

| Vendor #   | Name                         | Invoice #    | Description          | Date     | Budget #     | Account Description       | Dist Amount |
|------------|------------------------------|--------------|----------------------|----------|--------------|---------------------------|-------------|
| 207 092050 | FOREST PRESERVE EXPENDITURE  |              |                      |          |              |                           |             |
|            | ILLINOIS STATE TOLL HWY AUTH | G12300001307 | I-PASS TRANSPNDR FEE | 01/25/18 | 270200006200 | OFFICE SUPPLIES & POSTAGE | 88,254.29*  |
|            |                              |              |                      |          |              |                           | 99,044.59*  |
| 208 010452 | ELLIS HOUSE                  |              |                      |          |              |                           |             |
|            | ADS, INC                     | 147996-1036  | EL-ALARM SYSTEM      | 01/25/18 | 27021007080  | GROUND & MAINT - ELLIS H  | 278.16      |
| 209 020172 | BARRETT'S ECOWATER           | 374433       | EL-WATER RENT        | 01/25/18 | 27021007080  | GROUND & MAINT - ELLIS H  | 25.00       |
|            |                              |              |                      |          |              |                           | 303.16*     |
|            |                              |              |                      |          |              |                           | 303.16*     |
| 210 010452 | ELLIS BARN                   |              |                      |          |              |                           |             |
|            | ADS, INC                     | 147996-1036  | EL-ALARM SYSTEM      | 01/25/18 | 27021017080  | GROUND & MAINT - ELLIS B  | 278.16      |
| 211 101297 | JOHN DEERE FINANCIAL         | 01/01/18     | ELLIS SUPPLIES       | 01/25/18 | 27021017080  | GROUND & MAINT - ELLIS B  | 226.86      |
| 212 110008 | K & K WELL DRILLING          | 23417        | ELLIS-SERVICE CALL   | 01/25/18 | 27021017080  | GROUND & MAINT - ELLIS B  | 125.00      |
| 213 130506 | MENARDS                      | 2601         | ELLIS MAINT SUPPLIES | 01/25/18 | 27021017080  | GROUND & MAINT - ELLIS B  | 28.39       |
|            |                              |              |                      |          |              |                           | 658.41*     |
|            |                              |              |                      |          |              |                           | 658.41*     |
| 214 061594 | ELLIS CAMPS                  |              |                      |          |              |                           |             |
|            | FOX VALLEY EQUINE PRACTICE   | 18228        | EL-ANIMAL CARE       | 01/25/18 | 27021107082  | ANIMAL CARE & SUPPLIES -  | 32.25       |
| 215 101297 | JOHN DEERE FINANCIAL         | 01/01/18     | ELLIS ANIMAL SUPPLIE | 01/25/18 | 27021107082  | ANIMAL CARE & SUPPLIES -  | 46.96       |
|            |                              |              |                      |          |              |                           | 79.21*      |
| 216 141630 | NICOLE NORTON                | 12/18/17:NN  | ELLIS SHIRTS         | 01/25/18 | 27021107086  | UNIFORMS - ELLIS CAMPS    | 35.86       |
|            |                              |              |                      |          |              |                           | 35.86*      |
|            |                              |              |                      |          |              |                           | 115.07*     |
| 217 061594 | ELLIS RIDING LESSONS         |              |                      |          |              |                           |             |
|            | FOX VALLEY EQUINE PRACTICE   | 18228        | EL-ANIMAL CARE       | 01/25/18 | 27021117082  | ANIMAL CARE & SUPPLIES -  | 64.50       |
|            |                              |              |                      |          |              |                           | 64.50*      |
| 218 101300 | JOHN RYAN HORSESHOEING       | 1/3/18:EL    | EL VET CARE          | 01/25/18 | 27021117084  | VET & FARRIER - ELLIS RID | 95.00       |
|            |                              |              |                      |          |              |                           | 95.00*      |
|            |                              |              |                      |          |              |                           | 159.50*     |
| 219 061594 | ELLIS BIRTHDAY PARTIES       |              |                      |          |              |                           |             |
|            | FOX VALLEY EQUINE PRACTICE   | 18228        | EL-ANIMAL CARE       | 01/25/18 | 27021127082  | ANIMAL CARE & SUPPLIES -  | 32.25       |
|            |                              |              |                      |          |              |                           | 32.25*      |



frmPrtClaim

Kendall County

COMBINED Claims Listing

01/22/18 10:25:30 AM Page 014

Vendor# Name

237 140937 NICOR  
238 140937 NICOR

Invoice # Description

1/10/18:HA HARRIS  
1/9/18:MILLBROO MILLBROOK SOUTH

Date

01/25/18  
01/25/18

Budget # Account Description

27025006848 GAS - GROUNDS & NATURAL R  
27025006848 GAS - GROUNDS & NATURAL R

Dist Amount

223.97  
291.80  
515.77\*  
bantrim  
bantrim

Total GROUNDS & NATURAL RESOURCES

649.78\*

frmPrtClaim

Kendall County

COMBINED Claims Listing

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10:25:30 AM

01/22/18

Vendor# Name

Invoice #

Description

Date

Budget #

Account Description

Dist Amount

FP BOND PROCEEDS 2007

|            |   |          |             |                       |           |         |
|------------|---|----------|-------------|-----------------------|-----------|---------|
| 307 070186 | GUARDIAN RADON MITIGATION & EL 2609     | 01/25/18 | 95020006850 | PROJECT FUND EXPENSES | 1,964.00  | bantrim |
| 308 080151 | HAMPTON, LENZINI & RENWICK INC 20171389 | 01/25/18 | 95020006850 | PROJECT FUND EXPENSES | 805.00    | bantrim |
| 309 091387 | ILINOIS DEPARTMENT OF TRANSPOR 121617   | 01/25/18 | 95020006850 | PROJECT FUND EXPENSES | 1,687.33  | bantrim |
|            |   |          |             |                       | 4,456.33* |         |

Total FP BOND PROCEEDS 2007

4,456.33\*

GRAND TOTAL

\$9,511.76



**KENDALL COUNTY FOREST PRESERVE DISTRICT  
COMMISSION MEETING MINUTES  
JANUARY 16, 2018**

**I. Call to Order**

President Gilmour called the meeting to order at 9:00 am in the Kendall County Board Room.

**II. Pledge of Allegiance**

All present recited the Pledge of Allegiance.

**III. Invocation**

Commissioner Prochaska offered an invocation for the meeting.

**IV. Roll Call**

|   |          |   |           |
|---|----------|---|-----------|
| X | Cullick  | X | Gryder    |
| X | Davidson | X | Hendrix   |
|   | Flowers  | X | Kellogg   |
|   | Giles    | X | Prochaska |
| X | Gilmour  | X | Purcell   |

Commissioners Cullick, Davidson, Gryder, Hendrix, Kellogg, Prochaska, Purcell, and Gilmour all were present.

**V. Approval of Agenda**

Commissioner Cullick made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Prochaska. Aye, all. Opposed, none.

**VI. Citizens to Be Heard**

No public comments were offered by citizens present at the meeting.

**VII. Approval of Claims in an Amount Not-to-Exceed \$9,914.01**

Commissioner Cullick made a motion to approve claims in an amount not-to-exceed \$9,914.01. Seconded by Commissioner Hendrix.

Motion: Commissioner Cullick  
Second: Commissioner Hendrix

**Roll call**

| <b>Aye</b> | <b>Opposed</b> | <b>Commissioner</b> | <b>Aye</b> | <b>Opposed</b> | <b>Commissioner</b> |
|------------|----------------|---------------------|------------|----------------|---------------------|
| X          |                | Cullick             | X          |                | Gryder              |
| X          |                | Davidson            | X          |                | Hendrix             |
|            |                | Flowers             | X          |                | Kellogg             |
|            |                | Giles               | X          |                | Prochaska           |
| X          |                | Gilmour             | X          |                | Purcell             |

Motion unanimously approved.

### **VIII. Approval of Minutes**

- **Kendall County Forest Preserve District Commission Meeting of January 2, 2018**
- **Kendall County Forest Preserve District Operations Committee Meeting of January 3, 2018**
- **Kendall County Forest Preserve District Finance Committee Meeting of January 10, 2018**
- **Kendall County Forest Preserve District Committee of the Whole Meeting of January 10, 2018**

Commissioner Hendrix made a motion to approve the Commission meeting minutes for January 2, 2018; the Operations Committee meeting minutes for January 3, 2018; the Finance Committee meeting minutes for January 10, 2018, and the Committee of the Whole meeting minutes for January 10, 2018. Seconded by Commissioner Cullick. Aye, all. Opposed, none.

### **OLD BUSINESS**

No agenda items were scheduled for consideration.

### **NEW BUSINESS**

#### **IX. Motion to Approve Farm Lease Agreement #18-01-001 with Kyle Connell for Hay Production at Baker Woods Forest Preserve**

Commissioner Hendrix made a motion to approve Farm Lease Agreement #18-01-001 with Kyle Connell for hay production at Baker Woods Forest Preserve. Seconded by Commissioner Gryder.

Commissioner Purcell asked whether the structure of the agreement is fair.

Director Guritz stated that under the contract provisions, the District receives 50% of the hay from each cutting, with a buy-back provision of \$3.50 per bale for surplus, and includes a \$1.00 per bale storage fee for hay retained by the District for winter-spring restocking.

Commissioner Davidson stated that the contract is a fair agreement.

Motion: Commissioner Hendrix

Second: Commissioner Gryder

## Roll call

| Aye | Opposed | Commissioner | Aye | Opposed | Commissioner |
|-----|---------|--------------|-----|---------|--------------|
| X   |         | Cullick      | X   |         | Gryder       |
| X   |         | Davidson     | X   |         | Hendrix      |
|     |         | Flowers      | X   |         | Kellogg      |
|     |         | Giles        | X   |         | Prochaska    |
| X   |         | Gilmour      | X   |         | Purcell      |

Motion unanimously approved.

**X. Motion to Approve Farm Lease Agreement #18-01-002 with Dan and Don Roberts for the Lease of 41 Acres of District Property at Baker Woods Forest Preserve for a Total Amount of \$6,970.00 for Base Rent, Plus a Calculated Yield Payment**

Commissioner Hendrix made a motion to approve Farm Lease Agreement #18-01-002 with Dan and Don Roberts for the lease of 41-acres of District property at Baker Woods Forest Preserve for a total amount of \$6,970.00 for base rent, plus a calculated yield payment. Seconded by Commissioner Cullick.

Motion: Commissioner Hendrix

Second: Commissioner Cullick

## Roll call

| Aye | Opposed | Commissioner | Aye | Opposed | Commissioner |
|-----|---------|--------------|-----|---------|--------------|
| X   |         | Cullick      | X   |         | Gryder       |
| X   |         | Davidson     | X   |         | Hendrix      |
|     |         | Flowers      | X   |         | Kellogg      |
|     |         | Giles        | X   |         | Prochaska    |
| X   |         | Gilmour      | X   |         | Purcell      |

Motion unanimously approved.

**XI. Motion to Approve and Forward Farm Lease Agreement #18-01-003 with Trenton Toftoy to the Kendall County Board for the Lease of 99.42 Acres of District Property for a Total Amount of \$29,826.00, and 18.44 Acres of Kendall County Property, for a Total Amount of \$5,532.00**

Commissioner Kellogg made a motion to forward Farm Lease Agreement #18-01-003 with Trenton Toftoy to the Kendall County Board for the lease of 99.42-acres of District property for a total amount of \$29,826.00, and 18.44 acres of Kendall County property for a total amount of \$5,532. Seconded by Commissioner Gryder.

Director Guritz reported that the agreement includes the lease of Kendall County property within the Eldamain Road right-of-way adjacent to the Fox River Bluffs forest preserve.

Motion: Commissioner Kellogg  
Second: Commissioner Gryder

**Roll call**

| <b>Aye</b> | <b>Opposed</b> | <b>Commissioner</b> | <b>Aye</b> | <b>Opposed</b> | <b>Commissioner</b> |
|------------|----------------|---------------------|------------|----------------|---------------------|
| X          |                | Cullick             | X          |                | Gryder              |
| X          |                | Davidson            | X          |                | Hendrix             |
|            |                | Flowers             | X          |                | Kellogg             |
|            |                | Giles               | X          |                | Prochaska           |
| X          |                | Gilmour             | X          |                | Purcell             |

Motion unanimously approved.

**XII. Motion to Approve Farm Lease Agreement #18-01-004 with Albert Collins, Jr. for the Lease of 51.5 Acres of District Property at Henneberry Forest Preserve for a Total Amount of \$10,042.50 for Base Rent, Plus a Calculated Yield Payment**

Commissioner Cullick made a motion to approve Farm Lease Agreement #18-01-004 with Albert Collins, Jr. for the lease of 51.5-acres of District property at Henneberry Forest Preserve for a total amount of \$10,042.50 for base rent, plus a calculated yield payment. Seconded by Commissioner Gryder.

Motion: Commissioner Cullick  
Second: Commissioner Gryder

**Roll call**

| <b>Aye</b> | <b>Opposed</b> | <b>Commissioner</b> | <b>Aye</b> | <b>Opposed</b> | <b>Commissioner</b> |
|------------|----------------|---------------------|------------|----------------|---------------------|
| X          |                | Cullick             | X          |                | Gryder              |
| X          |                | Davidson            | X          |                | Hendrix             |
|            |                | Flowers             | X          |                | Kellogg             |
|            |                | Giles               | X          |                | Prochaska           |
| X          |                | Gilmour             | X          |                | Purcell             |

Motion unanimously approved.

**XIII. Motion to Approve Farm Lease Agreement #18-01-005 with Maurice and Chris Ormiston for the Lease of 3.75 Acres of District Property at Henneberry Forest Preserve for a Total Amount of \$656.25 for Base Rent**

Commissioner Gryder made a motion to approve Farm Lease Agreement #18-01-005 with Maurice and Chris Ormiston for the lease of 3.75-acres of District property at Henneberry

Forest Preserve for a total amount of \$656.25 for base rent. Seconded by Commissioner Hendrix.

Motion: Commissioner Gryder  
Second: Commissioner Hendrix

**Roll call**

| <b>Aye</b> | <b>Opposed</b> | <b>Commissioner</b> | <b>Aye</b> | <b>Opposed</b> | <b>Commissioner</b> |
|------------|----------------|---------------------|------------|----------------|---------------------|
| X          |                | Cullick             | X          |                | Gryder              |
| X          |                | Davidson            | X          |                | Hendrix             |
|            |                | Flowers             | X          |                | Kellogg             |
|            |                | Giles               | X          |                | Prochaska           |
| X          |                | Gilmour             | X          |                | Purcell             |

Motion unanimously approved.

**XIV. Motion to Approve Farm Lease Agreement #18-01-006 with Mark and Tom Mathre for the Lease of 157.31 Acres of District Property at Millbrook North; 118.58 Acres at Millbrook South, and 127.41 Acres at Millington Forest Preserve for a Total Amount of \$79,890.50 for Base Rent, Including a \$0.01 per Bushel Surcharge for Grain Dryer Use, Utility Bill Reimbursement, Plus a Calculated Yield Payment**

Commissioner Cullick made a motion to approve Farm Lease Agreement #18-01-006 with Mark and Tom Mathre for the lease of 157.31-acres of District property at Millbrook North; 118.58 acres at Millbrook South, and 127.41 acres at Millington Forest Preserve for a total amount of \$79,890.50 for base rent, including a \$0.01 per bushel surcharge for grain dryer use, utility bill reimbursement, plus a calculated yield payment. Seconded by Commissioner Hendrix.

Motion: Commissioner Cullick  
Second: Commissioner Hendrix

**Roll call**

| <b>Aye</b> | <b>Opposed</b> | <b>Commissioner</b> | <b>Aye</b> | <b>Opposed</b> | <b>Commissioner</b> |
|------------|----------------|---------------------|------------|----------------|---------------------|
| X          |                | Cullick             | X          |                | Gryder              |
| X          |                | Davidson            | X          |                | Hendrix             |
|            |                | Flowers             | X          |                | Kellogg             |
|            |                | Giles               | X          |                | Prochaska           |
| X          |                | Gilmour             | X          |                | Purcell             |

Motion unanimously approved.

## **XV. Motion to Approve the Revised Organizational Chart of the Kendall County Forest Preserve District**

The Board of Commissioners discussed the revised draft of the Organizational Chart for the District. President Gilmour called the question.

Commissioner Davidson asked whether all the positions on the organizational chart were filled, and whether any new positions and salaries are being considered.

Director Guritz reported that seasonal positions included will be filled based on program participation volumes, citing summer camp counselors as an example. All positions and salaries have been previously approved by Commission, and scheduled in the FY18 budget.

Commission discussed a change of title for the Ellis House and Equestrian Center Farm Manager.

Commissioner Purcell asked whether the Pickerill-Pigott position had been approved. Director Guritz stated that Commission approved the position description in December.

Motion: None.

Second: None.

### **Roll call**

| <b>Aye</b> | <b>Opposed</b> | <b>Commissioner</b> | <b>Aye</b> | <b>Opposed</b> | <b>Commissioner</b> |
|------------|----------------|---------------------|------------|----------------|---------------------|
| X          |                | Cullick             | X          |                | Gryder              |
| X          |                | Davidson            | X          |                | Hendrix             |
|            |                | Flowers             | X          |                | Kellogg             |
|            |                | Giles               | X          |                | Prochaska           |
| X          |                | Gilmour             | X          |                | Purcell             |

Motion unanimously approved.

## **XVI. Motion to Approve a Proposal from Riemenschneider Electric, Inc. of Yorkville for Electrical System Improvements at Pickerill-Pigott Forest Preserve for an Amount Not-to-Exceed \$1,947.00**

Commissioner Cullick made a motion to approve a proposal from Riemenschneider Electric, Inc. of Yorkville for electrical system improvements at Pickerill-Pigott Forest Preserve for an amount not-to-exceed \$1,947.00. Seconded by Commissioner Gryder.

Commissioner Davidson questioned whether the District should be expending funds for the improvements when Commission had not determined what will be done with the Ken Pickerill house. Director Guritz stated that the proposed improvements are needed to address electric code upgrades before moving forward with interviews of internal

candidates towards establishing a lease arrangement for the Resident Grounds Maintenance Worker.

Motion: Commissioner Cullick  
Second: Commissioner Gryder

**Roll call**

| <b>Aye</b> | <b>Opposed</b> | <b>Commissioner</b> | <b>Aye</b> | <b>Opposed</b> | <b>Commissioner</b> |
|------------|----------------|---------------------|------------|----------------|---------------------|
| X          |                | Cullick             |            | X              | Gryder              |
|            | X              | Davidson            | X          |                | Hendrix             |
|            |                | Flowers             | X          |                | Kellogg             |
|            |                | Giles               | X          |                | Prochaska           |
| X          |                | Gilmour             |            | X              | Purcell             |

Motion failed by a vote of 5:3.

**XVII. Executive Session**

None.

**XVIII. Other Items of Business**

None.

**XIX. Citizens to Be Heard**

No citizens present at the meeting offered public comments.

**XX. Adjournment**

Commissioner Hendrix made a motion to adjourn. Seconded by Commissioner Cullick. Aye, all. Opposed, none. Meeting adjourned at 9:18 am.

Respectfully submitted,

David Guritz  
Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
FINANCE COMMITTEE MEETING MINUTES**

**JANUARY 25, 2018**

**I. Call to Order**

Finance Committee Chair Cullick called the Finance Committee meeting to order at 6:02 pm in the Kendall County Board Room.

**II. Roll Call**

Commissioners Davidson, Gilmour, Kellogg, and Cullick all were present.

Commissioners Gryder entered the meeting at 6:22 pm.

**III. Approval of Agenda**

Commissioner Kellogg made a motion to approve the agenda as presented. Seconded by Commissioner Davidson. Aye, all. Opposed, none.

**IV. Citizens to be Heard**

No public comments were offered by those in attendance.

**V. Approval to Forward Claims to Commission for an Amount Not-to-Exceed \$9,511.76.**

Commissioner Cullick made a motion to forward claims to Commission in the amount of \$9,511.76. Seconded by Commissioner Davidson.

The Finance Committee reviewed the claims list.

Director Guritz reported that Chicago Beverage Catering is withdrawing from the Preferred Caterers' Program, with a return of their \$150 deposit included in the claims list.

Director Guritz updated the Committee on changes to the Alarm Detection Services monitoring services, with reduced costs anticipated. Fire alarm services will be maintained based on recommendations from the Bristol-Seward Fire Department.

The Committee discussed the in-progress payment to the HLR Engineering contract for permitting work for Millbrook Bridge.

Finance Chair Cullick called the question. All, aye. Opposed, none. Motion unanimously approved.



## **VI. Ellis House Event Tent Rental Proposal – Top Notch Rental Systems**

Director Guritz presented a proposal received from Top Notch Rental, Inc. in the amount of \$15,255.00 for the event tent rental at Ellis House for 2018. The rental amount was equal to the amount paid to the company in 2017, and includes doorway improvements to the tent structure scheduled for 2018.

Director Guritz reported that the District is on track for achieving FY18 projections for wedding and rental events at Ellis House, with 8 events currently scheduled in 2018.

Commissioner Davidson made a motion to forward the Top Notch Rental, Inc. proposal to Commission for approval. Seconded by Commissioner Kellogg. Aye, all. Opposed, none.

## **VII. Comp. Time Adjustments Request for Christmas Eve**

Director Guritz presented a report on staff hours worked, and rates of pay for full time and part time staff work efforts on December 24, 2017.

Director Guritz received direction to compensate staff for the calculated difference over straight time paid at a rate of 1.5 times for the actual hours of work performed.

## **VIII. Farm Lease Bidding Project – Operator Access, Scope and Timeframe Discussions**

Director Guritz presented an overview of District parcels under agricultural production, including access challenges to properties located at Millington and Henneberry Forest Preserves.

Director Guritz expressed concerns over the financial impacts if the District were to lose the ability to farm the agricultural areas at Millington Forest Preserve.

Commissioner Kellogg cautioned that the District would be taking a risk with bidding the ground based on market conditions.

The Finance Committee discussed the scope for bidding of farm lease agreements for 2019. Committee direction was received to continue discussions, present information on Baker Woods soil types towards the development of bid documents for possible bidding in June 2018, pending continued discussions and monitoring of market conditions.

Commissioners Gryder entered the meeting at 6:22 pm.

**IX. Riemenschneider Electric, Inc. – Revised Pickerill House Electrical Code and Worker Safety Proposal**

Director Guritz presented a revised proposal from Riemenschneider Electric, Inc. for electrical system improvements at the Pickerill House to address code compliance and worker safety issues. The original proposal was modified to include the installation of one additional LED closet-light fixture, and repair of the outside pole-mounted security light fixture. The revised total presented is \$2,367. Director Guritz reported that Phase I radon mitigation had been completed with retesting underway, anticipating that additional mitigation work should not be necessary.

The Finance Committee discussed the proposal.

Director Guritz stated that the budget goal is to offset grounds maintenance costs in FY18 with lease payment costs. Currently, the District's Superintendent and Grounds Maintenance staff are extending time for weekly checks, snow clearing activities, with additional support anticipated over the summer months.

Commissioner Cullick asked whether this would complete the initial work needed. Director Guritz stated that this would complete the life-safety and code work needed to prepare the house for resident use, with no other improvements anticipated.

Commissioner Kellogg made a motion to forward the Riemenschneider Electric, Inc. proposal as presented to Commission for approval. Seconded by Commissioner Gilmour.

Roll call: Commissioners Cullick, Davidson, Kellogg, and Gilmour, aye. Opposed, Commissioner Gryder. Motion carried by a vote of 4:1.

**X. Executive Session**

None.

**XI. Other Items of Business**

The Finance Committee discussed the possible acquisition of an access easement to Henneberry Forest Preserve. Commissioner Davidson presented information on initial discussions and approaches. Direction was received from the Finance Committee for President Gilmour and Commissioner Davidson to schedule a meeting with Attorney Kramer to discuss the terms and process required to establish an access easement to Henneberry Forest Preserve.

The Finance Committee discussed the status of permitting for the demolition of Millbrook Bridge. Director Guritz reported that he has requested a proposal from HLR engineering to begin development of the bid specifications for the project that will be presented to the Finance Committee in February. The Finance Committee discussed the timing for

permitting, and bidding, providing direction to bid the project in early 2019 for completion in fall 2019. The Committee discussed the approach to demolition, public engagement process, and possibility of relocation and/or reuse of some portion of the bridge infrastructure. Steve Megginson from HLR Engineering will be invited to an upcoming Committee of the Whole meeting to present a progress update, and to discuss the scope and direction for the Millbrook Bridge demolition project.

Director Guritz presented a draft bill of sale for Kash, an 18-year old American Paint – Gelding owned by Angie Gingerich of Tremont, Illinois. Director Guritz stated that the bill of sale will be presented to Commission for approval, with a negotiated cost of \$750.00, including a 30-day trial period.

Director Guritz presented a proposal from Chamlin & Associates, Inc. to complete rights-of-way legal descriptions for Maramech Forest Preserve. As part of the LWCF/OSLAD grant and acquisition project for Little Rock Creek, the District is able to exempt the rights-of-way for Burr Oak Road, Fox River Drive, and Griswold Springs Road from the conservation covenants required for both preserves as part of the grant conditions. Direction was received to present the Chamlin & Associates, Inc. proposal to Commission for approval. The Committee discussed the State's progress with certification of the appraised fair market value.

Director Guritz reported on the District's interest in conveying ownership of a homemade trailer and performance stage to the City of Yorkville. The District no longer uses the stage, with the trailer used for transport of the stage once per year to a City of Yorkville Memorial Day event. Direction was received by the Finance Committee to present a motion to convey ownership of the stage and trailer at the upcoming Commission meeting.

Director Guritz reported that work is underway to schedule a public hearing on February 15 for a proposed access and trail configuration plan for Fox River Bluffs Forest Preserves pursuant to the submission of a Regional Trails Program grant to the State of Illinois to fund the trail construction at the preserve. Director Guritz provided timeline updates for completion of cropland conversion and public access improvements to Fox River Bluffs Forest Preserve. The access road and parking lot will be completed following harvest in 2018, with the trail installed as part of cropland conversion efforts following harvest in 2019.

Commissioner Kellogg made a motion to prepare the resolution for the RTP grant for presentation to Commission for approval. Seconded by Commissioner Gryder. Aye, all. Opposed, none.

## **XII. Citizens to be Heard**

No public comments were offered by those in attendance.

### **XIII. Adjournment**

Commissioner Davidson made a motion to adjourn. Seconded by Commissioner Kellogg. Aye, all. Opposed, none. Meeting adjourned at 7:10 pm.

Respectfully submitted,

David Guritz  
Executive Director, Kendall County Forest Preserve District

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Executive Director

RE: 2018 IDNR-FHA Recreational Trails Program Grant and Resolution Cover Report  
Fox River Bluffs Forest Preserve

Date: February 6, 2018

Attachments: 1. Resolution #18-02-001  
2. Upland Design Preserve Development Cost Opinion Report

Below, please find a summary of maximum project costs for public access and trail improvements proposed for Fox River Bluffs Forest Preserve.

The District's required match in order to qualify for a \$200,000 RTP grant award is \$50,000.

Costs extended are based on the Upland Design Preserve Development Cost Opinion Report, excluding those costs associated with construction, design, and permit fees for a future overlook deck.

Per the District's OSLAD-LWCF and Illinois Clean Energy Community Foundation grant agreements, preserve improvements are scheduled to begin in fall 2018 (access drive and parking lot), with cropland conversion and trail improvements scheduled for completion in fall 2019.

**Recommendation:**

District staff recommends approval of Resolution #18-02-001 authorizing participation in the 2018 IDNR-FHA Regional Trails Program for the construction of a 1.05 mile multi-purpose trail loop and spur at Fox River Bluffs Forest Preserve.

| Fox River Bluffs - Public Access Drive, Parking Lot, and Trail Improvements<br>2018 IDNR-FHA RTP Grant Application<br>Upland Design Cost Estimates for Completion<br>Report to Commission: 6-Feb-18 |                     |   |
|---|---------------------|---|
| Project Cost Summary  | Total Costs         | Notes   |
| Parking Lot - 25 Spaces   | \$102,775.00        | <i>Includes Required ADA Improvements</i>           |
| Loop Trail (8' X 4842 LF)   | \$180,699.57        | <i>.92-mile trail loop</i>                          |
| Trail Spur (8' X 715 LF)  | \$26,350.25         | <i>.13-mile spur (excludes overlook deck)</i>       |
| Public Access Drive   | \$188,321.70        | <i>Per KC HWY Recommendations</i>                   |
|   |                     |   |
| <b>Total Project Cost</b>   | <b>\$498,146.52</b> | <i>Project Costs (Maximum)</i>                      |
| <b>IDNR-FHA RTP Grant Application Request</b>   | <b>\$200,000.00</b> | <i>RTP Grant Program (Maximum)</i>                  |
| <b>KCFPD Project Costs and Match</b>  | <b>\$298,146.52</b> | <i>District Costs (Maximum - \$50,000 Required)</i> |

**RESOLUTION NO. 18-02-001**

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
KENDALL COUNTY, ILLINOIS**

**A RESOLUTION AUTHORIZING PARTICIPATION IN THE  
2018 IDNR-FHA REGIONAL TRAILS PROGRAM  
FOR THE CONSTRUCTION OF A 1.05 MILE  
MULTI-PURPOSE TRAIL LOOP AND OVERLOOK SPUR, AND PARKING  
LOT IMPROVEMENTS AT  
FOX RIVER BLUFFS FOREST PRESERVE**

**WHEREAS**, the Kendall County Forest Preserve District (hereinafter the "District") is a body politic and corporate and municipal corporation organized and existing under the Downstate Forest Preserve District Act, 70 ILCS 805/0.001 et seq. as amended (hereinafter the "Act"); and

**WHEREAS**, the mission of the District is to acquire and hold lands containing natural forests, and lands capable of being restored to a natural condition, for the purpose of protecting and preserving the flora, fauna, and scenic beauties within Kendall County for the education, pleasure, and recreation of the public; and

**WHEREAS**, in 2015, the Kendall County Forest Preserve District acquired property known as the Fox River Bluffs Forest Preserve with funding support from the Illinois Department of Natural Resources – Open Space Land Acquisition and Development Program (hereinafter the "OSLAD grant program"), and Illinois Clean Energy Community Foundation; and

**WHEREAS**, as part of the conditions for acceptance of OSLAD grant program funding, the District is required to convert cropland to natural cover and establish public access to Fox River Bluffs Forest Preserve; and

**WHEREAS**, the District desires to expand public access by improving its parking facility and trail system at Fox River Bluffs Forest Preserve through construction of a public access drive, 25-car parking lot with ADA parking stalls, and completion of a 1.05 mile multi-purpose trail loop and overlook spur; and

**WHEREAS**, the IDNR-FHA Regional Trails Program (hereinafter the "RTP Program") provides grant funding for the construction of multi-purpose trails for up to 80% of the total construction costs with a maximum grant award of \$200,000.00; and

**WHEREAS**, the District is requesting a grant of \$200,000.00 through the RTP Program for completion of the project, with an estimated total cost of \$498,146 for completion of a public access drive, 25-car parking lot with ADA parking stalls, trail loop, and trail spur; and

**WHEREAS**, the District has received, reviewed, and understands the 2018 RTP Program Guidelines, which includes the requirement to submit a calculated \$300.00 application fee.

**NOW THEREFORE, BE IT RESOLVED** by the President and Board of Commissioners of the Kendall County Forest Preserve District as follows:

1. The above recitals are hereby incorporated by reference as if set forth fully herein; and
2. The Board of Commissioners of the Kendall County Forest Preserve District hereby approves the Project and authorizes the Kendall County Forest Preserve District to submit an application to the IDNR-FHA Regional Trails Program in the amount of \$200,000.00 for fiscal year 2017-2018, including the required and calculated \$300.00 application fee; and
3. The Board of Commissioners of the Kendall County Forest Preserve District hereby commits to the required minimum expenditure of matching funds in the amount of \$50,000.00 necessary for the Project's success; and
4. The President and Director for the District are hereby authorized to execute and file applications and any amendments to the application, if necessary, on behalf of the District with the Illinois Department of Natural Resources for the 2018 Recreational Trails Program grant.
5. The President and Executive Director for the District are also hereby authorized to furnish such additional information, assurances, certifications and amendments as the Illinois Department of Natural Resources may require in connection with the District's application for the 2018 Regional Trails Program grant application; and
6. The Secretary of the District is hereby directed to transmit certified copies of this Resolution to the Executive Director for the District for inclusion and submission as part of the grant application materials.

Passed and approved by the President and Board of Commissioners of the Kendall County Forest Preserve District this 6<sup>th</sup> day of February, 2018.

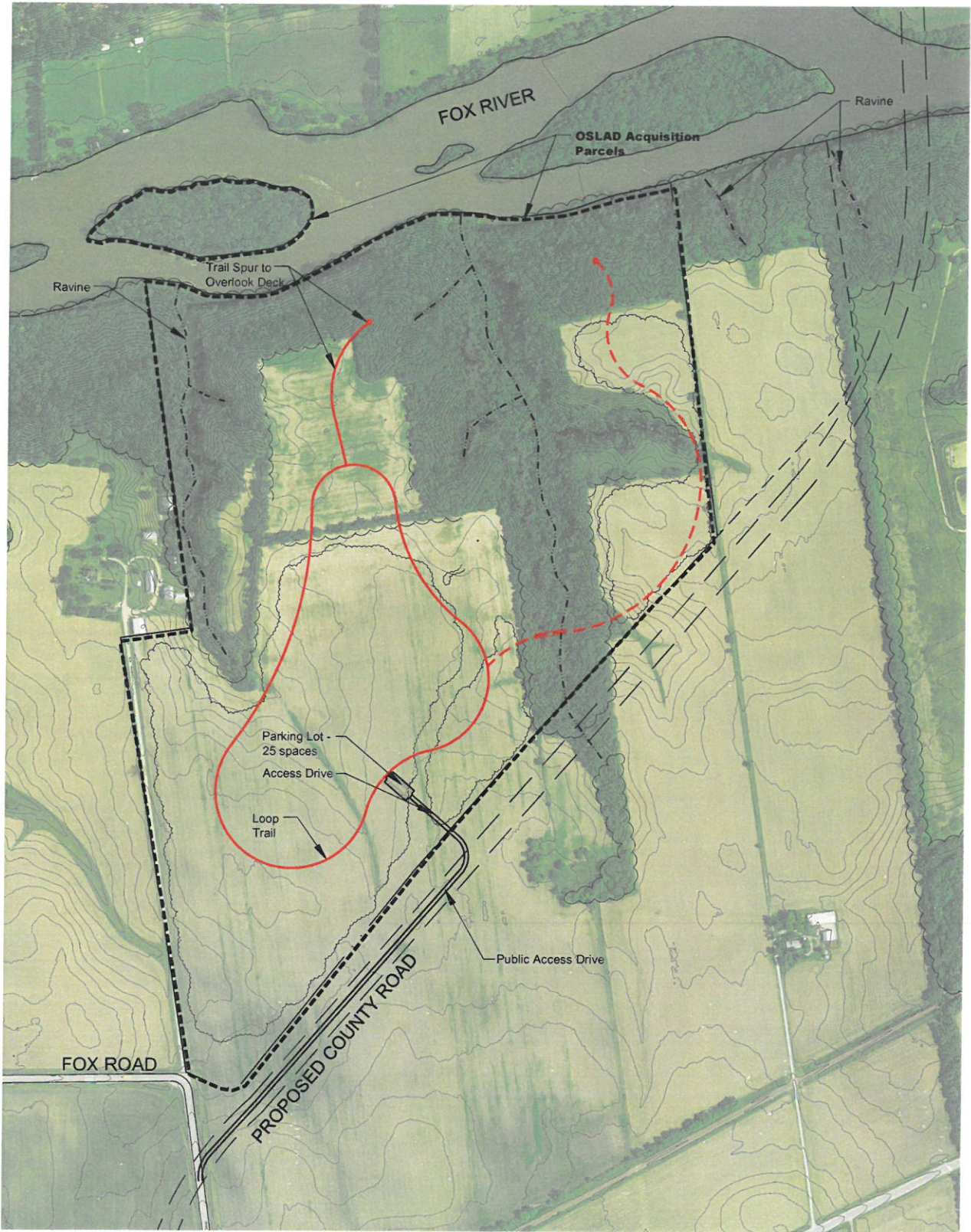
Approved:

Attest:

\_\_\_\_\_  
Judy Gilmour, President

\_\_\_\_\_  
Elizabeth Flowers, Secretary



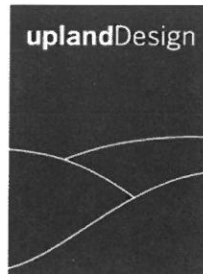


**Kendall County Forest  
Preserve District  
Fox River Bluff**



February 3, 2018  
© Copyright 2018 Upland Design Ltd.  
Project #24





**Fox River Bluff**  
**Kendall County Forest Preserve**

Prepared Date: 02/02/2018

Project #624

**Preserve Development Cost Opinion**

| PROJECT COMPONENTS  | QUANTITY | UNIT | COST        | EXTENSION            |
|---|----------|------|-------------|----------------------|
| <b>Parking Lot - 25 spaces</b>  |          |      |             |                      |
| General Conditions - 5%   | 1        | LS   | \$ 3,799.75 | \$ 3,799.75          |
| Site Preparation and Grading  | 675      | CY   | \$ 45.00    | \$ 30,375.00         |
| Vehicular Crushed Stone Paving at Drive - 8" depth - 18' wide, 456 LF | 912      | SY   | \$ 20.00    | \$ 18,240.00         |
| Vehicular Crushed Stone Paving at Parking Lot - 8" depth              | 880      | SY   | \$ 20.00    | \$ 17,600.00         |
| Vehicular Asphalt Paving at ADA space                                 | 45       | SY   | \$ 56.00    | \$ 2,520.00          |
| Vehicular Asphalt Striping  | 1        | LS   | \$ 250.00   | \$ 250.00            |
| ADA Parking Sign  | 1        | EA   | \$ 500.00   | \$ 500.00            |
| Wheelstop   | 26       | EA   | \$ 85.00    | \$ 2,210.00          |
| Soil Erosion and Control Measures                                     | 1        | LS   | \$ 2,500.00 | \$ 2,500.00          |
| Turf Grass w/ Blanket   | 1.00     | LS   | \$ 1,800.00 | \$ 1,800.00          |
| <b>Sub-Total</b>  |          |      |             | <b>\$ 79,794.75</b>  |
| <b>Design Contingency (15%)</b>                                       |          |      |             | <b>\$ 11,969.21</b>  |
| <b>A/E Design and Permit Fees</b>                                     |          |      |             | <b>\$ 11,011.68</b>  |
| <b>Total</b>  |          |      |             | <b>\$ 102,775.64</b> |
| <b>Loop Trail</b>   |          |      |             |                      |
| General Conditions - 5%   | 1        | LS   | \$ 6,680.70 | \$ 6,680.70          |
| Site Preparation and Grading  | 1075     | CY   | \$ 45.00    | \$ 48,375.00         |
| Limestone Screening- 8' wide Trail at 6" Depth - 4842 LF              | 4304     | SY   | \$ 16.00    | \$ 68,864.00         |
| Soil Erosion and Control Measures                                     | 4100     | LF   | \$ 2.25     | \$ 9,225.00          |
| Turf Grass w/ Blanket - 6' both side of trail                         | 1.30     | Acre | \$ 5,500.00 | \$ 7,150.00          |
| <b>Sub-Total</b>  |          |      |             | <b>\$ 140,294.70</b> |
| <b>Design Contingency (15%)</b>                                       |          |      |             | <b>\$ 21,044.21</b>  |
| <b>A/E Design and Permit Fees</b>                                     |          |      |             | <b>\$ 19,360.67</b>  |
| <b>Total</b>  |          |      |             | <b>\$ 180,699.57</b> |
| <b>TOTAL OF ALL ITEMS</b>   |          |      |             | <b>\$ 283,475.21</b> |

**Additional Costs**

|   |      |      |              |                      |
|---|------|------|--------------|----------------------|
| <b>Trail Spur to Overlook Deck</b>  |      |      |              |                      |
| General Conditions - 5%   | 1    | LS   | \$ 4,224.25  | \$ 4,224.25          |
| Site Preparation and Grading  | 85   | CY   | \$ 45.00     | \$ 3,825.00          |
| Limestone Screening- 8' wide Trail at 6" Depth - 715 LF                       | 635  | SY   | \$ 16.00     | \$ 10,160.00         |
| Overlook Deck   | 1    | LS   | \$ 65,000.00 | \$ 65,000.00         |
| Undercut and PGE  | 50   | CY   | \$ 55.00     | \$ 2,750.00          |
| Soil Erosion and Control Measures   | 1    | LS   | \$ 1,500.00  | \$ 1,500.00          |
| Turf Grass w/ Blanket   | 0.25 | Acre | \$ 5,000.00  | \$ 1,250.00          |
| <b>Sub-Total</b>  |      |      |              | <b>\$ 88,709.25</b>  |
| <b>Design Contingency (15%)</b>   |      |      |              | <b>\$ 13,306.39</b>  |
| <b>A/E Design and Permit Fees</b>   |      |      |              | <b>\$ 12,241.88</b>  |
| <b>Total</b>  |      |      |              | <b>\$ 114,257.51</b> |
| <b>Public Access Drive</b>  |      |      |              |                      |
| General Conditions - 5%   | 1    | LS   | \$ 6,962.50  | \$ 6,962.50          |
| Site Preparation and Grading  | 1250 | CY   | \$ 45.00     | \$ 56,250.00         |
| Vehicular Crushed Stone Paving at Access Drive - 8" depth - 18' wide, 1875 LF | 3750 | SY   | \$ 20.00     | \$ 75,000.00         |
| Soil Erosion and Control Measures   | 1    | LS   | \$ 2,500.00  | \$ 2,500.00          |
| Turf Grass w/ Blanket   | 1.00 | Acre | \$ 5,500.00  | \$ 5,500.00          |
| <b>Sub-Total</b>  |      |      |              | <b>\$ 146,212.50</b> |
| <b>Design Contingency (15%)</b>   |      |      |              | <b>\$ 21,931.88</b>  |
| <b>A/E Design and Permit Fees</b>   |      |      |              | <b>\$ 20,177.33</b>  |
| <b>Total</b>  |      |      |              | <b>\$ 188,321.70</b> |

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Executive Director

RE: Riemenschneider Electric, Inc. – Updated Proposal  
Ken Pickerill House

An updated proposal was requested and received from Riemenschneider Electric, Inc. to complete life-safety and code repairs to the electric system at the Ken Pickerill home site.

The updated proposal includes installation of one additional LED light fixture, and replacement of a pole-mounted security light fixture in the front of the house.

Retesting of radon emissions have been completed, with the test kits submitted for analysis and reporting. District staff does not anticipate that additional abatement work will be required.

The purpose of these projects is to address life-safety and code requirements for the facility pending completion of the preserve master plan, and to support occupancy of the building for the proposed temporary Resident-Grounds Maintenance Worker.

The Resident-Grounds Maintenance Worker position was established to offset salary costs for building and grounds maintenance. Currently, Grounds and Natural Resources staff are diverting time away from other position duties to perform routine checks and snow-clearing activities, which will need to continue until the Resident-Grounds Maintenance Worker position is filled following presentation of a lease agreement and employment offer. Two internal candidates have expressed interests, with interviews to be scheduled pending completion of the proposed life-safety and electrical code improvements.

For the master planning effort, representatives from Upland Design will collect initial Commission feedback at the February Committee of the Whole meeting, with community outreach underway to identifying community needs and interests to support a multi-purpose collaborative operations model for the Ken Pickerill home site.

Recommendation:

District staff recommends Commission approval of the Riemenschneider Electric, Inc. proposal for an amount not-to-exceed \$2,367.00

Riemenschneider Electric, Inc.

1212 A Badger Street  
Yorkville, Illinois 60560  
630-553-5576

# Proposal

| Date     | Estimate # |
|----------|------------|
| 1/2/2018 | 1136       |

| Name / Address   | Terms  | Due Date          | Project |
|--|--------|-------------------|---------|
| Kendall County Forest Preserve<br>110 W. Madison Street<br>Yorkville, Illinois 60560   | Net 20 | 1/22/2018         |         |
| Description  | Qty    | Total             |         |
| Proposal to do several code upgrades at the Pickerill property.<br><ul style="list-style-type: none"><li>- Install 4 LED closet fixtures in upstairs bedrooms to replace open bulb fixtures.</li><li>- Repair upstairs bedroom vanity fixture.</li><li>- Repair double tap breakers in 2 upstairs panels.</li><li>- Remove receptacle and low voltage wires from fire place on lower level.</li><li>- Install new 150 watt HPS yard light with photo cell on front pole (bucket truck)</li><li>- Install or replace 26 gfci receptacles through out house.</li></ul> Upstairs master bath (shower)<br>Upstairs master bath (tub)<br>Kitchen<br>Garden greenhouse<br>Lower bath near garage door<br>Lower bath near laundry<br>Closet with slop sink<br>Garage and shop room<br>Basement<br>Outside |        | 2,367.00          |         |
| Proposal has been changed because of 2 items. Replacing fixture in one more closet and replacing security light at front of house on pole.   |        |                   |         |
| <b>Total</b>   |        | <b>\$2,367.00</b> |         |

All Material is Guaranteed to be as Specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of : **\$2,367.00**

with payments to be made as follows: 70% upon completion of rough in. Balance upon completion of job. Balances unpaid 30 days after billing date will be subject to a 1.5% mo. service charge.

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire tornado and other necessary insurance upon above work.

Respectfully Submitted,

Scott Riemenschneider

Note this proposal may be withdrawn by us if not accepted within 30 days.

## ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature

Date

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Executive Director

RE: Top Notch Rental Services, LLC 2018 Event Tent Lease

Date: February 6, 2018

Attachment: Top Notch Rental Services, LLC 2018 Tent Lease Proposal

The Kendall County Forest Preserve District's Finance Committee has reviewed and recommends approval of the Top Notch Rental Services LLC 2018 Event Tent lease proposal for Ellis House and Equestrian Center in the amount of \$15,255.00.

During the Finance Committee meeting, Director Guritz reported that this is the same contract cost extended in 2017.

Ellis House and Equestrian Center Staff reported positive interactions with company representatives in 2017, who worked with staff to address needed improvements following initial setup in the spring.

The 2018 proposal calls for the installation of two sets of double doors with no additional charge.

Recommendation:

District staff recommends approval of the Top Notch Rental Services LLC 2018 event tent lease proposal for Ellis House and Equestrian Center in the amount of \$15,255.00.



**TOP NOTCH**  
RENTAL SERVICES

## Top Notch Rental Services

10s185 Schoger Dr. Ste 89, Naperville, IL 60564

Phone: (630) 999-3000 Fax: (630) 423-9601

Website: topnotchrentalservices.com Email: info@topnotchrentalservices.com

## FOR QUOTE ONLY

### Bill To

**Ellis House & Equestrian**

**Marty Vick**

Ellis House & Equestrian

13986 McKanna Rd

Minooka, IL 60447

**Phone:** (815)475-4035

**Fax:**

### Deliver To

Ellis House & Equestrian

13986 McKanna Rd

Minooka, IL 60447

### Contact Person

**Marty Vick**

**Phone:** (815)475-4035

**Cell Phone:**

**Quote No:** Q1801

**Quote Date:** January 22, 2018

**Written By:** Al Meister

**Delivery:** Mar 01, 2018 9am - 5pm

**Event Starts:** Mar 01, 2018 12:00 am

**Event Ends:** Nov 15, 2018 11:59 pm

**Pick-up:** Nov 15, 2018 9am - 5pm

**Delivery Method:** Delivery/Setup Full

| Qty                 | Description                                    | Size | Unit Price | Bill. Days | Total  |
|---------------------|--|------|------------|------------|--------|
| <b>Electrical</b>   |  |      |            |            |        |
| 4                   | Electrical - Extension Cord - 40'              |      | \$0.00     | 1          | \$0.00 |
| 1                   | Electrical - Extension Cord - 20'              |      | \$0.00     | 1          | \$0.00 |
| 3                   | Electrical - Extension Cord - Multi Port - 50' |      | \$0.00     | 1          | \$0.00 |
| <b>Fans</b>         |  |      |            |            |        |
| 8                   | Fan - 12" Versa Cool Fan                       |      | \$0.00     | 1          | \$0.00 |
| <b>Lighting</b>     |  |      |            |            |        |
| 6                   | Lighting - Globe Chandelier                    |      | \$0.00     | 1          | \$0.00 |
| 3                   | Lighting - Pole Bracket                        |      | \$0.00     | 1          | \$0.00 |
| 6                   | Lighting - 36" Mounting Bracket                |      | \$0.00     | 1          | \$0.00 |
| 1                   | Lighting - 2000 Watt Dimmer                    |      | \$0.00     | 1          | \$0.00 |
| <b>Sidewalls</b>    |  |      |            |            |        |
| 22                  | Sidewall - 8' x 10' - Window - Keder           |      | \$0.00     | 1          | \$0.00 |
| 2                   | Sidewall - 8' x 10' - Solid - Keder            |      | \$0.00     | 1          | \$0.00 |
| <b>Tents</b>        |  |      |            |            |        |
| 1                   | Tent - 40' x 80 - Premiere HP - Pole           |      | \$0.00     | 1          | \$0.00 |
| 2                   | Tent - Double Door                             |      | \$0.00     | 1          | \$0.00 |
| <b>Z Tent Parts</b> |  |      |            |            |        |
| 4                   | Tent Part - 1' Center Pole - Adapter           |      | \$0.00     | 1          | \$0.00 |
| 24                  | Tent Part - 8' Side Pole - Keder               |      | \$0.00     | 1          | \$0.00 |

**Order Subtotal:** \$0.00

**Installation Charge:** \$15,255.00

**Delivery Charge:** \$0.00

**TOTAL:** \$15,255.00

THIS IS A QUOTATION ONLY  
NO ITEMS ARE RESERVED AT THIS TIME  
PLEASE REPLY TO THIS EMAIL IF YOU WISH TO PROCEED  
WE LOOK FORWARD TO EXCEEDING YOUR EXPECTATIONS!  
THANK YOU!

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Executive Director

RE: Purchase of "Kash" Lesson Horse for Ellis Equestrian Center

Date: February 6, 2018

Attachment: Bill of Sale – "Kash" 18-year old American Paint – Gelding  
Angela Gingerich of Tremont, Illinois

Nicole Norton, Ellis Equestrian Center Program Coordinator is recommending the purchase of "Kash" from Angela Gingerich of Tremont, Illinois following a 30-day trial period.

Equestrian Center Coordinator Norton reported that center staff completed their inspection of the proposed lesson horse on January 23, and that Kash will be a good fit for the program.

Purchase price for Kash, following a 30-day trial period, will be \$750.00 pending Commission approval.

Recommendation:

District staff recommends approval of a bill of sale for "Kash," an 18-year old American Paint from Angela Gingerich of Tremont, Illinois in the amount of \$750.00 to be paid following a 30-day trial period.

**BILL OF SALE**

**Property:** "Kash" (American Paint - Gelding)

**Condition:** As is, with no known medical issues. Approximate age: 18

**Seller:** Angela Gingerich  
26770 Allentown Road  
Tremont, IL 61568

**Purchaser:** Kendall County Forest Preserve District  
110 West Madison Street  
Yorkville, Illinois 60560

**Date of Commission Approval:** February 6, 2018

**Conditions of Acceptance/ No Warranty:** For seven-hundred and fifty dollars (\$750.00) consideration to be paid in hand following a thirty-day trial period, the Seller, Angela Gingerich, hereby transfers, assigns and delivers any and all right, title and interest to the Kendall County Forest Preserve District, and the Purchaser, Kendall County Forest Preserve District, hereby accepts all right, title and interest in the Property subject to the following terms and conditions:

1. Purchaser will pickup Property from the Seller's stable, and Seller agrees to allow a thirty-day trial period that shall commence on the first day following delivery to the Ellis House and Equestrian Center located at 13986 McKanna Road in Minooka, IL 60447 on or around February 7, 2018.
2. Upon successful conclusion of the thirty-day trial period, Seller, Angela Gingerich, is entitled to either receive payment in hand of \$750.00 representing payment in full for "Kash", an 18-year old American Paint - Gelding, and the Purchaser, Kendall County Forest Preserve District, shall accept full and complete responsibility for property from the date the Property is accepted by the Kendall County Forest Preserve District, or will transport "Kash" from the Kendall County Forest Preserve District's Ellis House and Equestrian Center to the Seller's stable.
3. The Seller is not a seller of horses and disclaims to the fullest extent authorized by law any and all warranties, promises, whether express or implied, including warranties of merchantability and or fitness for a particular use and makes no promises, warranties or other representations regarding the horse's conditions at the time of transfer, and by accepting the Property after a thirty-day trial period, the Purchaser accepts the Property "as is".



4. The Seller on behalf of itself, its successors and assigns hereby forever waives and releases the Kendall County Forest Preserve District, its elected officials, employees, agents, volunteers and assigns from any and all known and unknown claims, actions, causes of action, damages, injuries, costs and fees related in any manner to acceptance of this transfer or the condition of the Property at the time of the transfer.

Kendall County Forest Preserve District, Illinois

Angela Gingerich, Tremont, Illinois:

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Judy Gilmour, President

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Angela Gingerich

## **PUBLIC NOTICE**

The Kendall County Forest Preserve District will hold a public meeting on Thursday, February 15, 2018, from 5:30 PM to 7:00 PM at the Kendall County Forest Preserve Administrative Offices located in the Historic Courthouse, 110 W. Madison Street, Yorkville, Illinois to discuss a grant application to the Illinois Department of Natural Resources, RTP Program regarding the development of public access and trails at Fox River Bluffs Forest Preserve. Written and verbal public input is requested. If unable to attend the public meeting, residents may send written comments to

David Guritz, Director at the address above, or email the District at [kcforest@co.kendall.il.us](mailto:kcforest@co.kendall.il.us). The Historic Courthouse is an accessible location.

(Published in the Kendall County Record on February 1, 2018) 1502398

## **PUBLIC NOTICE**

The Kendall County Forest Preserve District has applied for Incidental Take Authorization to the Illinois Department of Natural Resources, Office of Resource Conservation, concerning the following species.

State Endangered: River Redhorse (*Moxostoma carinatum*) and  
Greater Redhorse (*Moxostoma valenciennesi*)

Kendall County Forest Preserve  
District mailing address:  
Kendall County Forest Preserve District  
Attention: Mr. David Guritz, Director  
110 West Madison Street  
Yorkville, IL 60560

The Forest Preserve District is proposing to remove an existing bridge over the Fox River northwest of the Village of Millbrook approximately 250' upstream from Whitfield Road in the southwest quarter of section 9, township 36 North, range 6 East of the Third Principal Meridian. Proposed work consists of removing the existing steel truss bridge and the placement of stone riprap for erosion control. Access to the channel below the bridge will be required to complete the bridge removal.

Temporary cofferdams and a temporary stone causeway will be placed in the river for dewatering and access. Fish within the coffered area will be collected and relocated prior to construction. Work will not be completed during the normal spawning time of May and June. The proposed activity may take an undetermined number of River Redhorse and Greater Redhorse fish. The proposed area of impact to the Fox River is 0.62 acres of temporary impact and 0.08 acres of permanent impact.

Erosion and sediment control measures will be utilized during construction to minimize impacts to adjacent stream habitat. The Forest Preserve will mitigate impacts through acquisition and conservation of similar habitat in the watershed. A copy of the Conservation Plan is available for inspection at (1) the Kendall County Forest Preserve District at 110 West Madison Street, Yorkville, IL 60560 (2) The Illinois Department of Natural Resources website <https://www.dnr.illinois.gov/conservation/NaturalHeritage/Pages/Incidental-Take-Authorizations.aspx> (ITA #178), and (3) The Yorkville Public Library at 902 Game Farm Road, Yorkville, IL 60560.

Comments on the Conservation Plan should be directed to the Illinois Department of Natural Resources, Office of Resource Conservation, Incidental Take Authorization Coordinator, One Natural Resources Way, Springfield IL 62702 or [DNR.ITAcoordinator@illinois.gov](mailto:DNR.ITAcoordinator@illinois.gov).

The Comment period closes thirty (30) days after the final publication of this notice in the Kendall County Record. Concurrent with the first publication in the Kendall County Record, the notice will be published one time in the Breeze Courier, the official State newspaper. The comment period will end on April 1, 2018.

(Published in the Kendall County Record on February 8, 15, 22, March 1, 2018) 1502934

**CONSERVATION PLAN  
FOR GREATER REDHORSE  
AND RIVER REDHORSE**

*(Application for an Incidental Take Authorization)*

Per 520 ILCS 10/5.5 and 17 Ill. Adm. Code 1080

DATE: December 6, 2017

PROJECT APPLICANT: Kendall County Forest Preserve  
David Guritz, Director  
110 West Madison Street  
Yorkville, IL 60560

PROJECT NAME: Millbrook Bridge over the Fox River

COUNTY: Kendall

AREA OF IMPACT: 0.70 acres of the Fox River near Millbrook, IL

The incidental taking of endangered and threatened species shall be authorized by the Illinois Department of Natural Resources (IDNR) only if an applicant submits a conservation plan to the IDNR Incidental Take Coordinator that meets the following criteria:

**1. A description of the impact likely to result from the proposed taking of the species that would be covered by the authorization, including but not limited to:**

**A) legal description, if available, or detailed description including street address and map of the area to be affected by the proposed action and indicia of ownership or control of affected property;**

All work will be completed at the steel truss bridge over the Fox River, approximately 0.75 miles northwest of the Village of Millbrook in Kendall County (41.60675° N, 88.56198° W). The bridge is located approximately 250' upstream from Whitfield Road in the SW ¼, Sec 9, Twp 36N, Rng 6E, 3<sup>rd</sup> PM. The bridge is owned by the Kendall County Forest Preserve District.

**B) biological data on the affected species including life history needs and habitat characteristics.**

The Forest Preserve District is proposing to assume the presence of state listed River Redhorse and Greater Redhorse fish species. The IDNR has one observation from 1999 of the River Redhorse species occurring at the bridge. The IDNR 2012 Fox River Basin Survey did not recover any Redhorse species at this location. The IDNR has no record of the Greater Redhorse species from this location, but the fish are present upstream at

Yorkville. The stream conditions at this bridge are suitable habitat for the River Redhorse and Greater Redhorse, so it is assumed the species may be present.

The River Redhorse (*Moxostoma carinatum*) is a sucker species that inhabits deep pools over clean gravel or bedrock substrate with swift current. Adults are typically 18-26 inches in length. It feeds on small aquatic invertebrates such as small mollusks, snails and aquatic insects. This species spawns in May and June. In Illinois, the River Redhorse occurs only in the upper Illinois River basin (including the Fox River) and the Vermillion River basin of the Wabash River. Due to rare populations elsewhere in the Illinois, River Redhorse is state listed "Threatened".

The Greater Redhorse (*Moxostoma valenciennesi*) is a sucker species that inhabits sandy and rocky pools and runs of medium to large sized rivers and lakes. It requires clear water with little silt accumulation on lake and river bottoms. It feeds primarily on aquatic invertebrates such as insects, mollusks, and crustaceans, as well as some plant material. The Greater Redhorse spawns in May and June. This species of Redhorse is found in the upper Illinois River Basin, including the Fox River. Because of its limited distribution throughout the state, the Greater Redhorse is listed as "Endangered" in the state of Illinois.

**C) description of project activities that will result in taking of an endangered or threatened species,**

The existing steel bridge trusses at this location will be demolished. The concrete and stone abutments will remain. Access to the channel below the bridge will be required for workers and equipment to complete the removal. All access will be from the west bank because the Forest Preserve has no access to the bridge from the east bank. Approximately twenty trees will be removed on the west bank. The existing bridge has been closed to vehicles and pedestrians and cannot safely support the weight of the required construction equipment.

Temporary cofferdams will be constructed to allow dewatering and control sediment during the in-stream work. The limits of the cofferdam will consist of the areas below the bridge spans to be removed and to allow access from the west bank. The cofferdams will be constructed of non-erodible material (i.e. sand bags, prefabricated rigid barriers, or sheet piling) and shall be constructed to withstand expected high flows. The total coffered area will be 50 feet wide and extend the length of the bridge, which is 400 feet long between the abutments (0.46 acres). The water depth across the channel averages 2-3 feet with a maximum depth of 5 feet at the piers.

The cofferdams will be constructed in two phases to ensure that stream flow will be maintained at all times. Phase 1 will consist of a cofferdam extending from the west bank around the west span. Phase 2 will consist of a cofferdam extending from the east bank around the east two spans. At no time will the cofferdam extend across the entire channel. During coffering of the east spans, a temporary stone causeway with culverts will be constructed from the west bank to the coffered area to allow access. The temporary causeway will be created by placing stone riprap fill (minimum RR3, 5"

median size) with a coarse aggregate surface. Culverts will be provided through the causeway to maintain stream flow. The impact area of the causeway will be a maximum of 40' wide at the base and approximately 170' long (0.16 acre).

After placement of each cofferdam, the work area will be dewatered by pumping out the water behind the cofferdam. During pumping, the intake hose will be placed in a stabilized sump pit and the outlet discharged above the water line on a non-erodible energy dissipating surface.

Once dewatering has been completed, the steel trusses will be demolished. It is expected that the contractor will split the steel trusses into pieces by cutting or explosive charges. The debris will be dropped into the coffered area, cut into smaller pieces and then removed from the coffered area. Construction equipment used during the removal (i.e. end loader, backhoe) will use timber mats or low ground pressure tires to access the dewatered areas in the channel.

All temporary materials used for the cofferdams will be removed to upland areas at the completion of construction. The stone riprap from for the causeway will be removed from the channel and reused to stabilize an eroded area along the west bank. The riprap will be deposited along the bank extending approximately 350 feet upstream of the bridge abutment, which is a permanent impact area of 0.08 acres. The duration of work is estimated to be four weeks.

A U.S. Army Corps of Engineers (USACE) 404 permit is required for the project. It is anticipated that the project will comply with the terms and conditions of the Nationwide Permit 33 for Temporary Construction, Access and Dewatering. A preconstruction notification will be submitted to the USACE for approval prior to the start of construction.

**D) explanation of the anticipated adverse effects on listed species;**

Adult fish, which do not swim out of harm's way, could be crushed by the equipment or materials used to construct the cofferdams, causeway and bank stabilization. Fish could also become trapped behind the cofferdams in the area to be dewatered. Construction will not be conducted during spawning times (May and June), when incubating eggs may be buried or crushed by the same activities. The greatest impact to fish habitat could occur from siltation that covers the gravel channel bottom used for feeding or spawning.

**2) Measures the applicant will take to minimize and mitigate that impact and the funding that will be available to undertake those measures, including, but not limited to -**

**A) plans to minimize the area affected by the proposed action, the estimated number of individuals of each endangered or threatened species that will be taken, and the amount of habitat affected**

The total area of temporary impact during construction is approximately 0.62 acres. This is the minimum area needed to construct cofferdams, construct the temporary causeway, and remove each span of the bridge. An additional 0.08 acres of permanent impact will occur in the area of riprap placement on the west bank. An estimated 1-2 individual fish of each species may be taken during the construction.

**B) plans for management of the area affected by the proposed action that will enable continued use of the area by endangered or threatened species**

Similar habitat exists both upstream and downstream of the project area. After work is complete, the streambed will be controlled by natural processes, namely flooding. If measures are taken to minimize substrate disturbance in the area around the bridge there will be no permanent habitat loss. The fish will resume using the area after construction is complete.

**C) description of all measures to be implemented to avoid, minimize, and mitigate the effects of the proposed action on endangered or threatened species.**

To avoid impacts to spawning fish, the work will not be scheduled during the species spawning time of April through June. The duration of work is estimated to be four weeks.

The Forest Preserve District will retain a qualified biologist to monitor the construction. The biologist will be present during the dewatering process to collect and relocate any fish that become trapped within the coffered areas. The fish will be released in suitable habitat downstream of the work area.

A stormwater pollution prevention plan will be prepared that includes erosion and sediment control best management practices in order to minimize siltation in the channel. The construction of cofferdams will help to contain any sediment displaced by the work and minimize the siltation of the channel area. Soil conserving practices including silt fence, seeding, and erosion control blanket, will be implemented in the upland areas to minimize the eroded soil entering the channel

The Forest Preserve District will mitigate the impacts through the acquisition and conservation of similar habitat in the Little Rock Creek area. The proposed acquisition is near the confluence of the Little Rock Creek and Fox River, approximately 2.5 miles upstream of the proposed construction site. The district is proposing to acquire a 132.5 acre property that includes 1.25 miles of stream corridor with suitable habitat for the listed redhorse species. Little Rock Creek provides spawning substrate suitable for the Greater Redhorse. The River Redhorse has not been documented in Little Rock Creek for spawning as this species prefers shallow riverbed gravel substrate. The proposed cost of the mitigation property to be purchased is \$1,300,000. Through the conservation of similar riverine habitat in a nearby tributary, the Forest Preserve will provide support for the continued presence of the listed species in the Fox River.

**D) plans for monitoring the effects of measures implemented to minimize or mitigate the effects of the proposed action on endangered or threatened species;**



The Forest Preserve District will retain a qualified biologist to conduct a fish survey at the project site two years following completion of the proposed project. Survey results will be sent to the IDNR within 60 days of completion of the survey.

**E) adaptive management practices that will be used to deal with changed or unforeseen circumstances that affect the effectiveness of measures instituted to minimize or mitigate the effects of the proposed action on endangered or threatened species;**

During on-site work, the Forest Preserve will conduct daily inspections of the erosion and sediment control practices to ensure proper working order and maintenance. Additional inspections will be made immediately prior to and following events of heavy rain for the area as indicated in the stormwater pollution prevention plan. If eroded soil is observed leaving the limits of construction, additional soil conserving practices will be installed or measures taken to minimize soil erosion.

**F) verification that adequate funding exists to support and implement all mitigation activities described in the conservation plan. This may be in the form of bonds, certificates of insurance, escrow accounts or other financial instruments adequate to carry out all aspects of the conservation plan.**

The estimated cost for the bridge removal is \$300,000. This estimate includes funding for the demolition, implementation of erosion and sediment control measures, and retaining a qualified biologist for species monitoring. Kendall County Forest Preserve has appropriated the necessary funds to complete the project. The Forest Preserve has also committed the necessary funds for the proposed mitigation.

**3) A description of alternative actions the applicant considered that would reduce take, and the reasons that each of those alternatives was not selected. A "no-action" alternative" shall be included in this description of alternatives.**

Alternate one – No Action

The only alternative that does not result in the taking of the listed species is to leave the existing bridge in place. The bridge would continue in its deteriorated condition. Normal maintenance will not correct the structural deficiencies of the bridge. These deficiencies could lead to the collapse of the bridge and potential injury or loss of life, both human and to the subject fish species. Debris from failure of this bridge could also endanger the roadway bridge at Whitfield Road located only 250' downstream. The "no-action" approach is not considered prudent because it poses an unacceptable safety hazard.

Alternate two – Bridge removal without in-stream work

Removal of the bridge trusses without in-stream work was investigated and determined to be unfeasible. Lifting the trusses with a crane is not practical due to the required crane length from the bank to the center of the middle span. Furthermore, trusses of this type cannot be cut apart and removed in pieces because the removal of one member can lead to the collapse of the entire truss. Therefore, the bridge trusses must be removed from the stream channel. This work



will require a similar area of impact to the channel as the repair or replacement options. This alternate was removed from consideration because it provides no reduction in species impact.

Alternate three – Bridge repair

Repair of the existing bridge would consist of cleaning and painting the existing steel trusses, replacement of deteriorated steel members, replacement of the bridge bearings, and concrete encasement of the existing piers. During construction, temporary supports for the steel trusses will be constructed below the bridges at each span. The area of channel impacted by this alternate is equal to or greater than the removal alternate. The estimated cost for the bridge repair option is \$1,000,000. This alternative was not selected because of the higher cost and no reduction in species impact.

Alternate four – Bridge replacement

Replacement of the existing bridge with a smaller pedestrian only bridge was also considered. The estimated cost of the bridge replacement is \$1,400,000. To facilitate construction of the new bridge, the existing bridge trusses and piers would be removed. The area of channel impacted by this alternate is equal to or greater than the removal alternate. This alternative was not selected because it has a higher cost and provides no reduction in species impact.

**4) Data and information to indicate that the proposed taking will not reduce the likelihood of the survival of the endangered or threatened species in the wild within the State of Illinois, the biotic community of which the species is a part, or the habitat essential to the species existence in Illinois.**

Suitable habitat for these fish species is present both upstream and downstream of the work area. Due to the small area of impact and the relocation of any fish trapped within the cofferdam, the potential taking at this location is not expected to affect the survival of this species in the Fox River.

It should be noted there are multiple populations of each species located within the Upper Illinois River Basin, which will not be affected by this project. Therefore, this project should not affect the survivability of the species in the wild in Illinois.

**5) An implementing agreement, which shall include, but not be limited to:**

**A) the names and signatures of all participants in the execution of the conservation plan;**

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David Guritz, Director  
Kendall County Forest Preserve  
110 West Madison Street  
Yorkville, IL 60560

Date

**B) the obligations and responsibilities of each of the identified participants with schedules and deadlines for completion of activities included in the conservation plan and a schedule for preparation of progress reports to be provided to the IDNR;**

The Kendall County Forest Preserve District is responsible for securing the Incidental Take Authorization for state-listed species; securing all permits including NPDES, Section 404 and Office of Water Resources; inspection of the work; and contractor compliance with the contract documents. A progress report will be submitted to the IDNR within six months following project completion.

The duration of construction is estimated to be four weeks. A fish survey will be conducted at the project site two years following completion of the project. Survey results will be sent to the IDNR within 60 days of completion of the survey.

**C) certification that each participant in the execution of the conservation plan has the legal authority to carry out their respective obligations and responsibilities under the conservation plan;**

The existing bridge is under the ownership of the Kendall County Forest Preserve District, which has the authority to complete the project and will ensure that all applicable state and federal laws will be adhered to during construction.

**D) assurance of compliance with all other federal, State and local regulations pertinent to the proposed action and to execution of the conservation plan;**

The Forest Preserve District will comply with the applicable state and federal regulations pertinent to the proposed project, including IDNR Office of Water Resources approval for floodway construction and the IL Historic Preservation Agency approval for historic properties impacts.

A Section 404 permit from the U.S. Army Corps of Engineers (ACOE) 404 is also required for the project. The project is designed to comply with the terms and conditions of the Nationwide Permit 33 – Temporary Construction, Access, and Dewatering. Written approval from the ACOE will be obtained prior to the start of work.

**E) copies of any final federal authorizations for a taking already issued to the applicant, if any.**

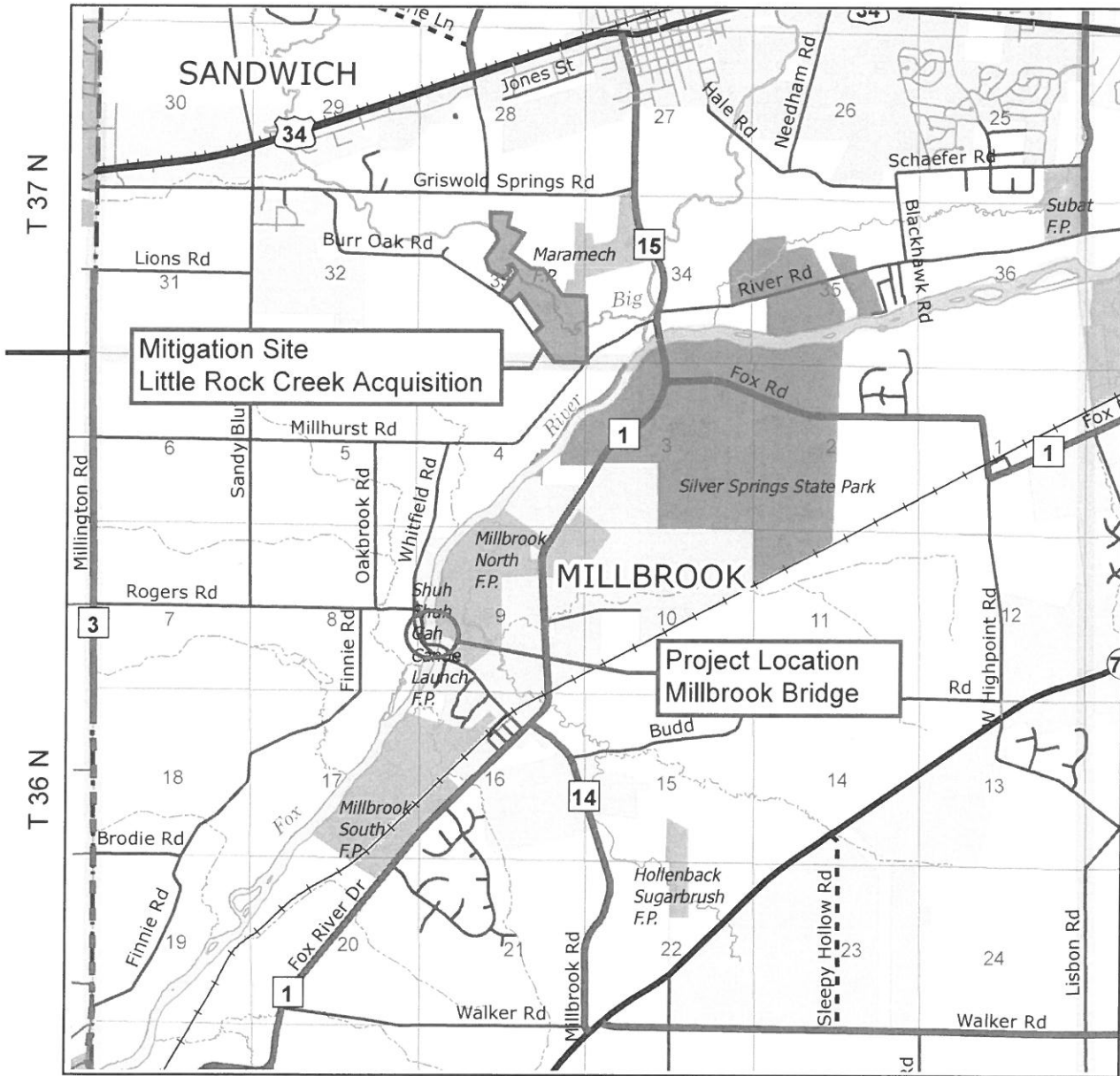
There is no evidence of federally listed threatened or endangered species present at this location. A federal authorization for a taking is not required.

Attachments:

1. Location Map
2. Aerial Photograph
3. On-site Photo Log
4. Staging In-stream Work Sketch
5. Mitigation Site Description and Map

# LOCATION MAP

Kendall County, IL  
Scale 1 inch = 1 mile



R 6 E, 3RD PM

# Aerial Photo

Kendall County



## Photo Log - May 11, 2017

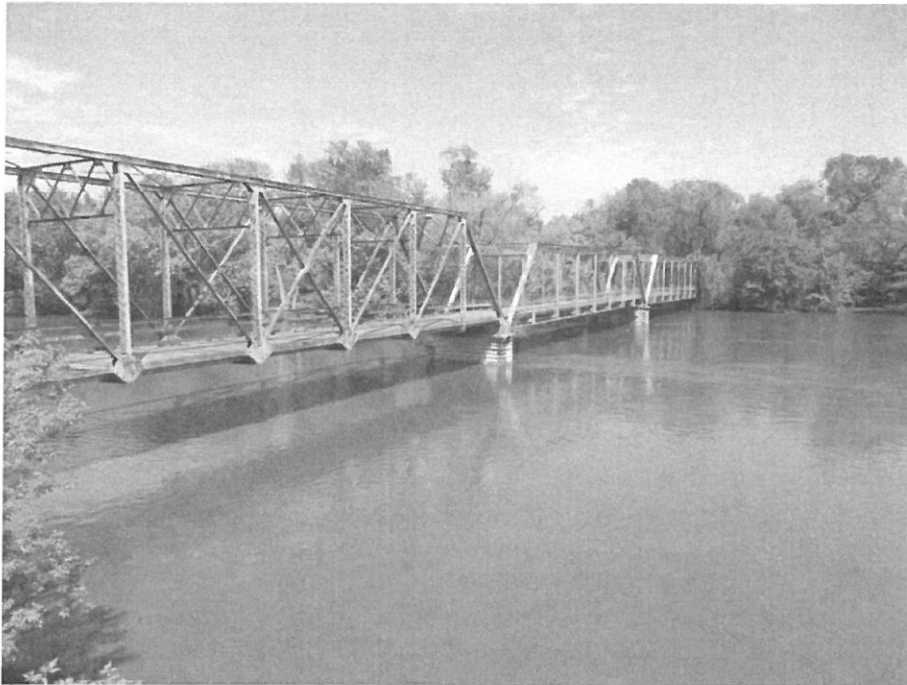


Photo 1 - Looking East across South Bridge Fascia



Photo 2 - Looking West across South Bridge Fascia



## Photo Log - May 11, 2017



Photo 3 - Looking East at West End of West Truss



Photo 4 - West Abutment

## Photo Log - May 11, 2017



Photo 5 - Northwest from Center of Bridge



Photo 6 - Southwest from Center of Bridge



## Photo Log - May 11, 2017



Photo 7 - Looking East at Beams under West Truss

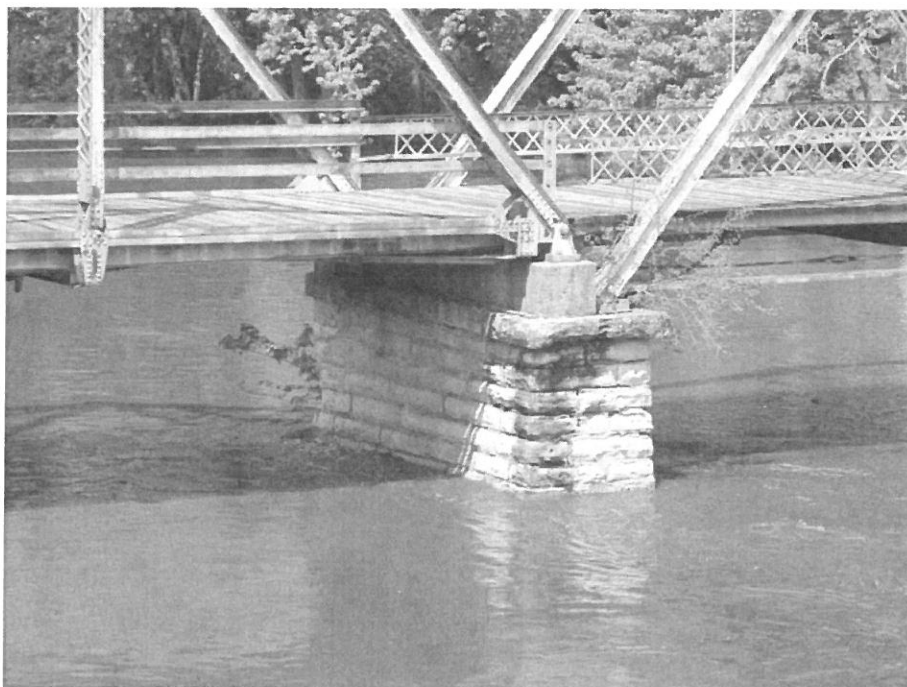


Photo 8 - West Pier

## Photo Log - May 11, 2017



Photo 9 - Northwest Side of West Pier



Photo 10 - North from Center of Bridge - Looking Upstream

## Photo Log - May 11, 2017



Photo 11 - South from Center of Bridge - Looking Downstream

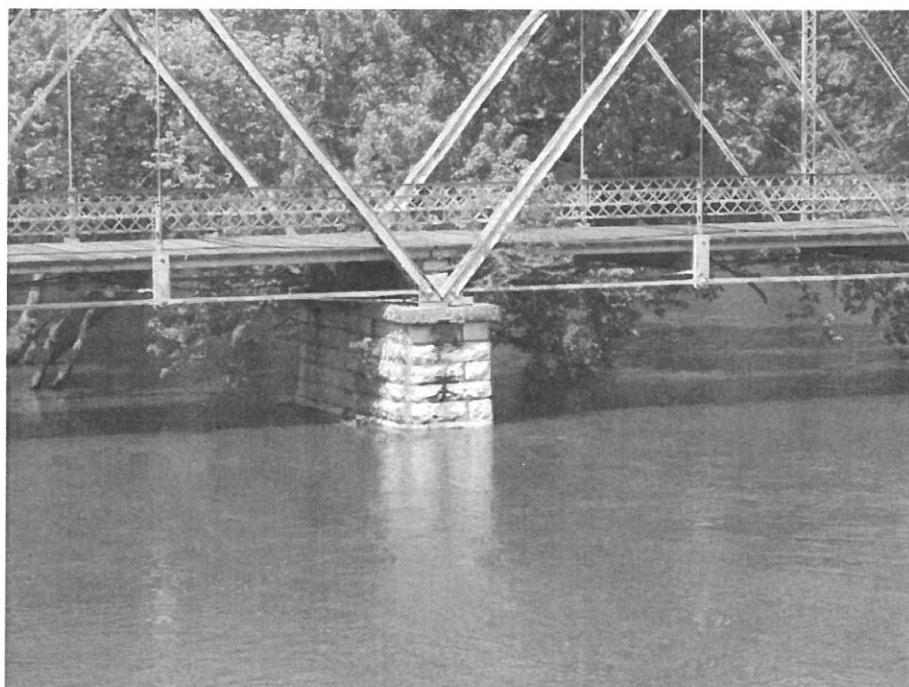


Photo 12 - East Pier

## Photo Log - May 11, 2017

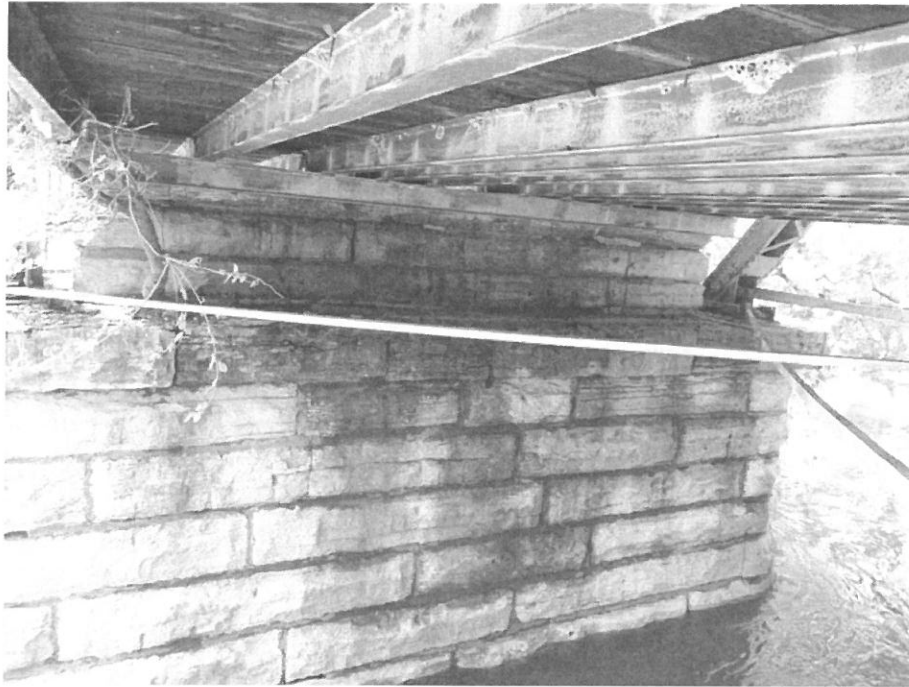


Photo 13 - East Side of East Pier



Photo 14 - Looking North along East Channel

## Photo Log - May 11, 2017



Photo 15 - Northeast Shoreline



Photo 16 - Southeast Shoreline

## Photo Log - May 11, 2017

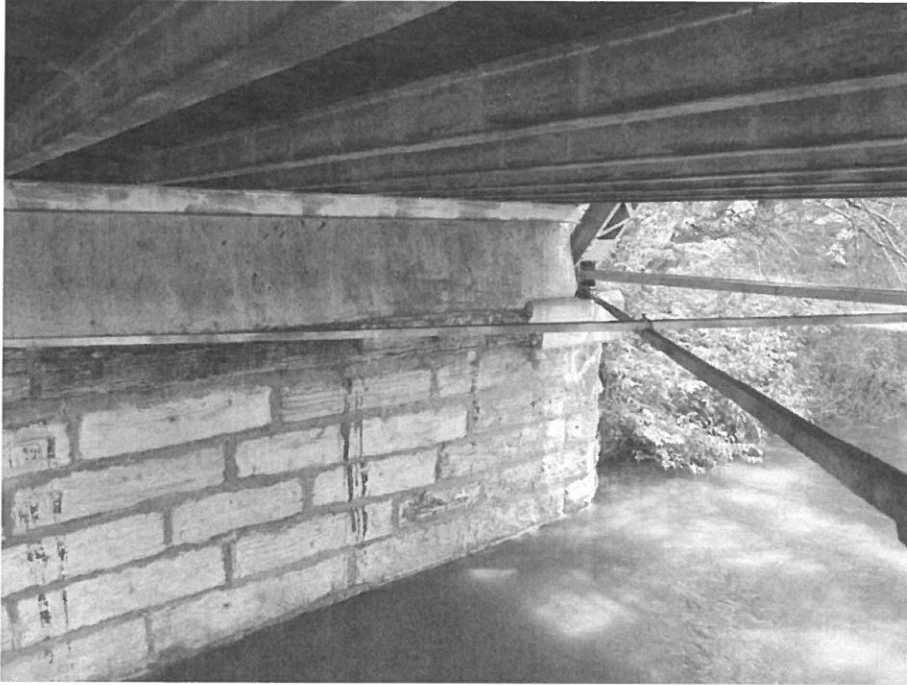
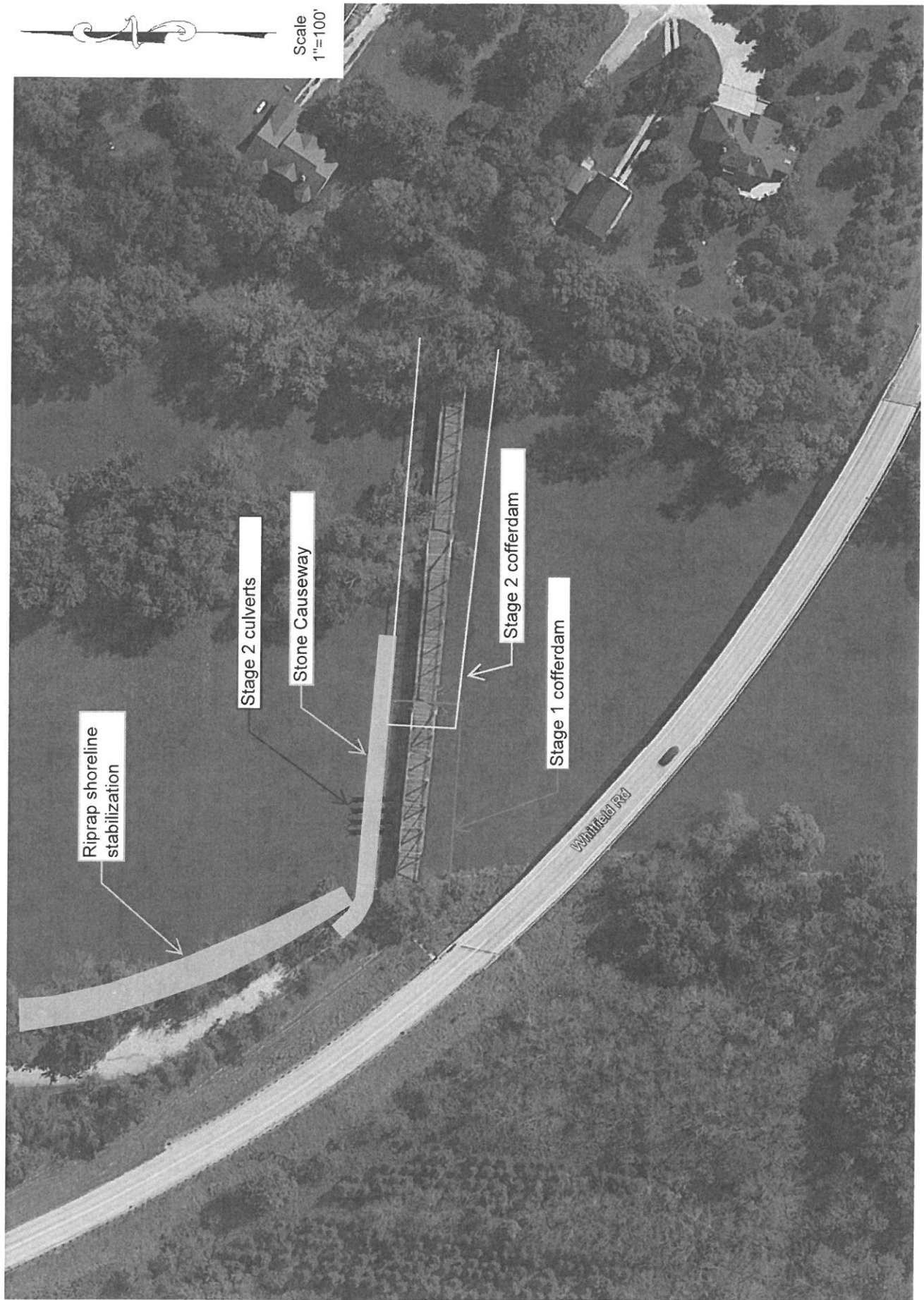


Photo 17 - East Abutment



Millbrook Bridge  
Staging and In-stream Work Sketch  
9/28/2017



KENDALL COUNTY FOREST PRESERVE DISTRICT –  
Little Rock Creek Acquisition Project – Maramech Forest Preserve Addition

Ecological Significance and Context

The proposed Little Rock Creek acquisition project is located near the Little Rock Creek confluence with the Fox River – Kendall County's greatest natural resource – that has shaped both the ecological and cultural history of Kendall County.

- This section of Little Rock Creek proposed for acquisition is an IDNR "Class B" stream (scored within the top 5% for stream quality in Illinois)" and within the priority Lower Fox River system for conservation in Kendall County. Index of biotic integrity is 42/50 with 26 fish species known to occur from ongoing IDNR monitoring efforts, including:
  - Mottled Sculpin
  - Largescale Stoneroller
  - Shorthead Redhorse
  - Golden Redhorse
  - Quillback
  - Smallmouth Bass
- Protection of the Little Rock Creek corridor is essential to maintain the hydrology which supports these and other cold-water fish species.
- LRC is contiguous with the 92-acre Maramech Forest Preserve, an Illinois Dedicated Nature Preserve and northern flatwoods habitat containing one of the highest floristic diversity indices score and habitat quality of the Kendall County forest preserve system, including several documented State threatened and endangered species.

This area is unique in that it meets numerous County-wide acquisition priorities, preserves an important section of Little Rock Creek, adjoins to a regionally significant nature preserve area, and expands conservation lands around the Silver Spring State Park macro-site.

The Nature Preserves Commission's Regional Biologist, Kim Roman, and IDNR Heritage Biology Specialists attest to the site's importance:

*"The Stevenson tract shares some of the same mesic and dry-mesic upland forest communities as Maramech Woods, and it would also serve to buffer the Nature Preserve, furthering its long-term protection and sustainability. Additionally, the Stevenson tract includes a stretch of Little Rock Creek, one of the highest quality streams in northeastern Illinois. ....The Illinois Nature Preserves Commission and Illinois Department of Natural Resources recommend its acquisition and protection."*

IDNR Stream Specialist, Steve Pescitelli, qualifies the area as *"in the top 5% of streams rated in Illinois and among the best in Northeastern Illinois.....Protection of the Little Rock Creek corridor is essential to maintain the hydrology."*



The two main natural communities (terrestrial) in the uplands and floodplain areas are:

Dry-mesic upland forest – characterized as well drained, dominated by white oak and shagbark hickory, with some black oak and ironwood/hop hornbeam.

Mesic upland forest. – characterized with a higher moisture content due to hydrology, and north and east facing exposures in ravines and stream terraces. Canopy cover consists of white oak, red oak, and shagbark hickory along with sugar maple and basswood, and hackberry.

There are also elements of a seep/fen in need of management and restoration.

Proposed site use is primarily for resource-based conservation and passive recreation, with habitat protection and enhancement. Beyond immediate opportunities for passive recreation including bird watching, fishing, hiking, and conservation education - the area will act as buffer for the INAI site.

This acquisition is part of a mosaic of current and planned public and private open space conservation goals along Little Rock Creek (including INAI sites). Preservation increases the inventory, buffer areas, and opportunities for increasing contiguous habitat areas.

# Map of Proposed Mitigation Site

