

**KENDALL COUNTY BOARD AGENDA  
ADJOURNED SEPTEMBER MEETING**

**Kendall County Office Building, Rooms 209 & 210  
Tuesday December 19, 2017 at 9:00 a.m.**

1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Previous Month's Minutes
5. Approval of Agenda
6. Special Recognition
  - A. Special Presentation by Sandy Pastore, Oswego Senior Center
7. Correspondence and Communications – County Clerk
8. Citizens to Be Heard
9. Executive Session
10. Old Business
  - A. Approval of Licensing Intergovernmental Agreement between Kendall County and KenCom with a Onetime buy in cost of \$28,275.00 and annual maintenance cost through 2026 not to exceed \$55,682.06
  - B. Approval of Assignment Intergovernmental Agreement between Kendall County and KenCom
  - C. Approval of Attachment A to the Licensing Intergovernmental Agreement between Kendall County and KenCom for LERMS annual maintenance cost through 2026 not to exceed \$373,960.03
  - D. Approval of Security and Operations Intergovernmental Agreement between Kendall County and KenCom
11. New Business
  - A. Approval of Resolution Declaring December 2017 as Kendall County Food Pantry Awareness Month
  - B. Approval of the State's Attorney Appellate Prosecutor Resolution for Fiscal year 2018 (December 1, 2017 to November 30, 2018) and authorization of payment for services in the amount not to exceed \$ 32,000.00
  - C. Set FY 2017-2018 salary for Kendall County Public Defender in the amount of \$ 149,857.20
  - D. Set FY 2017-2018 salary for Kendall County Supervisor of Assessments in the amount of \$ 85,900.00
  - E. Approval of an Employment Agreement between Kendall County and Scott Koepfel as County Administrator with a term of December 1, 2017 – November 30, 2020 and a starting salary of \$122,000
  - F. Approval of Collective Bargaining Agreement between Kendall County, Illinois, the Kendall County Sheriff and the Illinois Fraternal Order of Police Labor Council (Patrol Deputies) from December 1, 2015 through November 30, 2019
  - G. Approval of Collective Bargaining Agreement between Kendall County, Illinois, the Kendall County Sheriff and the Illinois Fraternal Order of Police Labor Council (Patrol Sergeants) from December 1, 2015 through November 30, 2019
12. Elected Officials Report and Other Department Reports
  - A. Sheriff
  - B. County Clerk
  - C. Treasurer
  - D. Clerk of the Court
  - E. State's Attorney
  - F. Coroner
  - G. Health Department
  - H. Supervisor of Assessments
13. Standing Committee Reports
  - A. Planning, Building & Zoning
    1. Approval of Petition 17-30-Request from the Kendall County Planning, Building and Zoning Committee for Text Amendments To Sections 3.02, 10.01.C.10 and 10.01.C.11 of the Kendall County Zoning Ordinance to Extend the Expiration Deadline from January 1, 2018 to July 1, 2020 for Kendall County's Medical Cannabis Dispensing Organizations and Medical Cannabis Cultivation Centers Related Zoning Regulations
  - B. Law, Justice & Legislation
    1. Approval of the Kendall/Kane Juvenile Detention Intergovernmental Agreement
  - C. Administration/HR
    1. Approval of Resolution Authorizing Execution and Amendment of Downstate Operating Assistance Grant Agreement
    2. Approval of the Ordinance Adopting the Amended Kendall County Policy Against Unlawful Discrimination, Harassment, and Sexual Misconduct
    3. Approval of the Kendall County Sexual Harassment Policy
  - D. Highway
    1. Approve Intergovernmental Agreement between Kendall County and the City of Plano pertaining to the reconstruction of the US Route 34 and Eldamain Rd Intersection

2. Approve low bid from CHS Elburn in the amount of \$73,100.50 to supply 20,000 gallons of diesel fuel and 15,000 gallons of unleaded gas to the Highway Department for 2018

E. Facilities

1. Authorize Progressive Energy to post a RFQ for a Solar Field on behalf of Kendall County

F. Economic Development

G. Finance

1. Approve Claims in an amount not to exceed \$ 4,488,274.44 and Grand Juror Claims in an amount not to exceed \$ 537.28
2. Approve Coroner Claims in an amount not to exceed \$ 961.21
3. Approve Veteran's Assistance Commission Fund Levy 2017 payable 2018 in an amount not to exceed \$369,735
4. Approve Tuberculosis Fund Levy 2017 payable 2018 in an amount not to exceed \$15,000
5. Approve Liability Insurance Fund Levy 2017 payable 2018 in an amount not to exceed \$1,183,600
6. Approve Social Security Fund Levy 2017 payable 2018 in an amount not to exceed \$1,557,201
7. Approve Illinois Municipal Retirement Fund Levy 2017 payable 2018 in an amount not to exceed \$3,100,767
8. Approve County Bridge Fund Levy 2017 payable 2018 in an amount not to exceed \$500,000
9. Approve County Highway Fund Levy 2017 payable 2018 in an amount not to exceed \$1,500,000
10. Approve Extension Education Fund Levy 2017 payable 2018 in an amount not to exceed \$187,527
11. Approve Senior Citizen Social Services Fund Levy 2017 payable 2018 in an amount not to exceed \$350,000
12. Approve 708 Mental Health Fund Levy 2017 payable 2018 in an amount not to exceed \$932,000
13. Approve County Health Fund Levy 2017 payable 2018 in an amount not to exceed \$757,000
14. Approve General Fund Levy 2017 payable 2018 in an amount not to exceed \$11,020,153

H. Animal Control

1. Approval to update Low Income Voucher Program to include rabies vaccination at time of service and grant eligibility to residents receiving disability benefits (II Animal Control Act : 510 ILCS 5/3.5)

I. Health & Environment

J. Committee of the Whole

K. Standing Committee Minutes Approval

14. Special Committee Reports

- A. VAC
- B. Historic Preservation
- C. Board of Health

15. Other Business

16. Chairman's Report

**Appointments**

Rodger Bledsoe – Regional Plan Commission – Reappointment – 3 year term – Expires January 2021

**Announcements**

17. Citizens to be Heard

18. Questions from the Press

19. Executive Session

20. Adjournment

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630-553-4171, a minimum 24-hours prior to the meeting time.

**KENDALL COUNTY BOARD  
REGULAR SEPTEMBER MEETING  
November 21, 2017**

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF KENDALL    )

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, November 21, 2017 at 9:00 a.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Lynn Cullick, Bob Davidson, Elizabeth Flowers, Judy Gilmour, Audra Hendrix, Matt Kellogg, Matt Prochaska and John Purcell.

The Clerk reported to the Vice Chairman that a quorum was present to conduct business.

**THE MINUTES**

Member Hendrix moved to approve the submitted minutes from the Adjourned County Board Meeting of 10/17/17. Member Kellogg seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

**THE AGENDA**

Member Prochaska moved to approve the agenda. Member Hendrix seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

**SPECIAL RECOGNITION**

**Donna McKay**

The Board presented Donna McKay a plaque for her 19 years of service on the Zoning Board of Appeals representing Kendall Township.

**Veteran's Assistance Commission**

Member Prochaska moved to approve the resolution honoring the Veteran's Assistance Commission of Kendall County for 15 years of service to Kendall County Veterans. Member Hendrix seconded the motion.

Superintendent of the VAC Chad Lockman, Mike Wilson, Jerimy Weatherly, Bill Beasue, Barb Mounce and Dave Ralston spoke about the Veteran's Commission.

**County of Kendall, Illinois  
Resolution 2017-31**

WHEREAS, Kendall County is proud to support and seeks to improve the quality of life for those who have served honorably in the United States Armed Forces thereby recognizing the significant contribution they have made to their families, community, and nation; and

WHEREAS, Illinois State Statute as specified in Illinois Compiled Statutes, Chapter 330, Sections 45.01 to 45.11. allows counties to create Veterans Assistance Commissions to serve for the benefit of honorably discharged veterans, dependents, and widows; and

WHEREAS, of the Veterans Assistance Commission of Kendall County (VACKC) is a legally authorized assistance agency as specified in Illinois Compiled Statutes, Chapter 330, Sections 45.01 to 45.11; and

WHEREAS, the VACKC has been helping veterans with everything from shelter and utility assistance to representation before the Department of Veterans Affairs; and

WHEREAS, the VACKC seeks to serve beyond the initial assistance provided by other governmental agencies by serving as the central hub in the county for veterans' assistance, the VACKC has access to a multitude of resources with which services may be coordinated for veterans in need; and

WHEREAS, the VACKC is currently composed of the Superintendent and two full-time county veterans service officers, which are accredited and recertified annually with the Department of Veterans Affairs to represent and advocate on behalf of veterans seeking benefits; and

WHEREAS, the VACKC also employs two part-time drivers who provide veteran transportation to VA medical centers and various other local medical facilities; and

WHEREAS, the VACKC has been able to secure the following benefits for Kendall County Veterans, but are not limited to disability compensation for injuries incurred during service, pension for low-income veterans or widows, education, employment, burial, and VA healthcare; and

WHEREAS, the VACKC was formally organized in December of 2002 and is currently celebrating its 15<sup>th</sup> anniversary; and NOW THEREFORE BE IT RESOLVED, by the citizens of Kendall County as represented by the Kendall County Board, that we give our thanks to the Veterans Assistance Commission of Kendall County for their services to the citizens of Kendall County; and

BE IT FURTHER RESOLVED, that the Kendall County Board instructs the County Administrator to prepare a copy of this resolution suitable for framing be presented to the Veterans Assistance Commission of Kendall County.

Signed and approved on this 21<sup>st</sup> day of November, 2017.

Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

### Law Enforcement Memorial

Chief Burgner from the Oswego Police Department presented the County a check for \$10,000 for the law enforcement memorial.

### RECESS

### RECONVENE

### NEW BUSINESS

### City of Yorkville TIF

Member Prochaska moved to approve the letter of support for the United City of Yorkville's current downtown TIF District extension. Member Cullick seconded the motion. Chairman Gryder asked for a voice vote on the motion. Members voting aye include Cullick, Flowers, Gryder and Prochaska. Members voting nay include Davidson, Gilmour and Hendrix. Member Kellogg voting present. Member Purcell abstaining. Motion failed 4-4.

### HIDTA Grant

Member Cullick moved to approve the modification to HIDTA Grant releasing additional funds in the amount of \$476,290.00. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

### ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS

#### Sheriff

Sheriff Baird gave an update on the security system.

#### County Clerk

Revenue Report		10/1/17-10/31/17	10/1/16-10/31/16	10/1/15-10/31/15
Line Item	Fund			
	County Clerk Fees	\$800.50	\$823.00	\$798.00
	County Clerk Fees - Marriage License	\$1,500.00	\$1,620.00	\$1,110.00
	County Clerk Fees - Civil Union	\$0.00	\$0.00	\$0.00
	County Clerk Fees - Misc	\$2,070.50	\$2,260.50	\$2,504.00
	County Clerk Fees - Recording	\$26,987.00	\$28,540.00	\$27,252.00
01010061205	Total County Clerk Fees	\$31,358.00	\$33,243.50	\$31,664.00
01010001185	County Revenue	\$33,679.25	\$31,000.75	\$60,487.50
38010001320	Doc Storage	\$15,938.50	\$16,575.00	\$16,397.00

51010001320	GIS Mapping	\$26,866.00	\$27,919.00	\$27,659.00
37010001320	GIS Recording	\$3,356.00	\$3,487.00	\$3,455.00
01010001135	Interest	\$15.51	\$28.52	\$34.37
01010061210	Recorder's Misc	\$3,342.00	\$3,879.75	\$4,062.25
81010001320	RHSP/Housing Surcharge	\$14,409.00	\$14,814.00	\$14,364.00
37210001575	Tax Certificate Fee	\$480.00		
37210001576	Tax Sale Fees			
37210001577	Postage Fees			
CK # 18324	To KC Treasurer	\$129,444.26	\$130,947.52	\$158,123.12

**Treasurer**

Office of Jill Ferko  
Kendall County Treasurer & Collector  
111 W. Fox Street Yorkville, IL 60560

**Kendall County General Fund**

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES  
FOR ELEVEN MONTHS ENDED 10/31/2017

<u>REVENUES*</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	<u>2017 YTD %</u>	<u>2016 YTD Actual</u>	<u>2016 YTD %</u>
Personal Property Repl. Tax	\$370,000	\$390,305	105.49%	\$365,463	89.91%
State Income Tax	\$2,400,000	\$2,523,933	105.16%	\$2,093,403	79.00%
Local Use Tax	\$625,000	\$574,227	91.88%	\$682,966	145.31%
State Sales Tax	\$480,000	\$500,207	104.21%	\$367,914	67.45%
County Clerk Fees	\$330,000	\$364,236	110.37%	\$334,671	93.48%
Circuit Clerk Fees	\$950,000	\$673,004	70.84%	\$789,700	83.13%
Fines & Foreits/St Atty.	\$430,000	\$296,214	68.89%	\$341,839	71.97%
Building and Zoning	\$62,000	\$85,757	138.32%	\$63,222	106.26%
Interest Income	\$37,500	\$98,735	263.29%	\$39,257	130.86%
Health Insurance - Empl. Ded.	\$1,266,058	\$1,059,786	83.71%	\$1,023,761	81.89%
1/4 Cent Sales Tax	\$2,920,000	\$2,633,672	90.19%	\$2,599,568	96.35%
County Real Estate Transf Tax	\$396,420	\$398,549	100.54%	\$341,608	86.17%
Correction Dept. Board & Care	\$875,000	\$1,077,457	123.14%	\$507,520	66.21%

Sheriff Fees	\$255,000	\$188,935	74.09%	\$237,362	66.86%
<b>TOTALS</b>	<b>\$11,396,978</b>	<b>\$10,865,018</b>	<b>95.33%</b>	<b>\$9,788,256</b>	<b>85.78%</b>
<b>Public Safety Sales Tax</b>	<b>\$5,068,000</b>	<b>\$4,637,224</b>	<b>91.50%</b>	<b>\$4,541,478</b>	<b>94.61%</b>
<b>Transportation Sales Tax</b>	<b>\$4,750,000</b>	<b>\$4,637,224</b>	<b>97.63%</b>	<b>\$4,541,478</b>	<b>100.92%</b>

\*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 11 months the revenue and expense should at 91.63%

**State’s Attorney**

No report.

**Health Department**

No report.

**Supervisor of Assessments**

Andy Nicoletti stated that Board of Review hearings have started. There have been 333 appeals filed which is down 41% from last year.

**STANDING COMMITTEE REPORTS**

**Planning, Building and Zoning**

**Petition 17-31**

Member Davidson made a motion to approve Petition 17-31 request from Roger Schmidt and Nancy Heaton to revoke the Special Use Permit awarded by Ordinance 2001-26 allowing the operation of a group home at 1151 Simons Road (Parcel 03-26-400-009) in Oswego Township. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 17-22 is available in the Office of the County Clerk.

**Petition 17-32**

Member Davidson made a motion to approve Petition 17-32 request from Carol Christian and Robert Toftoy to revoke the Special Use Permit awarded by Ordinance 72-12 allowing the operation of a private landing air strip in the 10000 block of Walker Rd on the North side of Walker Rd on the properties identified by parcels 05-20-300-004 (Christian Property) and 05-20-300-005 (Toftoy Property) in Kendall Township. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 17-23 is available in the Office of the County Clerk.

**Petition 17-34**

Member Davidson made a motion to approve Petition 17-34 request from Commonwealth Edison to revoke a portion of the Special Use Permit awarded by Ordinance 72-8 allowing the operation of a gravel mine in Sections 6 and 7 of Bristol Township and identified by parcels 02-06-400-002 and 02-07-200-003. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 17-24 is available in the Office of the County Clerk.

**Petition 17-35**

Member Davidson made a motion to approve Petition 17-35 request from Donald and Colleen Zitt, Gene Revocable Living Trust 1 Whitfield and Joanne Whitfield, and R W And K J Whitfield to revoke a portion of the Special Use Permit awarded by Ordinance 86-12 for a planned unit development at the Northwest corner of Crimmin Rd and Fox Rive Dr, including 10123 Fox River Dr, and identified by parcel 04-29-100-005 (Zitt Property), 04-19-400-009, 04-30-200-002, 04-20-300-003, 04-29-200-001 (Gene Revocable Living Trust 1 Whitfield and Joanne Whitfield Property), and 04-20-300-002 ( R W and K J

Whitefield Property) in Fox Township. Member Purcell seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 17-25 is available in the Office of the County Clerk.

### **Noxious Weed Annual Report**

Member Davidson made a motion to approve the 2017 Kendall County Noxious Weed Annual Report. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

### **Tanglewood Trails**

Member Davidson made a motion to authorize David Jensen Construction to remove brush piles and overgrowth in the retention ponds in the Tanglewood Trails Subdivision in an amount not to exceed \$8,900; future invoice(s) to be paid from the Tanglewood Trails Settlements Escrow Account (5902-000-049). Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

### **Law, Justice & Legislation**

Member Prochaska did not have report.

### **Administration/HR**

#### **Worker's Compensation Bid**

Member Cullick moved to approve the worker's compensation insurance bid with ICRMT in an amount not to exceed \$171,411. Member Hendrix seconded the motion.

Members discussed that there are services that are offered by ICRMT and not IPRF; this is an Intergovernmental Agreement and therefore not subject to the same bidding requirements.

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Davidson and Gryder. **Motion carried 7-2.**

### **Highway**

#### **Intergovernmental Agreement Millington Road Bridge**

Member Kellogg made a motion to approve the Intergovernmental Agreement between Kendall County and LaSalle County pertaining to the repair of the Millington Road Bridge over the Fox River. Member Davidson seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 17-37 is available in the Office of the County Clerk.

#### **Appropriating Funds for Millington Road Bridge**

Member Kellogg made a motion to approve the resolution appropriating \$1,000,000 from the Transportation Sales Tax Fund to pay Kendall County's share of the cost of the repair of the Millington Road Bridge over the Fox River. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 17-32 is available in the Office of the County Clerk.

#### **Jurisdiction and Maintenance Agreement for Millington Road Bridge**

Member Kellogg made a motion to approve the Jurisdiction and Maintenance Agreement between Kendall County and LaSalle County pertaining to the Millington Road Bridge. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 17-38 is available in the Office of the County Clerk.

#### **Railroad Quiet Zone – Cannonball Trail**

Member Kellogg made a motion to approve the preliminary engineering service agreement with Engineering Enterprises, Inc. in an amount not to exceed \$10,955 to establish a railroad quiet zone on Cannonball Trail at the BNSF crossing in Bristol IL. Member Davidson seconded the motion.

Members discussed the study and the establishment of a quiet zone.

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 17-39 is available in the Office of the County Clerk.

### **Long Range Transportation Plan**

Member Kellogg moved to approve the Long Range Transportation Plan Update. Member Davidson seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

### **Facilities**

No report.

### **Economic Development**

#### **Revolving Loan Fund Recapture Strategy**

Member Hendrix moved to approve an ordinance suspending the implementation of the 2017 revolving loan fund recapture strategy adopted by Ordinance 17-19 and reinstating the 2006 Kendall County revolving loan fund recapture strategy previously approved by the Illinois Department of Commerce and Economic Opportunity until June 30, 2018, and placing an agenda item on the June 2018 Economic Development Committee to revisit and review this ordinance. Member Davidson seconded the motion.

Member Hendrix explained that they asked the Illinois Department of Commerce to review. The county is allowed to loan to our own county and to municipalities however a piece of administrative law needs to be fixed by the state before the new strategy is put into place.

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Purcell who voted nay. **Motion carried 8-1.**

A complete copy of Ordinance 17-26 is available in the Office of the County Clerk.

### **Finance**

#### **CLAIMS**

Member Cullick moved to approve the claims submitted in the amount not to exceed \$2,424,679.68 and Petit Juror Claims in an amount not to exceed \$ 2,716.83. Member Kellogg seconded the motion.

**COMBINED CLAIMS:** FCLT MGMT \$35,964.52, B&Z \$2,054.54, CO CLK & RCDR \$3,589.69, ELECTION \$304.90, ED SRV REG \$5,900.17, SHRFF \$32,137.51, CRRCTNS \$23,518.51, MERIT \$880.40, EMA \$2,901.08, CRCT CT CLK \$11,100.66, JURY COMM \$2,891.17, CRCT CT JDG \$9,162.08, CRNR \$2,867.17, CMB CRT SRV \$11,034.81, PUB DFNDR \$4,010.80, ST ATTY \$12,556.88, TRSR \$2,849.65, UNEMPTY CMP \$9,781.00, OFF OF ADM SRV \$140.95, CO BRD \$6,012.83, TECH SRV \$71,211.54, CONTINGEN \$12,240.00, CAP EXPND \$9,000.00, ECON DEV \$118.84, CAP IMPRV FND \$6,182.28, LIABIL INS EXPS \$17,909.84, CO HWY \$29,393.72, CO BRDG \$31,148.18, TRANSPRT SALES TX \$113,460.27, HLTH & HMN SRV \$174,129.21, FRST PRSRV \$1,389.30, ELLIS HS \$1,368.30, ELLIS BRN \$185.54, ELLIS CMPS \$18.99, ELLIS BDAY PRITIES \$653.00, ELLIS PUB PRGMS \$9.98, SNRS CNTR \$408.67, ELLIS WDDNGS \$1,100.76, ELLIS 5K \$276.28, HOOVER \$3,927.22, ENV ED SCHL \$13.41, ENV ED NTRL BGNNGS \$72.70, ENV ED OTHR PUB PRGMS \$109.99, ENV ED LWS OF NTR \$19.90, NTRL AREA VLNTR \$104.41, GRNDS & NTRL RSRCS \$4,684.63, FP BND PRCD \$19,605.05, ANML CNTRL EXPS \$217.52, CO RCDR DOC STRG \$5,500.00, HIDTA \$32,611.06, CO CMSSRY FND \$1,823.24, COOK CO REIMB FND \$3,095.57, CRT SEC FND \$1,576.23, LAW LBRY \$9,623.97, CRCT CT DOC STRG \$5,898.00, CRT AUTOMA \$65,296.00, CRNR \$19.99, PRBTN SRV \$6,977.98, KC CT DRG FND \$173.86, GIS \$1,071.78, ADMIN DBT SRV \$230,452.50, JAIL EXP BND DBT \$1,078,200.00, ENG/CNSLTG ESCRW \$2,544.75, PUB SFTY \$167,923.00, SHRFF FTA FND \$2,084.22, CRTHS RNV TNS \$5,779.60, VAC \$4,816.98, CRNR SPCL FND \$1,238.81, FP BND PRCD \$125,936.72, CTHSE DBT SRV \$259.37

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

### **Coroner Claims**

Member Cullick moved to approve the coroner claims in the amount not to exceed \$ 4,125.97. Member Flowers seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Purcell who abstained and Davidson who voted nay. **Motion carried.**



## Highway Department Credit Card

Member Cullick moved to approve a Highway Department credit card for Fran Klaas with a credit limit of \$5,000. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

## Animal Control

Next meeting is November 22, 2017.

## STANDING COMMITTEE MINUTES APPROVAL

Member Cullick moved to approve all of the Standing Committee Minutes and Reports. Member Flowers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

## SPECIAL COMMITTEE REPORTS

### Historic Preservation

Member Flowers stated that there will be a resolution coming forward.

### OTHER BUSINESS

Member Gilmour told the board that the solid waste committee had a meeting and they gave an update on the solid waste plan.

Member Cullick reminded everyone of the benefits fair and they are working on a wellness program form.

Member Prochaska stated that UCCI will have its legislative reception on February 27-28, 2018 and the summer conference on July 22-24, 2018.

## CHAIRMAN'S REPORT

### Appointments

Judy Gilmour – Northwest Water Planning Area Alliance Executive Board (Alternate) – replacing John Purcell - expires November 2018

Matthew Prochaska – CMAP MPO Policy Committee (Alternate) – replacing Lynn Cullick – expires November 2018

Member Purcell moved to approve the appointments. Member Cullick seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

## EXECUTIVE SESSION

Member Purcell made a motion to go into Executive Session for (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body; (2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; (5) the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; and (11) litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

## ADJOURNMENT

Member Davidson moved to adjourn the County Board Meeting until the next scheduled meeting. Member Cullick seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye except Prochaska. **Motion carried.**

Approved and submitted this 30th day of November, 2017.

Respectfully submitted by,  
Debbie Gillette  
Kendall County Clerk

**KENDALL COUNTY SHERIFF'S OFFICE AND  
KENDALL COUNTY EMERGENCY PHONE SERVICE AND COMMUNICATIONS BOARD  
INTERGOVERNMENTAL AGREEMENT (2017) – Tyler/New World Licensing and Maintenance Fees**

**THIS INTERGOVERNMENTAL AGREEMENT** (hereinafter referred to as "Agreement") is hereby entered into by and between the Kendall County Emergency Phone Service and Communications Board, 1100 Cornell Lane, Yorkville, Illinois 60560 (hereinafter referred to as "KenCom") and the County of Kendall, a unit of local government, of the State of Illinois Kendall County on behalf of itself and on behalf of Dwight Baird, in his official capacity as the elected Sheriff of Kendall County, Illinois, (hereinafter referred to as "KCSO"). For purposes of this Agreement, KenCom and KCSO shall hereinafter collectively be referred to as "the parties".

**WHEREAS**, the Constitution of the State of Illinois of 1970, Article VII, Section 10, provides that units of local government may contract or otherwise associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function in any manner not prohibited by law or by ordinance and may use their credit, revenues, and other resources to pay costs related to intergovernmental activities; and

**WHEREAS**, KCSO and KenCom are units of local government within the meaning of Article VII, Section 10 of the Illinois Constitution of 1970 who are authorized to enter into intergovernmental agreements pursuant to the Intergovernmental Cooperation Act; and

**WHEREAS**, KenCom has purchased and/or acquired computer software and hardware that allow for operation of the Tyler/New World software; including, but not limited to, Computer Aided Dispatch (CAD), Mobile Messaging, Field Based Reporting, Fire Records Management, Law Enforcement Records Management, Corrections Management, Photo Imaging, Data Analysis/Crime Mapping/Management Reporting and ESRI Embedded Applications, (hereinafter collectively referred to as "Tyler/New World software"); and

**WHEREAS**, KCSO has requested KenCom to obtain on their behalf software licensing and hardware for Tyler/New World Mobile Messaging, Tyler/New World Field Based Reporting and/or the Tyler/New World Records Management System;

**WHEREAS**, the parties that have executed this Agreement have the requisite authority to execute this Agreement, and intend by the execution of this Agreement to bind KenCom and KCSO respectively to the terms of this Agreement; and

**WHEREAS**, the parties to this Agreement have each had ample opportunity to review this Agreement with their respective governing bodies, if any, and that this Agreement has been reviewed by legal counsel for the respective agencies and approved by the respective governing bodies if any.

**NOW THEREFORE**, in consideration of the premises and mutual covenants hereafter set forth, the parties agree as follows:

- 1) The above recitals are incorporated herein by reference.
- 2) This IGA will not be considered effective until both the Tyler/New World Assignment from Kendall County and Tyler/New World Security and Operations IGA are signed by the parties. In the event of any conflict between the terms and conditions of this Agreement, the Tyler/New World Assignment, and/or the Tyler/New World Security and Operations Agreement, the order

**KENDALL COUNTY SHERIFF'S OFFICE AND  
KENDALL COUNTY EMERGENCY PHONE SERVICE AND COMMUNICATIONS BOARD  
INTERGOVERNMENTAL AGREEMENT (2017) – Tyler/New World Licensing and Maintenance Fees**

of precedence shall be: first, the Assignment; then, this Agreement; and then, the Tyler/New World Security and Operations Agreement.

- 3) In the event the Tyler/New World Security and Operations Agreement and the Tyler/New World Assignment are not signed by the parties within six (6) months after the date the parties execute this Agreement, this Agreement shall become null and void.
- 4) KCSO agrees to reimburse KenCom for initial one-time buy-in costs for Tyler/New World products listed in Table #1 which will be invoiced by KenCom on April 1<sup>st</sup> and will be due no later than (60) days after KCSO's receipt of the invoice.

<b>Table #1 – One-Time Initial Buy-In Cost</b>			
Qty	Description	Per Item Amount	Total
29	Tyler/New World Software Licenses for Mobile CAD	\$300	\$8,700.00
29	Permanent Mount Hardware for AVL (no annual maintenance)	\$75	\$2,175.00
29	Tyler/New World Software Licenses for Mobile In-Car Mapping	\$75	\$2,175.00
29	Third Party Software Licenses for In-Car Mapping	\$150	\$4,350.00
29	Tyler/New World Field Based Reporting Mobile/Desktop Software Licenses	\$300	\$8,700.00
29	Tyler/New World Field Based Reporting Field Investigation Mobile/Desktop Software Licenses	\$75	\$2,175.00
<b>Grand Total One-Time Buy-In Cost</b>			<b>\$28,275.00</b>

- 5) KCSO agrees to reimburse KenCom within (60) days of purchase for any additional software and/or equipment procured from Tyler/New World by KenCom on behalf of KCSO after the initial buy-in, provided KCSO has requested in writing the additional software and/or equipment purchase.
- 6) KCSO agrees to reimburse KenCom for on-going annual maintenance costs for software licensing for Tyler/New World products and Third Party Software listed in Table #1 above according to an estimated maintenance fee schedule as set forth in the following Table #2:

<b>Table #2 – KCSO's Annual Maintenance Costs for the Tyler/New World products and third party software listed in Table #1 above</b>		
Year	Period Covered	Amount
2017	July 1 <sup>st</sup> , 2017 – June 30 <sup>th</sup> , 2018	\$0
2018	July 1 <sup>st</sup> , 2018 – June 30 <sup>th</sup> , 2019	\$5,481.00
2019	July 1 <sup>st</sup> , 2019 – June 30 <sup>th</sup> , 2020	\$5,645.43
2020	July 1 <sup>st</sup> , 2020 – June 30 <sup>th</sup> , 2021	\$5,814.79
2021	July 1 <sup>st</sup> , 2021 – June 30 <sup>th</sup> , 2022	\$5,989.24
2022	July 1 <sup>st</sup> , 2022 – June 30 <sup>th</sup> , 2023	\$6,168.91
2023	July 1 <sup>st</sup> , 2023 – June 30 <sup>th</sup> , 2024	\$6,353.98
2024	July 1 <sup>st</sup> , 2024 – June 30 <sup>th</sup> , 2025	\$6,544.60
2025	July 1 <sup>st</sup> , 2025 – June 30 <sup>th</sup> , 2026	\$6,740.94
2026	July 1 <sup>st</sup> , 2026 – June 30 <sup>th</sup> , 2027	\$6,943.17

**KENDALL COUNTY SHERIFF'S OFFICE AND  
KENDALL COUNTY EMERGENCY PHONE SERVICE AND COMMUNICATIONS BOARD  
INTERGOVERNMENTAL AGREEMENT (2017) – Tyler/New World Licensing and Maintenance Fees**

The parties agree the calculated annual maintenance costs set forth in Table #2 are based on the number and type of software license fees listed in Table #1 above. The parties understand and agree the estimated maintenance fee schedule set forth in Table #2 is subject to change if KenCom purchases additional Mobile and Field Based Reporting software for KCSO's use, provided KCSO has agreed to the additional software purchase on KCSO's behalf.

- 7) Annual maintenance costs will be billed annually by KenCom on April 1<sup>st</sup> and will be due no later than (60) days after KCSO's receipt of the invoice.
- 8) KCSO agrees to reimburse KenCom for KCSO's portion of the Tyler/New World Records Management System annual maintenance costs for a period of no less than (10) years beginning on July 1<sup>st</sup>, 2017. KCSO's portion of the Tyler/New World Records Management System maintenance costs will be billed annually by KenCom on April 1<sup>st</sup> and will be due no later than (60) days after KCSO's receipt of the invoice.

For purposes of this Agreement, the Records Management System includes the software listed in Attachment B – Fourth Amendment of the KenCom Tyler New World Agreement.

\*\* See Attachment A – Tyler/New World Law Records Management System Cost Sharing Agreement for the agreed upon portion of the Records Management System to be paid by KCSO, which is incorporated by reference herein. \*\*

- 9) Affected member agencies with a cost sharing agreement for Tyler/New World Records Management Software will have thirty (30) days to respond to a request for cost sharing information in regards to agencies interested in joining KenCom. If the affected member agencies fail to reach consensus within thirty (30) days, the KenCom Finance Committee will determine what the cost sharing amount will be for the new agency.
- 10) The parties agree that any modification to this Agreement must be in writing and signed by authorized individuals on behalf of the undersigned parties.
- 11) This agreement shall not be assigned without the prior written consent of the parties. In any action with respect to this Agreement, the parties are free to pursue any legal remedies at law or in equity. All terms and provisions of this Agreement shall be governed by the laws of the State of Illinois and are subject to good faith and fair dealing implied in all Illinois contracts. The parties agree that the proper venue for this Agreement shall be Kendall County, Illinois. If any provision of this Agreement shall be declared or found invalid, illegal or unenforceable by a court of competent jurisdiction, such provision shall, to the extent possible, be modified by the court in such manner as to be valid, legal, and enforceable so as to most nearly retain the intent of the parties, and, if such modification is not possible, such provision shall be severed from the Agreement, and in either case the validity, legality and enforceability of the remaining provisions of this Agreement shall not in any way be affected or impaired thereby.
- 12) Any notice required or permitted to be given pursuant to this Agreement, with the exception of invoicing, shall be duly given if sent by email or fax and certified mail or courier service and proof of service is received. In the case of notice to KenCom Public Safety Dispatch, send to,

**KENDALL COUNTY SHERIFF'S OFFICE AND  
KENDALL COUNTY EMERGENCY PHONE SERVICE AND COMMUNICATIONS BOARD  
INTERGOVERNMENTAL AGREEMENT (2017) – Tyler/New World Licensing and Maintenance Fees**

Attention Director, 1100 Cornell Lane, Yorkville, IL 60560, fax (630)882-8532, email [KenComAdmin@co.kendall.il.us](mailto:KenComAdmin@co.kendall.il.us); and, in the case of notice to KCSO, send to Kendall County Sheriff's Office, Attention Sheriff, 1102 Cornell Lane, Yorkville, IL 60560, fax – (630)-553-1972, email [sheriffoffice@co.kendall.il.us](mailto:sheriffoffice@co.kendall.il.us). Notice shall be effective upon receipt by the other party.

- 13) Neither party will be responsible to the other for damage, loss, injury or interruption of work if the damage, loss, injury or interruption of work is caused solely by conditions that are beyond the reasonable control of the parties, and without the intentional misconduct or negligence of that party (hereinafter referred to as a "force majeure event"). To the extent not within the control of either party, such force majeure events include: acts of God, acts of any governmental authorities, fire, explosions or other casualties, vandalism and riots of war. A party claiming a force majeure event ("the claiming party") shall promptly notify the other party in writing, describing the nature and estimated duration of the claiming party's inability to perform due to the force majeure event. The cause of such inability to perform will be remedied by the claiming party with all reasonable dispatch.
- 14) This Agreement's effective date is the last date of execution of the Parties. This Agreement shall be in effect for a period of two (2) years from the effective date of the Agreement and shall automatically renew each year for successive one (1) year periods, for up to eight (8) years, unless KCSO gives written notice to cancel the renewal to KenCom at least ninety (90) calendar days prior to the effective date of the renewal. For purposes of calculating the renewal date, the renewal date would fall upon the same month and day of the Agreement's effective date. Upon written notice of intent to cancel the renewal, KCSO shall continue to have access to the Tyler/New World software on KenCom's server for a period of at least eighteen (18) months from the date such notice is received. KenCom will cooperate with KCSO in transferring KCSO's records and data back to KCSO in working order. The costs incurred to transfer KCSO's records and data back to KCSO shall be borne by KCSO. Also, in the event KCSO provides written notice to cancel the renewal, KCSO shall be responsible for the remaining amounts set forth in this Agreement.
- 15) This Agreement supersedes any other prior oral agreements between the parties regarding the matters set forth in this Agreement.
- 16) Nothing contained in this Agreement, nor any act of the parties pursuant to this Agreement shall be deemed or constructed to create any joint employer relationship.
- 17) This Agreement may be executed in counterparts (including facsimile signatures), each of which shall be deemed to be an original and both of which shall constitute one and the same Agreement.

**KENDALL COUNTY SHERIFF'S OFFICE AND  
KENDALL COUNTY EMERGENCY PHONE SERVICE AND COMMUNICATIONS BOARD  
INTERGOVERNMENTAL AGREEMENT (2017) – Tyler/New World Licensing and Maintenance Fees**

**IN WITNESS WHEREOF**, the parties hereto have caused this Intergovernmental Agreement to be executed by their duly authorized officers on the below date.

Kendall County Emergency Phone Service and  
Communications Board

Kendall County Sheriff's Office, Illinois

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: Chairman, KenCom Executive Board \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

The County of Kendall, Illinois

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

## ASSIGNMENT

**THIS ASSIGNMENT** (“Assignment”) is hereby entered into by and between the following parties: the County of Kendall, a unit of local government of the State of Illinois (“Kendall County”) on behalf of itself and on behalf of Dwight Baird, in his official capacity as the elected Sheriff of Kendall County, Illinois (“KCSO”), and the Kendall County Emergency Phone Service and Communications Board, a unit of local government of the State of Illinois (“KenCom”) (hereinafter collectively referred to as “the Parties”).

**WHEREAS**, the Constitution of the State of Illinois of 1970, Article VII, Section 10, provides that units of local government may contract or otherwise associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function in any manner not prohibited by law or by ordinance and may use their credit, revenues, and other resources to pay costs related to intergovernmental activities; and

**WHEREAS**, KenCom and Kendall County are units of local government within the meaning of Article VII, Section 10 of the Illinois Constitution of 1970 who are authorized to enter into intergovernmental agreements pursuant to the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq.; and

**WHEREAS**, Kendall County on behalf of the KCSO, previously entered into agreements with New World Computer Systems Corporation (“New World”) dated December 14, 2007 (a true and correct copy is attached hereto as **Exhibit A**), June 16, 2015 (a true and correct copy is attached hereto as **Exhibit B**), and November 25, 2002 (a true and correct copy is attached hereto as **Exhibit C**) for the purchase, installation and maintenance of certain law enforcement software (hereinafter collectively referred to as “Kendall County Tyler Agreements”).

**WHEREAS**, sometime thereafter, Tyler Technologies, Inc. (“Tyler”) assumed New World’s rights and obligations under the Kendall County Tyler Agreements; and

**WHEREAS**, the following Tyler public safety software is currently being provided to Kendall County and KCSO pursuant to the Kendall County Tyler Agreements: Law Enforcement Records Management Software, Corrections Management Software, Photo Imaging Software, Data Analysis/Crime Mapping/Management Reporting Software and ESRI Embedded Applications (hereinafter referred to as “KCSO Tyler Public Safety Software”); and

**WHEREAS**, since the execution of the Kendall County Tyler Agreements, the Parties

## **ASSIGNMENT**

have learned that Tyler offers additional software and hardware that includes multi-jurisdictional features that could allow the sharing of Tyler's software amongst different public safety agencies including, but not limited to, KenCom, KCSO and other units of local government who are members of KenCom;

**WHEREAS**, KenCom has purchased Computer Aided Dispatch (CAD) software through Tyler which will interface with KCSO's existing Tyler Public Safety Software; which includes, but is not limited to, Law Enforcement Records Management Software, Corrections Management Software, Photo Imaging Software, Data Analysis/Crime Mapping/Management Reporting Software and ESRI Embedded Applications and could benefit not only KenCom's participating member agencies (including KCSO), but also the citizens of Kendall County; and

**WHEREAS**, KenCom requests Kendall County assign all of its rights and obligations under the existing Kendall County Tyler Agreements so that KenCom could then execute the Fourth Amendment to the KenCom Tyler Agreement, which will allow the current Kendall County Tyler Public Safety Software to be moved to KenCom's servers for interoperability with the other Tyler software modules purchased by KenCom.

**WHEREAS**, in light of all of the above, it is in the best interest of the Parties that the Kendall County Tyler Agreements be assigned by Kendall County to KenCom; and

**NOW THEREFORE**, in consideration of the premises and the mutual covenants hereafter set forth, the Parties agree as follows:

**1. INCORPORATION OF RECITALS**

The above recitals and exhibits are incorporated herein by reference.

**2. ASSIGNMENT OF THE KENDALL COUNTY TYLER AGREEMENTS**

Upon the Parties' execution of this Assignment, the Tyler/New World Security and Operations Intergovernmental Agreement and the Tyler/New World Licensing and Maintenance Fee Intergovernmental Agreement, Kendall County does assign any and all of its rights, obligations and interests in the Kendall County Tyler Agreements to KenCom and KenCom accepts said assignment. However, this assignment is contingent upon KenCom and Tyler's execution of the



## **ASSIGNMENT**

Fourth Amendment to the KenCom Tyler Agreement. In the event the Fourth Amendment to the KenCom Tyler Agreement is not fully executed by KenCom and Tyler within six (6) months after execution of this Assignment, this Assignment, the Tyler/New World Security and Operations Intergovernmental Agreement and the Tyler/New World Licensing and Maintenance Fee Intergovernmental Agreement shall be null and void.

### **3. MISCELLANEOUS**

In any action with respect to this Assignment, the parties are free to pursue any legal remedies at law or in equity. All terms and provisions of this Assignment shall be governed by the laws of the State of Illinois and are subject to good faith and fair dealing implied in all Illinois contracts. The parties agree that the proper venue for this Assignment shall be Kendall County, Illinois. If any provision of this Assignment shall be declared or found invalid, illegal, or unenforceable by a court of competent jurisdiction, such provision shall, to the extent possible, be modified by the court in such manner as to be valid, legal, and enforceable so as to most nearly retain the intent of the parties, and, if such modification is not possible, such provision shall be severed from the Assignment, and in either case the validity, legality and enforceability of the remaining provisions of this Assignment shall not in any way be affected or impaired thereby.

**ASSIGNMENT**

**IN WITNESS WHEREOF**, the parties hereto have caused this Assignment to be executed by their duly authorized officers on the below date.

Dated: \_\_\_\_\_

KENDALL COUNTY, ILLINOIS

\_\_\_\_\_  
Kendall County Board Chairman

Attest:

\_\_\_\_\_  
Kendall County Clerk

KENDALL COUNTY EMERGENCY  
PHONE SERVICE AND COMMUNICATIONS  
BOARD

\_\_\_\_\_  
KenCom Executive Board Chairman

New World Computer Systems Corporation does hereby consent to the above Assignment.

\_\_\_\_\_  
New World Computer Systems Corporation  
Representative

**Attachment A – Tyler/New World Law Enforcement Records Management System Cost Sharing Agreement**

KenCom’s annual maintenance fees associated with the Tyler/New World Law Enforcement Records Management System are listed in Table #1 below. The annual maintenance costs set forth in Table #1 shall be shared among the police agency members of KenCom using the Tyler/New World Law Enforcement Records Management Systems during the year when said maintenance cost is due. The police agencies will determine the cost sharing percentages for each applicable police agency and make notification to KenCom for the purpose of invoicing. The police agencies listed in Table #2 below agree to share the total cost of the annual maintenance fees according to the amounts listed in Table #1.

Year	Year	Period Covered	Total Amount
1	2017	July 1 <sup>st</sup> , 2017 – June 30 <sup>th</sup> , 2018	\$141,452
2	2018	July 1 <sup>st</sup> , 2018 – June 30 <sup>th</sup> , 2019	\$104,000
3	2019	July 1 <sup>st</sup> , 2019 – June 30 <sup>th</sup> , 2020	\$107,120
4	2020	July 1 <sup>st</sup> , 2020 – June 30 <sup>th</sup> , 2021	\$90,000
5	2021	July 1 <sup>st</sup> , 2021 – June 30 <sup>th</sup> , 2022	\$92,700
6	2022	July 1 <sup>st</sup> , 2022 – June 30 <sup>th</sup> , 2023	\$95,481
7	2023	July 1 <sup>st</sup> , 2023 – June 30 <sup>th</sup> , 2024	\$98,345
8	2024	July 1 <sup>st</sup> , 2024 – June 30 <sup>th</sup> , 2025	\$101,296
9	2025	July 1 <sup>st</sup> , 2025 – June 30 <sup>th</sup> , 2026	\$104,335
10	2026	July 1 <sup>st</sup> , 2026 – June 30 <sup>th</sup> , 2027	\$107,465

Year	Police Agencies	Percentage Split Total Amount
2017	Montgomery Police Department (RMS + FBR)	\$76,525.00
	Kendall County Sheriff’s Office (RMS)	(55% of remaining bal.) \$35,709.85
	Oswego Police Department (RMS)	(15% of remaining bal.) \$9,739.05
	Yorkville Police Department (RMS)	(15% of remaining bal.) \$9,739.05
	Plano Police Department (RMS)	(15% of remaining bal.) \$9,739.05
2018	Montgomery PD (RMS + FBR)	\$37,125.19
	Montgomery PD IT Service Cost	\$4,000.00
	Kendall County Sheriff’s Office (RMS)	(55% of remaining bal.) \$36,781.15
	Oswego Police Department (RMS)	(15% of remaining bal.) \$10,031.22
	Yorkville Police Department (RMS)	(15% of remaining bal.) \$10,031.22
2019	Montgomery PD (RMS + FBR)	\$38,238.95
	Montgomery PD IT Service Cost	\$4,000
	Kendall County Sheriff’s Office (RMS)	(55% of remaining bal.) \$37,884.57
	Oswego Police Department (RMS)	(15% of remaining bal.) \$10,332.16
	Yorkville Police Department (RMS)	(15% of remaining bal.) \$10,332.16
2020	Plano Police Department (RMS)	(15% of remaining bal.) \$10,332.16
	Montgomery PD (FBR – Base Module)	\$2,065.25
	Montgomery PD (FBR – Accident Investigation)	\$1,548.94
	Montgomery PD (FBR – Demographic Profiling)	\$387.24
	Montgomery PD (IT Service Cost)	\$4,000.00
	Montgomery Police Department (RMS)	(15% of RMS Maintenance) \$12,899.78

**Attachment A – Tyler/New World Law Enforcement Records Management System Cost Sharing Agreement**

	Oswego Police Department (RMS)	(15% of RMS Maintenance) \$12,899.78
	Yorkville Police Department (RMS)	(15% of RMS Maintenance) \$12,899.78
	Plano Police Department (RMS)	(15% of RMS Maintenance) \$12,899.78
	Kendall County Sheriff's Office (RMS)	(40% of RMS Maintenance) \$34,399.45
2021	Montgomery PD (FBR – Base Module)	\$2,127.21
	Montgomery PD (FBR – Accident Investigation)	\$1,595.41
	Montgomery PD (FBR – Demographic Profiling)	\$398.86
	Montgomery PD (IT Service Cost)	\$4,000.00
	Montgomery Police Department (RMS)	(15% of RMS Maintenance) \$13,286.78
	Plano Police Department (RMS)	(15% of RMS Maintenance) \$13,286.78
	Oswego Police Department (RMS)	(15% of RMS Maintenance) \$13,286.78
	Yorkville Police Department (RMS)	(15% of RMS Maintenance) \$13,286.78
	Kendall County Sheriff's Office (RMS)	(40% of RMS Maintenance) \$35,431.40
2022	Montgomery PD (FBR – Base Module)	\$2,191.03
	Montgomery PD (FBR – Accident Investigation)	\$1,643.27
	Montgomery PD (FBR – Demographic Profiling)	\$410.82
	Montgomery PD (IT Service Cost)	\$4,000.00
	Montgomery Police Department (RMS)	(15% of RMS Maintenance) \$13,685.38
	Plano Police Department (RMS)	(15% of RMS Maintenance) \$13,685.38
	Oswego Police Department (RMS)	(15% of RMS Maintenance) \$13,685.38
	Yorkville Police Department (RMS)	(15% of RMS Maintenance) \$13,685.38
	Kendall County Sheriff's Office (RMS)	(40% of RMS Maintenance) \$36,494.36
2023	Montgomery PD (FBR – Base Module)	\$2,256.76
	Montgomery PD (FBR – Accident Investigation)	\$1,692.57
	Montgomery PD (FBR – Demographic Profiling)	\$423.15
	Montgomery PD (IT Service Cost)	\$4,000.00
	Montgomery Police Department (RMS)	(15% of RMS Maintenance) \$14,095.88
	Plano Police Department (RMS)	(15% of RMS Maintenance) \$14,095.88
	Oswego Police Department (RMS)	(15% of RMS Maintenance) \$14,095.88
	Yorkville Police Department (RMS)	(15% of RMS Maintenance) \$14,095.88
	Kendall County Sheriff's Office (RMS)	(40% of RMS Maintenance) \$37,589.00
2024	Montgomery PD (FBR – Base Module)	\$2,324.46
	Montgomery PD (FBR – Accident Investigation)	\$1,743.35
	Montgomery PD (FBR – Demographic Profiling)	\$435.84
	Montgomery PD (IT Service Cost)	\$4,000.00
	Montgomery Police Department (RMS)	(15% of RMS Maintenance) \$14,518.85
	Plano Police Department (RMS)	(15% of RMS Maintenance) \$14,518.85
	Oswego Police Department (RMS)	(15% of RMS Maintenance) \$14,518.85
	Yorkville Police Department (RMS)	(15% of RMS Maintenance) \$14,518.85
	Kendall County Sheriff's Office (RMS)	(40% of RMS Maintenance) \$38,716.95
2025	Montgomery PD (FBR – Base Module)	\$2,394.20
	Montgomery PD (FBR – Accident Investigation)	\$1,795.65
	Montgomery PD (FBR – Demographic Profiling)	\$448.92
	Montgomery PD (IT Service Cost)	\$4,000.00
	Montgomery Police Department (RMS)	(15% of RMS Maintenance) \$14,954.44
	Plano Police Department (RMS)	(15% of RMS Maintenance) \$14,954.44
	Oswego Police Department (RMS)	(15% of RMS Maintenance) \$14,954.44

**Attachment A – Tyler/New World Law Enforcement Records Management System Cost Sharing Agreement**

	Yorkville Police Department (RMS)	(15% of RMS Maintenance) \$14,954.44
	Kendall County Sheriff's Office (RMS)	(40% of RMS Maintenance) \$39,878.47
2026	Montgomery PD (FBR – Base Module)	\$2,466.02
	Montgomery PD (FBR – Accident Investigation)	\$1,849.52
	Montgomery PD (FBR – Demographic Profiling)	\$462.39
	Montgomery PD (IT Service Cost)	\$4,000.00
	Montgomery Police Department (RMS)	(15% of RMS Maintenance) \$15,403.06
	Plano Police Department (RMS)	(15% of RMS Maintenance) \$15,403.06
	Oswego Police Department (RMS)	(15% of RMS Maintenance) \$15,403.06
	Yorkville Police Department (RMS)	(15% of RMS Maintenance) \$15,403.06
	Kendall County Sheriff's Office (RMS)	(40% of RMS Maintenance) \$41,074.83

Kendall County Emergency Phone Service and  
Communications Board

Kendall County Sheriff's Office, Illinois

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: Chairman, KenCom Executive Board  
\_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

The County of Kendall, Illinois

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**KENDALL COUNTY SHERIFF'S OFFICE  
AND KENDALL COUNTY EMERGENCY PHONE SERVICE AND COMMUNICATIONS BOARD  
INTERGOVERNMENTAL AGREEMENT (2017) – Tyler/New World Security and Operations**

**THIS INTERGOVERNMENTAL AGREEMENT** (hereinafter referred to as "Agreement") is hereby entered into by and between the Kendall County Emergency Phone Service and Communications Board, 1100 Cornell Lane, Yorkville, Illinois, and the County of Kendall, a unit of local government, of the State of Illinois Kendall County on behalf of itself and on behalf of Dwight Baird, in his official capacity as the elected Sheriff of Kendall County, Illinois, (hereinafter referred to as "KCSO"). For purposes of this Agreement, the Kendall County Emergency Phone Service and Communications Board and the Kendall County Sheriff's Office shall hereinafter collectively be referred to as "the parties".

**WHEREAS**, the Constitution of the State of Illinois of 1970, Article VII, Section 10, provides that units of local government may contract or otherwise associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function in any manner not prohibited by law or by ordinance and may use their credit, revenues, and other resources to pay costs related to intergovernmental activities; and

**WHEREAS**, The Kendall County Sheriff's Office (hereinafter referred to as "KCSO", and the Kendall County Emergency Phone Service and Communications Board (hereinafter referred to as "KenCom"), are units of local government within the meaning of Article VII, Section 10 of the Illinois Constitution of 1970 who are authorized to enter into intergovernmental agreements pursuant to the Intergovernmental Cooperation Act, 55 ILCS 220/1et seq.; and

**WHEREAS**, KenCom has purchased and/or acquired computer software and hardware that allow for operation of the Tyler/New World software; including, but not limited to, Computer Aided Dispatch (CAD), Mobile Messaging, Field Based Reporting, Fire Records Management, Law Enforcement Records Management, Corrections Management, Photo Imaging, Data Analysis/Crime Mapping/Management Reporting and ESRI Embedded Applications, (hereinafter collectively referred to as "Tyler/New World software"); and

**WHEREAS**, said Tyler/New World software includes multi-jurisdictional features which allow the sharing of Tyler/New World software amongst different agencies; and

**WHEREAS**, KenCom will operate the Tyler/New World software on its server(s); and

**WHEREAS**, KCSO and KenCom desire to enter into this Agreement in order to provide an arrangement which would facilitate the use of the Tyler/New World Software by KCSO through the use of the server(s) operated by KenCom; and

**WHEREAS**, the parties to this Agreement agree that the server(s) operated by KenCom has sufficient capacity at the present time to handle the Tyler/New World computer software which Tyler/New World intends to provide to KCSO; and

**WHEREAS**, the parties that have executed this Agreement have the requisite authority to execute this Agreement and intend by the execution of this Agreement to bind KenCom and KCSO respectively to the terms of this Agreement; and

**WHEREAS**, the parties to this Agreement have each had ample opportunity to review this Agreement with their respective governing bodies, if any, and that this Agreement has been reviewed

**KENDALL COUNTY SHERIFF'S OFFICE  
AND KENDALL COUNTY EMERGENCY PHONE SERVICE AND COMMUNICATIONS BOARD  
INTERGOVERNMENTAL AGREEMENT (2017) – Tyler/New World Security and Operations**

by legal counsel for the respective agencies and approved by the respective governing bodies, if any.

**WHEREAS**, KCSO, while using the Tyler/New World software on the KenCom server, will be bound by the terms of this Security and Operations IGA.

**NOW THEREFORE**, in consideration of the premises and the mutual covenants hereafter set forth, the parties agree as follows:

1. The above recitals are incorporated herein by reference.
2. This IGA will not be considered effective until both the Tyler/New World Assignment from Kendall County and Tyler/New World Licensing and Maintenance Fees IGA are signed by the parties. In the event of any conflict between the terms and conditions of this Agreement, the Tyler/New World Assignment and/or the Tyler/New World Licensing and Maintenance Fees IGA, the order of precedence shall be: first, the Assignment; then, the Tyler/New World Licensing and Maintenance Fees IGA; and then, this Agreement.
3. In the event the Tyler/New World Licensing and Maintenance Fees IGA and the Tyler/New World Assignment are not signed by the parties within six (6) months after the date the parties execute this Agreement, this Agreement shall become null and void.
4. KCSO shall have the right to remove data owned by KCSO from the KenCom server, but KCSO is responsible for their costs incurred to remove the data. KCSO will abide by terms set forth in this IGA for so long as KenCom and KCSO have possession of or access to the Tyler New World software and/or records.
5. Data imported, records created and stored by a fire or police agency on the KenCom Tyler/New World server in the fire and police Records Management Software System is the property of the imputing agency.
6. KCSO will be permitted to use the KenCom computer network to access KenCom's Tyler/New World server(s) owned and maintained by KenCom for the purposes of the operation of Tyler/New World software.
7. All connectivity charges including hardware, software, services and security incurred with connection with KCSO's access to and operation of the Tyler/New World software on the KenCom computer network will be at the cost of KCSO and will be paid directly by KCSO.
8. KenCom will own and maintain the Tyler/New World server(s). KenCom will bear sole responsibility and cost for the maintenance and replacement of KenCom's hardware that operates the Tyler/New World software.
9. KenCom will arrange for all backup, data recovery and security systems in accordance with the regulations and operating procedures of KenCom approved by the Operations and Executive Boards.

**KENDALL COUNTY SHERIFF'S OFFICE  
AND KENDALL COUNTY EMERGENCY PHONE SERVICE AND COMMUNICATIONS BOARD  
INTERGOVERNMENTAL AGREEMENT (2017) – Tyler/New World Security and Operations**

10. KenCom and KCSO will have no liability to the other for data which is damaged or lost as a result of the operation and/or failure of the Tyler New World server(s) or the KenCom computer network.
11. KenCom will arrange for scheduled system downtime for maintenance with no less than a twenty-four (24) hour confirmed notice to KCSO's designee. Upon execution of this IGA, KCSO will provide KenCom with the name and contact information of their designee.
12. KenCom will respond to any unscheduled downtime due to system failure or emergency situations as quickly as possible to minimize the impact to KCSO. KenCom shall provide notice of the unscheduled downtime to KCSO's designee as soon as practical.
13. KCSO will administer all aspects of KCSO's use of the Tyler/New World software including the issuance of passwords, authorizing of new users, discontinuing access of former users, assignment of security levels and all other administrative aspects of KCSO's use of the Tyler/New World software.
14. KenCom nor KCSO shall be responsible for responding to requests for other agency's information, whether by FOIA or any other requests. In no event shall KenCom release any of KCSO's RMS records to a third party without the prior written consent of KCSO unless ordered to do so by a court. In no event shall KCSO release any of the KenCom CAD records to a third party without the prior written consent of KenCom unless ordered to do so by a court.
15. Each party shall hold all confidential information of the other party in trust and confidence for the party claiming confidentiality and not use such confidential information other than for the benefit of that party or the sake of the safety of other emergency responders that KenCom provides dispatch service for. The other party agrees not to disclose any such confidential information, by publication or otherwise, to any other person or organization. For purposes of this Agreement, confidential information shall include any and all information contained in the Records Management System.
16. KenCom will effectuate and keep current a signed agreement or IGA with their contracted IT provider that will allow access to the Tyler/New World server(s) or computers that operate Tyler/New World software for maintenance purposes only, that prevents IT staff from viewing data that exists on the server(s) and computers unless necessary for the purpose of maintenance and that forbids dissemination of any data that is accessed on the server(s) or computers during the course of performing maintenance.
17. The parties agree that any modification to the Agreement must be in writing and signed by authorized individuals on behalf of the undersigned parties.
18. This agreement shall not be assigned without the prior written consent of the parties. In any action with respect to this Agreement, the parties are free to pursue any legal remedies at law or in equity. All terms and provisions of this Agreement shall be governed by the laws of the State of Illinois and are subject to good faith and fair dealing implied in all Illinois



**KENDALL COUNTY SHERIFF'S OFFICE  
AND KENDALL COUNTY EMERGENCY PHONE SERVICE AND COMMUNICATIONS BOARD  
INTERGOVERNMENTAL AGREEMENT (2017) – Tyler/New World Security and Operations**

contracts. The parties agree that the proper venue for this Agreement shall be Kendall County, Illinois. If any provision of this Agreement shall be declared or found invalid, illegal, or unenforceable by a court of competent jurisdiction, such provision shall, to the extent possible, be modified by the court in such manner as to be valid, legal, and enforceable so as to most nearly retain the intent of the parties, and, if such modification is not possible, such provision shall be severed from the Agreement, and in either case the validity, legality and enforceability of the remaining provisions of this Agreement shall not in any way be affected or impaired thereby.

19. Any notice required or permitted to be given pursuant to this Agreement, with the exception of scheduled and unscheduled system maintenance, shall be duly given if sent by email or fax and certified mail or courier service and proof of service is received. In the case of notice to KenCom Public Safety Dispatch, send to, Attention Director, 1100 Cornell Lane, Yorkville, IL 60560, fax (630)882-8532, email [KenComAdmin@co.kendall.il.us](mailto:KenComAdmin@co.kendall.il.us); and, in the case of notice to KCSO, send to Kendall County Sheriff's Office, Attention Sheriff, 1102 Cornell Lane, Yorkville, IL 60560, fax – (630)-553-1972, email [sheriffoffice@co.kendall.il.us](mailto:sheriffoffice@co.kendall.il.us). Notice shall be effective upon receipt by the other party.
20. Neither party will be responsible to the other for damage, loss, injury or interruption of work if the damage, loss, injury or interruption of work is caused solely by conditions that are beyond the reasonable control of the parties, and without the intentional misconduct or negligence of that party (hereinafter referred to as a "force majeure event"). To the extent not within the control of either party, such force majeure events include: acts of God, acts of any governmental authorities, fire, explosions or other casualties, vandalism and riots of war. A party claiming a force majeure event ("the claiming party") shall promptly notify the other party in writing, describing the nature and estimated duration of the claiming party's inability to perform due to the force majeure event. The cause of such inability to perform will be remedied by the claiming party with all reasonable dispatch.
21. This Agreement supersedes any other prior oral agreements between the parties regarding the matters set forth in this Agreement.
22. Nothing contained in this Agreement, nor any act of the parties pursuant to this Agreement shall be deemed or constructed to create any joint employer relationship.
23. This Agreement may be executed in counterparts (including facsimile signatures), each of which shall be deemed to be an original and both of which shall constitute one and the same Agreement.

**KENDALL COUNTY SHERIFF'S OFFICE  
AND KENDALL COUNTY EMERGENCY PHONE SERVICE AND COMMUNICATIONS BOARD  
INTERGOVERNMENTAL AGREEMENT (2017) – Tyler/New World Security and Operations**

**IN WITNESS WHEREOF**, the parties hereto have caused this Intergovernmental Agreement to be executed by their duly authorized officers on the below date.

Kendall County Emergency Phone Service and  
Communications Board

Kendall County Sheriff's Office, Illinois

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: Chairman, KenCom Executive Board \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

The County of Kendall, Illinois

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**A RESOLUTION DECLARING DECEMBER 2017  
AS KENDALL COUNTY FOOD PANTRY AWARENESS MONTH  
Resolution No. \_\_\_\_\_**

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**WHEREAS**, the problem of hunger is a world-wide problem; and

**WHEREAS**, the problem of hunger exists within Kendall County, Illinois; and

**WHEREAS**, the Kendall County Food Pantry was established in 1983, in order to provide food to residents of Kendall County that are unable to afford to purchase food for their families; and

**WHEREAS**, the Kendall County Food Pantry is operated by a volunteer staff, with no paid employees; and

**WHEREAS**, over fifty thousand families, consisting of over one hundred thousand people have been served by the Kendall County Food Pantry since its inception, and within the last year, the Kendall County Food Pantry has served over seven thousand families; and

**WHEREAS**, while national concerns and world-wide problems concern all Americans, the problem of hunger and inadequate food for local citizens of Kendall County remains and it is the right and obligation of all citizens of Kendall County to help alleviate hunger on a local basis; and

**WHEREAS**, it is the intention of the Kendall County Board to increase the awareness of Kendall County residents to the existence of the Kendall County Food Pantry, to recognize and support the Kendall County Food Pantry and its volunteers, and further to encourage the donation of food to the Kendall County Food Pantry by all residents of Kendall County that are able to contribute to said cause;

**BE IT HEREBY RESOLVED** The Kendall County Board does hereby declare that December 2017 shall be “Kendall County Food Pantry Month” in Kendall County.

**BE IT FURTHER RESOLVED** that all residents of Kendall County are asked to contribute non-perishable food items or make a monetary donation to the Kendall County Food Pantry.

**BE IT FURTHER RESOLVED** that residents of Kendall County may donate items at the Kendall County Courthouse, Public Safety Center, Health and Human Services Building, County Highway Building or County Office Building during normal business hours through January 19<sup>th</sup>, 2018.

Passed and adopted by the County Board of Kendall County, Illinois this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

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Scott Gryder, Chairman  
Kendall County Board

ATTEST: \_\_\_\_\_  
Kendall County Clerk

**RESOLUTION**

WHEREAS, the Office of the State's Attorneys Appellate Prosecutor was created to provide services to State's Attorneys in Counties containing less than 3,000,000 inhabitants; and

WHEREAS, the powers and duties of the Office of the State's Attorneys Appellate Prosecutor are defined and enumerated in the "State's Attorneys Appellate Prosecutor's Act", 725 ILCS 210/1 et seq., as amended; and

WHEREAS, the Illinois General Assembly appropriates monies for the ordinary and contingent expenses of the Office of the State's Attorneys Appellate Prosecutor, one-third from the State's Attorneys Appellate Prosecutor's County Fund and two-thirds from the General Revenue Fund, provided that such funding receives approval and support from the respective Counties eligible to apply; and

WHEREAS, the Office of the State's Attorneys Appellate Prosecutor shall administer the operation of the appellate offices so as to insure that all participating State's Attorneys continue to have final authority in preparation, filing, and arguing of all appellate briefs and any trial assistance; and

NOW, THEREFORE, BE IT RESOLVED that the Kendall County Board, in regular session, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ does hereby support the continued operation of the Office of the State's Attorneys Appellate Prosecutor, and designates the Office of the State's Attorneys Appellate Prosecutor as its Agent to administer the operation of the appellate offices and process said appellate court cases for this County.

BE IT FURTHER RESOLVED that the attorneys employed by the Office of the State's Attorneys Appellate Prosecutor are hereby authorized to act as Assistant State's Attorneys on behalf of the State's Attorney of this County in the appeal of all cases, when requested to do so by the State's Attorney, and with the advice and consent of the State's Attorney prepare, file, and argue appellate briefs for those cases; and also, as may be requested by the State's Attorney, to assist in the prosecution of cases under the Illinois Controlled Substances Act, the Cannabis Control Act, the Drug Asset Forfeiture Procedure Act and the Narcotics Profit Forfeiture Act. Such attorneys are further authorized to assist the State's Attorney in the State's Attorney's duties under the Illinois Public Labor Relations Act, including negotiations thereunder, as well as in the trial and appeal of tax objections.

BE IT FURTHER RESOLVED that the Office of the State's Attorneys Appellate Prosecutor will offer Continuing Legal Education training programs to the State's Attorneys and Assistant State's Attorneys.

BE IT FURTHER RESOLVED that the attorneys employed by the Office of the State's Attorneys Appellate Prosecutor may also assist the State's Attorney of this County in the discharge of the State's Attorney's duties in the prosecution and trial of other cases, and may act as Special Prosecutor if duly appointed to do so by a court having jurisdiction.

BE IT FURTHER RESOLVED that if the Office of the State's Attorneys Appellate Prosecutor is duly appointed to act as a Special Prosecutor in this county by a court having jurisdiction, this county will provide reasonable and necessary clerical and administrative support on an as-needed basis.

BE IT FURTHER RESOLVED that the Kendall County Board hereby agrees to participate in the service program of the Office of the State's Attorneys Appellate Prosecutor for Fiscal Year 2018, commencing December 1, 2017 and ending November 30, 2018, by hereby appropriating the sum of \$32,000.00 as consideration for the express purpose of providing a portion of the funds required for financing the operation of the Office of the State's Attorneys Appellate Prosecutor, and agrees to deliver the same to the Office of the State's Attorneys Appellate Prosecutor on request during the Fiscal Year 2018.

Passed and adopted by the County Board of Kendall County, Illinois, this  
\_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

Chairman \_\_\_\_\_

ATTEST: \_\_\_\_\_  
County Clerk

<b>Kendall County Clerk</b>				
<b>Revenue Report</b>		<b>11/1/17-11/30/17</b>	<b>11/1/16-11/30/16</b>	<b>11/1/15-11/30/15</b>
<b>Line Item</b>	<b>Fund</b>	<b>Revenue</b>	<b>Revenue</b>	<b>Revenue</b>
	County Clerk Fees	\$ 719.00	\$ 860.00	\$ 645.50
	County Clerk Fees - Marriage License	\$ 720.00	\$ 630.00	\$ 840.00
	County Clerk Fees - Civil Union	\$ -	\$ -	\$ -
	County Clerk Fees - Misc	\$ 2,203.50	\$ 2,054.00	\$ 1,744.00
	County Clerk Fees - Recording	\$ 24,814.00	\$ 30,312.00	\$ 21,791.00
01010061205	Total County Clerk Fees	\$ 28,456.50	\$ 33,856.00	\$ 25,020.50
01010001185	County Revenue	\$ 29,717.75	\$ 29,337.00	\$ 22,302.25
38010001320	Doc Storage	\$ 14,575.00	\$ 17,374.00	\$ 13,359.50
51010001320	GIS Mapping	\$ 24,546.00	\$ 29,256.00	\$ 22,526.00
37010001320	GIS Recording	\$ 3,064.00	\$ 3,652.00	\$ 2,812.00
01010001135	Interest	\$ 32.14	\$ 50.92	\$ 34.78
01010061210	Recorder's Misc	\$ 3,781.75	\$ 1,107.50	\$ 4,047.25
81010001320	RHSP/Housing Surcharge	\$ 12,942.00	\$ 15,480.00	\$ 11,619.00
37210001575	Tax Certificate Fee	\$ 3,240.00		
37210001576	Tax Sale Fees	\$ 1,460.00		
37210001577	Postage Fees			
CK # 18344	To KC Treasurer	\$ 121,815.14	\$ 130,113.42	\$ 101,721.28
Death Certificate Surcharge sent from Clerk's office \$1148.00 ck # 18342				
Dom Viol Fund sent from Clerk's office \$120.00 ck 18343				

# Office of Jill Ferko

Kendall County Treasurer & Collector  
111 W. Fox Street Yorkville, IL 60560

## Kendall County General Fund

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES  
FOR TWELVE MONTHS ENDED 11/30/2017

<u>REVENUES*</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	<u>2017 YTD %</u>	<u>2016 YTD Actual</u>	<u>2016 YTD %</u>
Personal Property Repl. Tax	\$370,000	\$390,305	105.49%	\$365,463	89.91%
State Income Tax	\$2,400,000	\$2,672,458	111.35%	\$2,241,829	84.60%
Local Use Tax	\$625,000	\$626,562	100.25%	\$729,938	155.31%
State Sales Tax	\$480,000	\$557,243	116.09%	\$410,417	75.24%
County Clerk Fees	\$330,000	\$395,594	119.88%	\$367,914	102.77%
Circuit Clerk Fees	\$950,000	\$780,818	82.19%	\$890,647	93.75%
Fines & Foreits/St Atty.	\$430,000	\$341,067	79.32%	\$391,889	82.50%
Building and Zoning	\$62,000	\$93,241	150.39%	\$63,222	106.26%
Interest Income	\$37,500	\$128,780	343.41%	\$64,145	213.82%
Health Insurance - Empl. Ded.	\$1,266,058	\$1,190,343	94.02%	\$1,107,191	88.57%
1/4 Cent Sales Tax	\$2,920,000	\$2,917,549	99.92%	\$2,842,110	105.34%
County Real Estate Transf Tax	\$396,420	\$432,228	109.03%	\$372,609	93.99%
Correction Dept. Board & Care	\$875,000	\$1,081,057	123.55%	\$568,520	74.17%
Sheriff Fees	\$255,000	\$206,761	81.08%	\$229,650	64.69%
<b>TOTALS</b>	<b>\$11,396,978</b>	<b>\$11,814,006</b>	<b>103.66%</b>	<b>\$10,645,544</b>	<b>93.30%</b>
<b>Public Safety Sales Tax</b>	<b>\$5,068,000</b>	<b>\$5,070,966</b>	<b>100.06%</b>	<b>\$4,960,810</b>	<b>103.35%</b>
<b>Transportation Sales Tax</b>	<b>\$4,750,000</b>	<b>\$5,070,966</b>	<b>106.76%</b>	<b>\$4,960,810</b>	<b>110.24%</b>

\*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 12 months the revenue and expense should at 100%

### EXPENDITURES

All General Fund Offices/Categories

<b>\$27,840,244</b>	<b>\$27,767,945</b>	<b>99.74%</b>	<b>\$23,303,797</b>	<b>82.76%</b>
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**Robyn Ingemunson  
Clerk of the Circuit Court  
2017 FY Detailed Financial Report**

LINE ITEM	GENERAL FUND REVENUE	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	2017 YTD	2017 BUDGET	2016 YTD ACTUAL
0101-014-1205	Circuit Clerk Fees	\$73,645.64	\$60,582.67	\$70,106.04	\$76,752.08	\$63,152.68	\$70,444.88	\$73,630.49	\$63,422.27	\$65,957.22	\$54,560.91	\$63,056.49	\$44,757.21	\$780,068.58	\$950,000.00	\$844,202.00
0101-014-1210	Circuit Clerk Court System Fees	\$3,894.13	\$3,305.00	\$4,123.00	\$4,048.61	\$3,634.92	\$4,040.20	\$3,600.87	\$3,359.00	\$3,514.80	\$3,238.36	\$3,218.64	\$2,385.00	\$42,362.53	\$49,000.00	\$42,621.00
0101-014-1220	Circuit Clerk GPS Service Fees	\$1,290.75	\$628.00	\$673.00	\$587.00	\$1,087.00	\$1,110.75	\$696.00	\$359.00	\$912.00	\$393.00	\$1,616.00	\$264.75	\$9,617.25	\$5,000.00	\$7,262.00
0101-014-1225	Periodic Imprisonment Fees	\$1,564.00	\$2,810.00	\$4,002.00	\$1,562.00	\$5,005.00	\$1,016.00	\$767.39	\$200.00	\$2,240.00	\$422.00	\$1,151.00	\$96.00	\$20,835.39	\$15,000.00	\$18,072.00
0101-018-1205	Placement Fees	-	-	-	-	-	-	-	-	-	-	-	-	\$0.00	\$5,000.00	\$15,530.00
0101-019-1205	Public Defender Fees	\$496.67	\$0.00	\$1,852.00	\$711.00	\$1,705.00	\$1,042.00	\$1,041.26	\$774.74	\$1,499.00	\$341.40	\$134.00	\$565.00	\$10,162.07	\$20,000.00	\$19,791.00
0101-020-1205	Fines & Forfeitures / St Atty	\$29,905.95	\$28,363.55	\$36,105.60	\$42,581.76	\$34,760.16	\$34,545.89	\$28,936.96	\$30,806.62	\$50,847.68	\$28,268.36	\$30,519.52	\$23,763.45	\$399,405.50	\$430,000.00	\$372,719.00
0101-020-1225	Comptroller Collection Fee	\$86.81	\$22.22	\$14.42	\$3.69	\$1,159.90	\$2,440.02	\$586.97	\$594.65	\$114.61	\$92.55	\$55.64	-	\$5,171.48	-	-
<b>TOTALS&gt;&gt;&gt;&gt;</b>		\$110,883.95	\$95,711.44	\$116,876.06	\$126,246.14	\$110,504.66	\$114,639.74	\$109,259.94	\$99,516.28	\$125,085.31	\$87,316.58	\$99,751.29	\$71,831.41	\$1,267,622.80	\$1,468,000.00	\$1,320,197.00

LINE ITEM	CIRCUIT CLERK FUND REVENUE	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	2017 YTD	2017 BUDGET	2016 YTD ACTUAL
4401-000-1320	Document Storage Fund	\$10,904.92	\$9,739.62	\$11,829.35	\$12,318.87	\$10,705.44	\$12,333.12	\$11,863.92	\$9,550.75	\$10,245.00	\$9,005.00	\$10,038.09	\$7,651.91	\$126,185.99	\$155,000.00	\$146,818.97
4501-000-1320	Court Automation Fund	\$16,205.00	\$14,528.54	\$17,705.00	\$18,442.69	\$15,757.05	\$18,630.42	\$18,469.17	\$14,756.16	\$15,899.88	\$14,115.52	\$15,612.72	\$12,010.00	\$192,132.15	\$200,000.00	\$151,764.51
8301-000-1320	Electronic Citation Fund	\$620.39	\$523.20	\$641.40	\$720.00	\$522.00	\$655.80	\$595.20	\$501.00	\$440.88	\$469.80	\$501.00	\$417.00	\$6,607.67	\$9,000.00	\$8,598.00
9001-000-1320	Circuit Clerk OP/Admin Fund	\$1,521.96	\$1,401.38	\$1,686.04	\$1,752.59	\$1,441.42	\$1,549.04	\$1,606.24	\$1,201.19	\$1,274.64	\$1,183.00	\$1,303.86	\$989.29	\$16,910.65	\$20,000.00	\$20,759.89
4601-000-1320/ 4601-000-1325	Child Support Collection Fund	\$0.00	\$0.00	\$5,420.52	\$5,183.52	\$4,540.52	\$4,287.52	\$2,090.76	\$4,778.94	\$5,551.02	-	-	-	\$31,852.80	\$49,000.00	\$49,921.30
<b>TOTALS&gt;&gt;&gt;&gt;</b>		\$29,252.27	\$26,192.74	\$37,282.31	\$38,417.67	\$32,966.43	\$37,455.90	\$34,625.29	\$30,788.04	\$33,411.42	\$24,773.32	\$27,455.67	\$21,068.20	\$373,689.26	\$433,000.00	\$377,862.67

**Robyn Ingemunson  
Clerk of the Circuit Court  
July Financial Report**

30-Nov-17

LINE ITEM	GENERAL FUND REVENUE	2017 BUDGET	2017 YTD	%	2016 YTD ACTUAL
0101-014-1205	Circuit Clerk Fees	\$ 950,000.00	\$ 780,068.58	82%	\$ 844,202.00
0101-014-1210	Circuit Clerk Court System Fees	\$ 43,000.00	\$ 42,362.53	99%	\$ 42,621.00
0101-014-1220	Circuit Clerk GPS Sevice Fees	\$ 5,000.00	\$ 9,617.25	192%	\$ 7,262.00
0101-014-1225	Periodic Imprisonment Fees	\$ 15,000.00	\$ 20,835.39	139%	\$ 18,072.00
0101-018-1205	Placement Fees	\$ 5,000.00	-	0%	\$ 15,530.00
0101-019-1205	Public Defender Fees	\$ 20,000.00	\$ 10,162.07	51%	\$ 19,791.00
0101-020-1205	Fines & Forfeitures / St Atty	\$ 430,000.00	\$ 399,405.50	93%	\$ 372,719.00
0101-020-1225	Comptroller Collection Fee		\$ 5,171.48	0%	
<b>TOTALS &gt;&gt;&gt;&gt;</b>		<b>\$ 1,468,000.00</b>	<b>\$ 1,267,622.80</b>	<b>86%</b>	<b>\$ 1,320,197.00</b>

LINE ITEM	CIRCUIT CLERK FUND REVENUE	2017 BUDGET	2017 YTD		2016 YTD ACTUAL
4401-000-1320	Document Storage Fund	\$155,000.00	\$126,185.99	81%	\$146,818.97
4501-000-1320	Court Automation Fund	\$200,000.00	\$192,132.15	96%	\$151,764.51
8301-000-1320	Electronic Citation Fund	\$9,000.00	\$6,607.67	73%	\$8,598.00
9001-000-1320	Circuit Clerk OP/Admin Fund	\$20,000.00	\$16,910.65	85%	\$20,759.89
4601-000-1320	Child Support Collection Fund	\$49,000.00	\$31,852.80	65%	\$49,921.30
<b>TOTALS&gt;&gt;&gt;&gt;</b>		<b>\$433,000.00</b>	<b>\$373,689.26</b>	<b>86%</b>	<b>\$377,862.67</b>



**JANO  
NOVEMBER 2017**

<b>LINE ITEM</b>	
0101-014-1205	<b>10% BOND</b>
0101-014-1205	<b>CLERK FEES</b>
0101-014-1205	<b>CLERK FEES NOTICES</b>
0101-020-1205	<b>STATES ATTORNEY</b>
0101-020-1205	<b>STATES ATTORNEY TRIAL FEE</b>
4421-000-1320	<b>ST ATTY RECORDS AUTOMATION</b>
0101-019-1205	<b>PUBLIC DEFENDER FEES</b>
0101-020-1205	<b>SEX OFFENDER FINE</b>
4501-000-1320	<b>COURT AUTOMATION</b>
4201-000-1320	<b>COURT SECURITY</b>
0101-014-1205	<b>MONTHLY SURCHARGE</b>
0101-014-1210	<b>COURT SYSTEM FEES</b>
4401-000-1320	<b>DOCUMENT STORAGE</b>
0101-014-1205	<b>CLERKS/CRIME/DUI- LAB FEES</b>
4801-000-1521	<b>DRUG TEST FEE</b>
4801-000-1521	<b>ELECT. MONITOR</b>
0101-020-1205	<b>BOND FORFEITURECM-CF-CC</b>
0101-020-1205	<b>FINES IL COMMERCE COM POLICE</b>
0101-020-1205	<b>SHERIFF TICKETS-FINE AGENCY</b>
0101-020-1205	<b>ISP DIST 5</b>
0101-020-1205	<b>CM /CF/STATE'S ATTORNEY</b>
0101-020-1205	<b>FINES SEC OF STATE</b>
4001-000-1320	<b>S/A ADDL FINE DRUG</b>
4001-000-1320	<b>CO DRUG FINES</b>
4801-000-1320	<b>PROBATION FEES/Conditional dis</b>
0101-014-1205	<b>MONTHLY PERCENTAGE FEE</b>
5001-000-1320	<b>DRUG MONEY FORFEITURE SAO</b>
4801-000-1527	<b>DOM VIOL SURVEIL FEE</b>
4301-000-1320	<b>LAW LIBRARY</b>
0101-014-1225	<b>PERIODIC IMPRISONMENT FEE</b>
0101-018-1205	<b>PLACEMENT FEES</b>
4801-000-1520	<b>DOMESTIC VIOLENCE-PROBATION(MARS)</b>
4801-000-1525	<b>OP RISK ASSESSMENT</b>
4801-000-1528	<b>EVALUATION REIMBURSEMENT</b>
9001-000-1320	<b>CIR CLERK OPERATION/ADMIN FUND</b>
0101-014-1205	<b>CLERK FEES COPIES</b>
4411-000-1320	<b>HIGHWAY HIRE-BACK FUND</b>

4801-000-1320	<b>PROBATION FEES/Out of County</b>
0101-014-1205	<b>MAILING FEE</b>
0101-014-1205	<b>NON-COMPLIANCE PARENTING CLS</b>
0101-014-1205	<b>CLERK FEES EXPUNGMENT</b>
0101-014-1205	<b>CLERK OP &amp; ADMIN SER GEORGE BAILEY</b>
0101-000-1135	<b>INTEREST</b>
0101-014-1205	<b>CLERK PRTN ADTNL FINE DB</b>
0101-014-1205	<b>TR SCHOOL</b>
0101-014-1205	<b>TR SCHOOL</b>
0101-014-1205	<b>CLERK FEES SPINAL CORD INJ</b>
4801-000-1520	<b>DOM / VIOL BATTERY FINE</b>
0101-014-1205	<b>SEXUAL ASSAULT SERVICE</b>
0101-014-1205	<b>CLERK FEES TRAUMA FUND</b>
0101-014-1205	<b>ST OFFENDER DNA</b>
9001-000-1320	<b>FORECLOSURE PRVNT ADMIN</b>
9001-000-1320	<b>ABANDONED RES. PROP ADMIN</b>
9001-000-1320	<b>FTA CLERK OP / ADMIN</b>
8301-000-1320	<b>ELECTRONIC CITATION FUND</b>
4801-000-1522	<b>YOUTH EDUCATION CLASS</b>
0101-020-1205	<b>CIVIL CONTEMPT OF COURT</b>
0101-014-1220	<b>CIR CLERK GPS SERVICE FEE</b>
0101-014-1205	<b>JD FEES(CLERK)</b>
4211-000-1320	<b>CO DRUG ADDICTION SERVICES</b>
0101-020-1225	<b>SA COLLECTION FEE</b>
4801-000-1231	<b>JUVENILE PARENTING CLASS</b>

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**TOTAL DUE COUNTY TREASURER>>>>**

**CD-53010263 100,000.00; CD-734871 100**

**JANO  
AUGUST 2017**

**LINE ITEM**

**0101-000-1135 INTEREST**

0101-014-1205	10% BOND
0101-014-1205	CLERK FEES
0101-014-1205	CLERK FEES NOTICES
0101-014-1205	MONTHLY SURCHARGE
0101-014-1205	CLERKS/CRIME/DUI- LAB FEES
0101-014-1205	MONTHLY PERCENTAGE FEE
0101-014-1205	CLERK FEES COPIES
0101-014-1205	MAILING FEE
0101-014-1205	NON-COMPLIANCE PARENTING CLASS
0101-014-1205	CLERK FEES EXPUNGMENT
0101-014-1205	CLERK OP & ADMIN SER GEORGE BAILEY
0101-014-1205	CLERK PRTN ADNTL FINE DOM BAT
0101-014-1205	TR SCHOOL
0101-014-1205	TR SCHOOL
0101-014-1205	CLERK FEES SPINAL CORD
0101-014-1205	SEXUAL ASSAULT SERVICE
0101-014-1205	CLERK FEES TRAUMA FUND
0101-014-1205	ST OFFENDER DNA
0101-014-1205	JD FEES(CLERK)

*Subtotal Ci*

0101-014-1210	COURT SYSTEM FEES
0101-014-1220	CIR CLERK GPS SERVICE FEE
0101-014-1225	PERIODIC IMPRISONMENT FEES
0101-018-1205	PLACEMENT FEES
0101-019-1205	PUBLIC DEFENDER FEES
0101-020-1205	STATES ATTORNEY
0101-020-1205	STATES ATTORNEY TRIAL FEE
0101-020-1205	SEX OFFENDER FINE
0101-020-1205	BOND FORFEITURECM-CF-CC
0101-020-1205	FINES IL COMMERCE COM POLICE
0101-020-1205	SHERIFF TICKETS-FINE AGENCY
0101-020-1205	ISP DIST 5
0101-020-1205	CM /CF/STATE'S ATTORNEY
0101-020-1205	FINES SEC OF STATE
0101-020-1205	CIVIL CONTEMPT OF COURT

*Subtotal Fines & For*

0101-020-1225	SA COLLECTION FEE
---------------	-------------------

4001-000-1320	<b>S/A ADDL FINE DRUG</b>	
4001-000-1320	<b>CO DRUG FINES</b>	
		<b>Subtotal</b>
4201-000-1320	<b>COURT SECURITY</b>	
4221-000-1320	<b>CO DRUG ADDICTION SERVICES</b>	
4301-000-1320	<b>LAW LIBRARY</b>	
4401-000-1320	<b>DOCUMENT STORAGE</b>	
4411-000-1320	<b>HIGHWAY HIRE-BACK FUND</b>	
4421-000-1320	<b>ST ATTY RECORDS AUTOMATION</b>	
4501-000-1320	<b>COURT AUTOMATION</b>	
4801-000-1320	<b>PROBATION FEES/Conditional dis</b>	
4801-000-1320	<b>PROBATION FEES/Out of County</b>	
		<b>Subtotal</b>
4801-000-1520	<b>DOM / VIOL - BATTERY PROB.</b>	
4801-000-1520	<b>DOMESTIC VIOLENCE-PROBATION(MARS)</b>	
		<b>Subtotal Domestic</b>
4801-000-1521	<b>DRUG TEST FEE</b>	
4801-000-1521	<b>ELECT. MONITOR</b>	
4801-000-1522	<b>YOUTH EDUCATION CLASS</b>	
4801-000-1525	<b>OP RISK ASSESSMENT</b>	
4801-000-1527	<b>DOM/VIOL SURVEILLANCE FEE</b>	
4801-000-1528	<b>EVALUATION REIMBURSEMENT</b>	
4801-000-1531	<b>JUVENILE PARENTING CLASS</b>	
5001-000-1320	<b>DRUG MONEY FORFEITURE SAO</b>	
8301-000-1320	<b>ELECTRONIC CITATION FUND</b>	

9001-000-1320	<b>CIR CLERK OPERATION/ADMIN FUND</b>
9001-000-1320	<b>FORECLOSURE PRVNT ADMIN</b>
9001-000-1320	<b>ABANDONED RES. PROP ADMIN</b>
9001-000-1320	<b>FTA CLERK OP / ADMIN</b>

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***TOTAL DUE COUNTY TR***

	CHECK AMT	CHECK #
5210	\$ 4,718.33	82201/82310/82311/82312
5211	\$ 21,927.84	82202
5212	\$ 12.00	82203
5213/5626	\$ 2,700.00	82204/82328
5214	\$ 50.00	82205
5218	\$ 312.00	82206
5221	\$ 565.00	82207
5223		
5230	\$ 12,010.00	82210
5231	\$ 10,422.50	82211
5233		
5235	\$ 2,385.00	82213
5236	\$ 7,651.91	82214
5237	\$ 33.00	82215
5238		
5239	\$ 836.25	82216
5240/1037	\$ 8,918.18	82224
5240/1038		
5240-1093	\$ 5,329.99	82225
5240-1094	\$ 3,345.96	82226
5240/1097	\$ 108.57	82227
5240/1024		
5241		
5244	\$ 1,624.97	82253
5245/5225	\$ 4,987.31	82254
5246	\$ 15,601.84	82255
5250		
5253		
5260	\$ 2,938.00	82261
5273	\$ 96.00	82268
5287		
5288	\$ 1,119.00	82277
5292		
5295		
5296	\$ 825.29	82279/82280
5300	\$ 1,620.25	82291
5330		

5331	\$ 268.00	82292
5336		
5343		
5350	\$ 440.00	82299/82327
5353	\$ 130.00	82302
5397	\$ -	
5424	\$ -	
5449-1093	\$ 34.00	82306
5449-1094	\$ 38.00	82307
5467		
5472		
5475		
5482		
5484	\$ 111.71	82313
5491	\$ 19.00	82314
5493		
5497	\$ 145.00	82315
5498	\$ 417.00	82316
5509	\$ 80.00	82317
5590		
5621	\$ 264.75	82320
5622	\$ 90.24	82321
5627	\$ 210.00	82329
5613		
5346	\$ -	

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\$ 112,386.89

0,000.00; CD-1300133896 100,000.00

**AMT PAID**

**CHECK #**

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5397	\$ -	0
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5210	\$	4,718.33	82201/82310/82311/82312
5211	\$	21,927.84	82202
5212	\$	12.00	82203
5233	\$	-	0
5237	\$	33.00	82215
5246	\$	15,601.84	82255
5300	\$	1,620.25	82291
5336	\$	-	0
5343	\$	-	0
5350	\$	440.00	82299/82327
5353	\$	130.00	82302
5424	\$	-	0
5449-1093	\$	34.00	82306
5449-1094	\$	38.00	82307
5467	\$	-	0
5475	\$	-	0
5482	\$	-	0
5484	\$	111.71	82313
5622	\$	90.24	82321
<b>Recruit Clerk Fees</b>	<b>\$</b>	<b>44,757.21</b>	
<hr/>			
5235	\$	2,385.00	82213
<hr/>			
5621	\$	264.75	82320
<hr/>			
5273	\$	96.00	82268
<hr/>			
5287	\$	-	0
<hr/>			
5221	\$	565.00	82207
<hr/>			
5213	\$	2,700.00	82204/82328
5214	\$	50.00	82205
5223	\$	-	0
5240/1037	\$	8,918.18	82224
5240/1038	\$	-	0
5240-1093	\$	5,329.99	82225
5240-1094	\$	3,345.96	82226
5240/1097	\$	108.57	82227
5240	\$	-	0
5590	\$	-	0
<b>Retires / St Atty</b>	<b>\$</b>	<b>23,763.45</b>	
<hr/>			
<b>5613</b>	<b>\$</b>	<b>-</b>	<b>0</b>



5241	\$	-	0
5244	\$	1,624.97	82253
<b>total Drug Fines</b>	\$	<u>1,624.97</u>	
5231	\$	10,422.50	82211
5627	\$	210.00	82329
5260	\$	2,938.00	82261
5236	\$	7,651.91	7652
5330	\$	-	0
5218	\$	312.00	82206
5230	\$	12,010.00	82210
5245/5255	\$	4,987.31	82254
5331	\$	268.00	82292
<b>Probation Fees</b>	\$	<u>38,799.72</u>	
5472	\$	-	0
5288	\$	1,119.00	82277
<b>c Violence Fees</b>	\$	<u>1,119.00</u>	
5238	\$	-	0
5239	\$	836.25	82216
	\$	<u>836.25</u>	
5509	\$	80.00	82317
5292	\$	-	0
5253	\$	-	0
5295	\$	-	0
5346	\$	-	0
5250	\$	-	0
5498	\$	417.00	82316

5296	\$	825.29	82279/82280
5491	\$	19.00	82314
5493	\$	-	0
5497	\$	145.00	82315
	\$	989.29	

**MEASURER>>>>** \$ 112,386.89

0



KENDALL COUNTY CORONER  
— JACQUIE PURCELL —

Description	**	Month: November 2017	Fiscal Year-to- Date	September 2016
Total Deaths		17	302	29/284
Natural Deaths		16	268	23
Accidental Deaths				
Overdose		0	13	2
Motor Vehicle		0	6	1
Other	*	1	5	0
Pending		0	0	0
Suicidal Deaths		0	9	2
Homicidal Deaths		0	1	1
Toxicology		0	32	6/34
Autopsies		0	28	5/23
Cremation Authorizations		7	173	21/160

\*\*

**Accidental Death(s) (Other)**

1. 11/18/2017 – Oswego/Nursing Home – 90yo Female, Hip Fracture

**PERSONNEL/OFFICE ACTIVITY:**

1. Chief Deputy Coroner Levi Gotte provided a morgue tour to the Oswego East High School Law Enforcement Class on November 1, 2017.
2. Chief Deputy Coroner Levi Gotte provided a presentation for Waubensee Community College's Upward Bound Program at East Aurora High School on November 16, 2017.
3. Coroner Purcell attended a meeting of the Adult/Elder Abuse Fatal Review Team at the Kane County Sheriff's Office on November 16, 2017.

CARORUM AD CURAM



KENDALL COUNTY CORONER  
— JACQUIE PURCELL —

**2017 Kendall County Coroner's Office  
Annual Report**

# **Office of the Kendall County Coroner**

804 W John Street, Suite A

Yorkville, Illinois 60560

Telephone: 630-553-4200

Fax: 630-553-4116

Email: [coroner@co.kendall.il.us](mailto:coroner@co.kendall.il.us)

Website: <https://www.co.kendall.il.us/coroner/>

## **Table of Contents**

<b>Description</b>	<b>Page #</b>
<b>Letter from the Coroner</b>	<b>3-4</b>
<b>Personnel</b>	<b>5-6</b>
<b>Reportable Deaths</b>	<b>7-8</b>
<b>Budget</b>	<b>9</b>
<b>Organ Donation</b>	<b>10</b>
<b>History of Coroner</b>	<b>10</b>
<b>Community Programs</b>	<b>11-12</b>
<b>Resources</b>	<b>12</b>

To the Citizens of Kendall County:

The entire scope of the Office of the Coroner is to determine the manner and cause of each death that occurs in Kendall County. These responsibilities are taken very seriously because the results of our investigations are used by the criminal justice system, for answers and closures for families, public health personnel, and other agencies which gather data with the intention of improving and enriching our lives.

In 2017, there were 302 deaths reported to the Kendall County Coroner's Office. You will be able to find a breakdown of the manner and causes of those deaths throughout this report.

While we are not currently an accredited office, we are in the process of working towards accreditation. To that end, we are developing policies, procedures and operating at a very strict standard to adhere to professional practices demanded by accrediting agencies.

I am extremely proud to say we are staffed with some of the most uniquely trained and qualified personnel within the county. Our staff attends some of the finest trainings available, and continues that education in their application of everyday work. We work within our means and are conscientious of being good stewards of tax dollars. Please take a moment to read about and 'meet' our staff later in this report. Information about our budget, including revenue and expenses, can also be found in this report.

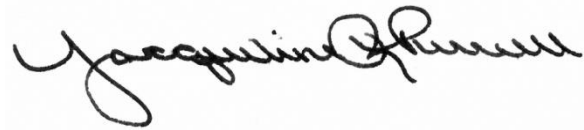
The focus of our office is not only concerned with the circumstances surrounding death. We take equal pride in the level of care that we are able provide to families and loved ones of individuals who have died. We work closely with a chaplain agency which provides both faith and non-faith based counseling services. I am also concerned with self-care, and ensure the staff has access to counseling and debriefing after having to work through particularly traumatizing scenes.

Finally, I take pride in our prevention programs. My office is active throughout the year in the local high schools with driver's education programs, mock prom disaster programs, presenting to law enforcement

classes, and providing morgue tours. I am also an active member with the Tri County Elder Abuse Task Force and Illinois Violent Death Reporting Systems.

I am proud of the work that is produced in our office, proud of the staff that provides outstanding care with a balance between exceptional science work and excellent counsel to families. Above all, I am proud and thankful to serve as the Coroner of Kendall County.

Sincerely,



Jacquie Purcell  
Kendall County Coroner



## **Coroner's Office Personnel**

According to the Illinois State Statutes which govern the Coroner's Office, the Coroner and Deputy Coroners are sworn law enforcement officers and are designated by the law as peace officers. In fact, according to IL state statute, the Coroner and Sheriff hold equal powers throughout the county. Our office is comprised of both sworn and non-sworn personnel. Coroner Purcell, Chief Deputy Gotte, Deputy Knowles and Deputy Shockley are all sworn officers. In addition, we have two coroner's assistants. The assistants are not sworn officers and as such do not hold the same powers nor share the same responsibilities as the deputy coroners.

### ***Jacquie Purcell***

#### **Kendall County Coroner**

Jacquie is the 13<sup>th</sup> person to be elected as Coroner of Kendall County. She graduated from Worsham College where she studied mortuary science. She is a nationally board certified funeral director and embalmer. She has worked in the death industry since 1994 and is a diplomate of the American Board of Medicolegal Death Investigators. She serves as the District 1 Director of the Illinois Coroners & Medical Examiner's Association.

Jacquie is also a member of the International Association of Coroners & Medical Examiner's Association, the Society of Medicolegal Death Investigators and an affiliate member of the National Association of Medical Examiners.

### ***Levi Gotte***

#### **Chief Deputy Coroner**

Levi is the only hired full-time staff member in the coroner's office. His background is extensive in public safety. He worked as a supervisor for Kendall County's 9-1-1 Center. He is currently appointed as the Deputy Director of Operations with the Kendall County Emergency Management Agency. He also serves as an Auxiliary Corporal with the Kendall County Sheriff's Office. Levi has completed training with the St. Louis University School of Medicine – Division of Forensic Sciences, Basic Medicolegal Death Investigator Training Program. He is also a fellow member of the International Association of Coroners and Medical Examiners.



## ***Jessica Knowles***

### **Deputy Coroner**

Jessica is a part-time Deputy Coroner with the office. She studied at College of DuPage and received her license as Radiologic Technician. She furthered her studies at Weber State University in Utah where she received her license as a Radiological Practitioner Assistant. She currently works full time in the Interventional Radiology department at a local hospital. Jessica completed training with the International Coroner's and Medical Examiner's Association, Basic Medicolegal Death Investigator Training Program. She is also a fellow member of the International Association of Coroners and Medical Examiners.

## ***Scott Shockley***

### **Deputy Coroner**

Scott is a part-time Deputy Coroner with the office. His background is extensive in Law Enforcement. He recently retired as a Sergeant after 25 years with the Oswego Police Department. Scott will be attending the Medicolegal Death Investigator Basic Training Course in 2018.

## ***Michael Hoffer***

### **Coroner's Assistant**

Michael works full time with the Kendall County 9-1-1 Center. He works part time with the Steger Estates Fire Department in Crete, IL and Wallace Fire Department in Ottawa, Illinois.

## ***Patricia Monarrez***

### **Coroner's Assistant**

Patricia recently graduated from Calumet College of St. Joseph with her degree in Criminal Justice with a Forensic Science Concentration. She has worked with several campus security agencies, but she is just beginning her public safety career.

## ***Dr. Kristin Escobar Alvarenga***

### **Forensic Pathologist / Coroner's Physician**

Kristin Escobar Alvarenga, M.D., is originally from Texas where she received her undergraduate degree from Baylor University and her medical degree from the University of Texas Medical Branch in Galveston, Texas. She then completed her Anatomic and Clinical Pathology Residency at Montefiore Medical Center and the Albert Einstein College of Medicine in Bronx, New York, followed by a one year forensic pathology fellowship training program at the Harris County Institute of Forensic Sciences. Dr. Escobar-Alvarenga works full-time as a medical examiner in Cook County and contracts with Kendall County as a Coroner's Physician.

## Reportable Deaths in Kendall County

Kendall County runs on a fiscal year which begins December 1 and ends on November 30. Therefore, the deaths presented in this report occurred during Fiscal Year 2017 which began December 1, 2016 and ended November 30, 2017.

The State of Illinois dictates that the jurisdiction for the coroner is wherever the subject is pronounced dead. This simply means, that if an incident occurs in Kendall County, but that person is transported by any means (personal transport, ambulance, helicopter, etc.) to a hospital or area outside of Kendall County, and is pronounced dead, the Coroner in that county assumes jurisdiction for that death. There are many incidents that begin in Kendall County, but jurisdiction for the coroner is transferred to another county when the subject is pronounced dead outside of the county.

There are 5 manners of death. Each reported death will be examined and assigned a manner and cause of death. The manners are: natural, accidental, suicidal, homicidal or undetermined. The following charts show a breakdown of deaths which have occurred and were reported to our office during Fiscal Year 2017 (FY2017).

### DEATHS by MANNER

Natural	268
Accident	24
Suicide	9
Homicide	1
Undetermined	0
Pending	0
<b>TOTAL DEATHS REPORTED 2017</b>	<b>302</b>

## NATURAL DEATHS by CAUSE

DESCRIPTION	# of Cases	DESCRIPTION	# of Cases	DESCRIPTION	# of Cases
Heart Disease (Including Hypertension, Coronary Artery Disease, Atherosclerosis, Myocardial Infarctions, etc.)	70	Chronic Obstructive Pulmonary Disease (COPD)/Emphysema	21	Alzheimer's Disease/Dementia/Parkinson's Disease	29
Colon Cancer Including: Rectal/Anal Cancer	8	Brain Cancer	6	Cerebrovascular Accident Cerebrovascular Disease	10
Liver Cancer	2	Kidney Cancer	3	Sarcoma	1
Prostate Cancer	8	Bladder Cancer	4	Adult Failure to Thrive	6
Ovarian/Uterine Cancer	1	Stomach Cancer	1	Kidney Disease	13
Lung Cancer	23	Leukemia/Lymphoma	8	Cancer Other	6
Breast Cancer	7	Pancreatic Cancer	10	Complications of Chronic Alcoholism	5
Esophageal Cancer	4	Pneumonia	15	Melanoma	1
Myeloma	3	Myelodysplastic Syndrome	2	Non-Alcoholic Liver Disease	1

## NON-NATURAL DEATHS by CAUSE & MANNER

DESCRIPTION	MANNER	DESCRIPTION	MANNER
Cocaine, Heroin & Fentanyl Intoxication	Accident	Methadone Intoxication	Accident
Cocaine & Fentanyl Intoxication	Accident	Ethanol & Alprazolam Intoxication	Accident
Craniocervical Injuries/Motor Vehicle Collision	Accident	Blunt Force Injuries of the Head/Fall Down Stairs	Accident
Combined Drug Intoxication (Fentanyl & Despropionyl Fentanyl+)	Accident	Cocaine & Hydrocodone Toxicity	Accident
Asphyxia/Traumatic Compression of Torso	Accident	Cocaine Toxicity	Accident
Combined Drug Toxicity (Heroin, Alprazolam +)	Accident	Cocaine & Heroin Toxicity	Accident
Blunt Force Injuries/Motor Vehicle Collision	Accident	Fetal Demise/Maternal Death/Motor Vehicle	Accident
Blunt Force Injuries/Motor Vehicle Collision	Accident	Ethanol & Heroin Toxicity	Accident
Traumatic Asphyxiation/Pinned Under Lawn Tractor	Accident	Heroin Intoxication	Accident
Fentanyl, Acetyl Fentanyl, Heroin & Cocaine Intoxication	Accident	Heroin & Ethanol Intoxication	Accident
Blunt Force Trauma/Motor Vehicle Collision	Accident	Complications of Traumatic Brain Injury/Motorcycle	Accident
Blunt Force Trauma/Fall from Grain Bin	Accident	Hip Fracture	Accident
Asphyxia Due to Hanging (6 cases)	Suicide	Hydrocodone & Acetaminophen Toxicity	Suicide
Gunshot Wound to the Head (2 Cases)	Suicide	Pneumonia, Malnutrition, Dehydration, Physical Neglect	Homicide

## BUDGET

The Kendall County Coroner’s Office operates on a budget from the general fund. In FY 2017 our entire budget was \$167,094. We also generate revenue by charging a \$50 fee for cremation authorizations and various fees for specific reports (autopsy reports, toxicology reports, etc.). In FY 2017, the Kendall County Coroner’s Office authorized 173 cremation permits. According to the IL State Statute, these revenues are held in a special fund which can be used to supplement the coroner’s office’s general operations. In 2017, the Kendall County Coroner’s Office received \$9,910.00, in special fees. The coroner’s offices throughout the State of Illinois also receive an annual grant. The grant monies are based on a surcharge amount placed on each death certificate issued. Therefore, the grant amounts change dependent on the number of death certificates issued, throughout the state, during the previous year. In FY 2017, the Kendall County Coroner’s Office received a grant for \$4,454.00.

The following is a basic breakdown of the line items expended from the Kendall County Coroner’s Office General Budget for FY 2017:

<b>DESCRIPTION</b>	<b>BUDGET</b>	<b>ACTUAL</b>
Coroner’s Salary	57,944	57,498.00
Staff Salaries (Combined)	64,000	49,325.75
Office Supplies	2,000	2048.14
Postage	500	206.50
Dues/Memberships	1,000	999.00
Mileage	400	980.08
Training	4,000	3834.96
Vehicle Maintenance	4,000	2920.64
Clothing Allowance	1,000	967.49
Autopsies	20,000	30,380.00
X-Rays	500	0.00
Toxicology Testing	7,000	9787.00
Morgue Supplies	3,000	2796.31
Biohazard Waste	1,000	934.50
Burial/Indigent Persons	500	0.00
Histology	250	91.00
<b>TOTAL</b>	<b>\$167,094</b>	<b>\$162,769.37</b>

\*Please note, these amounts are appropriate at the time of this publication. Occasionally, after audits are completed, the budget numbers will change slightly.

## **ORGAN/TISSUE DONATION**

We work closely with the Gift of Hope which is our regional Organ Procurement Organization. In 2017, the Kendall County Coroner's Office facilitated four donations which benefited over one hundred recipients. We have developed this program just this year and while we have had several successful donation cases, we hope to see the program continue to grow in the years to come.

## **HISTORY OF CORONER**

*'Carorum Ad Curam'*, this is a Latin statement you'll notice on many of the items produced from our office. It is a way of offering tribute to the original roots of the Coroner's Office. Originally, the job title, *'custos placitorum coronae'*, was the Officer tasked with protecting the property of the Royal Family. From the Latin, *'Corona'*, meaning 'crown' eventually became 'Coroner'. The function of the office gradually changed, and by the 17<sup>th</sup> century the main duties were to determine the cause of death in cases not obviously natural. *'Carorum Ad Curam'* translates literally to mean 'to take care of loved ones'. There is no better way to express what we do here in our office. We take care of loved ones – both who have died and those left to mourn.

## **COMMUNITY PROGRAMS**

Throughout the year we are active in the community. Below is a listing of the presentations and/or trainings provided by the Kendall County Coroner's Office:

- Coroner Purcell provided a presentation for Operation Impact at Yorkville High School on December 1, 2016.
- Coroner Purcell provided a presentation for the Oswego High School Law Enforcement Class on February 22, 2017.
- Coroner Purcell provided a morgue tour for the Oswego High School Law Enforcement Class on February 24, 2017
- The Coroner's Office provided a presentation for Operation Impact at Oswego East High School on March 2, 2017
- Chief Deputy Coroner Gotte and Deputy Coroner Knowles participated in Operation Prom at Oswego East High School on April 26, 2017.
- Coroner Purcell and Chief Deputy Coroner Levi Gotte participated in Operation Impact at Oswego High School on May 3, 2017.
- Chief Deputy Coroner Levi Gotte provided a presentation to IVVC Law Enforcement Classes (AM & PM) and Health Careers Class on May 9, 2017.
- Coroner Purcell provided a morgue tour to the IVVC Law Enforcement Classes (AM & PM) on May 10, 2017.
- Coroner Purcell participated in Operation Impact at Yorkville High School on May 12, 2017.
- Coroner Purcell provided human bone identification training for the local Search & Rescue Team on May 13, 2017.
- Coroner Purcell provided human bone identification training for the Illinois Search & Rescue Team on September 20, 2017.

- Chief Deputy Coroner Gotte provided an orientation for three new Kendall County Sheriff's Deputies on October 13, 2017.
- Coroner Purcell for presented for the Law Enforcement Class at Oswego East High School on October 30, 2017.
- Chief Deputy Coroner Gotte provided a morgue tour for the Oswego East High School Law Enforcement Class on November 1, 2017.
- Chief Deputy Coroner Gotte provided a presentation for Waubensee Community College's Upward Bound program at Aurora East High School on November 16, 2017.

## **CLOSING**

The Kendall County Coroner's Office is always available to the public for questions or concerns. Please feel free to contact us for any reason.

## **RESOURCES**

Gift of Hope Organ/Tissue Network	630-758-2600
Nationwide Chaplain Services	847-890-5003
Compassionate Friends (Local) (For parents who have lost children)	630-779-7756
Suicide Prevention Services	630-482-9699
Kendall County Health Department	630-553-9100

**KENDALL COUNTY PLANNING, BUILDING & ZONING COMMITTEE**  
**Kendall County Office Building**  
**Rooms 209 & 210**  
**111 W. Fox Street, Yorkville, Illinois**  
**6:30 p.m.**  
**Meeting Minutes of December 11, 2017 – Unofficial until approved**

**CALL TO ORDER**

The meeting was called to order by Chairman Bob Davidson at 6:30 p.m.

**ROLL CALL**

Committee Members Present: Lynn Cullick, Bob Davidson (Chairman), Judy Gilmour, Scott Gryder (arrived at 7:11 p.m.) and Matt Kellogg (Vice Chairman)

Committee Members Absent: None

Also Present: Matt Asselmeier (Senior Planner), Mr. and Mrs. Jayson Greenslade, Jim Williams, Duane Torgerson, Bob Rogerson, Chris Lindley, and Ryan Leonard

**APPROVAL OF AGENDA**

Motion by Member Kellogg to approve the agenda with the following amendments: the item at 18 Ridgfield Road, the Red Hawk Landing item and the item at 5586 Fields Drive were moved to between Public Comment and Petitions, seconded by Member Cullick. With a voice vote of four ayes, the motion carried.

**APPROVAL OF MINUTES**

Motion by Member Kellogg, seconded by Member Cullick, to approve the minutes of the November 13, 2017 meeting. With a voice vote of four ayes, the motion carried.

**EXPENDITURE REPORT**

The Committee reviewed the claims report, the Fiscal Year 2016-2017 End of Year Report for the Planning, Building and Zoning Department and the Fiscal Year 2016-2017 End of Year Escrow Report. Motion by Member Kellogg, seconded by Member Cullick, to approve the claims report. With a voice vote of four ayes, the motion carried.

**PUBLIC COMMENT**

None

**NEW BUSINESS**

Approval to Forward a Trailer Parked in the Front Yard/Driveway Complaint at 18 Ridgfield Road, Montgomery to the State's Attorney's Office or Code Hearing Unit

Mr. Asselmeier presented information on the case. A trailer can be parked in the front yard for a maximum seventy-two (72) hours in a one (1) week for loading/unloading and maintenance.

Mr. and Mrs. Jayson Greenslade, property owners, stated that they did not receive a definitive time amount from Planning, Building and Zoning Department. The Greenslade family has invested several thousand dollars in their house in recent months. They are presently remodeling the kitchen and the cabinets are in the garage. The family has lived in the house for eleven (11) years.



Jim Williams, Boulder Hill, is a neighbor to the property. Mr. Williams filed the complaint against the Greenslades. Mr. Williams said that the trailer has not moved; the Greenslades disagreed with this statement.

Chairman Davidson asked how long it would take Mr. Greenslade to move the trailer. Mr. Greenslade said that he would get it moved as quickly as possible.

The consensus of the Committee was to give the property owner thirty (30) days to remove the trailer.

## **OLD BUSINESS**

### **Red Hawk Landing Stormwater Issue**

Bob Rogerson, Oswego Township Highway Commissioner, said that the drainage issue was a private property matter. However, the Township previously did work in the area. Mr. Rogerson introduced Chris Lindley of WBK Engineering to explain the situation. Mr. Lindley explained their exploration efforts of field tile in the area and the conditions of the field tiles in the area. Mr. Lindley proposed to make repairs to the field tiles where trees roots have infiltrated the field tile. He proposed removing forty feet (40') of field tile in the area where the tree roots damaged the field tile. He also suggested removing the trees causing the problem.

Duane Torgerson, Red Hawk Drive, said that the problem is not the large water flows; the problem is that the tile plugs up and causes back-ups. The water backs up into adjoining leach fields and causes raw sewage to flow downstream.

Mr. Rogerson proposed determining the location and ownership of the trees. The survey could cost Three Thousand Dollars (\$3,000). He would like financial assistance from the County on the survey and potential fix.

John Constantine, Plainfield Road, stated that his family owns the land south of the site. He said that he has standing water on his property if the tile was not blocked.

Several Committee members expressed concerns about spending public money on private property and lamented that a drainage district did not exist in the area.

The State's Attorney's Office's opinion was that the County had no liability on this matter.

The consensus of the Committee was that the issue was not a County matter and Mr. Rogerson should try to resolve the issue with the private property owners.

### **Update on Stormwater Issue in Fields of Farm Colony Unit 4 (5586 Fields Drive)**

Mr. Asselmeier said that Oswego Township did not have jurisdiction or any files on this property. The County also did not have liability on this matter.

Ryan Leonard, property owner, discussed the drainage system at his property.

The consensus of the Committee was that this issue was not a County matter and the owner of the property was responsible for jetting the line.

Member Gryder arrived at this time (7:11 p.m.).

**PETITION**

Petition 17-30-Kendall County Planning, Building and Zoning Committee Requested Text Amendments to Section 3.02 (Definitions), Section 10.01.C.10 and Section 10.01.C.11 (Special Uses in the M-1 Limited Manufacturing District and M-2 Heavy Industrial District) of the Kendall County Zoning Ordinance By Extending the Expiration Deadline from January 1, 2018 to July 1, 2020 for the County Medical Cannabis Related Zoning Regulations

Mr. Asselmeier summarized the request. At their meeting on September 11, 2017, the Kendall County Planning, Building and Zoning Committee approved initiating a text amendment to the Kendall County Zoning Ordinance extending the expiration deadline for the County’s medical cannabis regulations. When the County adopted medical cannabis regulations in 2014 (by Ordinances 2014-28 and 2014-31) the expiration date was set at January 1, 2018. The Compassionate Use of Medical Cannabis Pilot Program Act (“Act”) (410 ILCS 130/1 et seq.) expires on July 1, 2020.

This proposed amendment does not change any language, other than the expiration date, contained within the Zoning Ordinance on this topic.

ZPAC reviewed this proposal at their meeting on October 3<sup>rd</sup> and unanimously recommended approval of the proposed text amendments. The Kendall County Regional Planning Commission reviewed this proposal at their meeting on October 25<sup>th</sup> and unanimously recommended approval of the proposed text amendments. The public hearing before the Kendall County Zoning Board of Appeals occurred on October 30<sup>th</sup>. No members of the public spoke in favor or in opposition to this proposal. The Zoning Board of Appeals unanimously recommended approval of the proposal. The townships were notified of the decision of the Zoning Board of Appeals on October 31<sup>st</sup>. No comments were received from any township.

Member Gilmour asked if language could be added stating that the regulations must meet federal law. Mr. Asselmeier responded that the County tried to place that language in the original proposal in 2014, but the State’s Attorney’s Office advised against it at that time.

Motion by Member Kellogg, seconded by Member Cullick, to forward the proposed text amendments to the County Board.

- Yeas (5): Cullick, Davidson, Gryder, Gilmour and Kellogg
- Nays (0): None
- Abstain (0): None
- Absent (0): None

The motion carried. This matter will go to the County Board on December 19<sup>th</sup>.

**NEW BUSINESS**

Approval of Scheduling a Special Meeting of the Planning, Building and Zoning Committee in the Month of January 2018 for the Purposes of Discussing and Amending Proposed Changes to Kendall County’s Outdoor Shooting Range Regulations. The Specific Date, Time and Location of the Meeting Shall be Determined at the December 11, 2017 Meeting

Motion by Member Kellogg, seconded by Member Gryder, to schedule the special meeting for January 30, 2018 at 6:00 p.m. in the County Board Room for the purposes of discussing and amending proposed changes to Kendall County's outdoor shoot range regulations.

Yeas (5): Cullick, Davidson, Gryder, Gilmour and Kellogg  
Nays (0): None  
Abstain (0): None  
Absent (0): None

The motion carried.

The existing gun ranges/gun clubs will be notified of the meeting date and time.

*Discussion of Future Use of Code Hearing Unit (Administrative Adjudication Hearing Officer) and Related Amendment to the Definition of Code Found in the Code Hearing Unit Regulations*

Mr. Asselmeier read his memo on the subject. At the November 29<sup>th</sup> meeting of the Kendall County Regional Planning Commission, the Commission wondered if the County intended to use the Code Hearing Unit on a more frequent basis. If the County desires to use the Code Hearing Unit on a more frequent basis, the definition of the term "code" would require amendment.

Member Gilmour asked who is the Hearing Officer. Mr. Asselmeier responded that Walter Werderich is the Hearing Officer.

Chairman Davidson said that he would like to see the Hearing Officer used more frequently.

The consensus of the Committee was to check the County's existing regulations with State law and to review the fines contained in the various ordinances. This matter will be brought back to the January meeting.

*Discussion of Special Use Permit Renewal Procedures*

Mr. Asselmeier read his memo on the subject. Of the approximately two hundred (200) special use permits issued by Kendall County, twenty-seven (27) require some form of review. This review ranges from inspections to review to renewals.

The Zoning Ordinance does specifically identify the process for renewing a special use permit. This issue raises several questions including:

1. Do special use permits automatically expire if they are not renewed?
2. Do special use permit renewals require the same process and the same fee (\$1,155) as new special use permits?

Staff requested guidance as to how the Committee would like the Department to proceed on special use permit renewals.

Member Gilmour expressed concerns about allowing public to express an opinion on renewal requests.

The consensus of the Committee was for Staff to draft a proposal outlining a renewal procedure and to bring the proposal to the January Committee meeting.

### **OLD BUSINESS**

#### **Update on Bridge Issue at 13360 McKanna Road, Minooka (Bridge Owned by Mark Antos)**

Mr. Asselmeier stated that the State's Attorney's Office was working on a letter to Mr. Antos. The State's Attorney's Office requested that the Illinois Department of Natural Resources be contacted to investigate and supply an additional letter.

The consensus of the Committee was that they would like the property owner to come into compliance with the Stormwater Management Ordinance and that a letter from the Illinois Department of Natural Resources could delay that process.

#### **Review Violation Report**

The Committee reviewed the Violation Report

#### **Review Non-Violation Report**

The Committee reviewed the Non-Violation Report.

### **UPDATE FOR HISTORIC PRESERVATION COMMISSION**

#### **Approval of Historic Tax Credit Resolution**

Mr. Asselmeier read his memo on the subject. At their meeting on November 20<sup>th</sup>, the Historic Preservation Commission recommended approval of the proposed resolution.

The Chairwoman of the Historic Preservation Commission also sent a letter to our elected officials in Washington, D.C. expressing support for the Historic Tax Credit Program.

The consensus of the Committee was that this matter should be laid over until the January meeting because some Committee members felt they needed more information and other Committee members felt that the resolution was moot given the current tax policy negotiations in Washington.

### **REVIEW PERMIT REPORT**

The Committee reviewed the permit report.

### **REVIEW REVENUE REPORT**

The Committee reviewed the revenue report. Revenues are higher from this time last year.

### **CORRESPONDENCE**

#### **Correspondence Related to Churchill Club Stormwater Issue**

Mr. Asselmeier read the emails on this matter. The Village of Oswego is leading the investigation of this issue and sent a violation letter to the owner. The Village of Oswego continues to gather water samples. The owner of the horse property was not happy about the stormwater runoff onto his property. The owner of the adjoining property in the Churchill Club subdivision was also not happy about the water in her backyard.

Member Gryder asked about the catch basin near the church. Mr. Asselmeier responded that the Village of Oswego said that everything was constructed correctly.

Correspondence Related to the Operation of a Garage or Mechanic Shop at 57 Sonora Drive  
Mr. Asselmeier read the correspondence.

Member Gryder said that he spoke with members of the family in the past, but it is hard to catch the neighbor using the property for a garage or mechanic shop.

Memo from Matt Asselmeier to Planning, Building and Zoning Committee Regarding the Kendall County Regional Planning Commission Establishing a Sub-Committee Named the Comprehensive Land Plan and Ordinance Committee

Mr. Asselmeier read the memo. At their November 29<sup>th</sup> meeting, the Chairman of the Kendall County Regional Planning Commission created a sub-committee pursuant to Article XI of the By-Laws of the Kendall County Regional Planning Commission. The name of the sub-committee is the Comprehensive Land Plan and Ordinance Committee. The tentative members of the sub-committee are:

Larry Nelson, Chairman  
Kendall County Regional Planning Commission Chairman or His Designee  
Kendall County Zoning Board of Appeals Chairman or His Designee  
Kendall County Board Chairman or His Designee  
Kendall County Soil and Water Conservation District Designee  
Planning, Building and Zoning Committee Chairman or His Designee  
Jeff Wehrli  
John Shaw  
County Administrator (Declined Appointment)

The sub-committee has scheduled its first meeting for December 20<sup>th</sup> at 5:00 p.m. in the County Board Room.

### **PUBLIC COMMENT**

Jim Williams, Boulder Hill, expressed concerns about trailers in front yard, stock cars, boats and illegal businesses in residential zoned areas. He expressed opposition to the existing regulations allowing non-licensed cars parked on the driveway if the car starts. He stated that people do not know the procedure for filing a complaint.

Member Cullick suggested having a Planning, Building and Zoning Committee meeting in Boulder Hill, possibly March or April.

The Committee requested Staff to bring the Inoperable Vehicle Ordinance and Junk and Debris Ordinance to the January meeting.

### **COMMENTS FROM THE PRESS**

None

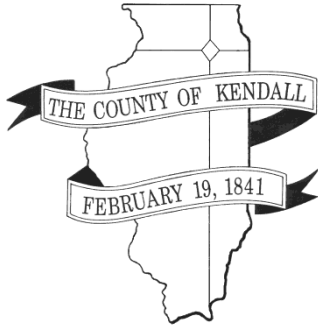
### **EXECUTIVE SESSION**

The minutes in question were not ready to be reviewed. The Committee decided to layover going into executive session on this issue until the January meeting.

### **ADJOURNMENT**

Member Kellogg motioned to adjourn, seconded by Member Cullick. With a voice vote of five ayes, Chairman Davidson adjourned the meeting at 8:16 p.m.

Minutes prepared by Matthew H. Asselmeier, AICP, Senior Planner



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**DEPARTMENT OF PLANNING, BUILDING & ZONING**

111 West Fox Street • Room 316

Yorkville, IL • 60560

(630) 553-4141

Fax (630) 553-4179

**MEMORANDUM**

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To: County Board  
From: Matthew H. Asselmeier, AICP, Senior Planner  
Date: December 12, 2017  
Re: Petition 17-30 – Proposed Text Amendments Related to Medical Cannabis Dispensing and Cultivation Facilities

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On the December 19<sup>th</sup> County Board agenda, there is a request for text amendments to the Kendall County Zoning Ordinance extending the expiration deadline for the County's medical cannabis regulations.

When the County adopted medical cannabis regulations in 2014 (by Ordinances 2014-28 and 2014-31) the expiration date was set at January 1, 2018. The Compassionate Use of Medical Cannabis Pilot Program Act ("Act") (410 ILCS 130/1 et seq.) was amended in 2016 by extending the expiration deadline to July 1, 2020.

A proposed ordinance is included for your consideration. This proposed amendment does not change any language, other than the expiration date, contained within the Zoning Ordinance on this topic.

ZPAC reviewed this proposal at their meeting on October 3<sup>rd</sup> and unanimously recommended approval of the proposed text amendments.

The Kendall County Regional Planning Commission reviewed this proposal at their meeting on October 25<sup>th</sup> and unanimously recommended approval of the proposed text amendments.

The public hearing before the Kendall County Zoning Board of Appeals occurred on October 30<sup>th</sup>. No members of the public spoke in favor or in opposition to the proposal and the Kendall Zoning Board of Appeals unanimously recommended approval of the proposed text amendments. The record of decision from this hearing and the minutes of all of the advisory committees can be found at [https://www.co.kendall.il.us/wp-content/uploads/Petition\\_17-30.pdf](https://www.co.kendall.il.us/wp-content/uploads/Petition_17-30.pdf).

The townships were sent this proposal on September 25<sup>th</sup>. No comments were received from any township.

The Planning, Building and Zoning Committee reviewed this proposal on December 11<sup>th</sup>. The PBZ Committee unanimously approved forwarding the proposal to the County Board.

If you have any questions prior to the meeting on this topic, please let me know.

MHA

ENC: Proposed Ordinance

**ORDINANCE # 2017-\_\_\_\_\_**

**TEXT AMENDMENTS TO SECTIONS 3.02, 10.01.C.10 AND 10.01.C.11 OF THE  
KENDALL COUNTY ZONING ORDINANCE TO EXTEND THE EXPIRATION  
DEADLINE FROM JANUARY 1, 2018 TO JULY 1, 2020 FOR KENDALL  
COUNTY'S MEDICAL CANNABIS DISPENSING ORGANIZATIONS AND  
MEDICAL CANNABIS CULTIVATION CENTERS RELATED ZONING  
REGULATIONS**

WHEREAS, the Illinois General Assembly enacted the Compassionate Use of Medical Cannabis Pilot Program Act, P.A. 98-122 (eff. January 1, 2014), 410 ILCS 130/1 et seq. ("Act"), which allows for and regulates the cultivation, sale, distribution, and use of cannabis for medicinal purposes, and contained a repeal date of January 1, 2018; and,

WHEREAS, the Illinois General Assembly amended the Act by changing the repeal date to July 1, 2020 through P.A. 99-519 (eff. June 30, 2016); and,

WHEREAS, Section 140 of the Act grants a unit of local government the authority to enact reasonable zoning ordinances or resolutions regulating registered medical cannabis cultivation centers and medical cannabis dispensing organizations; and,

WHEREAS, pursuant to the authority provided in 410 ILCS 130/140, Kendall County, a unit of local government, amended Sections 3.02 and 10.01.C of the Kendall County Zoning Ordinance ("Zoning Ordinance") to regulate medical cannabis cultivation centers through Ordinance 2014-28 (adopted September 16, 2014), in the unincorporated areas of Kendall County, to protect the health, safety, and welfare of the community; and

WHEREAS, pursuant to the authority provided in 410 ILCS 130/140, Kendall County, a unit of local government, amended Sections 3.02 and 10.01.C of the "Zoning Ordinance" to regulate medical cannabis dispensing organizations through Ordinance 2014-31 (adopted November 18, 2014), in the unincorporated areas of Kendall County, to protect the health, safety, and welfare of the community; and

WHEREAS, the Kendall County Board originally desired to automatically repeal Ordinance 2014-28 and Ordinance 2014-31 on January 1, 2018; and

WHEREAS, the Kendall County Board now desires to automatically repeal Ordinances 2014-28 and Ordinance 2014-31 concurrently with the repeal of the Act, on July 1, 2020; and

WHEREAS, all administrative procedures required prior to passing amendments to the



Kendall County Zoning Ordinance have been followed, including holding a public hearing, before the Kendall County Zoning Board of Appeals, which occurred on October 30, 2017; and

*NOW, THEREFORE, BE IT ORDAINED*, the Kendall County Board hereby amends Sections 3.02- “Definitions”, 10.01.C.10 & 10.01.C.11 “M-1 & M-2 Manufacturing District- Special Uses” of the Kendall County Zoning Ordinance as provided:

- I. Recitals: The recitals set forth above are incorporated as if fully set forth herein.
- II. Amended Text: All references to a repeal date of January 1, 2018 are deleted and replaced with a repeal date of July 1, 2020.
- III. All references to a repeal date of January 1, 2018 found within Ordinance 2014-28 are deleted and replaced with a repeal date of July 1, 2020.
- IV. All references to a repeal date of January 1, 2018 found within Ordinance 2014-31 are deleted and replaced with a repeal date of July 1, 2020.
- V. All of the provisions and regulations contained within Ordinances 2014-28 and Ordinance 2014-31 shall remain effective until July 1, 2020 at which time both Ordinances shall be automatically repealed.

*IN WITNESS OF*, this amendment to the Zoning Ordinance has been enacted by a majority vote of the Kendall County Board this 19<sup>th</sup> day of December, 2017.

Attest:

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Kendall County Clerk  
Debbie Gillette

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Kendall County Board Chairman  
Scott R. Gryder

**COUNTY OF KENDALL, ILLINOIS**  
**Law, Justice and Legislation Committee**  
**Monday, December 11, 2017**  
**Meeting Minutes**

**Call to Order and Pledge Allegiance** - Chair Matthew Prochaska called the meeting to order at 3:15p.m. and led the Pledge of Allegiance.

**Roll Call:** Member Prochaska, Member Hendrix, Member Gilmour were present. **With three members present voting aye, a quorum was determined to conduct business.**

**Others Present:** Sheriff Dwight Baird, Public Defender Vicky Chuffo, EMA Director Joe Gillespie, Undersheriff Harold Martin, Commander Mike Peters, Coroner Jacquie Purcell, Court Administrator Nicole Swiss, Court Services Director Tina Varney, Facilities Management Director Jim Smiley, and Assistant State's Attorney Jim Webb

*Member Purcell arrived at 3:18p.m. Member Giles was absent.*

**Approval of the Agenda** – Member Hendrix made a motion to approve the agenda, second by Member Gilmour. **With three members present in agreement with the amendment, the motion carried.**

**Approval of Minutes** – Member Gilmour made a motion to approve the November 13, 2017 Meeting Minutes, second by Member Hendrix. **With three members present in agreement, the motion carried.**

**Public Comment** – None

- ❖ **Coroner** – Jacquie Purcell reported that part of accreditation for the Coroner's office is the posting of an annually report, which she distributed and has posted on the Coroner's webpage. Coroner Purcell also reviewed the November report with the committee, and provided statistics on all deaths in the County for the year.
- ❖ **Circuit Clerk** – Written report provided
- ❖ **Courthouse** – No report
- ❖ **Court Services** – Written report provided. Ms. Varney stated that union negotiations are ongoing and they will meet again in January 2018.
- ❖ **EMA** – Director Joe Gillespie reported that they were called out for one search and rescue for a 6-year old male in Kane County. Written report provided.
- ❖ **KenCom** – Written report provided
- ❖ **Public Defender** – Vicky Chuffo provided a written report and stated they are currently in a jury trial, and continue to remain busy with additional cases.

❖ **State's Attorney** – No report

❖ **Sheriff's Report**

- a. Operations Division – Written report provided. Commander Peters provided additional information on recent break-ins in the area, and stated that law enforcement believe the victims were pinpointed specifically.
- b. Corrections Division – Written report provided.
- c. Records Division – Written report provided.

**Old Business** - None

**New Business**

- *Kendall/Kane Juvenile Detention Intergovernmental Agreement* – Court Services Director Varney reported that their current agreement with Kane County expires in November, and a new agreement for two years has been in discussion for several months. Ms. Varney reviewed the changes in this year's agreement with the committee such as daily costs, transportation fee, off-hours incarceration, weekend bond calls, and medical hospitalization law enforcement support.

Member Gilmour made a motion to forward for Approval the Kendall/Kane Juvenile Detention Intergovernmental Agreement, second by Member Hendrix.

Roll Call: Member Purcell – yes, Member Gilmour – yes, Member Hendrix – yes, Member Prochaska – yes. **With four members voting aye, the motion passed.**

**Executive Session** – Not needed

**Public Comment** – None

**Items for Committee of the Whole** - None

**Action Items for County Board**

- *Approval of the Kendall/Kane Juvenile Detention Intergovernmental Agreement*

**Adjournment** – Member Hendrix made a motion to adjourn the meeting, second by Member Purcell. **With all in agreement, the meeting adjourned at 3:48p.m.**

Respectfully Submitted,

Valarie McClain  
Administrative Assistant and Recording Secretary

**COUNTY OF KENDALL, ILLINOIS**  
**ADMINISTRATION HUMAN RESOURCES COMMITTEE**  
**Meeting Minutes**  
**Monday, December 4, 2017**

**CALL TO ORDER** - Committee Chair Lynn Cullick called the meeting to order at 5:46p.m.

**ROLL CALL**

<b>Attendee Name</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Judy Gilmour	Here		
Matthew Prochaska	Here		
Lynn Cullick	Here		
Elizabeth Flowers	ABSENT		
John Purcell	Present		

**With four members present a quorum was established to conduct committee business.**

Staff Present: Scott Koeppel, Becki Rudolph

**APPROVAL OF AGENDA**

Motion: Member Prochaska made a motion to approve an amended agenda with moving the Department Head and Elected Official Reports to under the first item of Business.

Second: Member Gilmour

**RESULT: With Members Cullick, Gilmour and Prochaska voting aye, and Member Purcell voting no, the agenda was approved by a 3-1 Voice Vote**

**APPROVAL OF MINUTES – November 15, 2017**

Motion: Member Prochaska

Second: Member Gilmour

**RESULT: Approved with a 4-0 Voice Vote**

**COMMITTEE BUSINESS**

- *Approval of Resolution Authorizing Execution and Amendment of Downstate Operating Assistance Grant Agreement* – KAT Director Mike Neuenkirchen briefed the committee on the grant agreement and the resolution for approval. Member Prochaska made a motion to forward the resolution to the County Board for approval, second by Member Cullick. **With four members present voting aye, the motion carried.**

## DEPARTMENT HEAD AND ELECTED OFFICIAL REPORTS

*Scott Koepfel, Administration and Technology* – Mr. Koepfel briefed the committee on the proposed Wellness Program, and stated that the Treasurer’s Office would send the information to the employees in early December. Discussion on the Wellness Program, the timeframe, the required Employee and participating Spouse Annual Physical by December 1, 2018, the premium reduction for all employees participating in the Wellness Program, and the start date for the program of January 1, 2019.

- *Discussion about Employee Recognition Ceremony in January 2018* – Discussion on the annual awards ceremony to be held during the January 16, 2018 meeting. Awards will be presented to employees that have worked for the County for 10, 15, 20, 25, 30, 35, and 40 years. Each employee with a work anniversary of five years will receive a Certificate of Appreciation.
- *Discussion on new Kendall County Sexual Harassment Policy* – Discussion on the new County Sexual Harassment Policy and the changes made. Member Prochaska made a motion to forward the approval of the policy to the County Board, second by Member Gilmour. **With four members present voting aye, the motion carried.**
- *Approval of the Ordinance Adopting the Amended Kendall County Policy Against Unlawful Discrimination, Harassment, and Sexual Misconduct* – Discussion on the amendments made to the current ordinance. Member Purcell made a motion to forward the amended ordinance to the County Board for approval, second by Member Prochaska. **With four members present voting aye, the motion carried.**
- *Discussion of Request for Qualifications (RFQ) or Bid for Insurance Brokerage and Risk Management Consultant Services* – Member Cullick asked the committee to review the information provided and to bring any suggestions, criteria and questions to the next meeting for discussion.
- *Review of Employee Handbook Revisions* – **Item tabled to the January 2, 2018 meeting**

## ACTION ITEMS FOR DECEMBER 19, 2017 COUNTY BOARD AGENDA

- *Approval of Resolution Authorizing Execution and Amendment of Downstate Operating Assistance Grant Agreement*
- *Approval of the new Kendall County Sexual Harassment Policy*
- *Approval of the Ordinance Adopting the Amended Kendall County Policy Against Unlawful Discrimination, Harassment, and Sexual Misconduct*

**ITEMS FOR THE DECEMBER 14, 2017 COMMITTEE OF THE WHOLE** – None

**PUBLIC COMMENT** – None

**MEETING CHANGES** – Member Cullick cancelled the December 20, 2017 meeting, and rescheduled the meeting for Wednesday, December 13, 2017 at 4:00p.m.

**EXECUTIVE SESSION** – Member Prochaska made a motion to enter into Executive Session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body (5ILCS 120-2c/1), second by Member Purcell.

Roll Call: Member Purcell – yes, Member Gilmour – yes, Member Cullick – yes, Member Prochaska – yes. With four members present voting aye, the committee entered into Executive Session at 7:05p.m.

**MEETING ADJOURNMENT**

Motion: Member Prochaska Second: Member Gilmour <b>RESULT: Approved with a Unanimous Voice Vote</b>
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This meeting was adjourned at 7:26p.m.

Respectfully Submitted,

Valarie McClain  
Administrative Assistant and Recording Secretary

**RESOLUTION AUTHORIZING EXECUTION AND AMENDMENT OF DOWNSTATE OPERATING ASSISTANCE GRANT AGREEMENT**

WHEREAS, the provision of public transportation service is essential to the people of Illinois; and

WHEREAS, the Downstate Public Transportation Act (30 ILCS 740/2-1 et seq.) (“Act”) authorizes the State of Illinois, acting by and through the Illinois Department of Transportation, to provide grants and make funds available to assist in the development and operation of public transportation systems; and

WHEREAS, grants for said funds will impose certain obligations upon the recipient, including provision by it of the local share of funds necessary to cover costs not covered by funds provided under the Downstate Public Transportation Act.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY BOARD OF KENDALL COUNTY:**

Section 1. That the County of Kendall enter into a Downstate Public Transportation Operating Assistance Agreement (“Agreement”) with the State of Illinois and amend such Agreement, if necessary, for fiscal year 2018 in order to obtain grant assistance under the provisions of the Act.

Section 2. That the County Board Chairman of the County of Kendall is hereby authorized and directed to execute the Agreement or its amendment(s) on behalf of County of Kendall for such assistance for fiscal year 2018.

Section 3. That the County Administrator of the County of Kendall is hereby authorized to provide such information and file such documents as may be required to perform the Agreement and to request and receive the grant funding for fiscal year 2018.

Section 4. That while participating in said operating assistance program the County of Kendall shall provide all required local matching funds.

PRESENTED and ADOPTED by the County Board, this 19<sup>th</sup> day of December 2017.

Approved:

Attest:

\_\_\_\_\_  
*Scott R. Gryder, County Board Chairman*

\_\_\_\_\_  
*Debbie Gillette, County Clerk and Recorder*

**COUNTY OF KENDALL, ILLINOIS**  
**ORDINANCE # 2017-\_\_\_\_\_**

**APPROVAL OF THE AMENDED KENDALL COUNTY POLICY**  
**AGAINST UNLAWFUL DISCRIMINATION, HARASSMENT AND**  
**SEXUAL MISCONDUCT**

WHEREAS, Illinois Public Act 100-0554 requires units of local government such as Kendall County, Illinois to adopt an ordinance or resolution establishing a policy to prohibit sexual harassment within sixty (60) days after the effective date of Illinois Public Act 100-0554; and

WHEREAS, Kendall County, Illinois previously adopted a sexual harassment policy, which is set forth in Section 7.5 of the Kendall County Employee Handbook; and

WHEREAS, the Kendall County Board hereby seeks to update Kendall County's existing sexual harassment policy and replace it in its entirety with the Policy Against Unlawful Discrimination, Harassment and Sexual Misconduct attached hereto as Exhibit 1 effective immediately upon approval of this Ordinance; and

NOW, THEREFORE, BE IT ORDAINED, the Kendall County Board hereby:

1. Amends the Kendall County sexual harassment policy set forth in Section 7.5 of the Kendall County Employee Handbook and replaces said policy, in its entirety, with the Policy Against Unlawful Discrimination, Harassment and Sexual Misconduct attached hereto as Exhibit 1 effective immediately.
2. The Kendall County Administrator is hereby directed to provide a copy of the new Policy Against Unlawful Discrimination, Harassment and Sexual Misconduct to all department heads with the direction that said Policy shall be distributed to each and every Kendall County employee and unpaid intern immediately.

IN WITNESS OF, this Ordinance has been approved by a majority vote of the Kendall County Board members present for said vote on this 19<sup>th</sup> day of December, 2017.

Attest:

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Kendall County Clerk  
Debbie Gillette

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Kendall County Board Chairman  
Scott R. Gryder



**Kendall County's Policy Against Unlawful Discrimination,  
Harassment and Sexual Misconduct**  
(Revised December 19, 2017)

***Please be advised that this Policy is not intended to and does not create a contract of employment, express or implied, and this Policy does not alter the employment at-will relationship with Kendall County. This policy applies to all employees of Kendall County, and it supersedes any and all other policies regarding or relating to unlawful discrimination, harassment and sexual misconduct previously adopted by the Employer.***

**A. STATEMENT OF POLICY**

The Employer does not tolerate or condone unlawful discrimination or harassment on the basis of race, color, religion, creed, sex, gender-identity, sexual orientation, pregnancy, childbirth, medical or common conditions relating to pregnancy and childbirth, genetic information, national origin, age, physical or mental disability, ancestry, marital status, military status, arrest record, unfavorable discharge from military service, order of protection status or any other classification prohibited under federal or state law. The Employer also prohibits sexual misconduct. The Employer neither tolerates nor condones unlawful discrimination, harassment or sexual misconduct by employees, elected officials, or non-employees with whom the Employer has a business, service, or professional relationship. "Employee" for purposes of this policy includes any individual performing services for the Employer, an apprentice, an applicant for apprenticeship, or an unpaid intern. The Employer prohibits retaliation against (a) an employee who complains about or reports any act of unlawful discrimination, unlawful harassment or sexual misconduct in violation of this policy or (b) any employee who participates in an investigation pursuant to this policy. The Employer is committed to ensuring and providing a work place free of unlawful discrimination, harassment, sexual misconduct and retaliation. Any employee who violates this policy is subject to disciplinary action up to and including termination of employment.

Unlawful sexual harassment includes unwelcome sexual advances, requests for sexual favors, or any other visual, verbal or physical conduct of a sexual nature when:

1. Submission to or rejection of this conduct explicitly or implicitly affects a term or condition of individual's employment;
2. Submission to or rejection of the conduct is used as the basis for an employment decision affecting the harassed employee or;
3. The unlawful harassment has the purpose or effect of unreasonably interfering with the employee's work performance or creating an intimidating, hostile or offensive work environment because of the persistent, severe or pervasive nature of the conduct.

Unlawful sexual harassment can occur in a variety of circumstances, including but not limited to the following:

- The employee as well as the harasser may be a woman or a man. The employee does not have to be of the opposite sex.
- The harasser can be the employee's supervisor, an agent of the employer, a supervisor in another area, a co-worker, or a non-employee.
- The employee does not have to be the person harassed but could be anyone affected by the offensive conduct.
- Unlawful sexual harassment may occur without economic injury to or discharge of the employee.
- The harasser's conduct must be unwelcome.

Each employee must exercise his or her own good judgment to avoid engaging in conduct that others may perceive as unlawful sexual harassment or unlawful harassment based on any status protected by law.

The Employer strictly prohibits sexual misconduct. Sexual misconduct can include any inappropriate and/or illegal conduct of a sexual nature including, but not limited to, sexual abuse, sexual exploitation, sexual intimidation, rape, sexual assault, or ANY sexual contact or sexual communications with a minor (including, but not limited to, conduct or communications which are written, electronic, verbal, visual, virtual or physical).

## **B. RESPONSIBILITIES**

### **i. Supervisors**

Each supervisor shall be responsible for ensuring compliance with this policy, including the following:

1. Monitoring the workplace environment for signs of unlawful discrimination, unlawful harassment or sexual misconduct;
2. Immediately notifying law enforcement where there is reasonable belief that the observed or complained of conduct violates the criminal laws of the State of Illinois.
3. Immediately notifying the Department of Children and Family Services (DCFS) Hotline (1-800-25-ABUSE or 1-800-252-2873) if the observed or complained of conduct involves the abuse of a minor.
4. Immediately stopping any observed acts of unlawful discrimination, unlawful harassment or sexual misconduct and taking appropriate steps to intervene, whether or not the involved employees are within the supervisor's line of supervision;

5. Immediately reporting any complaint of unlawful harassment, unlawful discrimination or sexual misconduct to the applicable department head or elected official; and
6. Taking immediate action to limit the work contact between the individuals when there has been a complaint of unlawful discrimination, unlawful harassment or sexual misconduct, pending investigation.

## ii. Employees

Each employee is responsible for assisting in the prevention of unlawful discrimination, unlawful harassment and sexual misconduct through the following acts:

1. Refrain from participation in, or encouragement of, unlawful discrimination, unlawful harassment or sexual misconduct;
2. Immediately reporting any violations of this policy to a supervisor and law enforcement (if appropriate under the circumstances) and/or DCFS (if appropriate under the circumstances). ***Employees are required to report violations of this policy as soon as they occur.*** An employee should not wait until the conduct becomes unbearable before reporting the prohibited conduct. All employees are obligated to report instances of prohibited conduct even if the conduct is merely observed and directed toward another individual and even if the other person does not appear to be bothered or offended by the conduct. All employees are obligated to report instances of prohibited conduct regardless of the identity of the alleged offender (e.g. man, woman, supervisor, elected official, co-worker, volunteer, vendor, member of public).
3. Encouraging any employee who confides that he/she is the victim of conduct in violation of this policy to report these acts to a supervisor.

Failure to take action to stop known unlawful discrimination, unlawful harassment or sexual misconduct may be grounds for discipline.

If you are advised by another person that your behavior is offensive, you must immediately stop the behavior, regardless of whether you agree with the person's perceptions of your intentions.

The Employer does not consider conduct in violation of this policy to be within the course and scope of employment and does not sanction such conduct on the part of any employee, including supervisory and management employees.

## C. COMPLAINT PROCEDURES

The Employer takes allegations of unlawful discrimination, unlawful harassment and sexual misconduct very seriously. It will actively investigate all complaints.

The employee should directly inform the offending individual that the conduct is unwelcome and must stop. The employee should use the Employer's complaint procedure to advise the Employer of any violation of this policy as soon as it occurs.

### **i. Bringing a Complaint**

Any employee who believes that there has been a violation of this policy may bring the matter to the attention of the Employer by making a confidential report to any one or more of the following individuals:

1. The employee's immediate supervisor;
2. The offending employee's immediate supervisor;
3. The department head or elected official for the applicable County department or elected office; or
4. The County Administrator.

The employee may submit their complaint directly to the Chairperson of the Kendall County Board or the Chairperson of the Kendall County Human Resources/Administration Committee at 111 W. Fox Street, Yorkville, Illinois 60560 if the alleged offender is the employee's department head or elected official, the County Administrator, or a Kendall County Board Member.

The employee should present the complaint as promptly as possible after the alleged violation of this policy occurs.

Knowingly making a false report and/or knowingly providing false information as part of an investigation pursuant to this policy may result in disciplinary action up to and including termination of employment.

### **ii. Resolution of a Complaint**

Upon receipt of a complaint, the Employer will undertake such investigation, corrective and preventive actions as are appropriate. In general, the procedure in resolving any complaints can (but will not necessarily) include any of the following items:

1. A meeting between the employee making the complaint and an individual designated by the Employer to investigate such complaints. The complaining employee should provide the following important data:
  - a. A description of the specific offensive conduct;
  - b. Identification of all person(s) who engaged in the conduct;

- c. The location where the conduct occurred;
  - d. The time when the conduct occurred;
  - e. Whether there were any witnesses to the conduct;
  - f. Whether conduct of a similar nature has occurred on prior occasions;
  - g. Whether there are any documents that would support the complaining employee's allegations; and
  - h. What impact the conduct had on the complaining employee.
2. Although not required, the Employer encourages anyone who makes a complaint under this policy to provide a written statement setting forth the above details and attaching any pertinent records to assist the Employer with its investigation.
  3. After the employee submits the complaint, the alleged offending individual should be contacted by the Employer's designated investigator. The alleged offending individual should be advised of the charges brought against him or her, and may be provided with a copy of the written statement of complaint made by the complaining employee (if applicable). The alleged offending individual should have an opportunity to fully explain his or her side of the circumstances, and may also submit a written statement, if desired.
  4. After the alleged offending individual is interviewed, any witnesses identified by either the complaining employee or the alleged offending individual may be interviewed separately.
  5. Once the investigation is completed, the Employer will take such action as is appropriate based upon the information obtained in the investigation. In the event that the Employer finds merit in the charges made by the complaining employee, disciplinary action may be taken up to and including termination of employment.
  6. Upon completion of the investigation, the Employer will advise the complaining employee of the results of the investigation.

#### **D. NON-RETALIATION**

Under no circumstances will there be any retaliation against any employee (a) for making a complaint of unlawful discrimination, unlawful harassment or sexual misconduct pursuant to this policy; (b) for engaging in protected activity under the Illinois Human

Rights Act (775 ILCS 5/1 *et seq.*); and/or (c) for engaging in protected activity under the State Officials and Employees Ethics Act (5 ILCS 430/1 *et seq.*).

Also, pursuant to the Illinois Whistleblower Act (740 ILCS 174/1 *et seq.*), the Employer is prohibited from retaliating against any employee who (a) discloses information in a court, an administrative hearing, or before a legislative commission or committee, or in any other proceeding, where the employee has reasonable cause to believe that the information discloses a violation of a State or federal law, rule, or regulation; (b) refuses to participate in an activity that would result in a violation of a State or federal law, rule or regulation, including, but not limited to violations of the Freedom of Information Act; and (c) is disclosing or attempting to disclose public corruption or wrongdoing.

Any act of retaliation by any party directed against a complaining employee, an accused employee, witnesses, or participants in the process will be treated as a separate and distinct charge and will be similarly investigated. Complaints of retaliation should be brought to the attention of the Employer pursuant to the complaint procedures set forth in Section C above.

The employee should present the complaint of alleged retaliation as promptly as possible after the alleged retaliation occurs.

#### **E. MISCELLANEOUS**

If you have any questions concerning the Employer's policies on this matter, please see your immediate supervisor, your department head/elected official, the County Administrator, and/or the Kendall County Board Chairperson.

An employee who believes that he or she has been the subject of unlawful harassment, unlawful discrimination, and/or unlawful retaliation in violation of the Illinois Human Rights Act also has a right to file a charge of discrimination with the Illinois Department of Human Rights pursuant to the Illinois Human Rights Act and applicable regulations. For further information, an employee may call or write to the Illinois Department of Human Rights, 100 West Randolph Street, Chicago, Illinois 60601; telephone (312) 814-6200. Also, further information may be obtained from the U.S. Equal Employment Opportunity Commission (EEOC), telephone: (800) 669-4000 or for matters involving the abuse of minors the Illinois Department of Children and Family Services (DCFS), telephone: (800) 25-ABUSE.

**Receipt of Kendall County's Policy Against Unlawful Discrimination,  
Harassment and Sexual Misconduct (Revised December 19, 2017)**

Your signature below affirms that you have received a copy of Kendall County's Policy against Unlawful Discrimination, Harassment and Sexual Misconduct (Revised December 19, 2017), which is effective immediately. By signing this acknowledgment form, you affirm that you will read and abide by the Policy Against Unlawful Discrimination, Harassment and Sexual Misconduct (Revised December 19, 2017).

**BY SIGNING BELOW, YOU ALSO UNDERSTAND THAT YOUR EMPLOYMENT WITH REMAINS EMPLOYMENT "AT-WILL", WHICH MEANS THAT YOUR EMPLOYMENT MAY BE TERMINATED AT ANY TIME, WITH OR WITHOUT CAUSE. YOU FURTHER UNDERSTAND THAT NOTHING IN THE POLICY AGAINST UNLAWFUL DISCRIMINATION, HARASSMENT AND SEXUAL MISCONDUCT THAT YOU RECEIVED TODAY IS INTENDED TO AND/OR DOES CREATE A CONTRACT OF EMPLOYMENT, EXPRESS OR IMPLIED.**

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Signature of Employee

Date

*This form is to be signed and returned to your immediate supervisor.*

## HIGHWAY COMMITTEE MINUTES

**DATE:** December 12, 2017  
**LOCATION:** Kendall County Highway Department  
**MEMBERS PRESENT:** Matt Kellogg, Scott Gryder, Judy Gilmour, Lynn Cullick and Bob Davidson  
**STAFF PRESENT:** Ginger Gates, Fran Klaas and John Burscheid  
**ALSO PRESENT:** PJ Fitzpatrick, Kelly Farley, and Jarrod Cebulski

The committee meeting convened at 4:00 P.M. with roll call of committee members. Quorum established.

Motion Cullick; second Gryder to approve agenda with the Executive Session moved to the end of the meeting. Motion approved unanimously.

Motion Gilmour, second Cullick to approve the Highway Committee meeting minutes from October 10, 2017. Motion approved unanimously.

Motion Cullick; second Gryder to approve an intergovernmental agreement between Kendall County and City of Plano pertaining to the reconstruction of the U.S. Route 34 and Eldamain Road intersection. This IGA provides for the County to reimburse City of Plano for the local share of improvements that are part of the Route 34 project, with costs are not to exceed \$25,000. Motion approved unanimously.

Motion Gilmour; second Gryder to approve low bid from CHS Elburn in the amount of \$73,100.50 to supply 20,000 gallons of diesel fuel and 15,000 gallons of unleaded gas for 2018. There were only two bidders. Low bidder was over \$6,000 lower than 2<sup>nd</sup> low bidder. Motion approved unanimously.

Klaas presented a revised capital expenditure list to the committee. It is slightly different than the one presented last summer as part of the budget process, and includes a couple different items. The bucket truck boom replacement has been removed, and two new vehicles added. Total line item cost is \$5,000 more, but net cost after trade-ins is now budgeted at \$5,500 less than what was originally presented. After some discussion about various pieces of equipment, motion Davidson; second Gryder to approve the revised capital expenditure list. Motion approved unanimously.

PJ Fitzpatrick updated the committee on the Collins Road Extension project.

Burscheid gave brief update on the Sherrill Road project. Contract has been temporarily suspended due to weather. It will be finished next spring.

Gryder discussed some recent developments near the WIKADUKE Trail. IDOT is finishing Phase II Engineering on the Route 30 and Heggs Road intersection. Might possibly go to letting in the summer of 2018. They just need to acquire some right-of-way in the west quadrant of the intersection. Klaas reported that CemCon is still on course to finish up the WIKADUKE alignment study by March 2018. Davidson asked about money that might be programmed for



constructing the WIKADUKE Trail. Klaas stated that this will be a decision the Board will have to make regarding who might take over jurisdiction of this route, or whether it will continue to have multiple jurisdictions, as it does now. Committee discussed comparisons with how Eldamain Road Corridor was developed.

Motion Gryder; second Cullick to forward Highway Department bills for the month of December in the amount of \$128,729.03 to the Finance Committee for approval. Motion approved unanimously.

Motion Davidson; second Gryder to convene to executive session at 4:26 PM for discussion of minutes of meetings lawfully closed under the Illinois Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by 5 ILCS 120/2.06. Motion carried unanimously by roll call vote.

Committee reconvened from Executive Session at 4:28 PM. Motion Gryder; second Davidson to release Executive Session Minutes from Highway Committee Meetings held on July 14, 2015 and April 12, 2016. Motion carried unanimously.

Meeting adjourned at 4:30 P.M.

Respectfully submitted,



Francis C. Klaas, P.E.  
Kendall County Engineer

#### Action Items

1. Intergovernmental Agreement between Kendall County and City of Plano pertaining to the reconstruction of the U.S. Route 34 and Eldamain Road intersection.
2. Low bid from CHS Elburn in the amount of \$73,100.50 to supply 20,000 gallons of diesel fuel and 15,000 gallons of unleaded gas to the Highway Department for 2018.

**COUNTY OF KENDALL, ILLINOIS**  
**FACILITIES MANAGEMENT COMMITTEE**  
**MEETING MINUTES**  
**MONDAY December 4, 2017**

Committee Chair Bob Davidson called the meeting to order at 4:00 p.m.

**Roll Call:** Members Present: Bob Davidson, Audra Hendrix, Tony Giles, Judy Gilmour  
Members Absent: Matt Kellogg  
Tony Giles left at 4:33 pm.

**With enough members present, a quorum was formed to conduct business.**

Others Present: Facilities Management Director Jim Smiley, Interim County Administrator/Technology Director Scott Koppel, Andrez Beltran, Economic Development Coordinator.

**Approve the November 6, 2017 Facilities Committee Meeting Minutes** – Approve the November 6, 2017 minutes; Member Hendrix made a motion to approve the minutes, second by Member Giles. **With all present members voting aye, the minutes were approved.**

Motion by Member Hendrix to move agenda item number 2 to between agenda item 5 and 6 second by Member Giles. **With all present members voting aye, the agenda changes were approved.**

**Public Comment** – None

**Old Business/Projects**

1. *Healy Bender, 111 W. Fox St. Part I Analysis* – Director Smiley informed the Committee that he met Healy Bender for a preliminary survey last week. This included a walk-through of each department; notating structural changes that have been done to the building along with infrastructure locations. Jim stated that Healy Bender will review this data and once that is complete they will begin department meetings to discuss how each department operates and if/how departments interact with each other along with specific concerns in each department. Mr. Smiley believes these meetings will be done by Christmas with results hopefully by the January Facilities Committee meeting.
2. *Establish a policy for Requests to Film on County Properties* – Jim stated that Mr. Beltran, Economic Development Coordinator made changes to the policy. Judy Gilmour took interest in the policy and made changes of her own, which was then sent to Mr. Beltran. Chairman Davidson requested that Educational and Non-Profit Entities be handled separately in the policy. Mr. Davidson also asked the Committee members to review the document and make suggestions to Mr. Beltran during this month and bring the updated policy back at next meeting.
3. *Enernoc –Program on using Backup Generators in Critical demand Situations* – Mr. Smiley introduced Chris Childress from Progressive Energy to present information on the Demand Response Program and the benefits the program could provide to the County.
  - a. *Presentation by Progressive Energy* – The Committee recommended Progressive Energy to present this information along with information on installing Solar Fields to provide power for County Properties to the next COW meeting.
4. *Public Safety Center TTY/TTD Phone for Booking* – Jim stated that Deputy in charge of the ADA for the Sheriff's office hasn't had time to meet. Jim is hopeful that this will be done by next meeting.
5. *PSC H.V.A.C. & Controls Improvements RFB Bids* – Director Smiley stated that he has called the vendors that did not bid on the project as directed by the committee from the November meeting. Jim included a memo of the responses received. Mr. Smiley stated the one base bid received was for \$800,000 which was \$200,000.00 higher than the \$600,000 amount the County projected for the project. Jim checked with the State's Attorney's Office in anticipation of the Committee rejecting the received bid. The State's Attorney's Office stated that the language in the RFB covers the non-acceptance of the bid, but the Committee could also present a motion to reject the bid.
  - a. *HVAC bid results & approval or rejection thereof* – **A motion by Member Hendrix to reject the bid received due to the amount being \$200,000 higher than the County's estimate second by Member Gilmour. Voice Roll Call Vote: Audra Hendrix - yes, Judy Gilmour - yes, Bob Davidson - yes. Motion Carried.**

- b. *Presentation by Trane on U.S. Communities Purchasing* – Director Smiley introduced Dan Brandolino of Trane to present to the Committee the option of purchasing the equipment on U.S. Communities as a possible way to lower costs. The Committee directed Mr. Smiley to bring this option to the State’s Attorney to review. Dan Brandolino of Trane is to bring a proposal at next Facilities Management meeting in January.
  - c. *Committee approval to rebid project* – **A Motion by Member Hendrix for Trane to do a Cost Analysis Estimate and for the State’s Attorney’s Office to review the statute presented by Trane. Second by Member Gilmour. Roll Call; Audra Hendrix - yes, Judy Gilmour - yes, Bob Davidson - yes. Motion Carried**
6. *Public Safety Center Parking Lot Paving* – Jim informed the Committee that the project is complete and there were no extra costs. **Project Complete.**
  7. *LED lighting for Courthouse* – Director Smiley informed the Committee that the bulbs were ordered as specified from the two (2) vendors. Sedona had a delay but stated they should be in this week. Boyd also had a delay and offered a different brand bulb, however Jim stated that the project doesn’t have a hard deadline and we will wait for the brand name bulbs. Jim informed the Committee that since it was the end of the year both company’s checks have been issued – the 50% deposit checks were mailed and the 50% balance are being kept until complete.
  8. *County Office Building Window Replacement Project* – Mr. Smiley stated that the situation is the same for this project. The Company’s checks have been issued – the 50% deposit checks were mailed and the 50% balance are being kept until complete.
  9. *Notification of new Project Policies for Capital Projects* – Director Smiley informed all departments heads and elected officials via email on the new policy of new project submission for Facilities Management. **Project Complete.**

**New Business/Projects**

1. *Chairman’s Report* – Chairman Davidson stated that the presentations brought forth earlier in the meeting coincides with his report.
2. *Boiler Inspections at the Courthouse and Health & Human Services* – Jim informed the Committee the State Fire Marshall inspected HHS and the Courthouse last week. A faulty pressure relief valve was discovered at the Courthouse. Jim stated this was resolved and he will be notifying the State Fire Marshall that it is ready for a re-inspection.
3. *Courthouse Sally Port Elevator Issue* – Director Smiley stated that during the switch over for the security project the elevators had to be placed in manual operation so Court Security could control the doors. The company working on the elevator recommended to replace electronics on this elevator due to an outdated system. Mr. Smiley will be putting in this replacement in the 2019 budget. Jim did state that as of yet no failures have ever been reported on this elevator.

**Staffing/Training/Safety**

- *Reportable Labor Hours* – Reports were included in the packet.

**Other Items of Business**

- *CMMS Charts* – Reports were included in the packet for:
  - Reported versus Completed Work Orders Reported by Building Current Month
  - Work Orders by Work Type Current

**Questions from the Media** – None

**Executive Session** – None

Due to the next scheduled Facilities Meeting falling on the New Year Holiday, the Committee moved the meeting to Thursday, January 4, 2018 at 4:00 pm. KCFM will notify County Administration.

**Adjournment** – Chairman Davidson asked if there was a motion to adjourn. Member Hendrix made a motion to adjourn the meeting, second by Member Gilmour. **With all members present voting aye, the meeting adjourned at 5:39 p.m.**

Respectfully submitted,

Christina Wald  
Administrative Assistant

**COUNTY OF KENDALL, ILLINOIS**  
**SPECIAL BUDGET & FINANCE COMMITTEE**  
**Meeting Minutes for Wednesday, November 22, 2017**

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**Call to Order**

Committee Chair John Purcell called the Budget and Finance Committee to order at 9:21 a.m.

**Roll Call**

<b>Attendee</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
John Purcell	Here		
Lynn Cullick	Here		
Bob Davidson	Here		10:25 am
Matt Kellogg	Here		
Matthew Prochaska	Here		

Other Board Members present:

Staff Members Present: Coroner Jacqui Purcell

**Approval of Agenda** – Member Kellogg made a motion to approve the agenda, second by Member Cullick. **With five members voting aye, the agenda was approved by a vote of 5-0.**

**Department Head and Elected Official Reports** – Coroner Purcell stated she came in due to question on her budget. She explained the reason that some line items were over, and there was multiple identical amounts in other line items was due to the new format of the budget that was taken over from the previous administration. The Committee thanked her and stated they looked forward to seeing her budget next year.

**Items of Business**

- *Fiscal Year 2018 Budget Discussion* – The Committee whether or not to take the full CPI this year. While there was concern over loss of revenue going forward, the Committee decided not to take the CPI. In addition, the Committee added that with the Health Department contribution to the budget, there was some additional revenues to balance, and where to shift it.

After the discussion concluded, the Committee decided to send the FY2018 budget to the County Board for approval. Member Cullick made the motion, Member Kellogg seconded. **With four members voting aye, the motion passed. 4-0.**

**Public Comment** – None

**Questions from the Media** – None

**Items for Committee of the Whole** - None

**Items for the County Board**

➤ *Approval of the Fiscal Year 2018 Budget*

**Executive Session** – Not needed

**Adjournment** – Member Kellogg made a motion to adjourn the Budget and Finance Committee meeting, second by Member Prochaska. **The meeting was adjourned at 10:44p.m. by a 4-0 vote**

Respectfully submitted,

Andrez Beltran  
Economic Development and Special Projects Coordinator

**VETERAN'S ASSISTANCE COMMISSION FUND LEVY**

We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully reports that it has estimated the amount necessary to raise by taxation for Kendall County VAC Fund Levy purposes for the year December 1, 2017 to November 30, 2018 inclusive, and we would recommend the levying of the following sum of money or the respective purposes, to-wit:

VAC	<u>\$ 369,735</u>
Total	<u>\$ 369,735</u>

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of THREE HUNDRED SIXTY NINE THOUSAND SEVEN HUNDRED THIRTY-FIVE DOLLARS (\$369,735) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for in the year 2017, in the manner as is provided in the Statute in such cases made and provided for the fiscal year December 1, 2017 to November 30, 2018 inclusive.

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Finance Committee Chairman

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Finance Committee Member

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Finance Committee Member

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Finance Committee Member

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Finance Committee Member

**VETERAN'S ASSISTANCE COMMISSION FUND LEVY**  
(Continued)

RESOLUTION: TAX LEVY, VETERAN'S ASSISTANCE COMMISSION FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County Office Building in Yorkville, Kendall County, Illinois, on the 19<sup>th</sup> day of December A.D., 2017, that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all taxable property within the County of Kendall the said sum of THREE HUNDRED SIXTY NINE THOUSAND SEVEN HUNDRED THIRTY-FIVE DOLLARS (\$369,735).

I, Debbie Gillette, County Clerk and Clerk of the County Board, in Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office Building in Yorkville on the 19<sup>th</sup> day of December A.D., 2017.

\_\_\_\_\_  
Chairman of the Board

\_\_\_\_\_  
Debbie Gillette  
County Clerk and Clerk of the  
County Board of Kendall County,  
State of Illinois

**TUBERCULOSIS FUND LEVY**

We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully reports that it has estimated the amount necessary to raise by taxation for Tuberculosis Fund Levy purposes for the year December 1, 2017 to November 30, 2018 inclusive, and we would recommend the levying of the following sum of money or the respective purposes, to-wit:

Payments to Other Agencies	<u>\$ 15,000</u>
Total	<u>\$ 15,000</u>

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of FIFTEEN THOUSAND DOLLARS (\$15,000) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for in the year 2017 in the manner as is provided in the Statute in such cases made and provided for the fiscal year December 1, 2017 to November 30, 2018 inclusive.

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Finance Committee Chairman

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Finance Committee Member

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Finance Committee Member

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Finance Committee Member

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Finance Committee Member



**TUBERCULOSIS FUND LEVY**

(Continued)

RESOLUTION: TAX LEVY, TUBERCULOSIS FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County Office Building in Yorkville, Kendall County, Illinois, on the 19<sup>th</sup> day of December A.D., 2017, that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all taxable property within the County of Kendall the said sum of FIFTEEN THOUSAND DOLLARS (\$15,000).

I, Debbie Gillette, County Clerk and Clerk of the County Board, in Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office Building in Yorkville on the 19<sup>th</sup> day of December A.D., 2017.

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Chairman of the Board

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Debbie Gillette  
County Clerk and Clerk of the  
County Board of Kendall County,  
State of Illinois

**LIABILITY INSURANCE FUND LEVY**

We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully reports that it has estimated the amount necessary to raise by taxation for Liability Insurance Fund purposes for the year December 1, 2017 to November 30, 2018, inclusive, and we would recommend the levying of the following sum of money for the respective purposes, to wit:

Insurance premiums and claims	<u>\$ 1,183,600</u>
Total	<u>\$ 1,183,600</u>

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of ONE MILLION ONE HUNDRED EIGHTY THREE THOUSAND SIX HUNDRED DOLLARS (\$1,183,600) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for the year 2017, in the manner as is provided in the Statute in such cases made and provided for the fiscal year December 1, 2017 to November 30, 2018, inclusive.

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Finance Committee Chairman

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Finance Committee Member

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Finance Committee Member

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Finance Committee Member

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Finance Committee Member

**LIABILITY INSURANCE FUND LEVY**  
(Continued)

RESOLUTION: TAX LEVY, LIABILITY INSURANCE FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County Office Building in Yorkville, Kendall County, Illinois, on the 19<sup>th</sup> day of December A.D., 2017, that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all taxable property within the County of Kendall the said sum of ONE MILLION ONE HUNDRED EIGHTY THREE THOUSAND SIX HUNDRED DOLLARS (\$1,183,600).

I, Debbie Gillette, County Clerk and Clerk of the County Board, in Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office Building in Yorkville on the 19<sup>th</sup> day of December A.D., 2017.

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Chairman of the Board

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Debbie Gillette  
County Clerk and Clerk of the  
County Board of Kendall County,  
State of Illinois

**SOCIAL SECURITY FUND LEVY**

We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully reports that it has estimated the amount necessary to raise by taxation for Social Security Fund purposes for the year December 1, 2017 to November 30, 2018, inclusive, and we would recommend the levying of the following sum of money for the respective purposes, to wit:

Contribution to Social Security System	<u>\$ 1,557,201</u>
Total	<u>\$ 1,557,201</u>

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of ONE MILLION FIVE HUNDRED FIFTY SEVEN THOUSAND TWO HUNDRED ONE DOLLARS (\$ 1,557,201) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for the year 2017 in the manner as is provided in the Statute in such cases made and provided for the fiscal year December 1, 2017 to November 30, 2018 inclusive.

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Finance Committee Chairman

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Finance Committee Member

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Finance Committee Member

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Finance Committee Member

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Finance Committee Member

**SOCIAL SECURITY FUND LEVY**

(Continued)

RESOLUTION: TAX LEVY, SOCIAL SECURITY FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County Office Building in Yorkville, Kendall County, Illinois, on the 19<sup>th</sup> day of December A.D., 2017 that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all taxable property within the County of Kendall the said sum of ONE MILLION FIVE HUNDRED FIFTY SEVEN THOUSAND TWO HUNDRED ONE DOLLARS (\$1,557,201).

I, Debbie Gillette County Clerk and Clerk of the County Board, in Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office Building in Yorkville on the 19<sup>th</sup> day of December A.D., 2017

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Chairman of the Board

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Debbie Gillette  
County Clerk and Clerk of the  
County Board of Kendall County,  
State of Illinois

**ILLINOIS MUNICIPAL RETIREMENT FUND LEVY**

We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully reports that it has estimated the amount necessary to raise by taxation for all Illinois Municipal Retirement Fund purposes for the year December 1, 2017 to November 30, 2018, inclusive, and we would recommend the levying of the following sum of money for the respective purposes, to wit:

Payments to Illinois Municipal Retirement System	<u>\$ 3,100,767</u>
Total	<u>\$ 3,100,767</u>

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of THREE MILLION ONE HUNDRED THOUSAND SEVEN HUNDRED SIXTY SEVEN DOLLARS (\$ 3,100,767) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for the year 2017, in the manner as is provided in the Statute in such cases made and provided for the fiscal year December 1, 2017 to November 30, 2018, inclusive.

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Finance Committee Chairman

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Finance Committee Member

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Finance Committee Member

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Finance Committee Member

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Finance Committee Member

**ILLINOIS MUNICIPAL RETIREMENT FUND LEVY**  
(Continued)

RESOLUTION: TAX LEVY, ILLINOIS MUNICIPAL RETIREMENT FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County Office Building in Yorkville, Kendall County, Illinois, on the 19<sup>th</sup> day of December A.D., 2017, that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all taxable property within the County of Kendall the said sum of THREE MILLION ONE HUNDRED THOUSAND SEVEN HUNDRED SIXTY SEVEN DOLLARS (\$ 3,100,767).

I, Debbie Gillette County Clerk and Clerk of the County Board, in Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office Building in Yorkville on the 19<sup>th</sup> day of December A.D., 2017.

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Chairman of the Board

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Debbie Gillette  
County Clerk and Clerk of the  
County Board of Kendall County,  
State of Illinois

**COUNTY BRIDGE FUND LEVY**

We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully reports that it has estimated the amount necessary to raise by taxation for all County Bridge Fund purposes for the year December 1, 2017 to November 30, 2018, inclusive, and we would recommend the levying of the following sum of money for the respective purposes, to wit:

Construction of Bridges /Bridge Program	<u>\$ 500,000</u>
Total	<u><u>\$ 500,000</u></u>

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of FIVE HUNDRED THOUSAND DOLLARS (\$ 500,000) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for the year 2017, in the manner as is provided in the Statute in such cases made and provided for the fiscal year December 1, 2017 to November 30, 2018, inclusive.

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Finance Committee Chairman

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Finance Committee Member

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Finance Committee Member

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Finance Committee Member

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Finance Committee Member



**COUNTY BRIDGE FUND LEVY**

(Continued)

RESOLUTION: TAX LEVY, COUNTY BRIDGE FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County Office Building in Yorkville, Kendall County, Illinois, on the 19<sup>th</sup> day of December A.D., 2017, that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all taxable property within the County of Kendall the said sum of FIVE HUNDRED THOUSAND DOLLARS (\$ 500,000).

I, Debbie Gillette County Clerk and Clerk of the County Board, in Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office Building in Yorkville on the 19<sup>th</sup> day of December A.D., 2017.

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Chairman of the Board

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Debbie Gillette  
County Clerk and Clerk of the  
County Board of Kendall County,  
State of Illinois

**COUNTY HIGHWAY FUND LEVY**

We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully reports that it has estimated the amount necessary to raise by taxation for all County Highway Fund purposes for the year December 1, 2017 to November 30, 2018, inclusive, and we would recommend the levying of the following sum of money for the respective purposes, to wit:

Salaries	\$ 800,000
Equipment Maintenance	95,000
Building & Grounds Maintenance	75,000
Street Light Maintenance	25,000
Pavement & Striping	15,000
Traffic Signal Maintenance	20,000
Road & Bridge Maintenance	50,000
Gasoline & Oil	50,000
Highway Maintenance Material	200,000
Sign Supplies	20,000
Capital Equipment	150,000
Total	<u><u>\$1,500,000</u></u>

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of ONE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$1,500,000) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for the year 2017, in the manner as is provided in the Statute in such cases made and provided for the fiscal year December 1, 2017 to November 30, 2018, inclusive.

Finance Committee Chairman

Finance Committee Member

Finance Committee Member

Finance Committee Member

Finance Committee Member

**COUNTY HIGHWAY FUND LEVY**  
(Continued)

RESOLUTION: TAX LEVY, COUNTY HIGHWAY FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County Office Building in Yorkville, Kendall County, Illinois, on the 19<sup>th</sup> day of December A.D., 2017, that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all taxable property within the County of Kendall the said sum of ONE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$1,500,000).

I, Debbie Gillette County Clerk and Clerk of the County Board, in Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office Building in Yorkville on the 19<sup>th</sup> day of December A.D., 2017.

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Chairman of the Board

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Debbie Gillette  
County Clerk and Clerk of the  
County Board of Kendall County,  
State of Illinois

**EXTENSION EDUCATION FUND LEVY**

We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully reports that it has estimated the amount necessary to raise by taxation for Extension Education Fund Levy purposes for the year December 1, 2017 to November 30, 2018 inclusive, and we would recommend the levying of the following sum of money for the respective purposes, to wit:

Payments to Kendall County Cooperative Extension	<u>\$ 187,527</u>
 Total	 <u>\$ 187,527</u>

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of ONE HUNDRED EIGHTY-SEVEN THOUSAND FIVE HUNDRED TWENTY-SEVEN DOLLARS (\$ 187,527) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for the year 2017, in the manner as is provided in the Statute in such cases made and provided for the fiscal year December 1, 2017 to November 30, 2018, inclusive.

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Finance Committee Chairman

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Finance Committee Member

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Finance Committee Member

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Finance Committee Member

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Finance Committee Member

**EXTENSION EDUCATION FUND LEVY**

(Continued)

RESOLUTION: TAX LEVY, EXTENSION EDUCATION FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County Office Building in Yorkville, Kendall County, Illinois, on the 19<sup>th</sup> day of December A.D., 2017, that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all taxable property within the County of Kendall the said sum of ONE HUNDRED EIGHTY-SEVEN THOUSAND FIVE HUNDRED TWENTY-SEVEN DOLLARS (\$ 187,527).

I, Debbie Gillette, County Clerk and Clerk of the County Board, in Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office Building in Yorkville on the 19<sup>th</sup> day of December A.D., 2017.

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Chairman of the Board

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Debbie Gillette  
County Clerk and Clerk of the  
County Board of Kendall County,  
State of Illinois

**SOCIAL SERVICES FOR SENIOR CITIZENS FUND LEVY**

We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully reports that it has estimated the amount necessary to raise by taxation for Social Services for Senior Citizens Fund Levy purposes for the year December 1, 2017 to November 30, 2018 inclusive, and we would recommend the levying of the following sum of money or the respective purposes, to-wit:

Payments to Other Agencies	<u>\$ 350,000</u>
Total	<u>\$ 350,000</u>

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of THREE HUNDRED FIFTY THOUSAND DOLLARS (\$350,000) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for in the year 2017 in the manner as is provided in the Statute in such cases made and provided for the fiscal year December 1, 2017 to November 30, 2018 inclusive.

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Finance Committee Chairman

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Finance Committee Member

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Finance Committee Member

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Finance Committee Member

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Finance Committee Member

**SOCIAL SERVICES FOR SENIOR CITIZENS FUND LEVY**

(Continued)

RESOLUTION: TAX LEVY, SOCIAL SERVICES FOR SENIOR CITIZENS FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County Office Building in Yorkville, Kendall County, Illinois, on the 19<sup>th</sup> day of December A.D., 2017, that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all taxable property within the County of Kendall the said sum of THREE HUNDRED FIFTY THOUSAND DOLLARS (\$350,000).

I, Debbie Gillette, County Clerk and Clerk of the County Board, in Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office Building in Yorkville on the 19<sup>th</sup> day of December A.D., 2017.

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Chairman of the Board

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Debbie Gillette  
County Clerk and Clerk of the  
County Board of Kendall County,  
State of Illinois

**COMMUNITY 708 MENTAL HEALTH FUND LEVY**

We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully reports that it has estimated the amount necessary to raise by taxation for Community 708 Mental Health Fund purposes for the year December 1, 2017 to November 30, 2018, inclusive, and we would recommend the levying of the following sum of money for the respective purposes, to wit:

Contractual services:

Kendall County Health and Human Services	\$ 804,000
Kendall County Probation Court Services	500
Kendall County Drug Court	9,000
Other Agencies	118,500
Total	<u>\$ 932,000</u>

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of NINE HUNDRED THIRTY TWO THOUSAND DOLLARS (\$932,000) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for the year 2017, in the manner as is provided in the Statute in such cases made and provided for the fiscal year December 1, 2017 to November 30, 2018 inclusive.

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Finance Committee Chairman

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Finance Committee Member

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Finance Committee Member

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Finance Committee Member

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Finance Committee Member



**COMMUNITY 708 MENTAL HEALTH FUND LEVY**  
(Continued)

RESOLUTION: TAX LEVY, 708 MENTAL HEALTH FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County Office Building in Yorkville, Kendall County, Illinois, on the 19<sup>th</sup> day of December A.D., 2017, that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all taxable property within the County of Kendall the said sum of NINE HUNDRED THIRTY TWO THOUSAND DOLLARS (\$932,000).

I, Debbie Gillette, County Clerk and Clerk of the County Board, in Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office Building in Yorkville on the 19<sup>th</sup> day of December A.D., 2017.

\_\_\_\_\_  
Chairman of the Board

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Debbie Gillette  
County Clerk and Clerk of the  
County Board of Kendall County,  
State of Illinois

**HEALTH AND HUMAN SERVICES FUND LEVY**

We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully reports that it has estimated the amount necessary to raise by taxation for Health and Human Services Fund purposes for the year December 1, 2017 to November 30, 2018, inclusive, and we would recommend the levying of the following sum of money for the respective purposes, to wit:

Salaries	<u>\$757,000</u>
Total	<u>\$757,000</u>

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of SEVEN HUNDRED FIFTY SEVEN THOUSAND DOLLARS (\$ 757,000) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for the year 2017, in the as is provided in the Statute in such cases made and provided for the fiscal year December 1, 2017 to November 30, 2018, inclusive.

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Finance Committee Chairman

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Finance Committee Member

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Finance Committee Member

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Finance Committee Member

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Finance Committee Member

**HEALTH AND HUMAN SERVICES FUND LEVY**

(Continued)

RESOLUTION: TAX LEVY, HEALTH DEPARTMENT FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County Office Building, Yorkville, Kendall County, Illinois, on the 19<sup>th</sup> day of December A.D., 2017, that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all taxable property within the County of Kendall the said sum of SEVEN HUNDRED FIFTY SEVEN THOUSAND DOLLARS (\$ 757,000).

I, Debbie Gillette, County Clerk and Clerk of the County Board, in Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office Building in Yorkville on the 19<sup>th</sup> day of December A.D., 2017.

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Chairman of the Board

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Debbie Gillette  
County Clerk and Clerk of the  
County Board of Kendall County,  
State of Illinois

**GENERAL FUND LEVY**

We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully report that it has estimated the amount necessary to raise by taxation for all County General Fund purposes for the year December 1, 2017 to November 30, 2018, inclusive, and we would recommend the levying of the following sum of money for the respective purposes, to wit:

Accounting and Auditing	Auditing Services	<u>\$ 50,000</u>	50,000
Administrative Services	Salaries	<u>150,000</u>	150,000
Board of Review	Salaries - Board Members	<u>50,000</u>	50,000
Capital Expenditure	Capital Expenditure	<u>15,000</u>	15,000
Chief County Assessing Officer	Salaries	100,000	
	Publications	<u>30,000</u>	130,000
Circuit Court Judge	Salaries	<u>100,000</u>	100,000
Combined Court Services	Salaries	<u>900,000</u>	900,000
Coroner	Salaries	<u>100,000</u>	100,000
Corrections	Salaries - Deputies	<u>750,000</u>	750,000
County Board	Salary - Chairman	12,010	
	Salaries - Board Members	21,600	
	Per Diem	<u>25,000</u>	58,610
County Clerk and Recorder	Salaries	<u>90,000</u>	90,000

Educational Services Region	Salaries and Benefits	<u>21,110</u>
		21,110
Election Costs	Salaries	100,000
	Supplies	50,000
	Ballots	50,000
	Contractual Services	<u>100,000</u>
		300,000
Facilities Management	Salaries	200,000
	Contractual	<u>250,000</u>
		450,000
Health Insurance	Premiums	<u>2,879,433</u>
		2,879,433
Jury Commission	Salaries	6,000
	Juror Per Diem	<u>30,000</u>
		36,000
KenCom IGA	Intergovernmental Agreement	<u>1,775,000</u>
		1,775,000
Planning, Building and Zoning	Salaries	100,000
	Consultants	<u>5,000</u>
		105,000
Property Tax Services	Contractual Services	<u>75,000</u>
		75,000
Public Defender	Salaries	<u>250,000</u>
		250,000
State's Attorney	Salaries	<u>900,000</u>
		900,000
Sheriff	Salaries - Deputies	500,000
	Salaries - Chief/Commander	<u>250,000</u>
		750,000
Technology Services	Salaries	275,000
	Contractual/Capital	<u>160,000</u>
		435,000

Utilities

Utilities

650,000

650,000

Total \$ 11,020,153

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of ELEVEN MILLION TWENTY THOUSAND ONE HUNDRED FIFTY THREE DOLLARS (\$11,020,153) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for the year 2017, in the manner as is provided for the fiscal year December 1, 2017 to November 30, 2018, inclusive.

Finance Committee Chairman

Finance Committee Member

Finance Committee Member

Finance Committee Member

Finance Committee Member

**GENERAL FUND LEVY**

(Continued)

RESOLUTION: TAX LEVY, GENERAL FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County office Building in Yorkville, Kendall County, Illinois, on the 19<sup>th</sup> day of December A.D., 2017, that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all property within the County of Kendall the said sum of ELEVEN MILLION TWENTY THOUSAND ONE HUNDRED FIFTY THREE DOLLARS (\$11,020,153).

I, Debbie Gillette County Clerk and Clerk of the County Board, In Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office in Yorkville on the 19<sup>th</sup> day of December A.D., 2017.

\_\_\_\_\_  
Chairman of the Board

\_\_\_\_\_  
Debbie Gillette  
County Clerk and Clerk of the  
County Board of Kendall County,  
State of Illinois



**KENDALL COUNTY**  
ANIMAL CONTROL

**Wednesday, November 22, 2017 at 8:30AM**  
**Historic Courthouse, East Wing Conference Room**  
**109 W. Ridge Street, Yorkville, IL**

**MEETING MINUTES**

**Call to Order** – The meeting was called to order by Committee Chair Elizabeth Flowers at 8:33 a.m.

**Roll Call**

Committee Members Present: Matt Kellogg - yes, Lynn Cullick – here (arrived at 8:40 a.m.), Elizabeth Flowers – present, John Purcell – here, Matt Prochaska – here (arrived at 8:35 a.m.).

**With five members present, a quorum was established to conduct committee business.**

Others present: Scott Koeppel, Laura Pawson,

**Approval of Agenda** – Motion made by Member Kellogg to approve the agenda, second by Member Purcell. **With three members in agreement, the motion carried, 3-0.**

**Approval of Minutes** – Member Purcell made a motion to approve the October 25, 2017 meeting minutes, second by Member Kellogg. **With three members in agreement, the motion carried 3-0.**

**Monthly Report** – Laura Pawson reviewed the census report with the committee. Written reports provided.

**Available Dogs for Adoption:** 3

**Available Cats for Adoption:** 9 (3 cats, 6 kittens)

**Bite Report** – Total: 22 (4 cats, 18 dogs)

**Visitors viewing animals for October** - 64

**Events/News**

Saturday, December 9      Pet Supplies Adoption Event 11 am- 2 p.m.  
Friday, December 15      Annual Volunteer and Staff Appreciation Dinner.  
Thursday, December 19    Volunteer Orientation 6:30 p.m. – 9:00 p.m.  
Weekly “Pet of the Week” ad in Shaw Media Newspapers  
Monthly adoption appearance on WSPY Television



**Operations Report** – Ms. Pawson stated the Name Your Price Adoption event went well, with the lowest amount being \$20. The Committee was excited of here it, and discussed making the event a more regular event.

**Accounting Report** – The committee reviewed the financial statements, fund balance report, vouchers paid, and the statement of revenues and expenditures. Written report provided

### **Old Business**

***Discussion of the Dog Running at Large Ordinance*** –Ms. Pawson stated she gathered the information of dogs running at large tickets over the last 12 months. There has been 7. In addition, she stated there had been 44 calls for dogs running at large made to the Kendall County Sheriff. She stated that she suspects there is not more tickets due to most not knowing that the County has an ordinance.

The Committee thanked her for the research, and decided to take up the issue in January.

### **New Business**

Member Prochaska left the meeting at 8:56 a.m.

***Donation from the estate of Nancy Miller in the amount of \$2,500*** – Mr. Koeppel stated that a donation had been made to Animal Control from the estate of Nancy Miller. To finish the matter legally there needed to be a signature of receipt. Chairman Gryder asked that it come to the Committee and then the Board as he would be the signer. The Committee agreed. Member Kellogg made the motion to move it to the County Board for approval and Chairman Gryder's signature. **Member Cullick seconded. With four members in agreement, the motion passed 4-0.**

Member Prochaska returned to the meeting at 9:01 a.m.

***Seek approval to update Spay/Neuter Voucher Program based on changes made to Animal Control Act 510 ILCS 5 Sec. 3.5*** – Ms. Pawson stated with the new changes added into the program, the Vouchers could be expanded to include rabies vaccines as well. The Committee discussed it, and decided they would add the program in with the stipulation that the rabies tag be paid at the time the voucher is redeemed. Ms. Pawson also asked to add SSD to the voucher eligibility. The Committee agreed. Motion to move to the County Board with tentative approval of Dr. Schlapp made by Member Kellogg, seconded by Member Cullick. **With five member voting aye, the motion passed 4-0.**

**Executive Session** – Not needed

### **Action Items for the County Board**

*Approval to update Spay/Neuter Voucher Program based on changes made to Animal Control Act 510 ILCS 5 Sec. 3.5*

**Public Comment** – None

**Adjournment** – Member Purcell made a motion to adjourn the meeting, second to the motion by Member Cullick. **With all in agreement, the meeting was adjourned at 9:13a.m.**

Respectfully Submitted,

Andrez Beltran  
Economic Development and Special Projects Coordinator

(510 ILCS 5/3.5)

(This Section may contain text from a Public Act with a delayed effective date)

Sec. 3.5. County animal population fund use limitation. Funds from the \$10 set aside of the differential under Section 3 of this Act that is placed in the county animal population control fund may only be used to (1) spay, neuter, vaccinate, or sterilize adopted dogs or cats; (2) spay, neuter, or vaccinate dogs or cats owned by low income county residents who are eligible for the Food Stamp Program or Social Security Disability Benefits Program; or (3) spay, neuter, and vaccinate feral cats in programs recognized by the county or a municipality. This Section does not apply to a county with 3,000,000 or more inhabitants.

(Source: P.A. 100-405, eff. 1-1-18.)



**KENDALL COUNTY**  
ANIMAL CONTROL

**COUNTRYSIDE PRICE LIST- LOW INCOME VOUCHER PROGRAM**

**DOG**

FEMALE SPAY \$140.00

MALE NEUTER \$139.50

**CAT**

FEMALE SPAY \$110.00

MALE NEUTER \$55.00

1 YEAR RABIES INOCULATION \$12.00  
(COUNTY RABIES TAG NOT INCLUDED)

KENDALL COUNTY ANIMAL CONTROL

## SPAY/NEUTER VOUCHER

This certificate entitles \_\_\_\_\_ for a free spay/neuter.

Name: \_\_\_\_\_ Species: \_\_\_\_\_ Breed: \_\_\_\_\_ Age: \_\_\_\_\_

Rabies Tag #: \_\_\_\_\_ Vaccination Date: \_\_\_\_\_

Authorized by \_\_\_\_\_ No.: \_\_\_\_\_

Surgery must be performed prior to November 30, 2018 **ONLY VALID AT COUNTRYSIDE VET**



**KENDALL COUNTY**  
ANIMAL CONTROL

802 W. John St  
Yorkville, IL 60560  
630-553-9256  
[www.co.kendall.il.us](http://www.co.kendall.il.us)

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KENDALL COUNTY ANIMAL CONTROL

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This certificate entitles: \_\_\_\_\_ For a free spay/neuter /\*rabies vaccination

\* 1 year rabies vaccination included for dogs/cats 4 months of age or older who are not current at time of spay/neuter. County rabies tag sold separately.

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Pet's Name: \_\_\_\_\_ Vaccination Date (if current): \_\_\_\_\_ Tag: \_\_\_\_\_

Species: \_\_\_\_\_ Breed: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_

Authorized by \_\_\_\_\_ No.: \_\_\_\_\_

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802 W. John St  
Yorkville, IL 60560  
630-553-9256

**Kendall County  
Committee of the Whole Meeting  
Minutes  
November 16, 2017**

**Call to Order at 6:00 PM**

Present: Scott Gryder, Lynn Cullick, Bob Davidson, Elizabeth Flowers, Judy Gilmour, Audra Hendrix (excused at 7:40pm), Matt Kellogg, Matt Prochaska and John Purcell

**Approval of Agenda**

Member Prochaska moved to approve the agenda as written. Member Gilmour seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

**Approval of Minutes**

Member Prochaska moved to approve the minutes from October 11, 2017. Member Kellogg seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

**Committee Business**

**Economic Development Committee**

Bart Olson from the United City of Yorkville spoke about the downtown redevelopment project area #1 extension. The City is looking for a letter of support from the County to extend the ending date from 2029 to 2041.

**Admin HR Committee**

Worker's Compensation Bid asked to be on the agenda for approval from ICRMT in an amount not to exceed \$171,411. A worker's compensation bid was also received from IPRF. Discussion on the bids received and the services offered by each bidder. Discussion on competitive bidding and professional services.

**Break and Reconvene**

**Finance Committee**

Discussion on Fiscal Year 2018 budget and what to do if the Health Department doesn't agree to contribute the amount requested and their levy. Discussion on the State's Attorney budget remaining flat with 2017.

### **Executive Session**

Member Cullick moved to go into executive session for (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Purcell who voted nay. Motion carried 7-1.

### **Reconvene**

### **Action Items for County Board**

- Approval of Worker's Compensation bid in an amount not to exceed \$171,411.

### **Adjournment**

Ms. Prochaska moved to adjourn the meeting. Ms. Flowers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

Debbie Gillette  
Kendall County Clerk