

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
December 19, 2017**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, December 19 at 9:00 a.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Lynn Cullick, Bob Davidson, Elizabeth Flowers, Judy Gilmour, Audra Hendrix, Matt Kellogg, Matt Prochaska and John Purcell. Absent was: Tony Giles.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE MINUTES

Member Cullick moved to approve the submitted minutes from the regular County Board Meeting of November 21, 2017. Member Davidson seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

THE AGENDA

Chairman Gryder noted that Agenda item G under New Business was not ready. Member Gilmour moved to approve the agenda as amended. Member Flowers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

CORRESPONDENCE AND COMMUNICATIONS

None.

SPECIAL RECOGNITION

Sandy Pastore, Oswego Senior Center

Ms. Pastore provided an informative digital presentation regarding the Oswego Senior Center, issues with which seniors must cope and the need to raise community awareness of the impact aging may have in societal concerns. She shared comments on the changing perceptions regarding aging as well as ideas related to the Gerontology Workforce Initiative.

CITIZENS TO BE HEARD

Todd Milliron of Yorkville had questions related to the application process for Class A liquor licenses and transparency. He'd like to know how the assistant liquor commissioner was appointed. He indicated the Liquor License Ordinance is on the County Clerk's website.

Richard Wade, Little Rock Township Highway Commissioner; Mayor Bob Hausler, City of Plano; Fire Chief Greg Witek, Little Rock-Fox Fire Protection District; and Chief Jonathon Whowell, City of Plano Police Department each spoke to the Board about the need for a cooperative effort between Little Rock Township, the City of Plano and Kendall County in extending Mitchell Drive into a through connection. They expressed their concerns regarding public safety and accidents in the area, along with the rerouting of traffic flow due to the indefinite closure of Eldamain Road. Concern was expressed about response time since in an emergency, minutes can make the difference between life and death. Chief Witek and Chief Whowell further explained that there are traffic dangers to emergency personnel as well citizens.

EXECUTIVE SESSION

None.

OLD BUSINESS

Licensing Intergovernmental Agreement / Kendall County and KenCom

Member Davidson moved to approve a Licensing Intergovernmental Agreement between Kendall County and KenCom with a Onetime buy in cost of \$28,275.00 and an annual maintenance cost through 2026 not to exceed \$55,682.06. Member Prochaska seconded the motion. The Chair asked for a roll call vote. All members present voting aye. **Motion carried.**

A complete copy of IGAM 17-41 is available in the Office of the County Clerk.

Assignment - Intergovernmental Agreement / Kendall County and KenCom

Member Cullick moved to approve the Intergovernmental Agreement between Kendall county and KenCom Assignment. Member Hendrix seconded the motion. The Chair asked for a roll call vote. All members present voting aye. **Motion carried.**

A complete copy of IGAM 17-42 is available in the Office of the County Clerk.

Attachment A - Licensing Intergovernmental Agreement between the Kendall County and KenCom for LERMS

Member Davidson moved to approve Attachment A to the Licensing Intergovernmental Agreement between the Kendall County and KenCom for LERMS annual maintenance cost through 2026 not to exceed \$373,960.03. Member Hendrix seconded the motion. The Chair asked for a roll call vote. All members present voting aye. **Motion carried.**

A complete copy of IGAM 17-43 is available in the Office of the County Clerk.

Security and Operations Intergovernmental Agreement

Member Davidson moved to approve the Security and Operations Intergovernmental Agreement between Kendall County and KenCom. Member Hendrix seconded the motion. The Chair asked for a roll call vote. All members present voting aye. **Motion carried.**

A complete copy of IGAM 17-44 is available in the Office of the County Clerk.

NEW BUSINESS

Food Pantry Awareness Month

Member Kellogg moved to approve the resolution declaring December 2017 as Kendall County Food Pantry Awareness Month. Member Flowers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

**A RESOLUTION DECLARING DECEMBER 2017
AS KENDALL COUNTY FOOD PANTRY AWARENESS MONTH**

Resolution No. 17-33

WHEREAS, the problem of hunger is a world-wide problem; and

WHEREAS, the problem of hunger exists within Kendall County, Illinois; and

WHEREAS, the Kendall County Food Pantry was established in 1983, in order to provide food to residents of Kendall County that are unable to afford to purchase food for their families; and

WHEREAS, the Kendall County Food Pantry is operated by a volunteer staff, with no paid employees; and

WHEREAS, over fifty thousand families, consisting of over one hundred thousand people have been served by the Kendall County Food Pantry since its inception, and within the last year, the Kendall County Food Pantry has served over seven thousand families; and

WHEREAS, while national concerns and world-wide problems concern all Americans, the problem of hunger and inadequate food for local citizens of Kendall County remains and it is the right and obligation of all citizens of Kendall County to help alleviate hunger on a local basis; and

WHEREAS, it is the intention of the Kendall County Board to increase the awareness of Kendall County residents to the existence of the Kendall County Food Pantry, to recognize and support the Kendall County Food Pantry and its volunteers, and further to encourage the donation of food to the Kendall County Food Pantry by all residents of Kendall County that are able to contribute to said cause;

BE IT HEREBY RESOLVED The Kendall County Board does hereby declare that December 2017 shall be "Kendall County Food Pantry Month" in Kendall County.

BE IT FURTHER RESOLVED that all residents of Kendall County are asked to contribute non-perishable food items or make a monetary donation to the Kendall County Food Pantry.

BE IT FURTHER RESOLVED that residents of Kendall County may donate items at the Kendall County Courthouse, Public Safety Center, Health and Human Services Building, County Highway Building or County Office Building during normal business hours through January 19th, 2018.

Passed and adopted by the County Board of Kendall County, Illinois this __19th__ day of __December_____, 2017.

Scott Gryder, Chairman Kendall County Board

State’s Attorney Appellate Prosecutor Resolution

Member Purcell moved to approve the State’s Attorney Appellate Prosecutor Resolution for Fiscal Year 2018 (December 1, 2017 to November 30, 2018) and authorization of payment for services in the amount not to exceed \$32,000. Member Flowers seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 17-34 is available in the Office of the County Clerk.

Public Defender Salary

Member Hendrix made a motion to set FY 2017-2018 salary for the Public Defender in the amount of \$149,857.20. Member Flowers seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Supervisor of Assessment Salary

Member Flowers made a motion to set FY 2017-2018 salary for the Supervisor of Assessments in the amount of \$85,900.00. Member Cullick seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Employment Agreement between Kendall County and Scott Koepfel

Member Cullick made a motion to approve the Employment Agreement between Kendall County and Scott Koepfel as County Administrator with a term of December 1, 2017 through November 30, 2020 set at a starting salary in the amount of \$122,000.00. Member Davidson seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Collective Bargaining Agreement / Patrol Deputies

ASA Leslie Johnson offered to provide a summary of the contract which was handled through interest arbitration by Matthew Finken. The arbitrator awarded the union proposal of 3% salary increase per year and followed the County’s insurance proposal. The Sheriff Baird was present to answer questions. Following discussion Member Cullick moved to approve the Collective Bargaining Agreement between Kendall County, Illinois, the Kendall County Sheriff and the Illinois Fraternal Order of Police Labor Council (Patrol Deputies) from December 1, 2015 through November 30, 2019. Member Flowers seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye with the exception of Member Purcell who voted no. **Motion carried 8 to 1.**

ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS

Sheriff

Sheriff Dwight Baird informed the Board that the KC jail has passed the annual DOC inspection with no issues.

County Clerk

**Kendall County Clerk
Revenue Report**

| Line Item | Fund | 11/1/17- | 11/1/16- | 11/1/15- |
|-------------|--------------------------------------|-------------|-------------|-------------|
| | | 11/30/17 | 11/30/16 | 11/30/15 |
| | | Revenue | Revenue | Revenue |
| | County Clerk Fees | \$719.00 | \$860.00 | \$645.50 |
| | County Clerk Fees - Marriage License | \$720.00 | \$630.00 | \$840.00 |
| | County Clerk Fees - Civil Union | \$0.00 | \$0.00 | \$0.00 |
| | County Clerk Fees - Misc | \$2,203.50 | \$2,054.00 | \$1,744.00 |
| | County Clerk Fees - Recording | \$24,814.00 | \$30,312.00 | \$21,791.00 |
| 01010061205 | Total County Clerk Fees | \$28,456.50 | \$33,856.00 | \$25,020.50 |
| 01010001185 | County Revenue | \$29,717.75 | \$29,337.00 | \$22,302.25 |

| | | | | |
|-------------|------------------------|--------------|--------------|--------------|
| 38010001320 | Doc Storage | \$14,575.00 | \$17,374.00 | \$13,359.50 |
| 51010001320 | GIS Mapping | \$24,546.00 | \$29,256.00 | \$22,526.00 |
| 37010001320 | GIS Recording | \$3,064.00 | \$3,652.00 | \$2,812.00 |
| 01010001135 | Interest | \$25.94 | \$50.92 | \$34.78 |
| 01010061210 | Recorder's Misc | \$3,781.75 | \$1,107.50 | \$4,047.25 |
| 81010001320 | RHSP/Housing Surcharge | \$12,942.00 | \$15,480.00 | \$11,619.00 |
| 37210001575 | Tax Certificate Fee | \$3,240.00 | | |
| 37210001576 | Tax Sale Fees | \$1,460.00 | | |
| 37210001577 | Postage Fees | | | |
| CK # 18128 | To KC Treasurer | \$121,808.94 | \$130,113.42 | \$101,721.28 |

Death Certificate Surcharge sent from Clerk's office \$1148.00 ck # 18342
Dom Viol Fund sent from Clerk's office \$120.00 ck 18343

Treasurer

Office of Jill Ferko
Kendall County Treasurer & Collector
111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES
FOR TWELVE MONTHS ENDED 11/30/2017

| <u>REVENUES*</u> | Annual <u>Budget</u> | 2017 YTD <u>Actual</u> | 2017 YTD <u>%</u> | 2016 YTD <u>Actual</u> | 2016 YTD <u>%</u> |
|-------------------------------|-------------------------|---------------------------|----------------------|---------------------------|----------------------|
| Personal Property Repl. Tax | \$370,000 | \$390,305 | 105.49% | \$365,463 | 89.91% |
| State Income Tax | \$2,400,000 | \$2,672,458 | 111.35% | \$2,241,829 | 84.60% |
| Local Use Tax | \$625,000 | \$626,562 | 100.25% | \$729,938 | 155.31% |
| State Sales Tax | \$480,000 | \$557,243 | 116.09% | \$410,417 | 75.24% |
| County Clerk Fees | \$330,000 | \$395,594 | 119.88% | \$367,914 | 102.77% |
| Circuit Clerk Fees | \$950,000 | \$780,818 | 82.19% | \$890,647 | 93.75% |
| Fines & Foreits/St Atty. | \$430,000 | \$341,067 | 79.32% | \$391,889 | 82.50% |
| Building and Zoning | \$62,000 | \$93,241 | 150.39% | \$63,222 | 106.26% |
| Interest Income | \$37,500 | \$128,780 | 343.41% | \$64,145 | 213.82% |
| Health Insurance - Empl. Ded. | \$1,266,058 | \$1,190,343 | 94.02% | \$1,107,191 | 88.57% |
| 1/4 Cent Sales Tax | \$2,920,000 | \$2,917,549 | 99.92% | \$2,842,110 | 105.34% |
| County Real Estate Transf Tax | \$396,420 | \$432,228 | 109.03% | \$372,609 | 93.99% |
| Correction Dept. Board & Care | \$875,000 | \$1,081,057 | 123.55% | \$568,520 | 74.17% |

| | | | | | |
|---------------------------------|---------------------|---------------------|----------------|---------------------|----------------|
| Sheriff Fees | \$255,000 | \$206,761 | 81.08% | \$229,650 | 64.69% |
| TOTALS | \$11,396,978 | \$11,814,006 | 103.66% | \$10,645,544 | 93.30% |
| Public Safety Sales Tax | \$5,068,000 | \$5,070,966 | 100.06% | \$4,960,810 | 103.35% |
| Transportation Sales Tax | \$4,750,000 | \$5,070,966 | 106.76% | \$4,960,810 | 110.24% |

*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 12 months the revenue and expense should at 100%

EXPENDITURES

| | | | | | |
|-------------------------------------|--------------|--------------|--------|--------------|--------|
| All General Fund Offices/Categories | \$27,840,244 | \$27,767,945 | 99.74% | \$23,303,797 | 82.76% |
|-------------------------------------|--------------|--------------|--------|--------------|--------|

Clerk of Court

Ms. Ingemunson noted that her financial statements are included in the County Board packet.

State's Attorney

No report.

Coroner

Coroner Jacquie Purcell presented her monthly and annual reports. Reports are included in the Board packet.

| Description | ** | Month: November 2017 | Fiscal Year-to-Date | September 2016 |
|---------------------------------|----|----------------------|---------------------|----------------|
| Total Deaths | | 17 | 302 | 29/284 |
| Natural Deaths | | 16 | 268 | 23 |
| Accidental Deaths | | | | |
| Overdose | | 0 | 13 | 2 |
| Motor Vehicle | | 0 | 6 | 1 |
| Other | * | 1 | 5 | 0 |
| Pending | | 0 | 0 | 0 |
| Suicidal Deaths | | 0 | 9 | 2 |
| Homicidal Deaths | | 0 | 1 | 1 |
| Toxicology | | 0 | 32 | 6/34 |
| Autopsies | | 0 | 28 | 5/23 |
| Cremation Authorizations | | 7 | 173 | 21/160 |

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Accidental Death(s) (Other)

1. 11/18/2017 – Oswego Nursing Home – 90yo Female, Hip Fracture

PERSONNEL/OFFICE ACTIVITY:

1. Chief Deputy Coroner Levi Gotte provided a morgue tour to the Oswego East High School Law Enforcement Class on November 1, 2017.
2. Chief Deputy Coroner Levi Gotte provided a presentation for Waubensee Community College's Upward Bound Program at East Aurora High School on November 16, 2017.
3. Coroner Purcell attended a meeting of the Adult/Elder Abuse Fatal Review Team at the Kane County Sheriff's Office on November 16, 2017.

At Member Hendrix's request Ms. Purcell provided a brief overview of the Elder Abuse meeting.

Health Department

No Report.

Supervisor of Assessments

CAO Andy Nicoletti announced that Board of Review hearings would likely be completed this date and finished up approximately January 20th.

RECESS & RECONVENE

A ten minute recess was taken, after which the Board reconvened.

STANDING COMMITTEE REPORTS

Planning, Building & Zoning

Approval of Petition 17-30 Text Amendments relating to Medical Cannabis

Following a review of the committee report, Member Davidson moved for Approval of Petition 17-30-Request from the Kendall County Planning, Building and Zoning Committee for Text Amendments To Sections 3.02, 10.01.C.10 and 10.01.C.11 of the Kendall County Zoning Ordinance to Extend the Expiration Deadline from January 1, 2018 to July 1, 2020 for Kendall County's Medical Cannabis Dispensing Organizations and Medical Cannabis Cultivation Centers Related Zoning Regulations. Member Gilmore seconded the motion. Matt Asselmeier provided clarification of the change in the State's regulations which caused it to become necessary for the County to amend their own regulations for compliancy purposes. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye with the exception of Member Prochaska who voted no. Member Prochaska cited conflicting federal regulations. Motion carried 8 to 1.

A complete copy of Ordinance 17-28 is available in the Office of the County Clerk.

Law, Justice & Legislation

Approval of the Kendall/Kane Juvenile Detention Intergovernmental Agreement

Member Prochaska moved to approve the Kendall/Kane Juvenile Detention Intergovernmental Agreement. Member Davidson seconded the motion. Tina Varney explained a number of the changes from the prior agreement including an increase in costs and an extension of the agreement to three years. Following Ms. Varney's comments Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

A complete copy of IGAM 17-45 is available in the Office of the County Clerk.

Administration/HR

Amendment Of Downstate Operating Assistance

Member Cullick moved to approve a Resolution Authorizing Execution and Amendment of Downstate Operating Assistance Grant Agreement. Member Gilmore seconded the motion. Mike Neuenkirchen of KAT indicated that the federal portion of this grant was now required to be handled separate from the State. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

County of Kendall
Resolution 17 - 35

RESOLUTION AUTHORIZING EXECUTION AND AMENDMENT OF DOWNSTATE OPERATING ASSISTANCE GRANT AGREEMENT

WHEREAS, the provision of public transportation service is essential to the people of Illinois; and

WHEREAS, the Downstate Public Transportation Act (30 ILCS 740/2-1 et seq.) ("Act") authorizes the State of Illinois, acting by and through the Illinois Department of Transportation, to provide grants and make funds available to assist in the development and operation of public transportation systems; and

WHEREAS, grants for said funds will impose certain obligations upon the recipient, including provision by it of the local share of funds necessary to cover costs not covered by funds provided under the Downstate Public Transportation Act.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY BOARD OF KENDALL COUNTY:

Section 1. That the County of Kendall enter into a Downstate Public Transportation Operating Assistance Agreement ("Agreement") with the State of Illinois and amend such Agreement, if necessary, for fiscal year 2018 in order to obtain grant assistance under the provisions of the Act.

Section 2. That the County Board Chairman of the County of Kendall is hereby authorized and directed to execute the Agreement or its amendment(s) on behalf of County of Kendall for such assistance for fiscal year 2018.

Section 3. That the County Administrator of the County of Kendall is hereby authorized to provide such information and file such documents as may be required to perform the Agreement and to request and receive the grant funding for fiscal year 2018.

Section 4. That while participating in said operating assistance program the County of Kendall shall provide all required local matching funds.

PRESENTED and ADOPTED by the County Board, this 19th day of December 2017.

Approved:
Scott R. Gryder, County Board Chairman

Attest:
Debbie Gillette, County Clerk and Recorder

Amended Kendall County Policy Against Unlawful Discrimination

Member Cullick moved to approve an Ordinance Adopting the Amended Kendall County Policy Against Unlawful Discrimination, Harassment, and Sexual Misconduct. Member Flowers seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

COUNTY OF KENDALL, ILLINOIS ORDINANCE # 2017 - 29

APPROVAL OF THE AMENDED KENDALL COUNTY POLICY AGAINST UNLAWFUL DISCRIMINATION, HARASSMENT AND SEXUAL MISCONDUCT

WHEREAS, Illinois Public Act 100-0554 requires units of local government such as Kendall County, Illinois to adopt an ordinance or resolution establishing a policy to prohibit sexual harassment within sixty (60) days after the effective date of Illinois Public Act 100-0554; and

WHEREAS, Kendall County, Illinois previously adopted a sexual harassment policy, which is set forth in Section 7.5 of the Kendall County Employee Handbook; and

WHEREAS, the Kendall County Board hereby seeks to update Kendall County's existing sexual harassment policy and replace it in its entirety with the Policy Against Unlawful Discrimination, Harassment and Sexual Misconduct attached hereto as Exhibit 1 effective immediately upon approval of this Ordinance; and

NOW, THEREFORE, BE IT ORDAINED, the Kendall County Board hereby:

1. Amends the Kendall County sexual harassment policy set forth in Section 7.5 of the Kendall County Employee Handbook and replaces said policy, in its entirety, with the Policy Against Unlawful Discrimination, Harassment and Sexual Misconduct attached hereto as Exhibit 1 effective immediately.
2. The Kendall County Administrator is hereby directed to provide a copy of the new Policy Against Unlawful Discrimination, Harassment and Sexual Misconduct to all department heads with the direction that said Policy shall be distributed to each and every Kendall County employee and unpaid intern immediately.

IN WITNESS OF, this Ordinance has been approved by a majority vote of the Kendall County Board members present for said vote on this 19th day of December, 2017.

Attest:
Kendall County Clerk
Debbie Gillette

Kendall County Board Chairman
Scott R. Gryder

Kendall County Sexual Harassment Policy

Member Cullick moved to approve the Kendall County Sexual Harassment Policy. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Kendall County's Policy Against Unlawful Discrimination, Harassment and Sexual Misconduct (Revised December 19, 2017)

Please be advised that this Policy is not intended to and does not create a contract of employment, express or implied, and this Policy does not alter the employment at-will relationship with Kendall County. This policy applies to all employees of Kendall County, and it supersedes any and all other policies regarding or relating to unlawful discrimination, harassment and sexual misconduct previously adopted by the Employer.

A. STATEMENT OF POLICY

The Employer does not tolerate or condone unlawful discrimination or harassment on the basis of race, color, religion, creed, sex, gender-identity, sexual orientation, pregnancy, childbirth, medical or common conditions relating to pregnancy and childbirth, genetic information, national origin, age, physical or mental disability, ancestry, marital status, military status, arrest record, unfavorable discharge from military service, order of protection status or any other classification prohibited under federal or state law. The Employer also prohibits sexual misconduct. The Employer neither tolerates nor condones unlawful discrimination, harassment or sexual misconduct by employees, elected officials, or non-employees with whom the Employer has a business, service, or professional relationship. "Employee" for purposes of this policy includes any individual performing services for the Employer, an apprentice, an applicant for apprenticeship, or an unpaid intern. The Employer prohibits retaliation against (a) an employee who complains about or reports any act of unlawful discrimination, unlawful harassment or sexual misconduct in violation of this policy or (b) any employee who participates in an investigation pursuant to this policy. The Employer is committed to ensuring and providing a work place free of unlawful discrimination, harassment, sexual misconduct and retaliation. Any employee who violates this policy is subject to disciplinary action up to and including termination of employment.

Unlawful sexual harassment includes unwelcome sexual advances, requests for sexual favors, or any other visual, verbal or physical conduct of a sexual nature when:

1. Submission to or rejection of this conduct explicitly or implicitly affects a term or condition of individual's employment;
2. Submission to or rejection of the conduct is used as the basis for an employment decision affecting the harassed employee or;
3. The unlawful harassment has the purpose or effect of unreasonably interfering with the employee's work performance or creating an intimidating, hostile or offensive work environment because of the persistent, severe or pervasive nature of the conduct.

Unlawful sexual harassment can occur in a variety of circumstances, including but not limited to the following:

- The employee as well as the harasser may be a woman or a man. The employee does not have to be of the opposite sex.
- The harasser can be the employee's supervisor, an agent of the employer, a supervisor in another area, a co-worker, or a non-employee.
- The employee does not have to be the person harassed but could be anyone affected by the offensive conduct.
- Unlawful sexual harassment may occur without economic injury to or discharge of the employee.
- The harasser's conduct must be unwelcome.

Each employee must exercise his or her own good judgment to avoid engaging in conduct that others may perceive as unlawful sexual harassment or unlawful harassment based on any status protected by law.

The Employer strictly prohibits sexual misconduct. Sexual misconduct can include any inappropriate and/or illegal conduct of a sexual nature including, but not limited to, sexual abuse, sexual exploitation, sexual intimidation, rape, sexual assault, or ANY sexual contact or sexual communications with a minor (including, but not limited to, conduct or communications which are written, electronic, verbal, visual, virtual or physical).

B. RESPONSIBILITIES

i. Supervisors

Each supervisor shall be responsible for ensuring compliance with this policy, including the following:

1. Monitoring the workplace environment for signs of unlawful discrimination, unlawful harassment or sexual misconduct;
2. Immediately notifying law enforcement where there is reasonable belief that the observed or complained of conduct violates the criminal laws of the State of Illinois.
3. Immediately notifying the Department of Children and Family Services (DCFS) Hotline (1-800-25-ABUSE or 1-800-252-2873) if the observed or complained of conduct involves the abuse of a minor.
4. Immediately stopping any observed acts of unlawful discrimination, unlawful harassment or sexual misconduct and taking appropriate steps to intervene, whether or not the involved employees are within the supervisor's line of supervision;
5. Immediately reporting any complaint of unlawful harassment, unlawful discrimination or sexual misconduct to the applicable department head or elected official; and

6. Taking immediate action to limit the work contact between the individuals when there has been a complaint of unlawful discrimination, unlawful harassment or sexual misconduct, pending investigation.

ii. Employees

Each employee is responsible for assisting in the prevention of unlawful discrimination, unlawful harassment and sexual misconduct through the following acts:

1. Refrain from participation in, or encouragement of, unlawful discrimination, unlawful harassment or sexual misconduct;
2. Immediately reporting any violations of this policy to a supervisor and law enforcement (if appropriate under the circumstances) and/or DCFS (if appropriate under the circumstances). **Employees are required to report violations of this policy as soon as they occur.** An employee should not wait until the conduct becomes unbearable before reporting the prohibited conduct. All employees are obligated to report instances of prohibited conduct even if the conduct is merely observed and directed toward another individual and even if the other person does not appear to be bothered or offended by the conduct. All employees are obligated to report instances of prohibited conduct regardless of the identity of the alleged offender (e.g. man, woman, supervisor, elected official, co-worker, volunteer, vendor, member of public).
3. Encouraging any employee who confides that he/she is the victim of conduct in violation of this policy to report these acts to a supervisor.

Failure to take action to stop known unlawful discrimination, unlawful harassment or sexual misconduct may be grounds for discipline.

If you are advised by another person that your behavior is offensive, you must immediately stop the behavior, regardless of whether you agree with the person's perceptions of your intentions.

The Employer does not consider conduct in violation of this policy to be within the course and scope of employment and does not sanction such conduct on the part of any employee, including supervisory and management employees.

C. COMPLAINT PROCEDURES

The Employer takes allegations of unlawful discrimination, unlawful harassment and sexual misconduct very seriously. It will actively investigate all complaints.

The employee should directly inform the offending individual that the conduct is unwelcome and must stop. The employee should use the Employer's complaint procedure to advise the Employer of any violation of this policy as soon as it occurs.

i. Bringing a Complaint

Any employee who believes that there has been a violation of this policy may bring the matter to the attention of the Employer by making a confidential report to any one or more of the following individuals:

1. The employee's immediate supervisor;
2. The offending employee's immediate supervisor;
3. The department head or elected official for the applicable County department or elected office; or
4. The County Administrator.

The employee may submit their complaint directly to the Chairperson of the Kendall County Board or the Chairperson of the Kendall County Human Resources/Administration Committee at 111 W. Fox Street, Yorkville, Illinois 60560 if the alleged offender is the employee's department head or elected official, the County Administrator, or a Kendall County Board Member.

The employee should present the complaint as promptly as possible after the alleged violation of this policy occurs.

Knowingly making a false report and/or knowingly providing false information as part of an investigation pursuant to this policy may result in disciplinary action up to and including termination of employment.

ii. Resolution of a Complaint

Upon receipt of a complaint, the Employer will undertake such investigation, corrective and preventive actions as are appropriate. In general, the procedure in resolving any complaints can (but will not necessarily) include any of the following items:

1. A meeting between the employee making the complaint and an individual designated by the Employer to investigate such complaints. The complaining employee should provide the following important data:
 - a. A description of the specific offensive conduct;
 - b. Identification of all person(s) who engaged in the conduct;
 - c. The location where the conduct occurred;
 - d. The time when the conduct occurred;
 - e. Whether there were any witnesses to the conduct;
 - f. Whether conduct of a similar nature has occurred on prior occasions;
 - g. Whether there are any documents that would support the complaining employee's allegations; and
 - h. What impact the conduct had on the complaining employee.
2. Although not required, the Employer encourages anyone who makes a complaint under this policy to provide a written statement setting forth the above details and attaching any pertinent records to assist the Employer with its investigation.
3. After the employee submits the complaint, the alleged offending individual should be contacted by the Employer's designated investigator. The alleged offending individual should be advised of the charges brought against him or her, and may be provided with a copy of the written statement of complaint made by the complaining employee (if applicable). The alleged offending individual should have an opportunity to fully explain his or her side of the circumstances, and may also submit a written statement, if desired.
4. After the alleged offending individual is interviewed, any witnesses identified by either the complaining employee or the alleged offending individual may be interviewed separately.
5. Once the investigation is completed, the Employer will take such action as is appropriate based upon the information obtained in the investigation. In the event that the Employer finds merit in the charges made by the complaining employee, disciplinary action may be taken up to and including termination of employment.
6. Upon completion of the investigation, the Employer will advise the complaining employee of the results of the investigation.

D. NON-RETALIATION

Under no circumstances will there be any retaliation against any employee (a) for making a complaint of unlawful discrimination, unlawful harassment or sexual misconduct pursuant to this policy; (b) for engaging in protected activity under the Illinois Human Rights Act (775 ILCS 5/1 *et seq.*); and/or (c) for engaging in protected activity under the State Officials and Employees Ethics Act (5 ILCS 430/1 *et seq.*).

Also, pursuant to the Illinois Whistleblower Act (740 ILCS 174/1 *et seq.*), the Employer is prohibited from retaliating against any employee who (a) discloses information in a court, an administrative hearing, or before a legislative commission or committee, or in any other proceeding, where the employee has reasonable cause to believe that the information discloses a violation of a State or federal law, rule, or regulation; (b) refuses to participate in an activity that would result in a violation of a State or federal law, rule or regulation, including, but not limited to violations of the Freedom of Information Act; and (c) is disclosing or attempting to disclose public corruption or wrongdoing.

Any act of retaliation by any party directed against a complaining employee, an accused employee, witnesses, or participants in the process will be treated as a separate and distinct charge and will be similarly investigated. Complaints of retaliation should be brought to the attention of the Employer pursuant to the complaint procedures set forth in Section C above.

The employee should present the complaint of alleged retaliation as promptly as possible after the alleged retaliation occurs.

E. MISCELLANEOUS

If you have any questions concerning the Employer's policies on this matter, please see your immediate supervisor, your department head/elected official, the County Administrator, and/or the Kendall County Board Chairperson.

An employee who believes that he or she has been the subject of unlawful harassment, unlawful discrimination, and/or unlawful retaliation in violation of the Illinois Human Rights Act also has a right to file a charge of discrimination with the Illinois Department of Human Rights

pursuant to the Illinois Human Rights Act and applicable regulations. For further information, an employee may call or write to the Illinois Department of Human Rights, 100 West Randolph Street, Chicago, Illinois 60601; telephone (312) 814-6200. Also, further information may be obtained from the U.S. Equal Employment Opportunity Commission (EEOC), telephone: (800) 669-4000 or for matters involving the abuse of minors the Illinois Department of Children and Family Services (DCFS), telephone: (800) 25-ABUSE.

**Receipt of Kendall County's Policy Against Unlawful Discrimination,
Harassment and Sexual Misconduct (Revised December 19, 2017)**

Your signature below affirms that you have received a copy of Kendall County's Policy against Unlawful Discrimination, Harassment and Sexual Misconduct (Revised December 19, 2017), which is effective immediately. By signing this acknowledgment form, you affirm that you will read and abide by the Policy Against Unlawful Discrimination, Harassment and Sexual Misconduct (Revised December 19, 2017).

BY SIGNING BELOW, YOU ALSO UNDERSTAND THAT YOUR EMPLOYMENT WITH REMAINS EMPLOYMENT "AT-WILL", WHICH MEANS THAT YOUR EMPLOYMENT MAY BE TERMINATED AT ANY TIME, WITH OR WITHOUT CAUSE. YOU FURTHER UNDERSTAND THAT NOTHING IN THE POLICY AGAINST UNLAWFUL DISCRIMINATION, HARASSMENT AND SEXUAL MISCONDUCT THAT YOU RECEIVED TODAY IS INTENDED TO AND/OR DOES CREATE A CONTRACT OF EMPLOYMENT, EXPRESS OR IMPLIED.

Signature of Employee

Date

**Highway
Intergovernmental Agreement / City of Plano**

Member Kellogg moved to approve the Intergovernmental Agreement between Kendall County and the City of Plano pertaining to the reconstruction of the US Route 34 and Eldamain Road intersection. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 17-46 is available in the Office of the County Clerk.

Low Bid Approval / CHS Elburn

Member Kellogg moved to approve the low bid from CHS Elburn in the amount of \$73,100.50 to supply 20,000 gallons of diesel fuel and 15,000 gallons of unleaded gas to the Highway Department for 2018. Member Flowers seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

**Facilities
Progressive Energy RFQ Posting**

Member Davidson and Chris Childress of Progressive Energy Corp. provided explanations regarding solar panels. Member Hendrix moved to authorize Progressive Energy to post an RFQ for a solar field on behalf of Kendall County. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Economic Development

Member Hendrix indicated their meeting had been cancelled.

**Finance
Approval of Claims**

Member Cullick moved to approve the Claims submitted in an amount not to exceed \$4,488,274.44 and Grand Juror claims in an amount of \$537.28. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

COMBINED CLAIMS: FCLT MGMT \$31,046.76, B&Z \$2,112.69, CO CLK & RC DR \$183.75, ED SRV REG \$8,180.79, SHRFF \$39,364.48, CRRCTNS \$19,972.77, EMA \$423.99, JURY COMM \$566.49, CRCT CT JDG \$13,863.20, CRNR \$611.39, CMB CRT SRV \$353.18, PUB DFNDR \$479.44, ST ATTY \$671.24, BRD OF RVW \$3,303.47, SPRV OF ASSMNT \$3,777.48, TRSR \$249.17, PPPOST \$1,155.00, OFF OF ADM SRV \$128.72, CO BRD \$1,018.45, TECH SRV \$8,931.88, FAC MGT UTLTS \$479.09, ECON DEV \$13.17, CO HWY \$17,930.80, CO BRDG \$13,327.23, TRANSPRT SALES TX \$97,471.00, HLTH & HMN SRV \$110,596.02, FRST PRSRV \$1,452.84, ELLIS HS \$359.90, ELLIS CMPS \$184.50, ELLIS RDNG LSSNS \$369.00, ELLIS BDAY PRITIES \$184.50, SNRS CNTR \$301.77, ELLIS WDDNGS \$350.76, HOOVER \$1,659.11, GRNDS & NTRL RSRCS \$2,779.70, FP DBT SRV \$363,900.00, ANML MED CR FND \$141.40, ANML CNTRL EXPS \$572.27, CO RC DR DOC STRG \$5,596.36, HIDTA \$79,722.53, CO CMSSRY FND \$16,088.38, COOK CO REIMB FND \$4,649.00, CRT SEC FND \$110.85, LAW LBRY \$5,098.00, CRNR \$349.82, PRBTN SRV \$3,739.21, KC CT DRG FND \$2,926.58, GIS \$291.93, KAT \$43,141.00, ADMIN

DBT SRV \$475.00, PUB SFTY \$87,873.02, SHRFF FTA FND \$1,950.58, CO ANML POP CONT \$934.00, VAC \$14,060.81, FP BND PRCD \$1,686.00, FP DBT SRV '07 \$3,471,651.25

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Coroner Claims

Chairman Gryder cited rule 9A referencing persons excused from voting on a specific issue to be able to abstain without the abstention being considered a vote either for or against the matter. The Chair granted permission to Mr. Purcell to abstain from the Coroner Claims vote on this basis.

Member Cullick moved to approve the Coroner Claims submitted in an amount not to exceed \$961.21. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye with the exception of Member Purcell who abstained. **Motion carried 8 to 0.**

Levies

VETERAN'S ASSISTANCE COMMISSION FUND LEVY

We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully reports that it has estimated the amount necessary to raise by taxation for Kendall County VAC Fund Levy purposes for the year December 1, 2017 to November 30, 2018 inclusive, and we would recommend the levying of the following sum of money or the respective purposes, to-wit:

| | |
|-------|-------------------|
| VAC | <u>\$ 369,735</u> |
| Total | <u>\$ 369,735</u> |

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of THREE HUNDRED SIXTY NINE THOUSAND SEVEN HUNDRED THIRTY-FIVE DOLLARS (\$369,735) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for in the year 2017, in the manner as is provided in the Statute in such cases made and provided for the fiscal year December 1, 2017 to November 30, 2018 inclusive.

RESOLUTION: TAX LEVY, VETERAN'S ASSISTANCE COMMISSION FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County Office Building in Yorkville, Kendall County, Illinois, on the 19th day of December A.D., 2017, that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all taxable property within the County of Kendall the said sum of THREE HUNDRED SIXTY NINE THOUSAND SEVEN HUNDRED THIRTY-FIVE DOLLARS (\$369,735).

I, Debbie Gillette, County Clerk and Clerk of the County Board, in Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office Building in Yorkville on the 19th day of December A.D., 2017.

Chairman of the Board

Debbie Gillette
County Clerk and Clerk of the
County Board of Kendall County,
State of Illinois

Member Purcell moved to adopt the Veteran's Assistance Commission Fund levy in an amount not to exceed **\$369,735**. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

TUBERCULOSIS FUND LEVY

We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully reports that it has estimated the amount necessary to raise by taxation for Tuberculosis Fund Levy purposes for the year December 1, 2017 to November 30, 2018 inclusive, and we would recommend the levying of the following sum of money or the respective purposes, to-wit:

| | |
|----------------------------|------------------|
| Payments to Other Agencies | <u>\$ 15,000</u> |
| Total | <u>\$ 15,000</u> |

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of FIFTEEN THOUSAND DOLLARS (\$15,000) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for in the year 2017 in the manner as is provided in the Statute in such cases made and provided for the fiscal year December 1, 2017 to November 30, 2018 inclusive.

RESOLUTION: TAX LEVY, TUBERCULOSIS FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County Office Building in Yorkville, Kendall County, Illinois, on the 19th day of December A.D., 2017, that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all taxable property within the County of Kendall the said sum of FIFTEEN THOUSAND DOLLARS (\$15,000).

I, Debbie Gillette, County Clerk and Clerk of the County Board, in Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office Building in Yorkville on the 19th day of December A.D., 2017.

Chairman of the Board

Debbie Gillette
County Clerk and Clerk of the
County Board of Kendall County,
State of Illinois

Member Purcell moved to adopt the Tuberculosis Fund levy in an amount not to exceed \$15,000. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

LIABILITY INSURANCE FUND LEVY

We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully reports that it has estimated the amount necessary to raise by taxation for Liability Insurance Fund purposes for the year December 1, 2017 to November 30, 2018, inclusive, and we would recommend the levying of the following sum of money for the respective purposes, to wit:

| | |
|-------------------------------|--------------|
| Insurance premiums and claims | \$ 1,183,600 |
| Total | \$ 1,183,600 |

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of ONE MILLION ONE HUNDRED EIGHTY THREE THOUSAND SIX HUNDRED DOLLARS (\$1,183,600) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for the year 2017, in the manner as is provided in the Statute in such cases made and provided for the fiscal year December 1, 2017 to November 30, 2018, inclusive.

RESOLUTION: TAX LEVY, LIABILITY INSURANCE FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County Office Building in Yorkville, Kendall County, Illinois, on the 19th day of December A.D., 2017, that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all taxable property within the County of Kendall the said sum of ONE MILLION ONE HUNDRED EIGHTY THREE THOUSAND SIX HUNDRED DOLLARS (\$1,183,600).

I, Debbie Gillette, County Clerk and Clerk of the County Board, in Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office Building in Yorkville on the 19th day of December A.D., 2017.

Chairman of the Board

Debbie Gillette
County Clerk and Clerk of the
County Board of Kendall County,
State of Illinois

Member Purcell moved to adopt the Liability Insurance Fund levy in an amount not to exceed \$1,183,600. Member Flowers seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

SOCIAL SECURITY FUND LEVY

We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully reports that it has estimated the amount necessary to raise by taxation for Social Security Fund purposes for the year December 1, 2017 to November 30, 2018, inclusive, and we would recommend the levying of the following sum of money for the respective purposes, to wit:

| | |
|--|--------------|
| Contribution to Social Security System | \$ 1,557,201 |
| Total | \$ 1,557,201 |

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of ONE MILLION FIVE HUNDRED FIFTY SEVEN THOUSAND TWO HUNDRED ONE DOLLARS (\$ 1,557,201) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for the year 2017 in the manner as is provided in the Statute in such cases made and provided for the fiscal year December 1, 2017 to November 30, 2018 inclusive.

RESOLUTION: TAX LEVY, SOCIAL SECURITY FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County Office Building in Yorkville, Kendall County, Illinois, on the 19th day of December A.D., 2017 that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all taxable property within the County of Kendall the said sum of ONE MILLION FIVE HUNDRED FIFTY SEVEN THOUSAND TWO HUNDRED ONE DOLLARS (\$1,557,201).

I, Debbie Gillette County Clerk and Clerk of the County Board, in Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office Building in Yorkville on the 19th day of December A.D., 2017

Chairman of the Board

Debbie Gillette
County Clerk and Clerk of the
County Board of Kendall County,
State of Illinois

Member Purcell moved to adopt the Social Security Fund levy in an amount not to exceed \$1,557,201. Member Cullick seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

ILLINOIS MUNICIPAL RETIREMENT FUND LEVY

We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully reports that it has estimated the amount necessary to raise by taxation for all Illinois Municipal Retirement Fund purposes for the year December 1, 2017 to November 30, 2018, inclusive, and we would recommend the levying of the following sum of money for the respective purposes, to wit:

| | |
|--|---------------------|
| Payments to Illinois Municipal Retirement System | <u>\$ 3,100,767</u> |
| Total | <u>\$ 3,100,767</u> |

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of THREE MILLION ONE HUNDRED THOUSAND SEVEN HUNDRED SIXTY SEVEN DOLLARS (\$ 3,100,767) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for the year 2017, in the manner as is provided in the Statute in such cases made and provided for the fiscal year December 1, 2017 to November 30, 2018, inclusive.

RESOLUTION: TAX LEVY, ILLINOIS MUNICIPAL RETIREMENT FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County Office Building in Yorkville, Kendall County, Illinois, on the 19th day of December A.D., 2017, that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all taxable property within the County of Kendall the said sum of THREE MILLION ONE HUNDRED THOUSAND SEVEN HUNDRED SIXTY SEVEN DOLLARS (\$ 3,100,767).

I, Debbie Gillette County Clerk and Clerk of the County Board, in Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office Building in Yorkville on the 19th day of December A.D., 2017.

Chairman of the Board

Debbie Gillette
County Clerk and Clerk of the
County Board of Kendall County,
State of Illinois

Member Purcell moved to adopt the Illinois Municipal Retirement Fund levy in an amount not to exceed \$3,000,000. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye.

Motion carried

COUNTY BRIDGE FUND LEVY

We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully reports that it has estimated the amount necessary to raise by taxation for all County Bridge Fund purposes for the year December 1, 2017 to November 30, 2018, inclusive, and we would recommend the levying of the following sum of money for the respective purposes, to wit:

| | |
|--|-------------------|
| Construction of Bridges/Bridge Program | <u>\$ 500,000</u> |
| Total | <u>\$ 500,000</u> |

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of FIVE HUNDRED THOUSAND DOLLARS (\$ 500,000) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for the year 2017, in the manner as is provided in the Statute in such cases made and provided for the fiscal year December 1, 2017 to November 30, 2018, inclusive.

RESOLUTION: TAX LEVY, COUNTY BRIDGE FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County Office Building in Yorkville, Kendall County, Illinois, on the 19th day of December A.D., 2017, that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all taxable property within the County of Kendall the said sum of FIVE HUNDRED THOUSAND DOLLARS (\$ 500,000).

I, Debbie Gillette County Clerk and Clerk of the County Board, in Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office Building in Yorkville on the 19th day of December A.D., 2017.

Chairman of the Board

Debbie Gillette
County Clerk and Clerk of the
County Board of Kendall County,
State of Illinois

Member Purcell moved to adopt the Bridge Fund levy in an amount not to exceed \$ 500,000. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

COUNTY HIGHWAY FUND LEVY

We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully reports that it has estimated the amount necessary to raise by taxation for all County Highway Fund purposes for the year December 1, 2017 to November 30, 2018, inclusive, and we would recommend the levying of the following sum of money for the respective purposes, to wit:

| | |
|--------------------------------|------------|
| Salaries | \$ 800,000 |
| Equipment Maintenance | 95,000 |
| Building & Grounds Maintenance | 75,000 |

| | |
|------------------------------|---------------------------|
| Street Light Maintenance | 25,000 |
| Pavement & Striping | 15,000 |
| Traffic Signal Maintenance | 20,000 |
| Road & Bridge Maintenance | 50,000 |
| Gasoline & Oil | 50,000 |
| Highway Maintenance Material | 200,000 |
| Sign Supplies | 20,000 |
| Capital Equipment | 150,000 |
| | |
| Total | <u><u>\$1,500,000</u></u> |

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of ONE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$1,500,000) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for the year 2017, in the manner as is provided in the Statute in such cases made and provided for the fiscal year December 1, 2017 to November 30, 2018, inclusive.

RESOLUTION: TAX LEVY, COUNTY HIGHWAY FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County Office Building in Yorkville, Kendall County, Illinois, on the 19th day of December A.D., 2017, that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all taxable property within the County of Kendall the said sum of ONE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$1,500,000).

I, Debbie Gillette County Clerk and Clerk of the County Board, in Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office Building in Yorkville on the 19th day of December A.D., 2017.

Chairman of the Board

Debbie Gillette
County Clerk and Clerk of the
County Board of Kendall County,
State of Illinois

Member Purcell moved to adopt the Highway Fund levy in an amount not to exceed \$1,500,000. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

EXTENSION EDUCATION FUND LEVY

We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully reports that it has estimated the amount necessary to raise by taxation for Extension Education Fund Levy purposes for the year December 1, 2017 to November 30, 2018 inclusive, and we would recommend the levying of the following sum of money for the respective purposes, to wit:

| | |
|--|-------------------|
| Payments to Kendall County Cooperative Extension | <u>\$ 187,527</u> |
| Total | <u>\$ 187,527</u> |

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of ONE HUNDRED EIGHTY-SEVEN THOUSAND FIVE HUNDRED TWENTY-SEVEN DOLLARS (\$ 187,527) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for the year 2017, in the manner as is provided in the Statute in such cases made and provided for the fiscal year December 1, 2017 to November 30, 2018, inclusive.

RESOLUTION: TAX LEVY, EXTENSION EDUCATION FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County Office Building in Yorkville, Kendall County, Illinois, on the 19th day of December A.D., 2017, that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all taxable property within the County of Kendall the said sum of ONE HUNDRED EIGHTY-SEVEN THOUSAND FIVE HUNDRED TWENTY-SEVEN DOLLARS (\$ 187,527).

I, Debbie Gillette, County Clerk and Clerk of the County Board, in Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office Building in Yorkville on the 19th day of December A.D., 2017.

Chairman of the Board

Debbie Gillette
County Clerk and Clerk of the
County Board of Kendall County,
State of Illinois

Member Purcell moved to adopt the Extension Education Fund levy in an amount not to exceed \$187,527. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

SOCIAL SERVICES FOR SENIOR CITIZENS FUND LEVY

We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully reports that it has estimated the amount necessary to raise by taxation for Social Services for Senior Citizens Fund Levy purposes for the year December 1, 2017 to November 30, 2018 inclusive, and we would recommend the levying of the following sum of money or the respective purposes, to-wit:

| | |
|----------------------------|-------------------|
| Payments to Other Agencies | \$ 350,000 |
| Total | <u>\$ 350,000</u> |

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of THREE HUNDRED FIFTY THOUSAND DOLLARS (\$350,000) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for in the year 2017 in the manner as is provided in the Statute in such cases made and provided for the fiscal year December 1, 2017 to November 30, 2018 inclusive.

RESOLUTION: TAX LEVY, SOCIAL SERVICES FOR SENIOR CITIZENS FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County Office Building in Yorkville, Kendall County, Illinois, on the 19th day of December A.D., 2017, that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all taxable property within the County of Kendall the said sum of THREE HUNDRED FIFTY THOUSAND DOLLARS (\$350,000).

I, Debbie Gillette, County Clerk and Clerk of the County Board, in Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office Building in Yorkville on the 19th day of December A.D., 2017.

| | |
|-----------------------|---|
| Chairman of the Board | Debbie Gillette |
| | County Clerk and Clerk of the County Board of Kendall County, State of Illinois |

Member Purcell moved to adopt the Social Services for Senior Citizens Fund levy in an amount not to exceed \$350,000. Member Cullick seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

COMMUNITY 708 MENTAL HEALTH FUND LEVY

We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully reports that it has estimated the amount necessary to raise by taxation for Community 708 Mental Health Fund purposes for the year December 1, 2017 to November 30, 2018, inclusive, and we would recommend the levying of the following sum of money for the respective purposes, to wit:
Contractual services:

| | |
|--|------------|
| Kendall County Health and Human Services | \$ 804,000 |
| Kendall County Probation Court Services | 500 |
| Kendall County Drug Court | 9,000 |
| Other Agencies | 118,500 |

| | | | |
|------------------|-------|-------------------|--|
| We, the would | Total | <u>\$ 932,000</u> | Committee on Finance therefore respectfully recommend to the County Kendall County that the |
|------------------|-------|-------------------|--|

Board of sum of NINE HUNDRED THIRTYTWO THOUSAND DOLLARS (\$932,000) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for the year 2017, in the manner as is provided in the Statute in such cases made and provided for the fiscal year December 1, 2017 to November 30, 2018 inclusive.

RESOLUTION: TAX LEVY, 708 MENTAL HEALTH FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County Office Building in Yorkville, Kendall County, Illinois, on the 19th day of December A.D., 2017, that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all taxable property within the County of Kendall the said sum of NINE HUNDRED THIRTYTWO THOUSAND DOLLARS (\$932,000).

I, Debbie Gillette, County Clerk and Clerk of the County Board, in Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office Building in Yorkville on the 19th day of December A.D., 2017.

| | |
|-----------------------|---|
| Chairman of the Board | Debbie Gillette |
| | County Clerk and Clerk of the County Board of Kendall County, State of Illinois |

Member Purcell moved to adopt the 708 Mental Health Fund levy in an amount not to exceed \$932,000. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

HEALTH AND HUMAN SERVICES FUND LEVY

We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully reports that it has estimated the amount necessary to raise by taxation for Health and Human Services Fund purposes for the year December 1, 2017 to November 30, 2018, inclusive, and we would recommend the levying of the following sum of money for the respective purposes, to wit:

| | |
|----------|------------------|
| Salaries | <u>\$757,000</u> |
| Total | <u>\$757,000</u> |

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of SEVEN HUNDRED FIFTY SEVEN THOUSAND DOLLARS (\$ 757,000) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for the year 2017, in the as is provided in the Statute in such cases made and provided for the fiscal year December 1, 2017 to November 30, 2018, inclusive.

RESOLUTION: TAX LEVY, HEALTH DEPARTMENT FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County Office Building, Yorkville, Kendall County, Illinois, on the 19th day of December A.D., 2017, that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all taxable property within the County of Kendall the said sum of SEVEN HUNDRED FIFTY SEVEN THOUSAND DOLLARS (\$ 757,000).

I, Debbie Gillette, County Clerk and Clerk of the County Board, in Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office Building in Yorkville on the 19th day of December A.D., 2017.

| | |
|-----------------------|---|
| Chairman of the Board | Debbie Gillette |
| | County Clerk and Clerk of the County Board of Kendall County, State of Illinois |

Member Purcell moved to adopt the Health and Human Services Fund levy in an amount not to exceed \$757,000. Member Flowers seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

GENERAL FUND LEVY

We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully report that it has estimated the amount necessary to raise by taxation for all County General Fund purposes for the year December 1, 2017 to November 30, 2018, inclusive, and we would recommend the levying of the following sum of money for the respective purposes, to wit:

| | | |
|--------------------------------|--------------------------|----------------------------|
| Accounting and Auditing | Auditing Services | <u>\$ 50,000</u> 50,000 |
| Administrative Services | Salaries | <u>150,000</u> 150,000 |
| Board of Review | Salaries - Board Members | <u>50,000</u> 50,000 |
| Capital Expenditure | Capital Expenditure | <u>15,000</u> 15,000 |
| Chief County Assessing Officer | Salaries | 100,000 |
| | Publications | <u>30,000</u> 130,000 |
| Circuit Court Judge | Salaries | <u>100,000</u> 100,000 |
| Combined Court Services | Salaries | <u>900,000</u> 900,000 |
| Coroner | Salaries | <u>100,000</u> |

| | | |
|-------------------------------|-----------------------------|------------------|
| | | 100,000 |
| Corrections | Salaries - Deputies | <u>750,000</u> |
| | | 750,000 |
| County Board | Salary - Chairman | 12,010 |
| | Salaries - Board Members | 21,600 |
| | Per Diem | <u>25,000</u> |
| | | 58,610 |
| County Clerk and Recorder | Salaries | <u>90,000</u> |
| | | 90,000 |
| Educational Services Region | Salaries and Benefits | <u>21,110</u> |
| | | 21,110 |
| Election Costs | Salaries | 100,000 |
| | Supplies | 50,000 |
| | Ballots | 50,000 |
| | Contractual Services | <u>100,000</u> |
| | | 300,000 |
| Facilities Management | Salaries | 200,000 |
| | Contractual | <u>250,000</u> |
| | | 450,000 |
| Health Insurance | Premiums | <u>2,879,433</u> |
| | | 2,879,433 |
| Jury Commission | Salaries | 6,000 |
| | Juror Per Diem | <u>30,000</u> |
| | | 36,000 |
| KenCom IGA | Intergovernmental Agreement | <u>1,775,000</u> |
| | | 1,775,000 |
| Planning, Building and Zoning | Salaries | 100,000 |
| | Consultants | <u>5,000</u> |
| | | 105,000 |
| Property Tax Services | Contractual Services | <u>75,000</u> |
| | | 75,000 |
| Public Defender | Salaries | <u>250,000</u> |
| | | 250,000 |
| State's Attorney | Salaries | <u>900,000</u> |

| | | |
|---------------------|----------------------------|-----------------------------|
| | | 900,000 |
| Sheriff | Salaries - Deputies | 500,000 |
| | Salaries - Chief/Commander | <u>250,000</u> |
| | | 750,000 |
| Technology Services | Salaries | 275,000 |
| | Contractual/Capital | <u>160,000</u> |
| | | 435,000 |
| Utilities | Utilities | <u>650,000</u> |
| | | 650,000 |
| | Total | <u><u>\$ 11,020,153</u></u> |

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of ELEVEN MILLION TWENTY THOUSAND ONE HUNDRED FIFTY THREE DOLLARS (\$11,020,153) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for the year 2017, in the manner as is provided for the fiscal year December 1, 2017 to November 30, 2018, inclusive.

RESOLUTION: TAX LEVY, GENERAL FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County office Building in Yorkville, Kendall County, Illinois, on the 19th day of December A.D., 2017, that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all property within the County of Kendall the said sum of ELEVEN MILLION TWENTY THOUSAND ONE HUNDRED FIFTY THREE DOLLARS (\$11,020,153).

I, Debbie Gillette County Clerk and Clerk of the County Board, In Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office in Yorkville on the 19th day of December A.D., 2017.

Chairman of the Board
 Debbie Gillette
 County Clerk and Clerk of the
 County Board of Kendall County,
 State of Illinois

Member Purcell moved to adopt the General Fund Levy in an amount not to exceed \$11,020,153. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

**Animal Control
 Low Income Voucher Program**

Member Flowers moved to update the Low Income Voucher Program to include rabies vaccination at time of service and grant eligibility to residents receiving disability benefits (II Animal Control Act : 510 ILCS 5/3.5) Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Health and Environment

Per Member Gilmour this committee will meet again in March.

Committee of the Whole

Chairman Gryder gave a brief report and noted the minutes from November 16th are in the Board packet.

STANDING COMMITTEE MINUTES APPROVAL

Member Cullick moved to approve all of the Standing Committee Minutes and Reports as presented. Member Hendrix seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

SPECIAL COMMITTEE REPORTS

VAC

Chairman Gryder indicated the VAC had their holiday party.

Historic Preservation

Member Flowers said they met last night. She provided a verbal report and indicated everyone is invited to come to their next meeting of Feb 21st.

Board of Health

No Report

OTHER BUSINESS

Member Purcell said the Next Finance meeting of December 28th will be at 2:30pm.

Referencing the earlier Citizens to be Heard, Member Davidson asked if the Highway Chairman was going to put Mitchell Road back on the Agenda to discuss. Exchanges between Chairman Gryder, Member Davidson and Member Kellogg indicated discrepancies in what has occurred relating to this topic. Member Hendrix indicated she thought it would be a good idea to bring it up in committee to examine cost-sharing. Chairman Gryder stated it isn't a county highway. Following discussion Chairman Gryder noted he would put it on the Agenda for next month.

CHAIRMAN'S REPORT

Appointments

Member Purcell moved to approve the appointment of Rodger Bledsoe to the Regional Plan Commission. Member Flowers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

Rodger Bledsoe – Regional Plan Commission (reappointment) – 3 year term – expires January 2021

CITIZENS TO BE HEARD

None.

QUESTIONS FROM THE PRESS

Jim Wyman of WSPY asked about the status of the Board and Commissions Review Ad Hoc Committee. There are action items coming out of the committee.

EXECUTIVE SESSION

None.

ADJOURNMENT

Member Flowers moved to adjourn the County Board Meeting until the next scheduled meeting. Member Cullick seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

Approved and submitted this

Respectfully submitted by,
Rennetta Mickelson, Chief Deputy Clerk