

**KENDALL COUNTY BOARD  
ADJOURNED JUNE MEETING  
August 15, 2017**

STATE OF ILLINOIS     )  
                                  ) SS  
COUNTY OF KENDALL    )

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, August 15, 2017 at 9:10 a.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Lynn Cullick, Bob Davidson, Elizabeth Flowers, Judy Gilmour, Audra Hendrix, Matt Kellogg, Matt Prochaska and John Purcell.

The Clerk reported to the Vice Chairman that a quorum was present to conduct business.

**THE MINUTES**

Member Prochaska moved to approve the submitted minutes from the Adjourned County Board Meeting of 7/18/17. Member Cullick seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

**THE AGENDA**

Member Cullick moved to approve the agenda. Member Gilmour seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

**CITIZENS TO BE HEARD**

Richard Randall and Anne Engelhardt from Kendall County PADS spoke about program and the need for volunteers. The program requires over 600 volunteers and they have a great network they work with to serve about 60 individuals per year. They have 3 needs – volunteers, warming centers and affordable housing in Kendall County.

Steve Drumm asked if he could have a website under the cupcake ordinance if he keeps it under \$1,000.

Diana Thompson with Kendall County Senior Providers invited the board members to a legislative forum on August 25, 2017 at 9:00am at the Yorkville American Legion.

Jackie Kowalski, President of the Village of Millbrook asked the board to reconsider the IGA they have with the regarding Planning, Building and Zoning. The issue with the new IGA is with the insurance language. She would like to operate with the last IGA until the insurance language is sorted out.

**NEW BUSINESS**

**HIDTA Investigative Support Center Co-Manager**

Member Prochaska made a motion approve the HIDTA Investigative Support Center Co-Manager Agreement with Kendall County as the fiduciary agent effective August 21, 2017 through August 20, 2018. Member Cullick seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

**HIDTA Release of Additional Funds**

Member Hendrix made a motion approve the modification to the HIDTA Grant releasing additional funds in the amount of \$304,581.00. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

**HIDTA Release of Additional Funds**

Member Hendrix made a motion approve the modification to the HIDTA Grant releasing additional funds in the amount of \$415,516.00. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

**ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS**

**Sheriff**

No Report.

**County Clerk**

**Revenue Report**

**7/1/17-7/31/17**

**7/1/16-7/31/16**

**7/1/15-7/31/15**

<b>Line Item</b>	<b>Fund</b>	<b>Revenue</b>	<b>Revenue</b>	<b>Revenue</b>
	County Clerk Fees	\$816.00	\$826.00	\$976.00
	County Clerk Fees - Marriage License	\$1,650.00	\$1,980.00	\$1,500.00
	County Clerk Fees - Civil Union	\$0.00	\$0.00	\$0.00
	County Clerk Fees - Misc	\$2,166.00	\$1,921.00	\$2,240.50
	County Clerk Fees - Recording	\$28,042.00	\$27,819.00	\$33,202.00
01010061205	Total County Clerk Fees	\$32,674.00	\$32,546.00	\$37,918.50
01010001185	County Revenue	\$41,567.75	\$32,537.50	\$49,751.00
38010001320	Doc Storage	\$16,356.00	\$16,546.00	\$19,760.00
51010001320	GIS Mapping	\$27,550.00	\$27,808.00	\$33,219.00
37010001320	GIS Recording	\$3,440.00	\$3,470.00	\$4,145.00
01010001135	Interest	\$18.85	\$27.69	\$34.53
01010061210	Recorder's Misc	\$1,508.00	\$4,199.75	\$5,580.75
81010001320	RHSP/Housing Surcharge	\$14,688.00	\$14,868.00	\$17,568.00
37210001575	Tax Certificate Fee	\$560.00		
37210001576	Tax Sale Fees			
37210001577	Postage Fees			
CK # 18288	To KC Treasurer	\$138,362.60	\$132,002.94	\$167,976.78

County Clerk, Debbie Gillette stated that new voter registration cards are being mailed out to all of the registered voters in Kendall County. This process helps to find any of the residents that have moved out of the county.

**Treasurer**

Office of Jill Ferko  
 Kendall County Treasurer & Collector  
 111 W. Fox Street Yorkville, IL 60560

**Kendall County General Fund**

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES  
 FOR EIGHT MONTHS ENDED 07/31/2017

<b>REVENUES*</b>	<b>Annual Budget</b>	<b>2017 YTD Actual</b>	<b>2017 YTD %</b>	<b>2016 YTD Actual</b>	<b>2016 YTD %</b>
Personal Property Repl. Tax	\$370,000	\$342,889	92.67%	\$296,597	72.97%
State Income Tax	\$2,400,000	\$1,857,126	77.38%	\$1,560,676	58.89%
Local Use Tax	\$625,000	\$425,016	68.00%	\$537,739	114.41%
State Sales Tax	\$480,000	\$348,373	72.58%	\$261,069	47.86%
County Clerk Fees	\$330,000	\$262,395	79.51%	\$225,600	63.02%
Circuit Clerk Fees	\$950,000	\$489,099	51.48%	\$590,794	62.19%

Fines & Foreits/St Atty.	\$430,000	\$203,545	47.34%	\$250,889	52.82%
Building and Zoning	\$62,000	\$52,104	84.04%	\$41,164	69.18%
Interest Income	\$37,500	\$58,296	155.46%	\$25,359	84.53%
Health Insurance - Empl. Ded.	\$1,266,058	\$790,398	62.43%	\$761,743	60.93%
1/4 Cent Sales Tax	\$2,920,000	\$1,887,473	64.64%	\$1,845,226	68.39%
County Real Estate Transf Tax	\$396,420	\$276,274	69.69%	\$229,356	57.86%
Correction Dept. Board & Care	\$875,000	\$709,457	81.08%	\$370,520	48.34%
Sheriff Fees	\$255,000	\$140,811	55.22%	\$169,484	47.74%
<b>TOTALS</b>	<b>\$11,396,978</b>	<b>\$7,843,257</b>	<b>68.82%</b>	<b>\$7,166,216</b>	<b>62.80%</b>
<b>Public Safety Sales Tax</b>	<b>\$5,068,000</b>	<b>\$3,305,036</b>	<b>65.21%</b>	<b>\$3,220,849</b>	<b>67.10%</b>
<b>Transportation Sales Tax</b>	<b>\$4,750,000</b>	<b>\$3,305,036</b>	<b>69.58%</b>	<b>\$3,220,849</b>	<b>71.57%</b>

\*Includes major revenue line items excluding real estate taxes which are to be collected later.

To be on Budget after 8 months the revenue and expense should at 66.64%

#### Clerk of the Court

Circuit Clerk, Robyn Ingemunson stated that she has handed out the financial report.

#### State's Attorney

Assistant State's Attorney Leslie Johnson informed the board that the anti-harassment has been completed for the Forest Preserve District staff. Ms. Johnson introduced James Webb a new Assistant State's Attorney in the Civil Division.

#### Coroner

Description	**	Month: July 2017	Fiscal Year-to-Date	July 2016
Total Deaths		17	219	183
<b>Natural Deaths</b>		14	193	23
<b>Accidental Deaths</b>				
Overdose	*	1	8	2
Motor Vehicle		0	4	0
Other		0	2	2
<b>Pending</b>		0	3	0
<b>Suicidal Deaths</b>	*	2	8	0
<b>Homicidal Deaths</b>		0	1	0
<b>Toxicology</b>		1	24	4/20
<b>Autopsies</b>		1	23	4/14
<b>Cremation Authorizations</b>		8	129	13/101

\*\*

Accidental Death(s) (Overdose)

- 07/03/2017 – Montgomery– 33yo Male, Ethanol & Heroin Toxicity

Suicidal Death(s)

- 07/20/2017 – Montgomery – 29yo Male, Asphyxiation due to Hanging

Co Board 8/15/17

**PERSONNEL/OFFICE ACTIVITY:**

1. Coroner Purcell attended the Master's 17 Conference through St. Louis University July 17-20.
2. Deputy Coroner Jessica Knowles attended the Basic Coroner's Training offered through the International Coroner's & Medical Examiner's Association in Las Vegas, NV July 23-27.
3. Deputy Coroner Levi Gotte attended the Accreditation Workshop offered through the International Coroner's & Medical Examiner's Association in Las Vegas, NV July 23-24.

**Health Department**

Dr. Tokars spoke about the live healthy program through NACO. New sections have been added for dental and vision and other health; some discounts are provided to individuals who would like to participate.

**Supervisor of Assessments**

Andy Nicoletti stated that all of the township books have been turned in and one has been balanced. They are looking to publish around September 7<sup>th</sup> and there is 30 days to appeal. The EAV is up 6% and new construction in at \$34,119,008 which is up from last year. Mr. Nicoletti has requested that GIS go for RFP for a 2018 spring fly over.

**STANDING COMMITTEE REPORTS**

**Planning, Building and Zoning**

**Petition 17-20**

Member Davidson made a motion approve Petition 17-20 Granting a Special Use Permit for the operation of a grain storage business on the property identified by parcel number 08-16-400-007, also known as 14676 Route 47 in Lisbon Township. Member Purcell seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

A complete copy of Ordinance 17-10 is available in the Office of the County Clerk.

**Petition 17-14**

Member Davidson made a motion approve Petition 17-14 text amendment to Section 13.01.B.9 of the Kendall County Zoning Ordinance pertaining to the call of meetings of the Kendall County Zoning Board of Appeals purpose: amendment would set guidelines for the calling of meetings on items that require a public hearing (publication in a newspaper of general circulation in Kendall County at least 15 days and not more than 30 days prior to the public hearing) and for the calling of meetings on items that do not require a public hearing (posting notice and agenda 48 hours in advance of the meeting) as defined by State Law. Member Hendrix seconded the motion.

Member discussed the ordinance as it is now and the ordinance is in compliance with State law. This was opposed by the committee.

Chairman Gryder asked for a roll call vote on the motion. All members present voting nay except Davidson who voted aye. Motion failed 1-8.

**Petition 17-15**

Member Davidson made a motion approve Petition 17-15 text amendment to Section 13.01.B.11 of the Kendall County Zoning Ordinance reducing the number of votes necessary for the Zoning Board of Appeals to reverse any order, requirements or determination of the Zoning Administrator, or to decide in favor of the applicant any matter upon which the Zoning Board of Appeals is authorized to render decisions from four to three on boards consisting of five members and from five to four on boards consisting of seven members. Member Purcell seconded the motion.

This change is to get the ordinance in compliance with State law 55 ILCS 5/5-12011.

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Gryder who voted nay. Motion carried 8-1.

A complete copy of Ordinance 17-11 is available in the Office of the County Clerk.

## **Noxious Weed Law**

Member Davidson made a motion to approve to sign and send letter regarding the Illinois Noxious Weed Law to Mayors and Township Supervisors. Member Purcell seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Hendrix who voted nay. **Motion carried 8-1.**

## **Law, Justice & Legislation**

### **American Correctional Association Accreditation Contract**

Member Prochaska made a motion approve the American Correctional Association Accreditation contract. Member Gilmour seconded the motion.

Member Prochaska stated that the contract will improve staff training and development, help the assessment of jail strengths and weaknesses and help defend us against lawsuits.

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

## **Administration/HR**

Member Cullick stated that the next meeting is on August 23, 2017.

## **Highway**

### **Approve Bid**

Member Kellogg moved to approve the bid from Corrective Asphalt Materials, LLC in the amount of \$96,601 for crack filling services on various county highways; said funds to be taken from the Transportation Sales Tax Fund. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 17-23 is available in the Office of the County Clerk.

## **Facilities**

### **Lease Agreement – Mutual Ground**

Member Davidson moved to approve the lease agreement between the County of Kendall and Mutual Ground for room #CH01 at the Kendall County Courthouse from November 1, 2015 to October 31, 2016 with two, one year options at an amount of \$400.00 per month. Member Kellogg seconded the motion.

Member Prochaska moved to amend the motion to approve the lease agreement between the County of Kendall and Mutual Ground for room #CH01 at the Kendall County Courthouse from September 1, 2017 to August 31, 2018 with two, one year options at an amount of \$400.00 per month. Member Kellogg seconded the motion.

Chairman Gryder asked for a roll call vote on the amended motion. All members present voting aye. **Motion carried.**

Chairman Gryder asked for a roll call vote on the original motion amended. All members present voting aye. **Motion carried.**

A complete copy of IGAM 17-25 is available in the Office of the County Clerk.

### **Memorandum of Understanding – Mutual Ground**

Member Davidson moved to approve the Memorandum of Understanding between the County of Kendall and Mutual Ground regarding rent payments and monthly donation. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 17-26 is available in the Office of the County Clerk.

### **Lease Agreement – Kane County Office of Community Reinvestment**

Member Davidson moved to approve the resolution approving the first amendment to the Kane County Office of Community Reinvestment, Workforce Development Division Lease Agreement. Member Purcell seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 17-24 is available in the Office of the County Clerk.

## Finance

### CLAIMS

Member Cullick moved to approve the claims submitted in the amount not to exceed \$1,082,608.73 and Grand Juror Claims in an amount not to exceed \$ 512.07. Member Kellogg seconded the motion.

**COMBINED CLAIMS:** FCLT MGMT \$29,062.30, B&Z \$2,291.77, CO CLK & RCDR \$653.92, ELECTION \$4,220.00, SHRFF \$35,223.69, CRRCTNS \$5,309.21, MERIT \$260.00, EMA \$1,195.33, CRCT CT CLK \$388.66, JURY COMM \$567.79, CRCT CT JDG \$4,317.70, CRNR \$989.25, CMB CRT SRV \$1,086.14, ST ATTY \$1,390.94, TRSR \$1,112.95, EPLY HLTH INS \$2,000.00, OFF OF ADM SRV \$342.04, CO BRD \$777.08, TECH SRV \$7,351.34, PRPTY TX SRV \$13,860.00, ECON DEV \$1,000.00, CAP IMPRV FND \$370.00, CO HWY \$181,538.00, CO BRDG \$15,804.25, TRANSPRT SALES TX \$270,160.72, HLTH & HMN SRV \$8,295.15, FRST PRSRV \$1,922.61, ELLIS HS \$2,176.58, ELLIS BRN \$1,831.09, ELLIS GRNDS \$147.14, ELLIS CMPS \$371.02, ELLIS BDAY PRITIES \$143.19, ELLIS PUB PRGMS \$21.63, SNRSE CNTR \$319.74, ELLIS WDDNGS \$100.76, HOOVER \$702.72, ENV ED SCHL \$9.28, ENV ED CMPS \$148.88, ENV ED NTRL BGNNGS \$210.37, ENV ED LWS OF NTR \$71.88, GRNDS & NTRL RSRCS \$3,918.10, ANML CNTRL EXPS \$46.97, CO RCDR DOC STRG \$5,500.00, DRG ABS EXP \$9,598.49, HIDTA \$22,813.66, CMSRY FND \$15,756.52, COOK CO REIMB FND \$53,347.75, CRT SEC FND \$1,090.42, LAW LBRY \$4,654.00, PRBTN SRV EXP FND \$3,933.60, KAT \$25,841.48, PUB SFTY \$332,026.86, SHRFF FTA FND \$1,968.91, VAC \$2,191.92, FP BND PRCD \$2,687.00

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

### Coroner Claims

Member Cullick moved to approve the coroner claims in the amount not to exceed \$ 989.25. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Purcell who abstained. **Motion carried.**

### Refunding Bonds

Member Purcell moved to approve the ordinance authorizing the issuance of \$18,000,000 general obligation alternate bonds of the County of Kendall, Illinois for the purpose of refunding outstanding alternate bonds. Member Kellogg seconded the motion.

Anthony Miceli from Speer Financial explained that this is an authorizing ordinance which begins the 30 day backdoor referendum period to issue alternate revenue source bonds; not yet approving the actual bond sale. Members discussed the extension of years and the savings.

Chairman Gryder asked for a roll call vote on the motion. Members voting aye include Cullick, Flowers, Kellogg, Prochaska and Purcell. Members voting nay include Davidson, Gilmour, Gryder and Hendrix. **Motion carried 5-4.**

A complete copy of Ordinance 17-12 is available in the Office of the County Clerk.

### Animal Control

#### Mobile Office

Member Flowers moved to approve the Animal Control 10' x 40' mobile office purchase from Action Mobile Industries in the amount of \$9,800 from account #3401-000-6650. Member Cullick seconded the motion. Chairman Gryder asked for a roll call vote on the original motion. Members voting aye include Cullick, Davidson, Flowers and Prochaska. Members voting nay include Gilmour, Gryder, Hendrix, Kellogg and Purcell. **Motion failed 4-5.**

### Health and Environment

Member Gilmour thanked the Health Department for the electronic recycling event.

### Committee of the Whole

Acting County Administrator, Scott Koeppel reminded the board about the Special COW meeting – Down on the Farm on August 21, 2017.

### STANDING COMMITTEE MINUTES APPROVAL

Member Purcell moved to approve all of the Standing Committee Minutes and Reports. Member Prochaska seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

## SPECIAL COMMITTEE REPORTS

### VAC

No report.

### Historic Preservation

Member Flowers stated that they will meet on August 21, 2017.

### 708 Mental Health

Member Gilmour stated that they will meet in December and they are updating the grant application.

### Boards & Commission Review Ad Hoc

### Eliminating Farmland Protection Program

Member Prochaska told the board that they are discussing assigning terms to the committees that do not have terms assigned to them.

### Chairman's Report

#### Appointments

Cheryl Maraffio – TB Board – 3 year term – Expires August 2020

Member Purcell moved to approve the appointments. Member Prochaska seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

#### EXECUTIVE SESSION

Member Purcell made a motion to go into Executive Session for (2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees and (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Member Davidson seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

#### ADJOURNMENT

Member Hendrix moved to adjourn the County Board Meeting until the next scheduled meeting. Member Flowers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 18th day of August, 2017.

Respectfully submitted by,  
Debbie Gillette  
Kendall County Clerk