

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Director

RE: November 2016 Director's Report

Date: December 13, 2016

Meetings, Events, and Programs

November 2	TCF – Kendall County Advisory Meeting “Conversations about Conservation”
November 4	Schessler's Fen Natural Areas Workday
November 5	Yorkville Athletic Association 5K Run at Hoover
November 8	Meeting with Latreese Caldwell: FY 17 Budget Review
November 9	License Agreement Review Meeting - Sunrise Center North
November 10	Forest Foundation Board Meeting
November 18	WIPFLI's CPA Pre-Audit Conference Call
November 22	Yorkville TIF Joint Review Board Meeting
November 29	Forest Foundation Governance Committee Meeting
December 1	Henneberry Forest Preserve – Cropland Conversion Area Inspection
December 1 and 2	Farm License Agreement Meetings
December 7	Vital Lands Regional Planning Meeting
December 7	The Conservation Foundation – Holiday Event
December 9	WSPY Radio and Television Interviews

Priority Project Updates

Fiscal Year End Activities

The District is working to wrap up reporting requirements for the ComEd Green Region Grant and has received reimbursement for the balance of restoration funds for Fox River Bluffs from the Illinois Clean Energy Community Foundation. The District received final reimbursement for the Fox River Bluffs acquisition. The District also received reimbursement for FEMA flooding damage to the Ellis House in the amount of \$28,515, which was deposited into the 2007 Series Capital Fund 950.

District supervisors are also working to complete performance reviews for this past year. Administrative Assistant Antrim submitted a report on District staff benefit time balances to the Kendall County Treasurer's Office. The Treasurer's Office has sent a list of pre-audit reporting requirements, which will be compiled and submitted in the first week of January.

Maramech Restoration Project

The District was notified that the Illinois Nature Preserve Commissions will be supporting efforts to control reed canary grass that has established in the dedicated nature preserve area at Maramech. Support will come in the form of a \$5,000 project that will launch in early spring involving burning, herbiciding, native species overseeding, and planting shrubs and trees into impacted area to begin control of the impacted areas and prevent further spread. This effort will be complemented by the US F&WS Partners for Fish and Wildlife restoration grant beginning in 2017.

2017 Henneberry Restoration Project

District staff members continued cooperative efforts with the Kendall County Highway Department to develop a mitigation plan for trees impacted by the first-phase widening of the Eldamain Road corridor. 285 trees and 175 shrubs will need to be replaced as part of the required mitigation. The submitted and approved plan calls for overstocking the mitigation area by 15% to anticipate tree and shrub mortality, and will include installation of cattle fencing to protect the installed stock from browsing. The planned mitigation will also support 15-acres of seeding within the 45 acres scheduled for cropland conversion and restoration in fall 2017. The District has also received a \$15,000 grant for purchase of seed within Henneberry Forest Preserve as part of The Conservation Foundation's Monarch Habitat Enhancement Project. District costs will be limited to seeding of the remaining 20 acres, seed purchase costs estimated at \$40,000, roughly \$2,000 per acre depending on the specified mix. The District will also be examining the feasibility for restoring the hydrology of this section of the preserve by breaking clay drain tiles within the restoration footprint. This will insure long-term establishment of the native trees, shrubs, and seed planted into the area.

FY 2015-2016 Annual Report

An annual report of District highlights has been developed for review by the Board of Commissioners, including a look ahead at projects planned for the upcoming year.

FY 15-16 Budget Surplus

The financial statements for the fiscal year ending November 30, 2016 have posted a budget surplus for the year on a cash basis of \$67,978, bringing the total operating fund balance to \$317,672.

Upcoming Events

District staff members are working to market two upcoming events (below), and our 2017 Summer Camp Catalog:

1. Natural Beginnings Open House
Friday, January 6th, 2017
5:30-7:30 PM at Hoover Forest Preserve - Rookery Building
Begins Open Enrollment for the 17-18 Program Year
2. 2017 Bridal Expo
Sunday, February 19th, 2017
11AM – 2PM at Ellis House
Features wedding service providers and merchants

Respectfully submitted,

David Guritz, Director

Site Specific Job Specification Form

NAAF Stewardship Project

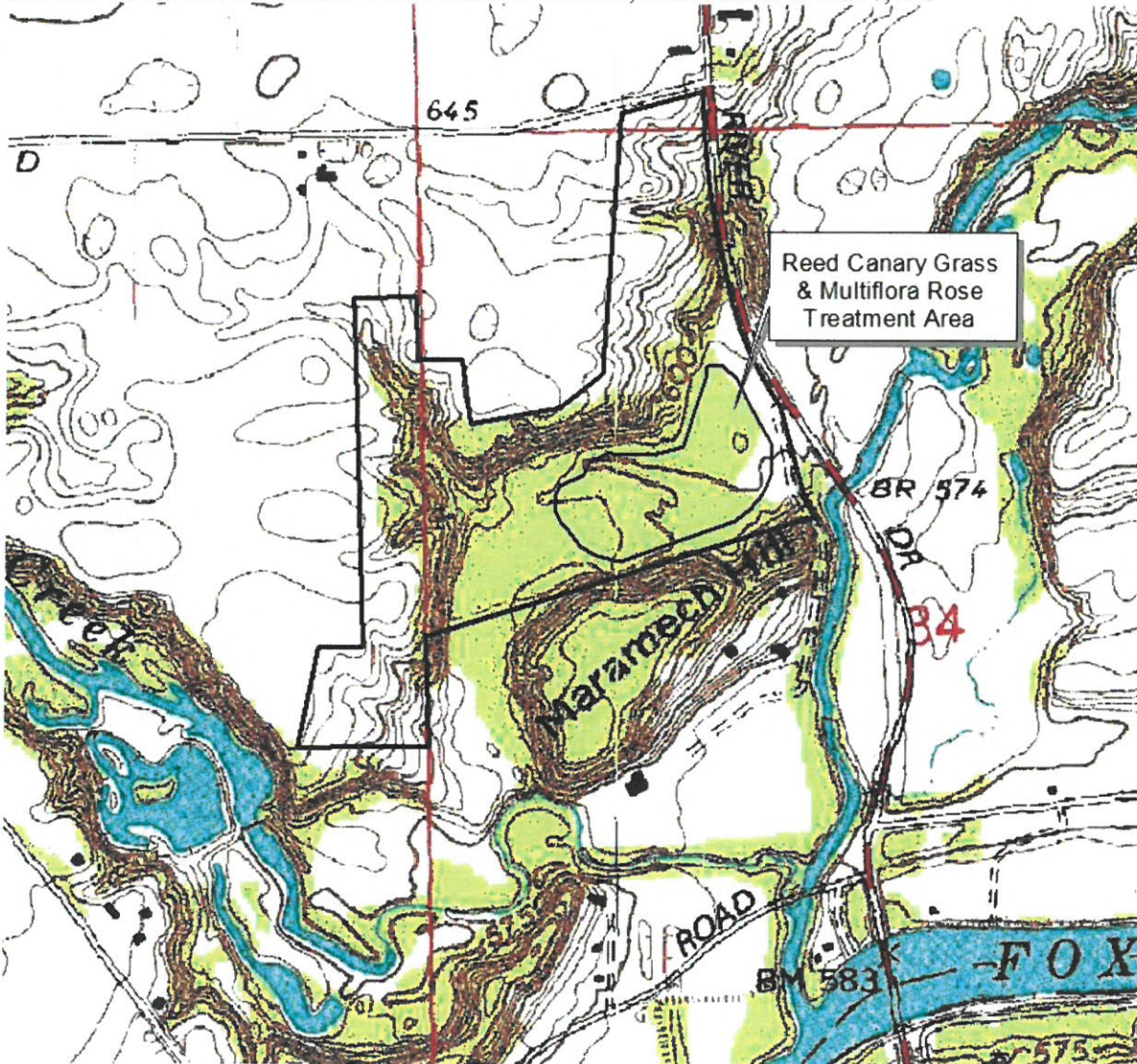
NAAF Project Name(s): Reed Canary Grass & Multiflora Rose Control

Project Site Name(s) and County(ies): Maramech Woods NP, Kendall County

DNR Site Name(s) and County (ies) (where appl.):

The following specifications shall be applied to the above named job.

Job Site Location: Maramech Woods Nature Preserve, 1 mile south of Plano, IL.



General Contractor Qualifications and Responsibilities:

The Contractor shall be able to provide the specified equipment and manpower to successfully complete all phases of the job(s) in the time frame indicated herein. Unless otherwise stated, no subcontracting is permitted.

Contractor shall demonstrate the ability to complete the project within specified work dates under conditions that minimize harmful impacts to the site.

It shall be the responsibility of the Contractor to be aware of and adhere to all state and OSHA regulations.

Vendor shall, at all times during the contract term and any renewals, maintain and provide a Certificate of Insurance naming the State as additional insured for all required bonds and insurance. Certificates may not be modified or canceled until at least 30 days notice has been provided to the State. Vendor shall provide: (a) General Commercial Liability-occurrence form in amount of \$1,000,000 per occurrence (Combined Single Limit Bodily Injury and Property Damage) and \$2,000,000 Annual Aggregate; (b) Auto Liability, including Hired Auto and Non-owned Auto, (Combined Single Limit Bodily Injury and Property Damage) in amount of \$1,000,000 per occurrence; and (c) Worker's Compensation Insurance in amount required by law. Insurance shall not limit Vendor's obligation to indemnify, defend, or settle any claims.

Final completion of tasks/ job shall be approved by the Primary Job Coordinator prior to payment for that segment of the contract.

If herbicides are to be applied, Contractor shall have a valid **Illinois Department of Agriculture Commercial Herbicide Applicators License**. All workers under contractor's supervision shall have Commercial Herbicide Applicators or Commercial Herbicide Operators licenses registered to the contractor's Commercial Herbicide Applicators License. Contractor shall use all herbicides according the manufacturer's label directions. Materials safety data sheets (MSD's) for all pesticides shall be kept on the work site.

The Contractors shall notify the Primary Job Coordinator before beginning work on a job.

The Primary Job Coordinator reserves the right to restrict access of Contractor to the job site with 24 hours notice.

Contractor shall limit vehicular access to paved roads or limestone trails or to routes approved by the Primary Job Coordinator. The Contractor shall meet with the Primary Job Coordinator prior to initiating work to identify access routes, locations for staging equipment and materials, and mixing of chemicals.

All equipment and work clothing including boots shall be clean and free of any seeds prior to enter or leaving work area to prevent the spreading of invasive species within and among job sites and other areas where the Contractor may have worked.

Job-specific contractor qualifications:

Contractor shall have a minimum of three years of professional experience in natural areas management and restoration such as the use of herbicides in natural resource work..

Contractor shall demonstrate familiarity with local native and exotic plants, be able to identify such species in growing and dormant seasons and have experience with selective species removal techniques

Description of work to be performed: (Describe in detail what is to be done. Include tools, methods, equipment, herbicides formulations and rates, and expected final conditions as appropriate):

Contractor will chemically control reed canary grass (*Phalaris arundinacea*) and multiflora rose (*Rosa multiflora*) within delineated unit before June 30, 2017, using hand-held or back pack sprayers. Unit may have areas of standing water, which will limit herbicide choice. Reed canary grass will be controlled using a 1.5% Poast Pro or 5% glyphosate solution after emergence in Spring 2017. Multiflora rose will be controlled by hand-cutting and treating stumps with a 50% glyphosate solution. Smaller plants will receive foliar application after full leaf-out of 5% Garlon 3A solution or 5% glyphosate solution. All herbicide shall be applied in accordance with label instructions. A more than 95% kill rate of targeted plants is expected.

Bid format for job: (Specify bids as per hour, per acre, per mgmt unit, or any other format you require. Also note any documentation of contractor qualifications you require to be submitted with the bid)

Bids are for hourly rate per person on site. Hourly rate shall include costs of all herbicide, materials, and equipment.

Other job-specific specifications:

Work log indicating dates, herbicide solutions, target species, and hours worked shall be submitted with invoice within 10 days of job completion.

JOB ADMINISTRATION

Primary Job Coordinator: All changes in scope or approval of work for payment for this job shall be approved by this person:

Name: Kim Roman
Position: INPC
Address: PO Box 265
Phone number: 630-508-5871
Fax:
email: kim.roman@illinois.gov

Natural Heritage Biologist:

Name: Dan Kirk
Address: 13608 Fox Road
Phone number: 630-553-1372
Fax:
email: dan.kirk@illinois.gov

Landowner/Site Manager

Name: Dave Guritz
Address: Kendall Co. FPD
Phone number: 630-553-4131
Fax:
email: dguritz@co.kendall.il.us

Natural Areas Preservation Specialist (If area is a Nature Preserve or Land and Water Reserve):

Name: Kim Roman
Address:
Phone number:
Fax:
email:

Kim Olson, Superintendent

Nov. 2016

Kim Olson, Patrick Higgins and Ron Smrz - *Maintains all KCFPD properties.*

Jay Teckenbrock - *Maintains Hoover*

INCIDENT REPORTS:

- Police reports were filed for racial graffiti on the majority of the bridges at Harris. Vandalism and grounds/building damage have plagued the Preserves for many years; however such incidents have accelerated alarmingly in the past year.
- Disrespect to the grounds staff by the public has also become more prominent. Staff members are repeatedly being verbally cursed, and even threatened on occasion upon asking visitors to vacate at Sunset closing time or when informing dog owners of our leash ordinances, etc.
- One Closing Staff member was informing a visitor at Harris that it was Sunset and time to leave, the visitor then threatened him and fled unidentified. Upon returning to Harris at the end of his closing duties, he discovered that Human feces had been smeared all over his private vehicle in the parking lot at Harris.
- We are also experiencing a rise in the amount of dumping of refuse of all nature, landscaping and construction debris, various household items and misc. household garbage, causing undue hardship on an already thin staff.
- I have been communicating with Sheriff Baird and asking for assistance/advice whenever it is possible.

Oct. - PATRICK HIGGINS AND RON SMRZ

- Patrick Higgins has had unexpected surgery and is out for at least 8 weeks, leaving Ron and myself to fare in the field with just the two of us now.
- We are maintaining the basics to keep the Preserves clean and safe.
- We had to sand and paint the majority of bridges at Harris due to racial graffiti.
- We cleared at Schesslers Fen with volunteers and Dave.
- Mowing and vegetation management continued up to Thanksgiving due to the record rains and temperatures.
- Ash Tree removal continues to be an ongoing endeavor Due to the Emerald Ash borer devastation, both by us and by companies when too hazardous for us...and will continue for years to come.

Oct.-KIM OLSON

- Due to Patrick's absence, I am predominantly in the field now. Plowing, shoveling, cutting, tree removal, opening and closing, cleaning, etc. Covering all the responsibilities without enough staff continues to be a daunting challenge.
- I continue the re-structuring and juggling the scheduling of all the various duties needed to keep things running. Hoover in particular demands a 24/7/365 schedule for the bunkhouses

and for Meadowhawk Lodge functions, as well as care of the grounds, woodlands and gardens.

- I continue to assist in the office whenever I can.
- I continue making the arrangements/researching and assisting in all repair appointments and ordering parts as needed . This is a never ending cycle.
- I assist to arrange for all parts, and scheduling repairs for all infrastructures.
- I have been conducting Lagoon H2O testing, and Hoover, Harris and Ellis potable water tests when required. I work closely with Dave and Becky to plan and manage all that is needed to keep things running and in order.

HOOVER:

- Jay has been busy repairing all the roads and washouts at Hoover.
- The maintenance of all the buildings at Hoover is a never ending cycle. Hoover offers such a variety of amenities and the Grounds, Bunkhouses, Early Learning Center, Meadowhawk Lodge and Equipment maintenance are all very time consuming.
- Jay has been trying to cross training his part time staff as best he can, but it is slow going with limited hours in between performing all the regular duties.
- Safety is always a main priority. We utilize the “buddy system” for safety purposes. The lack of full time staff is becoming more and more prominent, setting us back on almost every task that is needed to be performed at Hoover, as well as in every other Preserve also.
- The reservations and visitors at Hoover have been challenging with both the maintenance they create for the staff and fielding/monitoring of the people’s questions and activities.

ROUTINE DUTIES-FULL AND PART TIME STAFF

- The full time staff is responsible for ALL maintenance required to successfully run the Kendall County Forest Preserve District properties. This includes but is not limited to the following:
Opening/closing, electrical, plumbing, carpentry, equipment operation, mechanical / equipment repairs, painting, herbicide application, prescribed burns, logging records of all restoration/herbicide efforts, tree removal, demolition/building of structures, snow removal, testing of water supplies, cleaning of all buildings, Forest/Prairie restoration, road, parking lots and trail maintenance, education, various ordering and picking up of all supplies, and mowing.

To: Kendall County Board of Commissioners

From: Emily Dombrowski, Environmental Education Coordinator

April Morris, Environmental Education Coordinator

RE: Education Department Monthly Report

Date: December 13, 2016

The Education Department has been busy planning for summer camps. We have decided on our topics for each summer camp as well as the weeks that the camps will be held. We will be completing our camp catalog and marketing offerings to the public by the beginning of January.

During the winter, District educators conduct in-school presentations for classes. In January we will be teaching 500 kindergartners at East view Kindergarten Center about animals in winter.

This winter we will be working on many projects to increase numbers in all of our programs. A few of these projects include marketing our school programs to new schools, creating promotional materials for summer camps, and continuing to program in schools and out at our forest preserves. Several employees from the Education Department attended a free marketing workshop in November and learned many helpful tips on how to promote our programs and events to the public.

Course Revenue - Summary Report

Fall 2016

12/13/2016 08:25 AM

Environmental Education

Public Programs

Course#	Course Title	Revenue	Actual Enroll	Max Enroll	% Full	Revenue Not Realized
5	Toddling Naturalist: Turkey Talk!	\$5.00	8	12	67%	\$20.00
6	Babes in the Woods: Turkey Talk!	\$5.00	6	12	50%	\$30.00
Totals For Public Programs		\$10.00	14	24	58%	\$50.00
Totals For Environmental Education		\$10.00	14	24	58%	\$50.00
Grand Totals		\$10.00	14	24	58%	\$50.00

Facility Revenue - Summary Report

Receipt Dates: 11/1/2016 - 11/30/2016

12/13/2016 08:26 AM

Facility Category Forest Preserve

Facility	Room	Use Type	Revenue	Refund	Total
Hoover Forest Preserve	Blazing Star	Birthday Party	\$175.00		\$175.00
Hoover Forest Preserve	Blazing Star	Scout Outing	\$420.00		\$420.00
Hoover Forest Preserve	Kingfisher	Scout Outing	\$420.00		\$420.00
Hoover Forest Preserve	Moonseed	Scout Outing	\$235.00		\$235.00
Hoover Forest Preserve	Group Campsite B	Family Outing	\$150.00		\$150.00
Hoover Forest Preserve	Meadowhawk Lodge	Other		(\$300.00)	(\$300.00)
Harris Forest Preserve	Shelter 4	Baby Shower	\$100.00		\$100.00
Jay Woods Forest Preserve	Jay Woods	Birthday Party	\$75.00		\$75.00
Totals For Forest Preserve			\$1,575.00	(\$300.00)	\$1,275.00
Grand Totals			\$1,575.00	(\$300.00)	\$1,275.00

Merchandise Revenue - Summary

Receipt Dates: 11/1/2016 - 11/30/2016

12/13/2016 08:27 AM

Birthday Pony Party

Item	Qty Sold	Amount Sold	Qty Refunded	Amount Refund	Net Quantity	Total
Birthday Party - Non-County	4	\$500.00	0		4	\$500.00
Birthday Pony Party		\$500.00				\$500.00

Ellis - Credit Card Revenue

Item	Qty Sold	Amount Sold	Qty Refunded	Amount Refund	Net Quantity	Total
Credit Card Revenue	6	\$16.13	0		6	\$16.13
Ellis - Credit Card Revenue		\$16.13				\$16.13

Ellis House

Item	Qty Sold	Amount Sold	Qty Refunded	Amount Refund	Net Quantity	Total
5K Event	5	\$1,576.54	0		5	\$1,576.54
Ellis House		\$1,576.54				\$1,576.54

Riding Lessons

Item	Qty Sold	Amount Sold	Qty Refunded	Amount Refund	Net Quantity	Total
Horse Arena Rental - Non-County	1	\$40.00	0		1	\$40.00
Riding Lessons - Package - County	1	\$140.00	0		1	\$140.00
Riding Lessons - Package - Non-County	2	\$360.00	0		2	\$360.00
Sunrise Center Monthly Fee	1	\$1,500.00	0		1	\$1,500.00
Riding Lessons		\$2,040.00				\$2,040.00

Security Deposit

Item	Qty Sold	Amount Sold	Qty Refunded	Amount Refund	Net Quantity	Total
Other Rentals - Security Deposits	1	\$450.00	0		1	\$450.00
Security Deposit		\$450.00				\$450.00
Grand Totals		\$4,582.67				\$4,582.67

KENDALL COUNTY FOREST PRESERVE DISTRICT, ILLINOIS

General Obligation Refunding Bonds, Series 2017

Preliminary Timetable (December 7, 2016)

<u>Task</u>	<u>Party Responsible</u>	<u>Date</u>
Preparation of Materials for Official Statement (OS)	District and Speer	December 14 - December 21
Finance Committee and COW Meeting	District	December 14
Distribute Underwriter RFP	Speer and District	December 15
Distribute Draft POS	Speer	December 21
Distribute Rating Package	Speer	December 21
Receive Underwriter Proposals	District and Speer	January 6
Distribute Draft of Bond Ordinance	Bond Counsel	Week of January 9
Rating Call	District and Speer	Week of January 16
Bond Ordinance Adopted	District	January 17
Receive Bond Rating	District and Speer	Week of January 30
Underwriter due diligence	District, Speer, UW	Week of January 30
Finalize and Print POS	Speer	Week of February 6
Bond Sale	All Parties	Week of February 13
Bond Closing	All Parties	Week of March 20

All Board Events or Actions are Highlighted in BLUE

KENDALL COUNTY FOREST PRESERVE DISTRICT

HISTORIC KENDALL COUNTY COURTHOUSE

110 WEST MADISON STREET

YORKVILLE, IL 60560

Request for Proposals for Underwriting Services
\$19,865,000* General Obligation Refunding Bonds, Series 2017
Kendall County Forest Preserve District, Illinois

The Kendall County Forest Preserve District, Illinois (the "District"), is requesting brief written proposals from underwriting firms for a negotiated sale of the above-referenced bonds (the "Bonds"). The proceeds of the Bonds will be used to advanced refund a portion of the District's General Obligation Bonds, Series 2007. The District's is currently rated "A2" (Negative Outlook) by Moody's and "A-" (Stable Outlook) from S&P. A rating has not yet been requested on the Bonds; however, the District anticipates request a rating from Moody's only.

Audited financial statements of the District are available on the MSRB's EMMA website www.emma.msrb.org.

Bond Counsel is Lewis Greenbaum, Esq., of Katten Muchin Rosenman LLP (email: lewis.greenbaum@kattenlaw.com and telephone: 312-902-5418).

PLEASE PROVIDE THE FOLLOWING INFORMATION PLUS ANY ADDITIONAL INFORMATION YOU DEEM IMPORTANT TO SPEER FINANCIAL, INC., ATTENTION: ANTHONY MICELI, ONE N. LASALLE STREET, SUITE 4100, CHICAGO, ILLINOIS 60602 OR BY EMAIL: amiceli@speerfinancial.com. PROPOSALS SHOULD BE DELIVERED OR EMAILED BY 4:00 PM CST ON FRIDAY, JANUARY 6, 2017.

1. Please state a spread (in dollars per Bond) representing your firm's total compensation. Does this fee include the expenses described in question 2 below?
2. The District expects to pay for printing of the official statement, its attorney's fees, bond registrar/paying agent fees, bond counsel fees, disclosure counsel fees and financial advisor fees. Please provide an itemized estimate of additional third party expenses (such as underwriter's counsel fees, IPREO, DTC, Day Loan) that you would expect to pay. If you expect the District to pay for any of such expenses please so indicate.
3. Will underwriting of the Bonds need to be presented to any internal credit committee of your firm?

4. Please provide your proposed estimated interest rates on the Bonds based upon current market conditions as of January 4, 2017. Please use the preliminary principal retirement schedule below as a guide. For your estimated scale, please indicate the spread to the AAA MMD at which you would expect the Bonds to be priced based on the District's Moody's rating and assuming the District utilizes municipal bond insurance on the transaction.

<u>January 1:</u>	<u>Principal</u>	<u>January 1:</u>	<u>Principal</u>
2018	\$175,000	2022	\$3,400,000
2019	2,485,000	2023	3,860,000
2020	2,710,000	2024	4,300,000
2021	2,935,000		

5. Please provide information on your firm's experience in Illinois with recent sales of securities comparable to the Bonds. We ask that you limit the information on your firm's recent comparable sales, focusing on Non-Bank Qualified issues in the single "A" rating category and preferably sold via negotiated sale. Please include the date of the sale, the spread per maturity to the AAA MMD and any other descriptive information you deem important. The District intends to choose an underwriter based upon the lowest qualified bid. Therefore, it is important that these comparable sales substantiate the estimated interest rate scale proposed by your firm in Question 4.

6. Please provide brief biographies of the professional staff who would be assigned to this financing.

7. Provide any additional information specific to your firm's sales and distribution capabilities that you believe is relevant to the District's financing.

Please call the undersigned should you have any questions. Please do not contact any District official or staff on this matter without first contacting the undersigned.

SPEER FINANCIAL, INC.
Anthony F. Miceli
Senior Vice President
Phone: 312-529-5881
amiceli@speerfinancial.com

Kendall County Forest Preserve District, Illinois

General Obligation Refunding Bonds, Series 2017

Dated: March 21, 2017

Estimated Non-BQ Rates / Refunds Remaining 2007 Bonds

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Preliminary, as of December 8, 2016

Kendall County Forest Preserve District, Illinois

General Obligation Refunding Bonds, Series 2017

Dated: March 21, 2017

Estimated Non-BQ Rates / Refunds Remaining 2007 Bonds

Debt Service Comparison

Date	Total P+I	Existing D/S	Net New D/S	Old Net D/S	Savings
01/01/2018	856,488.89	2,205,000.00	3,061,488.89	3,236,387.50	174,898.61
01/01/2019	3,354,200.00	-	3,354,200.00	3,531,387.50	177,187.50
01/01/2020	3,479,800.00	-	3,479,800.00	3,656,387.50	176,587.50
01/01/2021	3,596,400.00	-	3,596,400.00	3,768,887.50	172,487.50
01/01/2022	3,944,000.00	-	3,944,000.00	4,118,887.50	174,887.50
01/01/2023	4,268,000.00	-	4,268,000.00	4,443,887.50	175,887.50
01/01/2024	4,515,000.00	-	4,515,000.00	4,688,887.50	173,887.50
Total	\$24,013,888.89	\$2,205,000.00	\$26,218,888.89	\$27,444,712.50	\$1,225,823.61

PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings	1,103,238.38
Net PV Cashflow Savings @ 3.052%(AIC)	1,103,238.38
Contingency or Rounding Amount	1,467.53
Net Present Value Benefit	\$1,104,705.91
Net PV Benefit / \$20,205,000 Refunded Principal	5.467%

Refunding Bond Information

Refunding Dated Date	3/21/2017
Refunding Delivery Date	3/21/2017

Preliminary, as of December 8, 2016

Kendall County Forest Preserve District, Illinois

General Obligation Refunding Bonds, Series 2017

Dated: March 21, 2017

Estimated Non-BQ Rates / Refunds Remaining 2007 Bonds

Sources & Uses

Dated 03/21/2017 | Delivered 03/21/2017

Sources Of Funds

Par Amount of Bonds	\$19,865,000.00
Reoffering Premium	1,539,309.25
Total Sources	\$21,404,309.25

Uses Of Funds

Deposit to Net Cash Escrow Fund	21,119,468.11
Costs of Issuance	100,000.00
Total Underwriter's Discount (0.500%)	99,325.00
Gross Bond Insurance Premium (35.0 bp)	84,048.61
Rounding Amount	1,467.53
Total Uses	\$21,404,309.25

Preliminary, as of December 8, 2016

Kendall County Forest Preserve District, Illinois

General Obligation Refunding Bonds, Series 2017

Dated: March 21, 2017

Estimated Non-BQ Rates / Refunds Remaining 2007 Bonds

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
03/21/2017	-	-	-	-	-
07/01/2017	-	-	243,388.89	243,388.89	-
01/01/2018	175,000.00	4.000%	438,100.00	613,100.00	856,488.89
07/01/2018	-	-	434,600.00	434,600.00	-
01/01/2019	2,485,000.00	4.000%	434,600.00	2,919,600.00	3,354,200.00
07/01/2019	-	-	384,900.00	384,900.00	-
01/01/2020	2,710,000.00	4.000%	384,900.00	3,094,900.00	3,479,800.00
07/01/2020	-	-	330,700.00	330,700.00	-
01/01/2021	2,935,000.00	4.000%	330,700.00	3,265,700.00	3,596,400.00
07/01/2021	-	-	272,000.00	272,000.00	-
01/01/2022	3,400,000.00	4.000%	272,000.00	3,672,000.00	3,944,000.00
07/01/2022	-	-	204,000.00	204,000.00	-
01/01/2023	3,860,000.00	5.000%	204,000.00	4,064,000.00	4,268,000.00
07/01/2023	-	-	107,500.00	107,500.00	-
01/01/2024	4,300,000.00	5.000%	107,500.00	4,407,500.00	4,515,000.00
Total	\$19,865,000.00	-	\$4,148,888.89	\$24,013,888.89	-

Yield Statistics

Bond Year Dollars	\$90,860.56
Average Life	4.574 Years
Average Coupon	4.5662156%
Net Interest Cost (NIC)	2.9813868%
True Interest Cost (TIC)	2.8422030%
Bond Yield for Arbitrage Purposes	2.8248669%
All Inclusive Cost (AIC)	3.0523589%

IRS Form 8038

Net Interest Cost	2.6372882%
Weighted Average Maturity	4.623 Years

Preliminary, as of December 8, 2016

Kendall County Forest Preserve District, Illinois

General Obligation Refunding Bonds, Series 2017

Dated: March 21, 2017

Estimated Non-BQ Rates / Refunds Remaining 2007 Bonds

Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Existing D/S	Net New D/S
01/01/2018	175,000.00	4.000%	681,488.89	856,488.89	2,205,000.00	3,061,488.89
01/01/2019	2,485,000.00	4.000%	869,200.00	3,354,200.00	-	3,354,200.00
01/01/2020	2,710,000.00	4.000%	769,800.00	3,479,800.00	-	3,479,800.00
01/01/2021	2,935,000.00	4.000%	661,400.00	3,596,400.00	-	3,596,400.00
01/01/2022	3,400,000.00	4.000%	544,000.00	3,944,000.00	-	3,944,000.00
01/01/2023	3,860,000.00	5.000%	408,000.00	4,268,000.00	-	4,268,000.00
01/01/2024	4,300,000.00	5.000%	215,000.00	4,515,000.00	-	4,515,000.00
Total	\$19,865,000.00	-	\$4,148,888.89	\$24,013,888.89	\$2,205,000.00	\$26,218,888.89

Series 2017 Bonds NBQ PRL | SINGLE PURPOSE | 12/ 8/2016 | 12:03 PM

Preliminary, as of December 8, 2016

Kendall County Forest Preserve District, Illinois

General Obligation Refunding Bonds, Series 2017

Dated: March 21, 2017

Estimated Non-BQ Rates / Refunds Remaining 2007 Bonds

Pricing Summary

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	Dollar Price
01/01/2018	Serial Coupon	4.000%	1.500%	175,000.00	101.924%	178,367.00
01/01/2019	Serial Coupon	4.000%	1.850%	2,485,000.00	103.740%	2,577,939.00
01/01/2020	Serial Coupon	4.000%	2.150%	2,710,000.00	104.959%	2,844,388.90
01/01/2021	Serial Coupon	4.000%	2.450%	2,935,000.00	105.557%	3,098,097.95
01/01/2022	Serial Coupon	4.000%	2.700%	3,400,000.00	105.787%	3,596,758.00
01/01/2023	Serial Coupon	5.000%	2.850%	3,860,000.00	111.374%	4,299,036.40
01/01/2024	Serial Coupon	5.000%	3.050%	4,300,000.00	111.854%	4,809,722.00
Total	-	-	-	\$19,865,000.00	-	\$21,404,309.25

Bid Information

Par Amount of Bonds	\$19,865,000.00
Reoffering Premium or (Discount)	1,539,309.25
Gross Production	\$21,404,309.25
Total Underwriter's Discount (0.500%)	\$(99,325.00)
Bid (107.249%)	21,304,984.25
Total Purchase Price	\$21,304,984.25
Bond Year Dollars	\$90,860.56
Average Life	4.574 Years
Average Coupon	4.5662156%
Net Interest Cost (NIC)	2.9813868%
True Interest Cost (TIC)	2.8422030%

Preliminary, as of December 8, 2016

Kendall County Forest Preserve District, Illinois

General Obligation Refunding Bonds, Series 2017

Dated: March 21, 2017

Estimated Non-BQ Rates / Refunds Remaining 2007 Bonds

Proof Of Bond Yield @ 2.8248669%

Date	Cashflow	PV Factor	Present Value	Cumulative PV
03/21/2017	-	1.0000000x	-	-
07/01/2017	243,388.89	0.9922383x	241,499.78	241,499.78
01/01/2018	613,100.00	0.9784188x	599,868.57	841,368.36
07/01/2018	434,600.00	0.9647918x	419,298.50	1,260,666.86
01/01/2019	2,919,600.00	0.9513545x	2,777,574.65	4,038,241.51
07/01/2019	384,900.00	0.9381044x	361,076.39	4,399,317.91
01/01/2020	3,094,900.00	0.9250389x	2,862,902.77	7,262,220.67
07/01/2020	330,700.00	0.9121553x	301,649.75	7,563,870.42
01/01/2021	3,265,700.00	0.8994511x	2,937,337.54	10,501,207.96
07/01/2021	272,000.00	0.8869239x	241,243.30	10,742,451.27
01/01/2022	3,672,000.00	0.8745712x	3,211,425.37	13,953,876.63
07/01/2022	204,000.00	0.8623905x	175,927.66	14,129,804.29
01/01/2023	4,064,000.00	0.8503794x	3,455,942.06	17,585,746.35
07/01/2023	107,500.00	0.8385357x	90,142.59	17,675,888.94
01/01/2024	4,407,500.00	0.8268569x	3,644,371.70	21,320,260.64
Total	\$24,013,888.89	-	\$21,320,260.64	-

Derivation Of Target Amount

Par Amount of Bonds	\$19,865,000.00
Reoffering Premium or (Discount)	1,539,309.25
Bond Insurance Premium..... (35.0 bp)	(84,048.61)
Original Issue Proceeds	\$21,320,260.64

Preliminary, as of December 8, 2016

Kendall County Forest Preserve District, Illinois

General Obligation Refunding Bonds, Series 2017

Dated: March 21, 2017

Estimated Non-BQ Rates / Refunds Remaining 2007 Bonds

Primary Purpose Fund Proof Of Yield @ 0.7223990%

Date	Cashflow	PV Factor	Present Value	Cumulative PV
03/21/2017	-	1.0000000x	-	-
07/01/2017	515,694.43	0.9979990x	514,662.50	514,662.50
01/01/2018	20,720,692.96	0.9944072x	20,604,805.50	21,119,468.00
Total	\$21,236,387.39	-	\$21,119,468.00	-

Composition Of Initial Deposit

Cost of Investments Purchased with Bond Proceeds	21,119,468.00
Adjusted Cost of Investments	21,119,468.00

Preliminary, as of December 8, 2016

Kendall County Forest Preserve District, Illinois

General Obligation Refunding Bonds, Series 2017

Dated: March 21, 2017

Estimated Non-BQ Rates / Refunds Remaining 2007 Bonds

Escrow Fund Cashflow

Date	Principal	Rate	Interest	Receipts	Disbursements	Cash Balance
03/21/2017	-	-	-	0.11	-	0.11
07/01/2017	515,018.00	0.470%	676.43	515,694.43	515,693.75	0.79
01/01/2018	20,604,450.00	0.720%	116,242.96	20,720,692.96	20,720,693.75	-
Total	\$21,119,468.00	-	\$116,919.39	\$21,236,387.50	\$21,236,387.50	-

Investment Parameters

Investment Model [PV, GIC, or Securities]	Securities
Default investment yield target	Bond Yield
Cash Deposit	0.11
Cost of Investments Purchased with Bond Proceeds	21,119,468.00
Total Cost of Investments	\$21,119,468.11
Target Cost of Investments at bond yield	\$20,785,207.64
Actual positive or (negative) arbitrage	(334,260.47)
Yield to Receipt	0.7223990%
Yield for Arbitrage Purposes	2.8248669%
State and Local Government Series (SLGS) rates for	12/05/2016

Preliminary, as of December 8, 2016

Kendall County Forest Preserve District, Illinois

General Obligation Refunding Bonds, Series 2017

Dated: March 21, 2017

Estimated Non-BQ Rates / Refunds Remaining 2007 Bonds

Escrow Summary Cost

Maturity	Type	Coupon	Yield	\$ Price	Par Amount	Principal Cost	+Accrued Interest	= Total Cost
Escrow								
07/01/2017	SLGS-CI	0.470%	0.470%	100.00000000%	515,018	515,018.00	-	515,018.00
01/01/2018	SLGS-CI	0.720%	0.720%	100.00000000%	20,604,450	20,604,450.00	-	20,604,450.00
Subtotal		-	-	-	\$21,119,468	\$21,119,468.00	-	\$21,119,468.00
Total		-	-	-	\$21,119,468	\$21,119,468.00	-	\$21,119,468.00

Escrow

Cash Deposit	0.11
Cost of Investments Purchased with Bond Proceeds	21,119,468.00
Total Cost of Investments	\$21,119,468.11

Delivery Date	3/21/2017
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Preliminary, as of December 8, 2016

Kendall County Forest Preserve District, Illinois

General Obligation Bonds, Series 2007

Debt Service To Maturity And To Call

Date	Refunded Bonds	Refunded Interest	D/S To Call	Principal	Coupon	Interest	Refunded D/S
07/01/2017	-	515,693.75	515,693.75	-	-	515,693.75	515,693.75
01/01/2018	20,205,000.00	515,693.75	20,720,693.75	-	5.000%	515,693.75	515,693.75
07/01/2018	-	-	-	-	-	515,693.75	515,693.75
01/01/2019	-	-	-	2,500,000.00	5.000%	515,693.75	3,015,693.75
07/01/2019	-	-	-	-	-	453,193.75	453,193.75
01/01/2020	-	-	-	2,750,000.00	5.000%	453,193.75	3,203,193.75
07/01/2020	-	-	-	-	-	384,443.75	384,443.75
01/01/2021	-	-	-	3,000,000.00	5.000%	384,443.75	3,384,443.75
07/01/2021	-	-	-	-	-	309,443.75	309,443.75
01/01/2022	-	-	-	3,500,000.00	5.000%	309,443.75	3,809,443.75
07/01/2022	-	-	-	-	-	221,943.75	221,943.75
01/01/2023	-	-	-	4,000,000.00	5.250%	221,943.75	4,221,943.75
07/01/2023	-	-	-	-	-	116,943.75	116,943.75
01/01/2024	-	-	-	4,455,000.00	5.250%	116,943.75	4,571,943.75
Total	\$20,205,000.00	\$1,031,387.50	\$21,236,387.50	\$20,205,000.00	-	\$5,034,712.50	\$25,239,712.50

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	3/21/2017
Average Life	4.625 Years
Average Coupon	5.1426136%
Weighted Average Maturity (Par Basis)	4.625 Years
Weighted Average Maturity (Original Price Basis)	4.625 Years

Refunding Bond Information

Refunding Dated Date	3/21/2017
Refunding Delivery Date	3/21/2017

Preliminary, as of December 8, 2016

Kendall County Forest Preserve District, Illinois

General Obligation Bonds, Series 2007

Current Outstanding Debt Service

Date	Principal	Coupon	Interest	Total P+I
01/01/2018	2,100,000.00	5.000%	105,000.00	2,205,000.00
Total	\$2,100,000.00	-	\$105,000.00	\$2,205,000.00

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	3/21/2017
Average Life	0.778 Years
Average Coupon	5.1426136%
Weighted Average Maturity (Par Basis)	0.778 Years
Weighted Average Maturity (Original Price Basis)	4.625 Years

Refunding Bond Information

Refunding Dated Date	3/21/2017
Refunding Delivery Date	3/21/2017

**KENDALL COUNTY FOREST PRESERVE DISTRICT
JOB DESCRIPTION**

CLASS TITLE: Forest Preserve Master Planner and Resident Caretaker

WAGE CATEGORY: FLSA Non-exempt

REPORTS TO: Executive Director and Superintendent of Grounds and Resources

EFFECTIVE DATE: December 20, 2016

SUMMARY:

This position is primarily responsible for support of the development and implementation of the Master Plan for Pickerill-Pigott Forest Preserve, and tasks associated with preserve management and maintenance of the Pickerill-Pigott Forest Preserve and residence.

This position reports to the Superintendent of Grounds and Resources for preserve maintenance and stewardship-related activities and assignments, and the Executive Director for all master planning and preserve development projects.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

The duties for this position shall include, but not be limited to, the following:

- Supports the development of the Master Plan of the Pickerill-Pigott Forest Preserve, including:
 - Participation in meetings with District consultants assisting with design for public access and recreational elements;
 - Identification of suitable locations for vehicle and equipment ingress and egress;
 - Design and location of trails and parking; and
 - Oversight of contractors and/or volunteers assisting with preserve design and improvements identified in the approved Master Plan.
- Provides oversight of project management activities for Master Plan improvements, including, but not limited to, the following duties: provides support for setting the schedule for projects and maintenance; monitoring projects taking place at the preserve and residence; and communicating progress on completion of project goals and performance.
- Supports residence, grounds maintenance and stewardship-related activities for Pickerill-Pigott Forest Preserve under direction of the Superintendent of Grounds and Resources, including completion of any inspections that may be required for compliance with structural building codes, and identification of supply and equipment purchase needs for maintaining the grounds and residence.
- Identifies and reports any needs for preventative maintenance at Pickerill-Pigott Forest Preserve grounds, residence and other buildings (if any).
- Prepares and submits repair records for District equipment to ensure such records are accurate, complete and properly preserved pursuant to District policies and procedures.
- Identifies materials, supplies, machinery, and equipment or tools to be used or purchased in order to properly repair, maintain, and improve the District's grounds, buildings, and public use areas.
- Provides oversight of grounds maintenance and custodial services performed at Pickerill-Pigott Forest Preserve and residence including, but not limited to the following:
 - Horticultural and maintenance tasks including, but not limited to mowing, edging, aerating, trimming, fertilizing, weed control, seeding, tree and shrub trimming, sod repair, and general house cleaning (mopping, cleaning surfaces, and carpet cleaning).
- Supports natural area management tasks performed at Pickerill-Pigott Forest Preserve, including coordination of stewardship activities at the preserve, Natural Area Volunteer monitoring activities, and work days at Pickerill-Pigott Forest Preserve.
- Communicates District rules and regulations to the public and volunteers.
- Participates in emergency preparedness and response activities as needed.

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- Reports off-hour emergency issues.
- Monitors and reports of Forest Preserve encroachments.
- Serves as the year-round on-site resident at Pickerill-Pigott Forest Preserve and must be able to perform assigned job duties before, during and after the District's regular business hours..
- Performs any other duties as required or assigned.

SUPERVISORY RESPONSIBILITIES:

- None.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform all essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required for the position.

A. EDUCATION and/or EXPERIENCE:

- High school diploma or general education degree (GED) required.
- A preferred minimum of four (4) years experience in a grounds and/or building maintenance or similar role, with one to two (1-2) years experience within a supervisory role, or equivalent combination of training and experience.
- Requires knowledge of grounds maintenance tools and equipment use.
- Completion of all assigned equipment and natural areas management training.

B. LANGUAGE SKILLS:

- Ability to read and interpret documents such as governmental regulations, material safety data sheets, equipment operating instructions, and procedure manuals.
- Ability to write routine reports and correspondence.
- Ability to speak effectively with the public, employees and volunteers of the District.
- Requires good knowledge of the English language, spelling and grammar.

C. MATHEMATICAL SKILLS:

- Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions, and decimals.
- Ability to compute rate, ratio, and percent and to measure volumes.

D. REASONING ABILITY:

- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Ability to deal with problems involving several concrete variables in standardized situations.

E. CERTIFICATES, LICENSES, REGISTRATIONS:

- A valid Drivers License and any other licenses/certifications necessary to operate District tools and equipment.
- All other training, certificates and registrations required for the specific duties performed.

PHYSICAL DEMANDS:

- Employee must occasionally sit, stand, bend, reach, and carry.
- Employee must occasionally be able to walk on uneven ground.
- Employee must be able to successfully operate District tools and equipment required to perform assigned job duties.
- Employee must frequently lift and/or move up to 25 pounds and occasionally lift up to 40 pounds.
- Employee must be able to use hands and fingers to handle, feel, and operate equipment.
- Employee must be able to reach, push and pull with hands and arms.
- Employee must be able to talk and hear in person and via use of telephone.

- Specific vision abilities required by this job include close vision, depth perception and distance vision.

WORK ENVIRONMENT:

- The noise level in the work environment is usually quiet, and occasionally loud due to equipment operational noise.
- Employee must be able to perform all assigned job duties during normal business hours, and occasionally after hours as required in the event of an emergency.
- Employee will be required to work in both indoor and outdoor work areas and may be subjected to all weather elements.
- Employee may be exposed to various chemicals such as pesticides and fertilizers while performing assigned job duties.
- Employee will be required to operate a motor vehicle to travel to and from meetings, training, conferences, and the various District preserves and locations.

The above information is not intended to be all-inclusive and can be expanded or modified as necessary.

Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
JOB DESCRIPTION**

CLASS TITLE: Natural Resources Technician

WAGE CATEGORY: FLSA Non-Exempt

REPORTS TO: Superintendent of Grounds and Resources

EFFECTIVE DATE: January 17, 2017

SUMMARY:

Responsible for performing a variety of natural areas management and grounds maintenance duties including, but not limited to, chemical and physical control of exotic and invasive species, support of preserve natural area management projects and workdays, administration and coordination of the District's natural area volunteers, GIS data collection on preserve natural area plant communities, participation in the District's prescribed burn program, and maintenance and upkeep of the District's trails and grounds. This position receives daily instructions and direction from the Forest Preserve Superintendent.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

The duties for this position shall include, but not be limited to, the following:

- Performs a variety of horticultural tasks including, but not limited to, mowing, edging, aerating, trimming, fertilizing, weed control, seeding and maintenance of natural areas, tree and shrub trimming, planting, and pruning, treatment and removal of exotic and invasive species.
- Gathers, loads and hauls refuse and vegetation from grounds and user areas.
Regularly uses, maintains and repairs tools of the trade (both powered and non-powered equipment) including, but not limited to chainsaw(s), and other mechanical hand tools.
- Hauls and moves materials, and supplies, as needed, for District and public use.
- Repairs and maintains District trails by performing duties including, but not limited to, removal of fallen trees and limbs; repair any damage caused by erosion or other factors; and installation of wood chips, limestone screenings and other trail surfaces.
- Collects GIS data for spreadsheet entry and management, including mapping of natural area plant communities, ecotypes, and threats.
- Supports Grounds and Natural Resources maintenance activity assignments, which may include:
 - Removal of snow and ice from District roads/walks/trails, utilizing both snow plow and manual methods.
 - Assistance with general road repairs including, but not limited to, asphalt patching and gravel road maintenance.
 - Safely and effectively operation, maintenance and repair of District vehicles and equipment including, but not limited to, small dump trucks, snow blowers, salt spreaders, sod cutters, rototiller, chain saws, trimmers, sweepers, front end loaders, backhoes, and forklifts.
 - Constructs, installs and repairs District facilities and structures, picnic shelters, bridges, fencing, bollards, posts, signage, seasonal equipment, and any other facilities and structures necessary for the District.
 - Repairs plumbing, electrical, HVAC, carpentry and paint, as needed, at District facilities and structures.
 - Inspects, maintains, and repairs District restrooms including daily cleaning and trash removal.
 - Prepares picnic shelters, bunkhouses, and special event facilities for reserved uses by performing duties including, but not limited to, locking/unlocking rental facilities; setting up for events and rental functions; and ensuring the facilities are clean and equipped as needed for all rental functions.
 - Locates and removes refuse from District property.
- Performs controlled burns, brush removal, seed collecting and other natural area management tasks.
- Provides supervision of volunteers and general public participation in natural area management workdays.

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- Participates in emergency preparedness and response activities as assigned.
- Communicates District rules and regulations to the public.
- Must be available to perform duties during the District's regular business hours as well as evenings and weekends including overtime schedule extensions.
- Performs other duties as directed by supervisor, the Director and/or Director's designee.

SUPERVISORY RESPONSIBILITIES:

- No supervisory responsibilities at this time.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform all essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required for the position.

A. EDUCATION and/or EXPERIENCE:

- Bachelor's degree in natural areas management and/or natural resources preferred.
- A preferred minimum of two (4) years experience in natural area and grounds resource management or similar role, or equivalent combination of training and experience.
- Requires knowledge of grounds maintenance tools and equipment use.
- Completion of all assigned equipment and natural areas management training.

B. LANGUAGE SKILLS:

- Ability to read and interpret documents such as governmental regulations, material safety data sheets, equipment operating instructions, and procedure manuals.
- Ability to write routine reports and correspondence.
- Ability to speak effectively with the public and employees of the organization.
- Requires good knowledge of the English language, spelling and grammar.

C. MATHEMATICAL SKILLS:

- Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions, and decimals.
- Ability to compute rate, ratio, and percent and to measure volumes.

D. REASONING ABILITY:

- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Ability to deal with problems involving several concrete variables in standardized situations.

E. CERTIFICATES, LICENSES, REGISTRATIONS:

- A valid Illinois Drivers License and any other licenses/certifications necessary to operate District tools and equipment.
- A valid Illinois Pesticide Applicators License or, in the alternative, obtain a valid Illinois Pesticide Applicators License within the first ninety (90) days of employment.
- All other training, certificates and registrations required for the specific duties performed.

PHYSICAL DEMANDS:

- Employee must frequently sit, stand, bend, reach, and carry.
- Employee must be able to successfully operate all District tools and equipment required to perform assigned job duties.
- Employee must frequently be able to walk and possibly run on uneven ground and rough terrain.
- Employee must frequently lift and/or move up to 50 pounds, and occasionally up to 75 pounds.
- Employee must be able to use hands and fingers to handle, feel, and operate equipment.
- Employee must be able to reach, push and pull with hands and arms.
- Employee must be able to talk and hear in person and via use of telephone.

- Specific vision abilities required by this job include close vision, depth perception and distance vision.

WORK ENVIRONMENT:

- The noise level in the work environment is occasionally to frequently loud due to equipment operational noise.
- Employee must be able to perform all assigned job duties during normal business hours and after normal business hours, as required in the event of an emergency or special event.
- Employee will be required to work in both indoor and outdoor work areas and may be subjected to all weather elements.
- Employee may be exposed to various chemicals such as pesticides and fertilizers while performing assigned job duties.
- Employee will be required to operate a motor vehicle to travel to and from meetings, training, conferences, and the various District preserves and locations.

The above information is not intended to be all-inclusive and can be expanded or modified as necessary.

Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
JOB DESCRIPTION**

CLASS TITLE: Equestrian Program ~~Manager~~Coordinator

WAGE CATEGORY: Non-Exempt

REPORTS TO: ~~Kendall County Forest Preserve District Director~~Ellis House and Equestrian Center Farm Manager

EFFECTIVE DATE: ~~September 15, 2015~~December 20, 2016

SUMMARY:

This position is primarily responsible for the management coordination and oversight of equestrian center operations, grounds maintenance support, and equestrian horsemanship and public programming at Ellis House and Equestrian Center.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- ~~Primary duty is to~~ Primarily coordinates manage and oversees equestrian center operations, grounds maintenance support, equestrian horsemanship and public programming at Ellis House and Equestrian Center.
- Customarily and regularly schedules and directs the work of part time and seasonal employees assigned to perform work at Ellis House and Equestrian Center.
- Assists with the coordination of the horse care responsibilities and facility usage guidelines as stated within the Sunrise Center North license agreement.
- Customarily and regularly performs management support duties for the Equestrian Center including, but not limited to the following:
 - Interviewing, selecting and training Horsemanship Instructor and Barn Hand positions, and other seasonal support positions;
 - ~~Preparing and maintaining confidential personnel records;~~
 - Setting and adjusting employees' hours of work;
 - Providing recommendations regarding the setting and adjusting of employees' rates of pay (within pre-approved budget parameters), which recommendations are given particular weight by the final decision-maker;
 - Maintaining production and operations records for use in supervision and control of the District's equestrian program services;
 - Appraising employees' productivity and efficiency for the purpose of recommending promotions or other changes in status;
 - Handling complaints and grievances received from staff, volunteers and members of the public related to Ellis House and Equestrian Center; and
 - Providing recommendations regarding the hiring, firing and discipline of staff, which recommendations are given significant weight by the final decision-maker;
- Establishes, implements and trains staff and volunteers on horse care policies and procedures including, but not limited to, feeding schedule, grooming, veterinarian care, farrier care, and horse training.
- Provides recommendations and support for the planning, marketing, execution, and evaluation of revenue-producing programs such as equestrian programs, camps, lectures, group tour programs, and special events suitable to the facility.
- Determines the types of materials, supplies, machinery, equipment and tools to be used, or merchandise to be purchased to maintain and improve the Ellis House and Equestrian Center.
- Develops and conducts equestrian programming including, but not limited to, youth and adult riding lessons, school programs, summer camps, pony ride events, group programming, and other equestrian programs.
- Evaluates the overall operations at Ellis House and Equestrian Center and develops and recommends enhancements, which recommendations are given particular weight by the final decision-maker.

- Develops and coordinates a long-term strategic plan for equestrian programming and services at Ellis House and Equestrian Center.
- Develops and enforces appropriate procedures and recordkeeping in areas related to the care and well-being of horses and riding equipment.
- Performs basic and emergency care of horses including handling, grooming, nutrition, stall cleaning, hoof care, parasite control, wound/injury treatment, rehabilitation, and care of riding equipment.
- Provides first aid or takes other emergency measures when necessary as indicated on student, volunteer and staff emergency protocol and procedures.
- Performs duties such as answering public inquiries and collection of fees.
- Communicates with students, the public and Forest Preserve District staff and volunteers in a professional manner to carry out assigned job duties and to achieve a positive, professional and safe work environment.
- Inspects tack and tacks-up horses in preparation for equestrian programs to ensure that all tack and equipment are clean, in good working condition and properly stored.
- Maintains a safe and clean work environment at all times and enforces all safety rules and barn policies.
- Manages relationships with outside vendors and contractors by performing duties including, but not limited to: obtaining quotes/bids; developing requests for proposals; negotiating services and contract terms; reviewing and recommending contracts for services, which recommendations are given particular weight by final decision-maker.
- Performs other duties as assigned, including the use of heavy equipment for basic maintenance of facility.

SUPERVISORY RESPONSIBILITIES:

- Provides supervision-direction to the Ellis House and Equestrian Staff Horsemanship Instructors and Barn Hands, and seasonal employees, and supervision of equestrian center volunteers.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform all essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required for the position.

A. EDUCATION and/or EXPERIENCE:

- Associates Degree in Equestrian Science, Equine Industry and Business Degree, or related field.
- A minimum of two to four (2-4) years experience as a barn manager and riding instructor or equivalent experience, with one to two (1-2) years experience within a supervisory role.
- Requires knowledge of horsemanship, rider instructional methods, equestrian program policies and practices, principles of modern record keeping, and setup and maintaining filing systems.

B. LANGUAGE SKILLS:

- Ability to read and interpret documents such as governmental regulations, legal documents, operating instructions, and procedure manuals.
- Ability to write routine reports and correspondence.
- Ability to speak effectively with the public and employees of the organization.
- Requires good knowledge of the English language, spelling and grammar.

C. MATHEMATICAL SKILLS:

- Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions, and decimals.

D. REASONING ABILITY:

- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Ability to deal with problems involving several concrete variables in standardized situations.

E. CERTIFICATES, LICENSES, REGISTRATIONS:

- Valid Driver's License is required.
- All certificates and registrations required for the specific duties performed.
- Current certification in First Aid / CPR.

PHYSICAL DEMANDS:

- Employee must frequently stand and bend.
- Employee must frequently be able to walk to other offices in the building.
- Employee must be able provide instruction from a walking or horse-mounted position for extended periods of time.
- Employee must be able to ride and care for a horse.
- Employee must frequently lift and/or move up to 50 pounds, and occasionally lift and/or move up to 75 pounds.
- Employee must be able to use hands to finger, handle or feel.
- Employee must be able to reach, push and pull with hands and arms.
- Employee must be able to talk and hear in person and via use of telephone.
- Specific vision abilities required by this job include close vision, depth perception and distance vision.

WORK ENVIRONMENT:

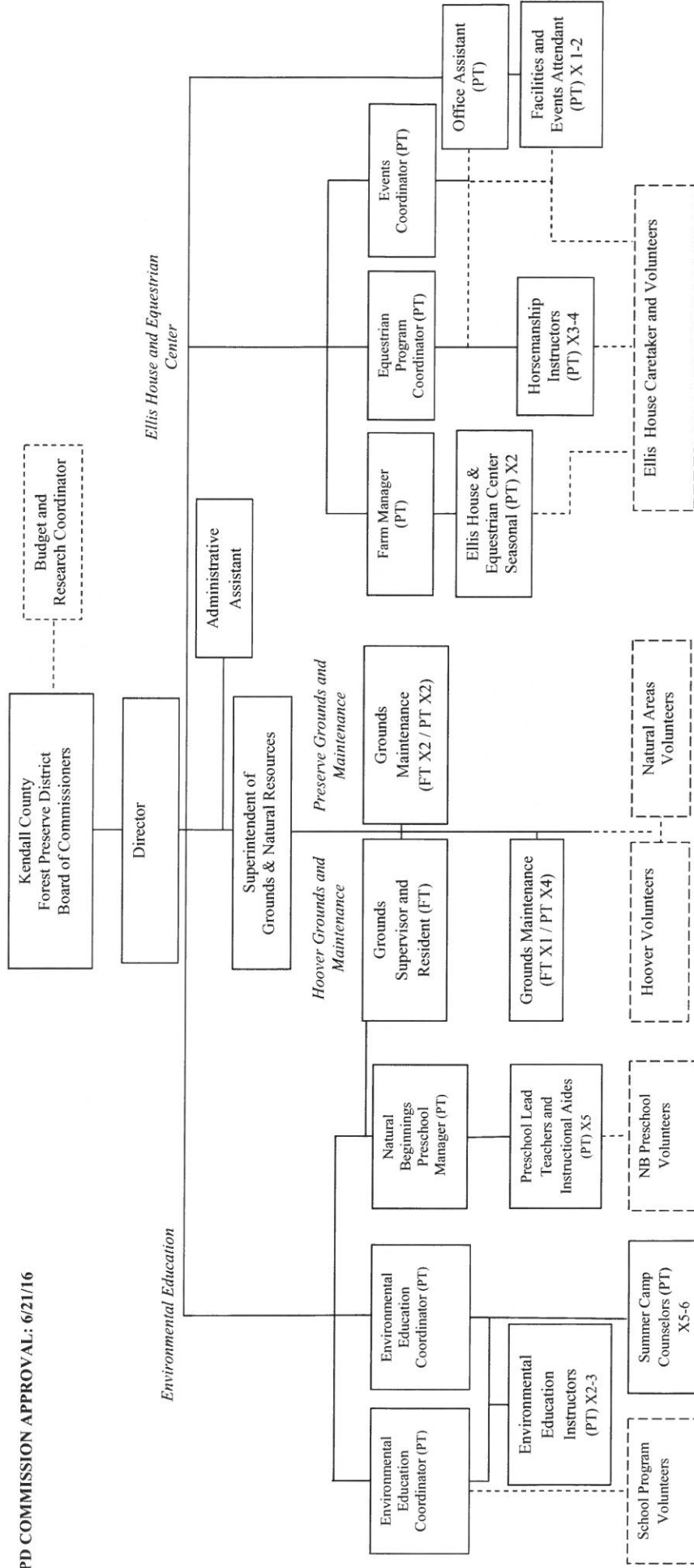
- The noise level in the work environment is usually moderately quiet, but varies when utilizing power tools and heavy equipment.
- Employee must be able to perform all assigned job duties during normal business hours and after normal business hours, as required for programming events.
- Employee will be required to work in both indoor and outdoor work areas and may be subjected to all weather elements.
- Employee may be required to provide own transportation to travel to and from meetings, training, conferences, and the various District preserves and locations.

The above information is not intended to be all-inclusive and can be expanded or modified as necessary.

Kendall County Forest Preserve District

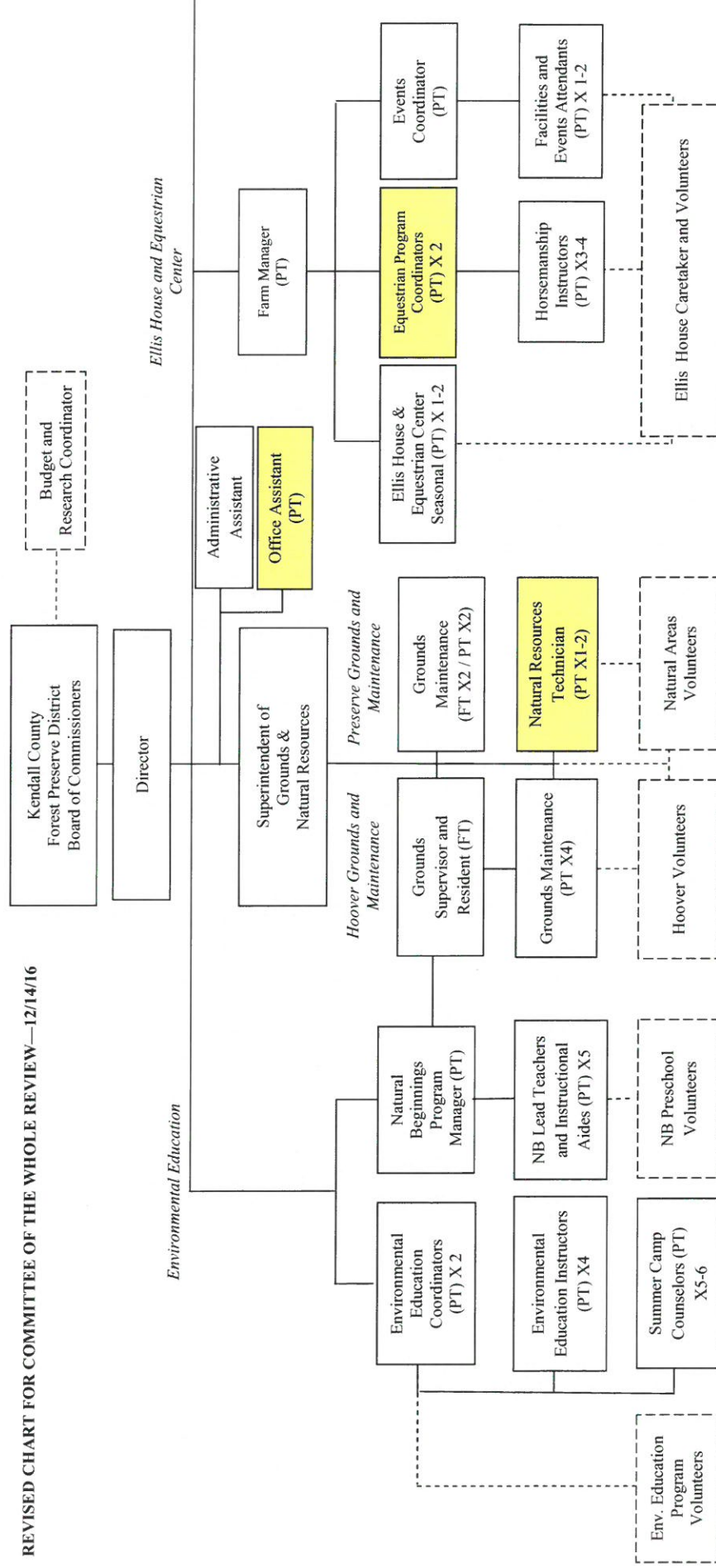
KENDALL COUNTY FOREST PRESERVE DISTRICT ORGANIZATIONAL CHART

KCFPD COMMISSION APPROVAL: 6/21/16



KENDALL COUNTY FOREST PRESERVE DISTRICT ORGANIZATIONAL CHART

REVISED CHART FOR COMMITTEE OF THE WHOLE REVIEW—12/14/16



**INTERGOVERNMENTAL AGREEMENT
BETWEEN
THE COUNTY OF KENDALL FOREST PRESERVE DISTRICT
AND
THE CITY OF PLANO**

This Agreement is between the County of Kendall Forest Preserve District, Kendall County, Illinois ("the District") and the City of Plano, Illinois ("Plano") and is made in the exercise of their intergovernmental cooperation powers under Article VII, Section 10 of the 1970 Illinois Constitution and the Illinois *Governmental Cooperation Act*, 5 ILCS 220/1 et seq., and the *Municipal Code*, 65 ILCS 5/1-1-1.

WHEREAS, each of the Parties to this Agreement is a governmental unit that exercises the power to tax real property and depend in part on property tax revenue to perform their governmental functions; and

WHEREAS, the City of Plano has interest in acquiring the building and land at 9 N. Hugh St., Plano, Illinois, Parcel #01-22-381-005, located within the City and the District; the City of Plano will pay all required property taxes, both current and delinquent and forfeited; and

WHEREAS, the City intends to lease the building at 9 N Hugh St. for \$1.00/per year to the Plano Historical Society, a registered Not for Profit Corporation, and the lease would be a 20 year term; and

WHEREAS, Article VII, Section 10 of the 1970 Illinois Constitution authorizes units of local government, such as the District and the City, to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and

WHEREAS, Section 5 of the Illinois *Intergovernmental Cooperation Act*, 5 ILCS 220/5, provides that one or more units of local governmental may contract to perform any governmental service, activity or undertaking which any unit of local government entering into the contract is authorized by law to perform, provided that such contract shall be authorized by the governing body of each governmental unit to the contract; and

WHEREAS, in the event that the City pays the current, delinquent and forfeited taxes on the parcel for tax years 2007, 2008, 2009, 2010, 2012, 2013 and 2014, the District agrees to rebate to the City of Plano the District's portion of the property taxes totaling Two Hundred Ninety-five dollars and Fifty-six cents (\$295.56) received on Parcel #01-22-381-005 for the District Levy within 60 days after receipt from the Kendall County Treasurer.

NOW, THEREFORE, in consideration of the terms and conditions contained in this Intergovernmental Agreement, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. Term Of The Agreement

This agreement shall be effective on the date executed by all parties hereto and shall terminate when the City of Plano receives the District's portion of the property taxes paid by the City.

2. Additional Parties to This Agreement

There are governmental units other than the District that levy taxes against the Property. Those governmental units may become parties to this Agreement when their governing bodies approve this or a similar Agreement and their authorized representatives sign it. In the event another governmental unit becomes a party to this Agreement, that governmental unit shall be referred to herein whenever the terms "Parties", "Party" and "County" are used.

IN WITNESS WHEREOF, the Parties, each by its duly authorized representative, have signed and executed this Agreement on the dates indicated.

County of Kendall Forest Preserve District
Kendall County, Illinois

Date: _____

By: _____
President of the Forest Preserve District

ATTEST:

Forest Preserve Secretary

City of Plano

Date: _____

By: _____
Mayor

ATTEST:

Clerk

District	2007	2008	2009	2010	2012	2013	2014	Total
COUNTY	\$ 304.43	\$ 311.44	\$ 316.45	\$ 329.31	\$ 105.90	\$ 106.85	\$ 105.69	\$ 1,580.07
Penalties	\$ 221.75	\$ 133.52	\$ 170.36	\$ 141.92	\$ 96.78	\$ 105.24	\$ 103.99	\$ 973.56
							Subtotal	\$ 2,553.63
FOREST PRESERVE	\$ 70.30	\$ 52.56	\$ 52.09	\$ 53.60	\$ 21.26	\$ 21.88	\$ 23.87	\$ 295.56
Total	\$ 596.48	\$ 497.52	\$ 538.90	\$ 524.83	\$ 223.94	\$ 233.97	\$ 233.55	\$ 2,849.19

Paid Taxes

District	2011	2015	Total
COUNTY	\$ 117.66	\$ 112.86	\$ 230.52
FOREST PRESERVE	\$ 20.25	\$ 25.50	\$ 45.75
Total	\$ 137.91	\$ 138.36	\$ 276.27

Total \$ 3,125.46

**Kendall County Forest Preserve District
Pickerill-Pigott Preserve Planner and Resident Caretaker
Lease Agreement**

THIS AGREEMENT ("Lease Agreement") is made and entered into this 20TH day of December 2016, by and between the Kendall County Forest Preserve District ("District"), a unit of local government, and Ken Pickerill ("Employee-Tenant" referred to as "Tenant"), an individual currently residing at the Pickerill-Pigott Forest Preserve residence, 6350 A Minkler Road, Yorkville, IL 60560, for and in consideration of the covenants and obligations contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

1. PURPOSE.

This Lease Agreement provides for the Tenant's possession and use of the Pickerill-Pigott Preserve Planner and Resident Caretaker Residence, the surrounding lawnscapes, and the storage shed, located at Pickerill-Pigott Forest Preserve 6350 A Minkler Road, Yorkville, Illinois, 60560 (hereinafter referred to as the "Residence"), an image of which is attached as Exhibit A, during the Employee-Tenant's employment as a Preserve Planner and Resident Caretaker by the District. By signing this Lease Agreement, the parties affirm their agreement that Employee-Tenant is required to live at the Residence as a condition of his continued employment by the District as the Preserve Planner and Resident Caretaker; the Residence is located on District property; and the Residence is provided for the convenience of the District by allowing Employee-Tenant to promptly respond to District needs at Pickerill-Pigott Forest Preserve. Also, this Lease Agreement confirms the parties' understanding and agreement that the Tenant's possession and use of the Residence is part of the Employee-Tenant's total wage and benefits compensation package as Preserve Planner and Resident Caretaker. *Nothing in this Lease Agreement is intended to and/or does create a contract of employment, express or implied. Employee-Tenant's employment with the District is "at-will", which means Employee-Tenant's employment relationship may be terminated at any time, with or without cause.*

2. PROPERTY.

2.1 Leased Property. District owns certain real property and improvements consisting of the Residence. District desires to lease the Residence to the Tenant upon the terms and conditions contained herein. Tenant desires to lease the Residence from District on the terms and conditions contained herein.

2.2 Personal Property. The District and Tenant each agree that any personal property, such as equipment, furniture, or other non-fixture items, purchased by either the Tenant or the District, either prior to or during the term of this Lease Agreement shall remain the personal property of the party who furnished the funds to purchase the personal property. All personal property of the Tenant shall be removed from the Premise at the termination of this Lease Agreement, unless otherwise agreed to in writing by the parties. Tenant specifically waives any claim of damage against the District for any personal property damaged as a result of an act of nature, including, but not limited to lightning strikes and floods. District is not

responsible for providing any personal property, equipment, furniture or other non-fixture items to the Tenant.

3. **TERM.**

3.1 Term. The term of this Lease Agreement commences on the date of both parties' execution of this Lease Agreement and shall terminate immediately upon (a) the Employee-Tenant's separation of employment from the District; or (b) one (1) year after the date of both parties' execution of this Lease Agreement, whichever occurs first.

3.2 Upon termination of the Lease Agreement, Tenant shall immediately vacate the Residence and shall have twenty eight (28) calendar days to remove all personal property from the Residence, unless otherwise authorized and agreed to in writing by both parties. All obligations outstanding at the time of termination shall survive the Lease Agreement.

3.3 Early Termination. Either party may terminate this Lease Agreement upon providing thirty (30) calendar days written notice to the other party. Except that both parties may agree, in writing, to terminate the Lease Agreement at any time and waive the thirty (30) days written notice.

4. **RENT.**

4.1 Rent. The rent for the Residence shall be eight hundred dollars per week (\$800.00), which averages to a monthly rate of three-thousand four hundred and sixty six dollars and sixty seven cents (\$3,466.67) over a twelve month period. This amount includes the cost of Utilities as discussed in Section 12 of this Lease Agreement. For purposes of this Agreement, a week shall be Saturday through Friday. The monthly payment shall be due and owing on the first Monday immediately following the conclusion of each calendar month during the rental period. The parties agree that no weekly rent payment shall be due and owing from the Tenant to the District for any week that the Employee-Tenant performs services on behalf of the District as its Preserve Planner and Resident Caretaker. Weekends and holidays do not delay or excuse Tenant's obligation to timely pay rent.

4.2 Delinquent Rent. Rent is due no later than the first Monday of the week following the close of each calendar month. If not paid by the due date, rent shall be considered overdue and delinquent. If Tenant fails to timely pay any monthly rent payment, Tenant will pay District a late charge of \$25.00 per day until rent is paid in full. If the District receives the rent within two (2) calendar days of the Due Date, the District will waive the late charges for that week. Any waiver of late charges under this paragraph will not affect or diminish any other right or remedy the District may exercise for Tenant's failure to timely pay rent.

4.3. Returned Checks. In the event any payment by Tenant is returned for insufficient funds ("NSF") or if Tenant stops payment, Tenant will pay \$25.00 to District for each such check, plus late charges, as described above, which will accrue until District has **received** payment. Furthermore, District may require in writing that Tenant pay all future Rent payments by cash, money order, or cashier's check.

4.4. Order in which funds are applied. The District will apply all funds received from Tenant first to any non-rent obligations of Tenant including late charges, returned check charges, charge-backs for repairs, and brokerage fees, then to rent, regardless of any notations on a check.

5. SECURITY DEPOSIT.

5.1 Amount. No security deposit is required for this agreement.

6. USE OF RESIDENCE.

The Residence shall be used and occupied solely by the Tenant and Tenant's immediate family. It shall be used exclusively as a private, single-family dwelling, and no part of the Residence shall be used at any time during the term of this Lease Agreement by the Tenant or Tenant's immediate family for the purpose of carrying on any business (other than District business), profession, or trade of any kind, or for any purpose other than as a private, single-family dwelling. Tenant shall not allow any other person, other than Tenant's immediate family or transient relatives and friends who are guests of the Tenant, to use or occupy the Residence without first obtaining District's written consent to such use or occupation. Tenant shall comply with any and all federal, State, and local laws, ordinances, rules, regulations, and orders affecting the cleanliness, use, occupancy and preservation of the Residence. Tenant understands and agrees that all residents and visitors of the Residence shall comply with the District's General Use Ordinance while on District property.

7. CONDITION OF RESIDENCE.

7.1 Original Condition. Tenant stipulates, represents, and warrants that Tenant has examined the Residence, and it is, at the time of execution of this Lease Agreement, in good order, in good repair, and in a safe, clean, and habitable condition.

7.2 Surrender Condition. Upon termination of this Lease Agreement, Tenant shall surrender the Residence to District in good and broom-clean condition, excepting ordinary wear and tear. Tenant shall remove all of their personal property and any improvements installed by Tenant and required to be removed by the District. Tenant shall return all keys and property belonging to the District.

8. DEFAULTS & REMEDIES,

8.1 Tenant's Default. Tenant shall be in default in the event of any of the following: (a) if Tenant fails to perform any obligation to be performed by Tenant hereunder and such failure shall continue for thirty (30) calendar days after written notice by District; provided, however, if the nature of such default is such that the same cannot reasonably be cured within a thirty (30) calendar day period, then Tenant shall not be deemed to be in default if it shall commence such cure within such thirty (30) calendar day period, and, thereafter, rectify and cure such default with due diligence; (b) if Tenant abandons or vacates the Residence or ceases to use the Residence for the stated purpose as set forth in this Lease Agreement; or (c) if Tenant fails to pay rent when due and the default continues for seven (7) calendar days thereafter, the District may, at the District's option, declare the entire balance of rent payable hereunder to be immediately due and payable and may exercise any and all rights and remedies available to the District at law or in equity or may immediately terminate this Lease Agreement.

8.2 Remedies in Default. In the event of a default by Tenant, District may pursue any remedies available to it at law or in equity, including injunction, at its option, without further notice or demand of any kind to Tenant or any other person. In the event of a default, the District may also immediately terminate this Lease Agreement and Tenant's right to

possession of the Residence and recover possession of the Residence and remove all persons therefrom.

9. ASSIGNMENT AND SUB-LETTING.

Tenant shall not assign this Lease Agreement, or sub-let or grant any license to use the Residence or any part thereof without the District's prior written consent. An assignment, sub-letting, or license without the prior written consent of District or an assignment or sub-letting by operation of law shall be absolutely null and void and shall, at District's option, terminate this Lease Agreement.

10. ALTERATIONS AND IMPROVEMENTS.

Tenant shall make no structural repairs, alterations, or improvements of the Residence or construct any building or make any other improvements of the Residence without the prior written consent of District. Any and all alterations, changes, and/or improvements built, constructed, or placed on the Residence by Tenant shall, unless otherwise provided for by written agreement between District and Tenant, be at the Tenant's sole expense and shall become the sole property of the District and remain on the Residence at the termination of this Lease Agreement. At anytime during the term of this Lease Agreement, the District shall have the authority to make modifications, alterations, repairs, and improvements as it deems necessary and upon reasonable notice to the Tenant.

11. HAZARDOUS MATERIALS.

Tenant shall not keep at the Residence any item of a dangerous, flammable or explosive character that might unreasonably increase the danger of fire or explosion at the Residence or that might be considered hazardous or extra hazardous by any responsible insurance company.

12. UTILITIES.

12.1 Costs. District shall be responsible for arranging and paying for the following utility services: internet, electricity, gas, and land-line telephone ("Utilities"). Tenant is responsible for all other desired services.

12.2 Failure, Stoppage, or Interruptions. District shall not be liable for, and Tenant shall not be entitled to, any damages, abatement, or reduction in rent value by reason of any interruption or failure in the supply of utilities, including, but not limited to interruptions or failures caused by lightning strikes and floods. No failure, stoppage, or interruption of any utility or service, including but not limited to lightning strikes and floods, shall be construed as an eviction of the Tenant, nor shall it relieve the Tenant from any obligation to perform any covenant or agreement under this Lease Agreement. In the event of any failure, stoppage, or interruption of utilities or services, the District shall use its reasonable efforts to attempt to restore all services promptly.

12.3 Installation of Equipment. Tenant agrees that Tenant shall not install any equipment that exceeds or overloads the capacity of the utility facilities serving the Residence, and that if equipment installed by the Tenant requires additional utility facilities, installation of the same shall be at the Tenant's expense, but only after District's written approval of same.

12.4 Compliance & Modifications. District shall be entitled to cooperate with the energy and water conservation efforts of governmental agencies or utility suppliers. District reserves

the right from time to time to make modifications to the utility systems serving the Residence.

13. MAINTENANCE, REPAIR, AND RULES.

13.1 Maintenance Obligations. Tenant will, at his sole expense, keep and maintain the Residence and appurtenances in good and sanitary condition and repair during the term of this Lease Agreement and any renewal thereof. These obligations include, but are not limited to the following requirements:

- A. Not obstruct the driveways, sidewalks, courts, entry ways, stairs and/or halls, which shall be used for the purposes of ingress and egress only;
- B. Keep all windows, glass, window coverings, doors, locks and hardware in good, clean order and repair;
- C. Maintain the grounds and lawn area of the Residence, including regularly mowing the lawn.
- D. Not obstruct or cover the windows or doors;
- E. Not leave windows or doors in an open position during any inclement weather;
- F. Not hang any laundry, clothing, sheets, etc., from any window, rail, porch or balcony nor air or dry any of same within any yard area or space;
- G. Not cause or permit any locks or hooks to be placed upon any door or window without the prior written consent of District;
- H. Keep all air conditioning filters clean and free from dirt;
- I. Keep all lavatories, sinks, toilets, and all other water and plumbing apparatus in good order and repair and shall use same only for the purposes for which they were constructed. Tenant shall not allow any sweepings, rubbish, sand, rags, ashes or other substances to be thrown or deposited therein. Any damage to any such apparatus and the cost of clearing stopped plumbing resulting from misuse shall be borne by Tenant;
- J. Ensure the Tenant's family and guests at all times maintain order in the Residence and at all places on the Residence, and shall not make or permit any loud or improper noises, or otherwise disturb other visitors and District users;
- K. Keep all radios, television sets, stereos, etc., turned down to a level of sound that does not annoy or interfere with other District users;
- L. Deposit all trash, garbage, rubbish or refuse in the locations provided at the Residence and not allow any trash, garbage, rubbish or refuse to be deposited or permitted to stand on the exterior of the Residence;

- M. Abide by and be bound by any and all rules and regulations affecting the Residence or Tenant which may be adopted or promulgated by the District's Board of Commissioners.

13.2 Mechanics Liens. Tenant shall keep the Residence free and clear of all encumbrances, mechanics liens, stop notices, demands, and claims arising from work done by or for the Tenant, or for persons claiming under the Tenant, and Tenant shall defend District, its officers, directors, employee, and agents, including its past, present and future commissioners, elected officials, and agents, with counsel of District's choosing, indemnify and save District, its officers, directors, employee, and agents, including its past, present and future commissioners, elected officials, and agents, free and harmless from and against any claims arising from or relating to the same.

14. DAMAGE TO RESIDENCE.

In the event the Residence is destroyed or rendered wholly uninhabitable by fire, storm, earthquake, or other casualty not caused by the negligence of the Tenant, the District may terminate this Lease Agreement from such time except for the purpose of enforcing rights that may have then accrued hereunder. Should a portion of the Residence thereby be rendered uninhabitable, the District shall have the option of either repairing such injured or damaged portion or terminating this Lease Agreement. In the event that District exercises its right to repair such uninhabitable portion, such part so injured shall be restored by District as speedily as practicable.

15. ACCESS BY DISTRICT.

District and District's agents shall have the right at all reasonable times, and by all reasonable means, without notice, during the term of this Lease Agreement to enter the Residence for the following purposes:

- A. Inspect the Property for condition;
- B. Make repairs;
- C. Show the Property to prospective Tenant, inspectors, fire marshals, appraisers, or insurance agents;
- D. Exercise a contractual or statutory lien;
- E. Leave written notice; or
- F. Seize nonexempt property after default.

However, absent emergency circumstances, District will make reasonable attempts to give Tenant at least three (3) hours notice, prior to entering the Residence. If Tenant fails to permit reasonable access under this Paragraph, the Tenant will be in default.

16. RENTERS' INSURANCE

Tenant will maintain renters' insurance during all times the property is occupied under the terms of this Lease Agreement. Tenant will provide District with proof of renter's insurance

within thirty (30) calendar days of the execution of this Lease Agreement. Tenant will promptly notify District of any modification or termination of Tenant's renter's insurance,

17. SUBORDINATION OF LEASE AGREEMENT.

This Lease Agreement and Tenant's interest hereunder are and shall be subordinate, junior, and inferior to any and all mortgages, liens, or encumbrances now or hereafter placed on the Residence by the District, all advances made under any such mortgages, liens, or encumbrances (including, but not limited to, future advances), the interest payable on such mortgages, liens or encumbrances and any and all renewals, extensions or modifications of such mortgages, liens or encumbrances.

18. QUIET ENJOYMENT.

Tenant, upon payment of all of the sums referred to herein as being payable by the Tenant and Tenant's performance of all Tenant's agreements contained herein and Tenant's observance of all rules and regulations, shall and may peacefully and quietly have, hold, and enjoy said Residence for the term hereof.

19. INDEMNIFICATION.

District, its officers, directors, employee, and agents, including its past, present and future commissioners, elected officials and agents, shall not be liable for any damage or injury of or to the Tenant, the Tenant's family, guests, invitees, agents or employees, to any person entering the Residence, to the Residence itself, or to goods or equipment at the Residence. Tenant hereby agrees to indemnify, defend and hold harmless District, its officers, directors, employee, and agents, including its past, present and future commissioners, elected officials and agents, from any and all claims or assertions of every kind and nature, including, but not limited to those discussed herein as well as from any and all claims pertaining to tax liability or obligations. Any attorney representing the District, under this paragraph, must be approved by the Kendall County State's Attorney, and, once approved, shall be appointed a Special Assistant State's Attorney. The District's participation in its defense shall not remove District's duty to indemnify, defend, and hold the District harmless.

20. FORCE MAJEURE.

Neither party will be responsible to the other for damage, loss, injury, or interruption of work if the damage, loss, injury, or interruption of work is caused solely by conditions that are beyond the reasonable control of the parties, and without the intentional misconduct or negligence, of that party (hereinafter referred to as a "force majeure event"). To the extent not within the control of either party, such force majeure events include: acts of God, acts of any governmental authorities, fire, explosions or other casualties, vandalism, and riots or war. A party claiming a force majeure event ("the claiming party") shall promptly notify the other party in writing, describing the nature and estimated duration of the claiming party's inability to perform due to the force majeure event. The cause of such inability to perform will be remedied by the claiming party with all reasonable dispatch.

21. EXPENSES AND COSTS.

Should it become necessary for District to employ an attorney to enforce any of the conditions or covenants hereof, including the collection of rentals or gaining possession of the Residence, Tenant agree to pay all expenses and costs incurred by the District, including, but not limited to the District's reasonable attorneys' fees.

22. RECORDING OF LEASE AGREEMENT.

Tenant shall not record this Lease Agreement on the Public Records of any public office. In the event that Tenant shall record this Lease Agreement, this Lease Agreement shall, at District's option, terminate immediately and District shall be entitled to all rights and remedies that it has at law or in equity.

23. GOVERNING LAW.

This Lease Agreement shall be governed, construed, and interpreted by, through and under the Laws of the State of Illinois. The parties agree that the venue for any legal proceedings between them shall be the Circuit Court of Kendall County, Illinois, Twenty-Third Judicial Circuit, State of Illinois.

24. SEVERABILITY.

If any provision of this Lease Agreement or the application thereof shall, for any reason and to any extent, be invalid or unenforceable, neither the remainder of this Lease Agreement nor the application of the provision to other persons, entities or circumstances shall be affected thereby, but instead shall be enforced to the maximum extent permitted by law.

25. BINDING EFFECT.

The covenants, obligations and conditions herein contained shall be binding on and inure to the benefit of the heirs, legal representatives, and assigns of the parties hereto.

26. DESCRIPTIVE HEADINGS.

The descriptive headings used herein are for convenience of reference only and they are not intended to have any effect whatsoever in determining the rights or obligations of the District or Tenant.

27. NON-WAIVER.

No delay, indulgence, waiver, non-enforcement, election or non-election by District under this Lease Agreement will be deemed to be a waiver of any other breach by Tenant, nor shall it affect Tenant's duties, obligations, and liabilities hereunder.

28. MODIFICATION.

The parties hereby agree that this document contains the entire agreement between the parties and this Lease Agreement shall not be modified, changed, altered, or amended in any way except through a written amendment signed by all of the parties hereto.

29. NOTICE.

Any notice required or permitted to be given pursuant to this Lease Agreement shall be duly given if sent by fax, certified mail, or courier service and received. In the case of District, notice shall be given to David Guritz, Director of the Kendall County Forest Preserve, 110 West Madison Street, Yorkville, Illinois, 60560, fax (630) 553-4023, with copy sent to: Kendall County State's Attorney, 807 John Street, Yorkville, Illinois, 60560, fax (630) 553-4204. And, in the case of the Tenant, notice shall be given to Ken Pickerill at the Residence.

30. APPROVAL.

This Lease Agreement is contingent on, and subject to approval by a majority of the Kendall County Forest Preserve District Board of Commissioners.

As to District this 20th day of December, 2016.

DISTRICT:

Sign: _____
Judy Gilmour, President

Print: _____ Date: _____

Attest: _____
David Guritz

As to Tenant, this 20th day of December, 2016.

TENANT:

Sign: _____
Ken Pickerill

Print: _____ Date: _____

Kendall County Forest Preserve District
Schedule for Annual Meetings - Calendar Year 2017
12-Dec-17

All meetings of the Kendall County Forest Preserve District Board of Commissioners and Committee meetings are held in the Kendall County Board Room located at 111 W. Fox Street - Second Floor Board Room - Yorkville, IL 60560.

The regular meeting dates for Kendall County Forest Preserve District Commission meetings are the first and third Tuesdays of each calendar month.				
3-Jan-17	6:30 PM		5-Jul-17	6:30 PM
17-Jan-17	9:00 AM		18-Jul-17	9:00 AM
7-Feb-17	6:30 PM		1-Aug-17	6:30 PM
21-Feb-17	9:00 AM		15-Aug-17	9:00 AM
7-Mar-17	6:30 PM		5-Sep-17	6:30 PM
21-Mar-17	9:00 AM		19-Sep-17	9:00 AM
4-Apr-17	6:30 PM		3-Oct-17	6:30 PM
18-Apr-17	9:00 AM		17-Oct-17	9:00 AM
2-May-17	6:30 PM		7-Nov-17	6:30 PM
16-May-17	9:00 AM		21-Nov-17	9:00 AM
6-Jun-17	6:30 PM		5-Dec-17	6:30 PM
20-Jun-17	9:00 AM		19-Dec-17	9:00 AM
Wed. July 5 - Tentative - July 4 (Tu.) Holiday				
The regular meeting date for the Kendall County Forest Preserve District Committee of the Whole meeting is the first Wednesday following the first Commission meeting of each calendar month.				
11-Jan-17	5:30 PM		12-Jul-17	5:30 PM
15-Feb-17	5:30 PM		9-Aug-17	5:30 PM
15-Mar-17	5:30 PM		13-Sep-17	5:30 PM
12-Apr-17	5:30 PM		11-Oct-17	5:30 PM
10-May-17	5:30 PM		15-Nov-17	5:30 PM
14-Jun-17	5:30 PM		13-Dec-17	5:30 PM
The regular meeting dates for the Kendall County Forest Preserve District Finance Committee meetings are the first Wednesday following the first Commission meeting and the first Thursday following the second Commission meeting.				
11-Jan-17	4:30 PM		12-Jul-17	4:30 PM
26-Jan-17	6:30 PM		27-Jul-17	6:30 PM
15-Feb-17	4:30 PM		9-Aug-17	4:30 PM
2-Mar-17	6:30 PM		24-Aug-17	6:30 PM
15-Mar-17	4:30 PM		13-Sep-17	4:30 PM
30-Mar-17	6:30 PM		28-Sep-17	6:30 PM
12-Apr-17	4:30 PM		11-Oct-17	4:30 PM
27-Apr-17	6:30 PM		26-Oct-17	6:30 PM
10-May-17	4:30 PM		15-Nov-17	4:30 PM
25-May-17	6:30 PM		30-Nov-17	6:30 PM
14-Jun-17	4:30 PM		13-Dec-17	4:30 PM
29-Jun-17	6:30 PM		28-Dec-17	6:30 PM
The regular meeting date for the Kendall County Forest Preserve District Programming and Events Committee is the first Wednesday of each calendar month.				
4-Jan-17	6:00 PM		5-Jul-17	6:00 PM
1-Feb-17	6:00 PM		2-Aug-17	6:00 PM
1-Mar-17	6:00 PM		6-Sep-17	6:00 PM
5-Apr-17	6:00 PM		4-Oct-17	6:00 PM
3-May-17	6:00 PM		8-Nov-17	6:00 PM
7-Jun-17	6:00 PM		6-Dec-17	6:00 PM

To: Kendall County Forest Preserve District Board of Commissioners
From: David Guritz, Director
RE: 2016 Annual Report and Highlights and 2017 Projects and Initiatives
Date: December 12, 2016

2016 Annual Report and Highlights

This report highlights the Kendall County Forest Preserve District's accomplishments in 2016. Over this past year, the Board of Commissioners, District staff members, and volunteers have worked to build on the District's reputation for excellence for the establishment and restoration of District natural areas and service extensions that support District operations, conservation education, and outdoor recreation priorities identified in the District's 2014-2019 Comprehensive Master Plan.

Land Acquisition and Natural Areas Management

Fox River Bluffs Acquisition

The District completed acquisition of the 166-acre Fox River Bluffs Forest Preserve in April 2015. The District is in process of developing plans for public access, and conversion and restoration of 99-acres of cropland to prairie and savanna areas. In 2016, the District purchased seed for the enhancement of savanna-forest edge areas with support from remaining grant funds from the Illinois Clean Energy Community Foundation.

Little Rock Creek Acquisition Project – OSLAD/LWCF Grant Application

The District submitted and presented a grant application to the Illinois Department of Natural Resources requesting \$750,000 towards the acquisition of the Little Rock Creek Forest Preserve, which will expand the Maramech Forest Preserve's dedicated nature preserve buffer area. The acquisition project will receive matching funds from The Conservation Foundation towards the acquisition of 134-acres along the Little Rock Creek riparian corridor and upland oak woodlands. This segment of Little Rock Creek is ranked within the top 5% of Illinois streams both in terms of water quality and fish species diversity.

Maramech Forest Preserve & Tucker Millington Fen Restoration Project

In 2015, the District received a \$10,000 grant award from the ComEd-Openlands Green Region Program to complete restoration projects within two of the District's highest-quality dedicated nature areas. Grant funds awarded required a 1:1 match from the District, which included a \$2,400 Forest Foundation of Kendall County grant used to purchase restoration tools and prescribed burn equipment. Green Region grant funds were used to secure contractual support for two restoration initiatives, and completion of a floristic quality study of Maramech Forest Preserve. Information received through these preserve restoration projects is assisting with the development of management plans for both preserve areas for approval by the Illinois Nature Preserves Commission.

Ellis Pollinator Garden Project

In 2016, the District received funding support from The Conservation Foundation as a pass through grant from LyondellBassel to complete a .5-acre native plant low-grow pollinator garden and demonstration area and interpretive sign along the entrance drive and main trail at Ellis House and Equestrian Center. The District plans to continue management of the restoration site by installing additional seed and conducting a prescribed burn of the area in 2017.

Schessler's Fen Restoration Project

In 2016, the District worked with The Conservation Foundation to realign the conservation easement and begin restoration of the woodland area fen area known as Schessler's Fen, named after the late Harold Schessler who worked to insure that this rare ecotype in Kendall County is conserved in perpetuity. A portion of the proceeds received by The Conservation Foundation were used to contract with Bedrock Landscapes, LLC of Naperville, Illinois to complete invasive species brush removal and to complete a prescribed burn to continue management of the fen area.

Chronic Wasting Disease Monitoring

The Illinois Department of Natural Resources continues to monitor the rise of the incident rate of White-tailed deer infected by Chronic Wasting Disease in Kendall County and across the state. In November 2016, the Illinois Department of Natural Resources presented its monitoring data for Kendall County during a seminar held at Hoover Forest Preserve, including efforts to increase the number of deer sampled with cooperation of local hunters by establishing mandatory check station(s) for harvested deer. The Illinois Department of Natural Resources continues to conduct its lethal harvest program with permission from local landowners to support monitoring and population control as best practice for limiting the spread of the disease.

Facilities and Capital Improvement Projects

Hoover Railway Crossing Improvements

In 2015, the District received notification of the availability of \$250,000 from the US Department of Transportation Federal Highway – Rail Safety Program (23 USC 130) to construct warning signals and active safety gates at Hoover Forest Preserve. In 2016, Hoover Road was dedicated as a public road with cooperation from the United City of Yorkville, and a petition was filed with the Illinois Commerce Commission to dedicate the rail crossing at Hoover Forest Preserve as a public crossing, and to secure an order for the completion of the crossing gate improvements. This project will be completed in 2017 under direction from the Illinois Department of Transportation.

Hoover Nature Play Space – Phase 1(a) Project Completion

In 2016, Upland Design, Ltd. donated services to develop a concept plan for development of a nature play space at Hoover Forest Preserve. The Board of Commissioners approved a Phase 1(a) plan presented by the Nature Play Space – Stephanie's Garden Stakeholders' Group to complete construction of a mud kitchen and pollinator garden for the play space funded entirely from donations held in a restricted fund by the Forest Foundation from past fundraising efforts. Funds also supported completion of a new butterfly garden overlook play house, and all projects were completed within the project budget and funds available, with significant contributions received from several area contractors and suppliers. Sponsor acknowledgement will be installed in frames for completed Phase 1(a) elements in 2017.

Bridge Replacement at Richard Young Forest Preserve

Kendall County Forest Preserve contracted with Custom Manufacturing, Inc. to fabricate and install a new pedestrian bridge crossing of Lyon Creek in Richard Young Forest Preserve. The original bridge constructed in 1999 with the establishment of the preserve failed due to shoreline erosion causing undercutting of the bridge foundations from floodwater events.

Sunrise Center North

In 2016, the District entered into a three year license agreement with Sunrise Center North, a 501(c)3 organization dedicated to therapeutic riding instruction to individuals with disabilities. As part of their residency at Ellis House and Equestrian Center, ADA improvements were completed to allow for wheelchair ramp access to the indoor arena, and completion of a new feed lot within the east pasture of the indoor arena to allow the District to manage Sunrise Center horses separate from Ellis equestrian center horses. Work was completed in fall 2016.

Ellis House Window Replacement

In April 2016, Commission approved a contract for removal and replacement of 9 windows, frames, and trim work at Ellis House for a total base cost of just over \$18,000. The project is part of a larger effort to seal the building envelope, which includes roof replacement, painting and sealing planned for 2017.

Programs and Services Highlights

Environmental Education Programs and Services

The Environmental Education Department continued to offer a variety of field trip and outreach program services for schools, teacher in-service workshops, seasonal public program offerings and events, and summer camps for children. Services also include the Natural Beginnings Early Childhood Education Program.

School Field Trips, Scouting Programs, and Summer Camp Offerings

25 Nature Education Summer Camps were offered in 2016 generating \$19,320 in total revenues through enrollment of approximately 160 students. Expanded marketing in 2017 will aim to increase the total number of students enrolling, and decrease the number of camps cancelled (10) due to low enrollment. In 2016, 5,087 students participated in the District's Next Generation Science Standards school programs offered, representing 57 field trip and outreach programs.

In 2016, the District established new Cub Scout and Girl Scout programs . 10 programs were reserved with 161 scouts earning badge requirements through the courses offered.

Natural Beginnings Expansion

In winter 2016, the Board of Commissioners approved the expansion of the Natural Beginnings program to include a second 2-day afternoon session. All 4 Natural Beginnings Early Childhood Program sessions are currently filled to capacity, with 12 students enrolled in each of the four sessions. The program includes one morning and one afternoon three day session, and one morning and one afternoon two day session.

Kendall County Outdoor Education Center and the Kendall Education Cooperative

The District continues to partner with the Kendall County Outdoor Education Center which operates in residence at Hoover Forest Preserve, and with the Kendall Education Cooperative which offers collaborative programming to school groups including the popular Natural Resource Tours each spring. This year, The Conservation Foundation awarded a grant to the Kendall Education Cooperative to purchase canoes and paddling equipment that will be housed at Hoover Forest Preserve for use in summer camps and public program offerings in 2017.

Hoover Forest Preserve - Meadowhawk Lodge, Bunkhouse and Campsite Rentals

27 separate events were held at Meadowhawk Lodge generating \$11,853 in net revenues for the year to host a variety of functions including showers, family events, retreats, and weddings. The District's three bunkhouses (Blazing Star, Kingfisher

and Moonseed), each with a capacity to sleep 32 were heavily used, generating \$35,138 for the year, representing approximately 200 overnight stays. Group and individual campsite rentals also exceeded budget projections, generating 44 separate overnight camping reservations generating \$6,150 in total revenues for the year.

Forest Preserve Shelter Rentals

Harris Forest Preserve continues to see the highest number of reservations for shelter rentals. Collectively, shelter rentals generated \$6,530 for the year representing over 100 separate rental events. Four of the seven shelters are available for day-use rental at Harris, with additional shelters rented infrequently at Jay Woods, and Richard Young Forest Preserves.

Ellis House and Equestrian Center – Tented Events and House Rentals

15 wedding events generated an estimated \$59,242 in 2016, with 33 house rental events generating an additional \$5,587 in 2016.

Ellis Equestrian Center Programming

Sunrise Center North relocated operations in July under a license agreement approved by the Board of Commissioners in March 2016. Equestrian Center staff members worked to coordinate lessons, programs, and services offered over this past year. Collectively, lessons and monthly license payments from Sunrise generated \$33,378 for the year. This included an estimated 98 lesson packages (35R/63NR) of 5-lessons each, and over 30 single lessons. The Equestrian Center also established a new “Pony Club” program for concurrently enrolled lessons students, and enrolled 41 children within several one day and three day summer camp offerings for different age groups. An estimated 47 Pony Birthday Party events (13R / 34NR) programs were also scheduled within the calendar year. Goals for 2017 include expanding lesson program and summer camp enrollments. Two special tours were offered generating an additional \$590 in revenue for the year.

Sunrise Center North Lease Agreement

In 2016, the Board of Commissioners approved a 3-year license agreement with Sunrise Center North, a 501(c)3 charitable organization and PATH certified therapeutic riding program. Under the terms of the license agreement, the District and Sunrise Center North collectively manage and share responsibilities for care of the 7 horses currently stabled at the equestrian center. A joint fundraiser, the Monster Dash 5K and Family Fun Day, helped raise over \$1,500 for each agency over the Halloween weekend.

Special Use and Research Permits

Special use permits were granted to the Oswego East Football Team for hosting their end of year picnic at the Eagle’s Nest Shelter, the Juvenile Justice Council for hosting their annual SKY (Supporting Kendall Youth) 5K run, and to the Yorkville Athletic Association, NFP for hosting a 5K run to raise funds for youth sports. Research permits were granted to access preserve areas for ongoing water quality monitoring studies.

Marketing Outreach and Social Media Highlights

The District completed the build-out of its new storefront website at <http://kendallforest.com>. District assigned staff members continue to develop and update the site to keep it current. The District is also in process of updating the Ellis House and Equestrian Center website at <http://ellishec.com>.

The District integrated its social media pages into the new storefront website, and worked with the Forest Foundation of Kendall County to begin building a stronger web presence. This included integration of a PayPal link to support online contributions to Forest Foundation projects.

The District worked to expand its social media presence by establishing Facebook pages for Hoover Forest Preserve, Ellis House and Equestrian Center, and the Laws of Nature Museum in the Historic Courthouse. Separately, the District has begun to cost-effectively market District events and program opportunities through Facebook (and Instagram), including outreach to local target market groups, with the goal of increasing enrollment and participation in District program services. This effort has significantly increased the number of individuals 'following' (over 1,000) District social media pages.

The District continues to publish its Stepping Stones electronic newsletter on a quarterly basis using Constant Contact, with 1,370 current subscribers. The District has increased its marketing budget for 2017 to support expanded online marketing efforts.

The Board of Commissioners also approved a contract with "The Knot" wedding guide at <http://www.theknot.com>, which has generated additional contacts and tours for both Ellis House and Meadowhawk Lodge. The District also is expanding web presence through an advertisement package with <http://weddingguidechicago.com>, which includes an ad in the popular wedding guide, an online storefront, and eblast opportunity which will be used to promote the District's Annual Bridal Expo event in February 2017.

Administration and Fiscal Management

Organizational Restructure of Ellis House and Equestrian Center

In 2016, Ellis House and Equestrian Center staffing was restructured to address budget constraints while continuing to extend core public services. This included a headcount reduction of the full time Events Coordinator to a part time position, elimination of the part time Office Assistant position, promotion of the part time Grounds Maintenance worker to a part time Farm Manager, and establishing two seasonal and additional part time Events and Facility Attendant positions to support house rentals and wedding functions.

2007 Series - 2016 Refunding Bonds

In 2016, the Board of Commissioners approved the issuance of \$9.27M of bank qualified bonds refunding a portion of the 2007 referendum bond debt, resulting in a net savings to Kendall County taxpayers of \$1.367M, with a resulting taxpayer savings of \$33.54 per \$204,100 market value home.

Cost Center Implementation

In 2016, the District implemented the restructure of its operating budget (Fund 270) and financial reporting into program cost centers in order to track revenue and expenditures by specific areas of operation, facility, and program. The new system is supporting tracking of program performance to identify areas for improved marketing and formulation of cost saving strategies.

FY 15-16 Operating Fund (Fund 270) Surplus

The District posted an operating fund surplus for the fiscal year. The beginning fund balance as of 12/1/15 was \$249,694. The fund balance as of 11/30/16 is \$317,672, representing a net gain on a cash basis of \$67,978 for the year, a 27.2% increase.

Bond Rating Stabilization

The District anticipates an improved bond rating from both S&P and Moody's with the 2017 issuance of refunding bonds. In 2016, S&P revised the District's bond rating from A- with a negative outlook to A- with a stable outlook. The District's assigned bond rating with Moody's is currently an A2 negative outlook, with an anticipated revised rating of A2 with a stable outlook in 2017.

RecPro Implementation

The District implemented RecPro reservation tracking software in 2016. Over the course of 2016, the District built the framework required to enter and track all reservations and payments, with expanded reporting capability which will support budget modeling and help identify and evaluate program service areas and performance. This, in turn, has helped identify priority areas for expanded outreach and marketing efforts.

Forest Foundation of Kendall County

Grants in Support of District Projects and Programs

The Forest Foundation of Kendall County continued to extend financial and community support of District projects and programs. Grants in the amount of \$10,895 awarded in 2016 included the following:

\$300	Maple Syrup Pilot Program Grant
\$1,100	Natural Beginnings Preschool Program Grant
\$445	Natural Resource Tour Education Program Grant
\$500	Ellis House and Equestrian Center Operating Grant
\$6,125	Stephanie's Garden & Hoover Nature Play Space Phase 1 Capital Grant
\$2,425	Prescribed Fire Equipment Grant

2016 Fall Festival

The Forest Foundation of Kendall County planned and implemented their annual Fall Festival at Hoover Forest Preserve in October 2016. The event featured wildlife encounters, kids' crafts, and planting of the new butterfly garden at the Hoover Nature Play Space. Over 800 people participated in the event. The Foundation Board is discussing the future of the Fall Fest, which may not be offered in 2017 due to the intensive time commitment required to plan the event.

2017 Projects and Initiatives

Land Acquisition, Habitat Conservation and Restoration Projects

1. Little Rock Creek Forest Preserve Acquisition Project
2. Henneberry Forest Preserve Cropland Conversion Project
 - a. Eldamain Road Corridor Mitigation Project
 - b. National Fish and Wildlife Foundation – Fox Valley Corridor Monarch Project
3. Prescribed Burn Program Implementation
 - a. Schessler's Fen
 - b. Tucker-Millington Fen
 - c. Millbrook North (NRCS Easement Area)
4. Maramech Forest Preserve Restoration Project
 - a. US Fish and Wildlife Service – Partners for Fish and Wildlife Grant
 - b. Illinois Nature Preserves Commission - Restoration Support Project

Capital Projects for Preserve Maintenance and Improvements

1. Pickerill-Pigott Master Planning
2. Millbrook Bridge Permitting
3. Vehicle Replacement (Dump Truck)
4. Ellis House Roof, Exterior Painting, and Sealing
5. Bunkhouse Fire Alarm Monitoring Reconnect
6. Hoover Nature Play Space – Phase 1(b) Raised Streambed Project
7. Trail Improvements – Route 34 and Route 30 Trail Connection Projects
8. Asphalt and Blacktop Repairs (Based on Assessment - TBD)
9. Flagpole Replacement @ Harris

Administrative Projects

1. 2017 2007 Debt Service Bond Refunding - \$20M non-bank qualified
2. RecPro Online Registration - Module Assessment for Possible Implementation in 2017
3. Little Rock Creek Acquisition Project - Anticipated Award of a Land and Water Conservation Fund Grant in the Amount of \$750,000 (1:1 Match Required) for the Fee Simple Purchase of 134 Acres Contiguous with Maramech Forest Preserve with an Anticipation Match from The Conservation Foundation
4. Cost Reduction Research Projects
 - a. ComEd Net Metering for Meadowhawk Lodge
 - b. Evaluation of Need for Selected Ellis Contracted Services
 - c. Trash Services and Energy Supplier Competitive Bidding
5. License Agreement Renewals
 - a. Farm License Agreements
 - b. Kendall County Outdoor Education Center
 - c. Yorkville Fury – Hoover Ball Field
6. Agency Operational Segregation Audit Focus Areas
 - a. Rules of Order
 - b. Intergovernmental Agreement with Kendall County
 - c. Completion of Approved Position Descriptions
 - d. District Employee Handbook