
Non-Resident	16
Resident	110

Facility Demographics - Summary Report

Rental Dates: 6/1/2017 - 6/1/2018

06/14/2018 11:00 AM

Total Rentals	
Rentals	30
Facility Categories	
Forest Preserve	30
Room Categories	
Campsite	30
Facilities	
Hoover Forest Preserve	30
Rooms	
Hoover Forest Preserve - Group Campsite A	30
Use Types	
Family Outing	6
Other	2
Scout Outing	22
Municipalities	
Kendall Non-Resident	20
Kendall Resident	10
Residency	
Non-Resident	20
Resident	10

Facility Demographics - Summary Report

Rental Dates: 6/1/2017 - 6/1/2018

06/14/2018 11:00 AM

Total Rentals	
Rentals	26
Facility Categories	
Forest Preserve	26
Room Categories	
Campsite	26
Facilities	
Hoover Forest Preserve	26
Rooms	
Hoover Forest Preserve - Group Campsite B	26
Use Types	
Family Outing	2
Family Reunion	3
Scout Outing	21
Municipalities	
Kendall Non-Resident	17
Kendall Resident	9
Residency	
Non-Resident	17
Resident	9

Facility Demographics - Summary Report

Rental Dates: 6/1/2017 - 6/1/2018

06/14/2018 11:01 AM

Total Rentals	
Rentals	24
Facility Categories	
Forest Preserve	24
Room Categories	
Campsite	24
Facilities	
Hoover Forest Preserve	24
Rooms	
Hoover Forest Preserve - Group Campsite C	24
Use Types	
Church Picnic	3
Family Outing	5
Family Reunion	3
Scout Outing	13
Municipalities	
Kendall Non-Resident	22
Kendall Resident	2
Residency	
Non-Resident	22
Resident	2

Facility Demographics - Summary Report

Rental Dates: 6/1/2017 - 6/1/2018

06/14/2018 10:55 AM

Total Rentals	
Rentals	93
Facility Categories	
Forest Preserve	93
Room Categories	
Bunkhouse	93
Facilities	
Hoover Forest Preserve	93
Rooms	
Hoover Forest Preserve - Moonseed	93
Use Types	
4H Program	4
Department Meeting	3
Family Outing	5
Family Reunion	3
Other	11
Retreat	20
School Outing	2
Scout Outing	45
Municipalities	
Kendall Non-Resident	53
Kendall Resident	40
Residency	
Non-Resident	53
Resident	40

Facility Demographics - Summary Report

Rental Dates: 6/1/2017 - 6/1/2018

06/14/2018 10:55 AM

Total Rentals	
Rentals	80
Facility Categories	
Forest Preserve	80
Room Categories	
Bunkhouse	80
Facilities	
Hoover Forest Preserve	80
Rooms	
Hoover Forest Preserve - Blazing Star	80
Use Types	
4H Program	4
Birthday Party	4
Family Outing	9
Family Reunion	3
Other	6
Retreat	13
Scout Outing	41
Municipalities	
Kendall Non-Resident	48
Kendall Resident	32
Residency	
Non-Resident	48
Resident	32

Facility Demographics - Summary Report

Rental Dates: 6/1/2017 - 6/1/2018

06/14/2018 10:55 AM

Total Rentals	
Rentals	69
Facility Categories	
Forest Preserve	69
Room Categories	
Bunkhouse	69
Facilities	
Hoover Forest Preserve	69
Rooms	
Hoover Forest Preserve - Kingfisher	69
Use Types	
Birthday Party	9
Family Outing	2
Family Reunion	2
Other	12
Retreat	15
Scout Outing	29
Municipalities	
Kendall Non-Resident	33
Kendall Resident	36
Residency	
Non-Resident	33
Resident	36

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Director

RE: Zero Turn Mower Purchase and Trade-In Recommendations

Date: June 19, 2018

The District's Finance Committee and Committee of the Whole reviewed the proposal for purchase of a new John Deere Z960M Commercial zero-turn mower from AHW, Somonauk, Illinois for the purchase of a new John Deere Z960M Commercial zero-turn mower for \$9,527.98 for Ellis House and Equestrian Center, including trade-in deducts totaling \$5,200 for:

1. The District's current 2009 Exmark LZZZ29 (983 hours logged) for (\$3,000)
2. The District's Pequea Machine 80P Manure Spreader for (\$2,000)
3. John Deere Saber Riding Mower (Hoover) for (\$200)

Recommendation:

District staff recommends consideration of a motion to approve the proposal received from AHW, Somonauk, Illinois for the purchase of a John Deere Z960M Commercial zero-turn mower, including trade-in deducts totaling \$5,200.00, for a total cost not-to-exceed \$4,327.98, to Commission for approval.

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

AHW LLC
705 W. Market Street
Somonauk, IL 60552
815-498-2371
ktirevold@ahwllc.com

Quote Summary**Prepared For:**

Kendall County Forest Preserve
110 W Madison St
Yorkville, IL 60560
Business: 630-553-4131

Delivering Dealer:

AHW LLC
David Christian
705 W. Market Street
Somonauk, IL 60552
Phone: 815-498-2371
dchristian@ahwllc.com

Quote ID: 17562873
Created On: 06 June 2018
Last Modified On: 07 June 2018
Expiration Date: 06 July 2018

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE Z960M Commercial ZTrak	\$ 12,374.00	\$ 9,527.98 X	1 =	\$ 9,527.98
Contract: IL Assoc of County Board Members 18-04-00777 (PG I2 CG 22)				
Price Effective Date: June 7, 2018				

Equipment Total **\$ 9,527.98**

Trade In Summary	Qty	Each	Extended
2009 EXMARK LZZ29 - 852619	1	\$ 3,000.00	\$ 3,000.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 3,000.00
PEQUEA MACHINE 80P	1	\$ 2,000.00	\$ 2,000.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 2,000.00
2000 JOHN DEERE 2254HV-22HP/54"DECK/HYDR SAB	1	\$ 200.00	\$ 200.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 200.00
Trade In Total			\$ 5,200.00

Salesperson : X _____

Accepted By : X _____

Confidential



JOHN DEERE



Tomorrow's Solutions. Today

**ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):**

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

**ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:**

AHW LLC
705 W. Market Street
Somonauk, IL 60552
815-498-2371
ktirevold@ahwllc.com

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 9,527.98
Trade In	\$ (5,200.00)
SubTotal	\$ 4,327.98
Est. Service Agreement Tax	\$ 0.00
Total	\$ 4,327.98
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 4,327.98

Salesperson : X _____

Accepted By : X _____

Confidential

**JOHN DEERE**

Tomorrow's Solutions Today

Selling Equipment

Quote Id: 17562873

Customer Name: KENDALL COUNTY FOREST PRESERVE

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**AHW LLC
705 W. Market Street
Somonauk, IL 60552
815-498-2371
ktirevold@ahwllc.com

JOHN DEERE Z960M Commercial ZTrak

Contract: IL Assoc of County Board Members 18-04-00777
(PG I2 CG 22)

Price Effective Date: June 7, 2018

Suggested List *

\$ 12,374.00

Selling Price *

\$ 9,527.98

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
2231TC	Z960M Commercial ZTrak	1	\$ 11,879.00	23.00	\$ 2,732.17	\$ 9,146.83	\$ 9,146.83
Standard Options - Per Unit							
001A	United States/Canada	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
1036	24x12x12 Pneumatic Turf Tire for 54 In. and 60 In. Decks	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
1504	60 In. Side Discharge Mower Deck	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
2002	Fully Adjustable Suspension Seat with Armrests	1	\$ 495.00	23.00	\$ 113.85	\$ 381.15	\$ 381.15
Standard Options Total			\$ 495.00		\$ 113.85	\$ 381.15	\$ 381.15
Value Added Services Total			\$ 0.00			\$ 0.00	\$ 0.00
Suggested Price							\$ 9,527.98
Total Selling Price			\$ 12,374.00		\$ 2,846.02	\$ 9,527.98	\$ 9,527.98



JOHN DEERE



Tomorrow's Solutions. Today

Trade-in

Quote Id: 17562873

Customer Name: KENDALL COUNTY FOREST PRESERVE

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580;
DUNS#: 60-7690989

2009 EXMARK LZZ29	
SN# 852619	
Machine Details	
Description	Net Trade Value
2009 EXMARK LZZ29	\$ 3,000.00
SN# 852619	
Your Trade In Description	
Lazer Z 2009 model, 29HP Kawasaki engine, 60" deck, looks good, runs good, has 984 hours.	
Additional Options	
Hour Meter Reading	984
Total	\$ 3,000.00

PEQUEA MACHINE 80P	
Machine Details	
Description	Net Trade Value
PEQUEA MACHINE 80P	\$ 2,000.00
Stock Number :	
Your Trade In Description	
looks good, runs good, pto drive, little usage.	
PayOff	\$ 0.00
Total	\$ 2,000.00

2000 JOHN DEERE 2254HV-22HP/54"DECK/HYDR SAB	
SN#	
Machine Details	

Confidential



JOHN DEERE



Tomorrow's Solutions Today

Trade-in

Quote Id: 17562873

Customer Name: KENDALL COUNTY FOREST PRESERVE

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580;
DUNS#: 60-7690989

Description	Net Trade Value
2000 JOHN DEERE 2254HV-22HP/54"DECK/HYDR SAB	\$ 200.00
SN#	
Stock Number :	
Your Trade In Description	
Sabre 22 hp 54" deck	
PayOff	\$ 0.00
Total	\$ 200.00

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To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Director

RE: 2018 Director Goals and Objectives

Date: June 19, 2018

Attachment: 2018 Work Plan

The following 2018 goals and objectives are proposed for the Kendall County Forest Preserve District Director based on the work plan priorities for the District:

Goal 1: Establish public access to forest preserve areas.

Objective A. Work with Kendall County Highway Department to construct a gravel road and parking area in preparation for cropland conversion, pending trail construction (RTP grant), and trailhead improvements scheduled for 2019.

Objective B. Complete the master plan for Pickerill-Pigott Forest Preserve including bid specifications for Phase I improvements and possible State capital grant opportunities.

Objective C. Complete negotiations to acquire an access corridor to Henneberry Forest Preserve.

Objective D. Complete parking lot and trail head improvements at Little Rock Creek Forest Preserve, and identify maintenance project needs to address visitor safety.

Objective E. Complete the required Phase II archaeological survey for Millbrook South Forest Preserve.

Goal 2: Expand natural resource management efforts for control of invasive/exotic species and enhance native plant community diversity.

Objective A. Implement the Hoover core prairie and oak-woodland restoration project.

Objective B. Contract for continued invasive species management and control within dedicated Illinois Nature Preserves (Maramech and Tucker-Millington Fen).

Objective C. Identify and begin efforts to control invasive species within and surrounding high-quality native-plant remnant communities, including Plants of Concern monitoring areas.

Objective D. Represent Kendall County Forest Preserve District on the Chicago Wilderness Oak Ecosystem Recovery Group.

Goal 3: Enhance District marketing efforts and increase program revenues to sustain the District's balanced budget.

Objective A. Expand on-line marketing strategies and campaigns for facility rentals, summer camp programs, equestrian center program services, seasonal program offerings, and environmental education school and scout program services.

Objective B. Expand public and staff engagement on the District's social media platforms.

Objective C. Support Forest Foundation of Kendall County efforts to build a base of support and active participation in Foundation projects.

Objective D. Seek competitive bids for the Baker Woods Forest Preserve farm lease agreement.

Goal 4: Draft and approve baseline administrative, human resource, and organizational documents.

Objective A. Complete final position descriptions for the Director and Superintendent positions.

Objective B. Complete personnel policies for the District.

Objective C. Draft an intergovernmental agreement with Kendall County to outline interagency support, facility use, and interdepartmental support services.

Goal 5: Leverage outside support to conserve the District's remaining capital fund resources.

Objective A. Examine opportunities for reducing costs and leveraging outside support for preserve improvement projects.

Objective B. Identify and secure grant resources for addressing natural resource management needs and strategies.

Objective C. Support Forest Foundation of Kendall County efforts to build a donor base and secure outside grant funding for preserve enhancement projects.

Goal 6: Address the 2018 Work Plan Goals and priority capital infrastructure projects and equipment replacement needs for the District.

Objective A. Complete permitting and development of bid specifications for the proposed demolition of Millbrook Bridge.

Objective B. Complete competitive bidding for the replacement of the lift station pumps, and other needed maintenance projects, for Hoover Forest Preserve.

Objective C. Complete competitive bidding for the roof replacement and exterior painting and sealing of the Ellis House.

Recommendation:

Consider a motion to approve the 2018 goals for the Kendall County Forest Preserve District Director as presented.

KENDALL COUNTY FOREST PRESERVE DISTRICT - 2018 WORK PLAN (DRAFT)

PROJECT GOALS

ADMINISTRATIVE PROJECTS

Complete Position Description Updates
KC-KCFPD IGA Development
KCFPD Personnel Policy Development
KCFPD Final Position Descriptions (Executive Director and Superintendent)
Increase Reservation and Registration Systems Support (Env. Ed)
Pickerill Property Taxing Body IGA & Abatement Request
Farm Lease Agreement Bidding
Millbrook Bridge Bid Specifications
Asphalt Repair & Replacement Bid Specifications

CAPITAL PROJECTS & PRESERVE IMPROVEMENTS

Little Rock Creek Acquisition Project
Little Rock Creek Public Access and Trailhead Improvements Project
Pickerill-Pigott Forest Preserve - Master Planning and Public Access Bid Specifications
Fox River Bluffs - Cost Estimation & RTP Trail Grant
Archaeological Surveys (MS (Phase II); LRC (Phase I); FRB (Phase TBD))
Millbrook Bridge Permitting and Disposition Project
Hoover Railway Crossing Project
Hoover Water System Repairs & Improvements
Meadowhawk Lodge & Bunkhouse Staining Project
Meadowhawk Lodge Fireplace Conversion
Hoover Nature Playspace Project (Phase II)
Bunkhouse Crawlspace Insulation and Sealing
Family Campsite Conversion
Harris Shelters 1 and 4 Preventative Maintenance
Asphalt Assessment and Repairs Project (All Preserves)
Ellis House Roof and Exterior Painting Project
Pasture Shelter and Arena Ramp Installation
Baker Woods Ag. Field Tile Repair
Building Demolition Planning (Hoover; P&P; Rt. 52)

NATURAL AREA MANAGEMENT & RESTORATION PROJECTS

Hoover Community Challenge Grant Project (FF)
Eldamain-Schaefer Road Fen Restoration Project
Tucker-Millington Fen (Rest. Mgmt. & Burn Plan)
Project Maramech - Honeysuckle Clearing
CBG Plants of Concern - Workshop & GIS Mapping
Chicago Wilderness Oak Ecosystem Corridor Recovery
Henneberry Forest Preserve Rest. & Mitigation
Ellis Farm Pond Restoration Project (LyondellBasell Work Day)
Floristic Quality (PoC) Survey - Henneberry & Maramech FP

EQUIPMENT PURCHASES AND REPAIRS

Hoover Capital Projects and Purchases (Exhibit)
Riding Mower Replacement/Purchase (Hoover/P&P)
Hoover Well House and Residence Backup Generators
Hoover Tractor Repairs (TBD based on cost estimate)
Multi-purpose Trail Maintenance Equipment (Research Options)

ELLIS HOUSE AND EQUESTRIAN CENTER

Increase Event and House Rentals
Expand and Enhance Events (Family Fun Nights; Bridal Expo; 5K)
Enhance Website Appearance and Functionality
Train District Staff to Expand Social Media Presence
Expand and Enhance Equestrian Center Programming

ENVIRONMENTAL EDUCATION DEPARTMENT

Increase Summer Camp Registrations
Increase School Program Offerings and Enrollment
Increase and Diversify Public Program Offerings and Enrollments
Professional Development, Training, and Pilot Program Development

To: Kendall County Forest Preserve District Committee of the Whole

From: David Guritz, Director

RE: Marketing through "The Knot" Online Wedding Guide—Standard Storefront

Date: June 19, 2018

The District's "Standard" placement with "The Knot" is now under month-to-month renewal effective 6/1/18 at \$250 per month.

The District received 1,594 page views between 6/1/17 to 1/31/18, exceeding vendor average by 100 + views.

Tina Villarreal, Ellis House and Equestrian Center Events Coordinator reported that one wedding event was directly attributed to the District's web presence in this past year.

During the June Operations Committee meeting, a motion was made to forward the District's month-to-month subscription renewal, which can be cancelled at anytime, to the Committee of the Whole for discussion. The Committee of the Whole reviewed the proposal to extend the subscription through September 2018, with additional direction to add a promo code with a \$50 discount offer for staff directed setup and cleanup for reservations contracted through the end of September.

Recommendation:

District staff recommends continuing with "The Knot" standard storefront subscription through September 20, 2018, including an evaluation of whether or not the storefront platform is sufficiently attracting both clients and contract reservations to the District's event venues.