

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
February 20, 2018**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, February 20, 2018 at 10:00 a.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Lynn Cullick, Bob Davidson, Elizabeth Flowers, Judy Gilmour, Audra Hendrix, Matt Kellogg, Matt Prochaska and John Purcell. Member absent: Tony Giles.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE MINUTES

Member Gilmour moved to approve the submitted minutes from the Adjourned County Board Meeting of 1/16/18. Member Prochaska seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

THE AGENDA

Member Prochaska moved to approve the agenda. Member Flowers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

SPECIAL RECOGNITION

Franklin “Frank” Coffman

Member Prochaska moved to approve the resolution honoring former County Board Chair Franklin “Frank” Coffman. Member Cullick seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Member Davidson spoke about Mr. Coffman.

**COUNTY OF KENDALL, ILLINOIS
RESOLUTION HONORING FRANKLIN “FRANK” COFFMAN
RESOLUTION 18-06**

WHEREAS, Franklin “Frank” Coffman was born April 21, 1933 in Plano, IL the son of Herman Glenn and Martha (Brooks) Coffman Sr.; and

WHEREAS, Frank Coffman was united in marriage on May 7, 1960 at St. Rita’s Catholic Church in Aurora, IL to the former Elaine Plante and they spent the next 57 happy years together; and

WHEREAS, Frank Coffman served in the United States Air Force during the Korean War; and

WHEREAS, Frank Coffman was the Secretary and Treasurer at Coffman Brother’s Truck Sales; and

WHEREAS, Frank Coffman served as a Kendall County Board Member, Kendall County Forest Preserve Commissioner, Kendall County Liquor Commissioner, and Kendall County Board Chairman; and

WHEREAS, Frank Coffman was a member of the Sunbeam Masonic Lodge A.F. & A.M. #428 in Plano, IL, the Royal Order of Raccoons Fishing Team, Loyal Order of Moose in Sandwich, IL Lodge 1016, and Past Commander of the Plano American Legion Post 395; and

NOW THEREFORE BE IT RESOLVED, BY THE RESIDENTS OF KENDALL COUNTY AS REPRESENTED BY THE KENDALL COUNTY BOARD, that we mourn the passing of Frank Coffman and extend our sincere condolences to his family, friends, and all who knew and loved him; and

BE IT FURTHER RESOLVED, that the County Administrator create a suitable copy of this resolution to be presented to the family of Frank Coffman as an expression of our deepest sympathy.

PRESENTED and ADOPTED by the County Board, this 20th day of February 2018.

Approved:
Scott R. Gryder, County Board Chairman

Attest:
Debbie Gillette, County Clerk and Recorder

ACA Accreditation Certificate

Sheriff Baird presented the board with a certificate of accreditation from the American Correctional Association. The certificate was earned after passing a difficult and thorough audit of the jail. The benefits of being accredited are improved staff training and development, true assessment program of strengths and weaknesses, defense against lawsuits, establishment of measurable criteria for upgrading operations, improve staff morale and professionalism, safer environment for staff and inmates, and performance based benefits. Sheriff thanked the board for their continued support and a special thanks the men and women of the correctional division who made this possible.

Employee of the Year

Jeanne Russo was presented the employee of the year award.

CORRESPONDENCE AND COMMUNICATION

IDOT Compliance Review Receipt

Member Purcell moved to acknowledge receipt of the IDOT Compliance Review for the receipt and disbursement of Motor Fuel Tax Funds and Township Bridge Funds for the period beginning January 1, 2016 and ending December 31, 2017. Member Davidson seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

NEW BUSINESS

Release of Executive Session Minutes

Member Davidson moved to release executive session minutes from January 20, 2001 part 1, January 20, 2009 part 2, March 17, 2009, and April 20, 2010. Member Gilmour seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

HIDTA

Member Cullick moved to approve the HIDTA Drug Intelligence Officer Service Contract with Kendall County as the fiduciary agent effective March 12, 2018 through March 11, 2019. Member Kellogg seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS

Sheriff

Sheriff Baird provided the board with a security project update. The project is coming in under budget.

County Clerk

Revenue Report		1/1/18-1/31/18	1/1/17-1/31/17	1/1/16-1/31/16
Line Item	Fund	Revenue	Revenue	Revenue
	County Clerk Fees	\$756.00	\$918.00	\$669.50
	County Clerk Fees - Marriage License	\$660.00	\$810.00	\$780.00
	County Clerk Fees - Civil Union	\$30.00	\$0.00	\$0.00
	County Clerk Fees - Misc	\$1,602.00	\$1,889.00	\$1,701.50
	County Clerk Fees - Recording	\$25,112.00	\$30,923.00	\$22,862.00
01010061205	Total County Clerk Fees	\$28,160.00	\$34,540.00	\$26,013.00
01010001185	County Revenue	\$31,026.25	\$30,604.00	\$25,974.25
38010001320	Doc Storage	\$15,012.00	\$18,520.00	\$13,686.50
51010001320	GIS Mapping	\$25,344.00	\$31,166.00	\$23,079.00
37010001320	GIS Recording	\$3,168.00	\$3,892.00	\$2,885.00

01010001135	Interest	\$50.26	\$55.16	\$42.42
01010061210	Recorder's Misc	\$3,064.00	\$5,971.72	\$4,540.25
81010001320	RHSP/Housing Surcharge	\$13,608.00	\$16,524.00	\$12,051.00
37210001575	Tax Certificate Fee	\$1,520.00	\$1,800.00	
37210001576	Tax Sale Fees	\$620.00	\$1,585.00	
37210001577	Postage Fees	\$406.23	\$1,006.69	
CK # 18389	To KC Treasurer	\$121,978.74	\$145,664.57	\$108,271.42

County Clerk, Debbie Gillette stated that early voting has started and there will be training for election judges.

Treasurer

Office of Jill Ferko
Kendall County Treasurer & Collector
111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES
FOR TWO MONTHS ENDED 01/31/2018

<u>REVENUES*</u>	<u>Annual Budget</u>	<u>2018 YTD Actual</u>	<u>2018 YTD %</u>	<u>2017 YTD Actual</u>	<u>2017 YTD %</u>
Personal Property Repl. Tax	\$400,000	\$51,584	12.90%	\$76,622	20.71%
State Income Tax	\$2,470,000	\$321,323	13.01%	\$366,545	15.27%
Local Use Tax	\$630,000	\$109,924	17.45%	\$100,946	16.15%
State Sales Tax	\$550,000	\$117,327	21.33%	\$102,103	21.27%
County Clerk Fees	\$400,000	\$56,326	14.08%	\$76,838	23.28%
Circuit Clerk Fees	\$850,000	\$74,124	8.72%	\$73,739	7.76%
Fines & Foreits/St Atty.	\$380,000	\$29,855	7.86%	\$29,906	6.95%
Building and Zoning	\$65,000	\$8,041	12.37%	\$13,224	21.33%
Interest Income	\$86,500	\$21,453	24.80%	\$5,835	15.56%
Health Insurance - Empl. Ded.	\$1,299,440	\$185,088	14.24%	\$212,014	16.75%
1/4 Cent Sales Tax	\$2,950,000	\$495,549	16.80%	\$466,677	15.98%
County Real Estate Transf Tax	\$440,000	\$65,744	14.94%	\$76,294	19.25%
Correction Dept. Board & Care	\$832,200	\$237,092	28.49%	\$93,597	10.70%
Sheriff Fees	\$245,000	\$24,515	10.01%	\$33,468	13.12%

TOTALS	\$11,598,140	\$1,797,944	15.50%	\$1,727,807	15.16%
Public Safety Sales Tax	\$5,068,000	\$849,815	16.77%	\$816,746	16.12%
Transportation Sales Tax	\$4,750,000	\$849,815	17.89%	\$816,746	17.19%

*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 2 month the revenue and expense should at 16.66%

Treasurer, Jill Ferko stated that the benefit and open enrollment is in control and they have met with Nationwide regarding additional services they provide. The audit is pretty much done and they will be presenting in March.

State’s Attorney

No report.

Coroner

Description	**	Month: January 2018	Fiscal Year-to-Date	January 2017
Total Deaths		31	52	35
Natural Deaths		30	47	31
Accidental Deaths		0	1	2
Pending		0	2	0
Suicidal Deaths	*	1	2	2
Homicidal Deaths		0	0	0
Toxicology		2	5	4
Autopsies		2	5	4
Cremation Authorizations		13	29	19

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Suicidal Death(s):

- 01/05/2018 – Kendall County – 53 yo, White Male, Ethanol, Hydrocodone, Acetaminophen, Clonazepam, Bupropion, Carisoprodol, Guaifenesin, Trazodone and Cyclobenzaprine Toxicity

PERSONNEL/OFFICE ACTIVITY:

- Chief Deputy Levi Gotte provided a Coroner’s Office Orientation to new deputies with the Kendall County Sheriff’s Office on January 3, 2018.
- Coroner Purcell met with Health Department Director Dr. Amaal Tokars on January 4, 2018, to develop a community forum regarding the opioid epidemic and its impact on Kendall County.
- Coroner Purcell provided 3 morgue tours for US Congressman Randy Hultgren’s STEM program on January 20, 2018.

Health Department

Dr. Tokars presented the 2017 annual report.

Supervisor of Assessments

Supervisor of Assessments Andy Nicoletti stated that senior exemption renewals will be mailed out to 5,517 seniors currently receive the exemption; they are 65 years of age and older and reside in the property they are applying for. They will receive \$5,000 off assessed value, 1,774 qualify for the senior freeze if their gross income is \$65,000 for the household.

STANDING COMMITTEE REPORTS

Planning, Building and Zoning

Noxious Weed Notice

Member Hendrix moved to publish the noxious weed annual notice in a newspaper of general circulation in Kendall County at a cost not to exceed \$100.00; related invoice(s) will be paid from the Planning, Building and Zoning legal publications line item (010-2-002-6209). Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Reciprocal Building Inspection Services

Member Davidson moved to approve the resolution approving an intergovernmental agreement for reciprocal building inspection services between Kendall County, Illinois and the United City of Yorkville, Illinois. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 18-07 is available in the Office of the County Clerk.

Vincent Domino Release

Member Cullick moved to approve the resolution to release all claims on a certificate of deposit owned by Vincent Domino at Old Second Bank in the amount of \$923.19. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 18-08 is available in the Office of the County Clerk.

Release Executive Session Minutes

Member Kellogg moved to release minutes of executive sessions of Planning, Building and Zoning Committee for the following dates: June 9, 1997, August 11, 1997, May 8, 2000, February 13, 2001, February 7, 2005 B, April 11, 2005, May 2, 2005, May 9, 2005, October 5, 2006, February 5, 2007 and April 9, 2007. Member Gilmour seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Law, Justice and Legislation

HB 4104

Member Prochaska moved to approve the resolution calling for the Comptroller and the General Assembly to protect availability of auditing standards for units of local government (HB 4104). Member Gilmour seconded the motion.

Member Prochaska explained that the item deals with the Comptroller not allowing any other reporting of audit other than accrual to the Comptroller's office.

Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 18-09 is available in the Office of the County Clerk.

HB 4298

Member Prochaska moved to approve the resolution supporting HB 4298. Member Hendrix seconded the motion.

Member Prochaska stated that this resolution would allow local governments to post legal notices on a publically owned website as opposed to the newspaper.

Chairman Gryder asked for a voice vote on the motion. All members present voting aye except Davidson who opposed. **Motion carried 8-1.**

A complete copy of Resolution 18-10 is available in the Office of the County Clerk.

E-Waste Program

Member Prochaska moved to approve the resolution electing to participate in a manufacturer e-waste program, provided for in the Illinois Consumer Electronics Recycling Act, for the year 2019. Member Hendrix seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye except Davidson who voted nay. **Motion carried 8-1.**

A complete copy of Resolution 18-11 is available in the Office of the County Clerk.

Administration/HR

GovQA Agreement

Member Cullick moved to approve the GovQA Master Service(s) Agreement for GovQA FOIA Application with an annual cost of \$16,200 and a one-time implementation cost of \$3,000. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

BREAK

RECONVENE

Highway

Bridge Inspections

Member Kellogg moved to approve the engineering agreement between Kendall County and Willett Hofmann & Associates, Inc. in the amount of \$48,150 to perform NBIS Inspections on county bridges for 2018 and 2019. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 18-04 is available in the Office of the County Clerk.

County Engineer's Salary Program

Member Prochaska moved to approve the agreement between the Illinois Department of Transportation and Kendall County providing for participation in the County Engineer's salary program. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 18-05 is available in the Office of the County Clerk.

Award Bid

Member Kellogg moved to award the bid to Bonnell Industries, Inc. in the amount of \$42,825 to provide a sign truck body with telescopic crane. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Seasonal Weight Limit

Member Kellogg moved to approve the resolution authorizing the posting of seasonal weight limit restrictions on certain county highways. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Davidson who voted nay. **Motion carried 8-1.**

A complete copy of Resolution 18-12 is available in the Office of the County Clerk.

Little Rock Road Resurfacing

Member Kellogg moved to approve the resolution appropriating \$650,000 of Motor Fuel Tax Funds for the resurfacing of Little Rock Road from US Route 34 to Galena Rd. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 18-13 is available in the Office of the County Clerk.

Grove Road Resurfacing

Member Kellogg moved to approve the resolution appropriating \$750,000 of Motor Fuel Tax Funds for the resurfacing of Grove Road from Illinois Route 126 to Plainfield Rd. Member Cullick seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 18-14 is available in the Office of the County Clerk.

Facilities

Power Purchase Agreement and Land Lease

Member Davidson stated that the State's Attorney's office has not had time to review the agreements as they just received the agreements and have a large FOIA request that they need to complete.

Member Purcell moved to approve the signing of a 25 year power purchase agreement and land lease with GRNE Solar to construct a 2MW AC single access tracker solar field and sell the power to Kendall County at a rate not to exceed .0285 cents per kWh in year one with a .9% increase per year. Member Hendrix seconded the motion.

Members discussed with Chris Childress from Progressive Energy Group and the State's Attorney's office the agreement with regards to the costs and repairs, the urgency of getting this approved is created by the funding and grant opportunity, the number of votes required to pass per ILCS 5/5-1049.2, and considering other outside legal counsel.

Jim Wyman from WSPY commented on the FOIA request submitted to the State's Attorney's office; an extension will not be granted.

Member Prochaska moved to postpone the consideration of items 1 (approval to sign a 25 year power purchase agreement and land lease with GRNE Solar to construct a 2MW AC single access tracker solar field and sell the power to Kendall County at a rate not to exceed .0285 cents per kWh in year one with a .9% increase per year) and 2 (approval to sign a 25 year land lease with GRNE Solar to build a community solar field on the detention area west of the Health Department. GRNE will pay Kendall County \$2,000.00 per acre per year for the land lease) and other items to come before the board to a special meeting to be held on February 22, 2018 at 5:30pm. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Gilmour and Gryder. **Motion carried 7-2.**

A/C System Replacement

Item not ready.

Finance

CLAIMS

Member Cullick moved to approve the claims submitted in the amount not to exceed \$1,284,481.43 and Grand Juror Claims in an amount not to exceed \$438.40. Member Kellogg seconded the motion.

COMBINED CLAIMS: FCLT MGMT \$19,716.14, B&Z \$898.29, CO CLK & RCDR \$175.78, ELECTION \$49,732.62, ED SRV REG \$606.75, SHRFF \$668.08, CRRCTNS \$206.19, EMA \$46.91, CRCT CT CLK \$211.89, CRCT CT JDG \$2,221.50, CRNR \$924.64, CMB CRT SRV \$9,155.41, PUB DFNDR \$50.00, ST ATTY \$1,161.84, SPRV OF ASSMNT \$1,108.44, UNEMPLY CMP \$4,412.00, EMPLY HLTH INS \$393,781.65, OFF OF ADM SRV \$174.54, GNRL INS & BNDG \$108.00, CO BRD \$136.51, TECH SRV \$6,484.19, SOIL & WTR \$32,000.00, FAC MGT UTLTS \$60,911.39, ECON DEV \$116.63, CO HWY \$13,395.91, CO BRDG \$9,091.50, TRANSPRT SALES TX \$109,079.29, HLTH & HMN SRV \$112,533.02, FRST PRSRV \$431.03, ELLIS HS \$99.64, ELLIS BRN \$78.95, ELLIS GRNDS \$30.77, ELLIS CMPS \$187.50, ELLIS RDNG LSSNS \$401.34, ELLIS BDAY PRTIES \$187.50, ELLIS WDDNGS \$65.80, HOOVER \$3,185.64, GRNDS & NTRL RSRCS \$419.27, ANML CNTRL EXPND \$257.45, ANML MED CR FND \$44.00, ANML CNTRL EXPS \$1,412.02, CO RCDR DOC STRG \$187.85, HIDTA \$17,905.13, CMSSRY FND \$302.61, COOK CO REIMB FND \$31.20, CRT SEC FND \$33.53, LAW LBRY \$6,173.00, CRCT CT DOC STRG \$3,008.73, PRBTN SRV \$3,628.84, ST ATTY DRG ENFRC EXP \$1,021.60, GIS \$1,825.58, ENG/CNSLTG ESCRW \$568.50, EMPLY BNFT PRGM \$2,179.77, PUB SFTY \$36,686.28, CRTHS RNVTNS \$100.00, ANML POP CNTRL \$889.00, VAC \$3,280.43, SHRFF VHCL FND \$300.00, CRNR SPCL FND \$81.10, FP BND PRCDs '07 \$1,869.75

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Coroner Claims

Chairman Gryder recused member Purcell from the vote; he shall be treated as if not here.

Member Cullick moved to approve the coroner claims in the amount not to exceed \$2,851.54. Member Flowers seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Animal Control

No report.

Economic Development

Member Hendrix stated that they will be meeting next month.

STANDING COMMITTEE MINUTES APPROVAL

Member Cullick moved to approve all of the Standing Committee Minutes and Reports. Member Flowers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

SPECIAL COMMITTEE REPORTS

VAC

Chairman Gryder stated that Olivia Laschober has left and they are looking to refill her position.

UCCI

Member Prochaska stated that the legislative reception and education seminars are February 27-28, 2018. Topics include management positions on labor negotiations, review of the annual salary survey, and the changing Illinois renewable portfolio standard with an emphasis on solar energy.

Historic Preservation

Member Flowers stated they will be meeting on February 21, 2018 for a roundtable discussion, members are needed and they will be asking property owners if they would like to designate their houses as historic structures.

Board of Health

Meeting is tonight, February 20, 2018.

Juvenile Justice Council

Member Gilmour stated that the SKY run is on April 21, 2018 and they are looking for sponsorships.

ADJOURNMENT

Member Flowers moved to adjourn the County Board Meeting until the next scheduled meeting. Member Prochaska seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 6th day of March, 2018.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk