

**KENDALL COUNTY BOARD AGENDA
REGULAR JUNE MEETING**

**Kendall County Office Building, Rooms 209 & 210
Tuesday June 20, 2017 at 9:00 a.m.**

1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Previous Month's Minutes
5. Approval of Agenda
6. Special Recognition
 - A. University of Illinois Extension Group
7. Correspondence and Communications – County Clerk
8. Citizens to Be Heard
9. Executive Session
10. Old Business
11. New Business
12. Elected Officials Report and Other Department Reports
 - A. Sheriff
 - B. County Clerk
 - C. Treasurer
 - D. Clerk of the Court
 - E. State's Attorney
 - F. Coroner
 - G. Health Department
 - H. Supervisor of Assessments
13. Standing Committee Reports
 - A. Planning, Building & Zoning
 1. Approval of Resolution Granting a Three (3) Year Extension to the Recording of the Final Plat of Subdivision for Camelot Farm (Petition 08-18)
 2. Approval of Annual Facility Inspection Report for NPDES Permit for Stormwater Discharges from Separate Storm Sewer Systems (MS4)
 3. Approval to Transfer 2003 Ford F150 VIN 2FTRF18W43CB06520 Inspection Vehicle from Planning, Building and Zoning Department to Facilities Management Department
 - B. Law, Justice & Legislation
 - C. Administration/HR
 1. Approval of Kendall County Prevailing Wage Ordinance
 - D. Highway
 1. Approve Intergovernmental Agreement between Kendall County and Village of Millington for construction of sidewalks on Vine Street using \$17,500 in KC-TAP Funds
 2. Approve Local Public Agency Agreement for Federal Participation for Eldamain Road – Contract A, from River Road to US Route 34
 3. Approve Resolution appropriating \$4.5 million in Transportation Sales Tax Funds to pay the proportionate share of construction costs for Eldamain Road – Contract A
 4. Millington Bridge Update
 - E. Facilities
 1. Approve the use of Vendor Registry website
 2. Approval of Part 1 of the Healy, Bender & Associates, Inc. Architectural Services Proposal in an amount not to exceed \$22,500 and Part 4 in an amount not to exceed \$8,500
 3. Approval of Motion to Rescind previous motion to approve the Leopardo Energy Proposal
 - F. Economic Development
 - G. Finance
 1. Approve Claims in an amount not to exceed \$ 2,205,190.49; Grand Juror Claims for May 22, 2017 in an amount not to exceed \$317.24; Grand Juror Claims for June 5, 2017 in an amount not to exceed \$303.03 and Health Department Claims in an amount not to exceed \$69,599.74
 2. Approve Coroner Claims in an amount not to exceed \$ 2,374.48
 3. Approval of WIPFLI 1-year contract extension for Audit Cost not to exceed \$58,750
 4. Approval of Membership Renewal with Metro Counties in an amount not to exceed \$2,500
 5. Approval of an amount not to exceed \$10,000 to the Treasurer's Office for reorganization and assumption of Employee Benefit responsibilities, and an amount not to exceed \$15,000 for staff stipends for the remainder of Fiscal Year 2017

6. Approval of an amount not to exceed \$10,000 to the Administration Office for reorganization and assumption of Workers Compensation, Risk Management, Background Checks, Employment Postings and Applications, Employee Handbook, OSHA, Property Inventory, Employee Recognition, and Gradience responsibilities, and an amount not to exceed \$15,000 for staff stipends for the remainder of Fiscal Year 2017

- H. Animal Control
- I. Health & Environment
- J. Committee of the Whole
- K. Standing Committee Minutes Approval

14. Special Committee Reports

- A. VAC
- B. Historic Preservation
- C. Board of Health
- D. KenCom Executive Board

15. Other Business

16. Chairman's Report

Appointments

Kristine Heiman – Historic Preservation Commission – 3 year term – Expires June 2020

Joel Frieders – Alternate KenCom Board, City of Yorkville

Announcements

- 17. Citizens to be Heard
- 18. Questions from the Press
- 19. Executive Session
- 20. Adjournment

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630-553-4171, a minimum 24-hours prior to the meeting time

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
May 16, 2017**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, May 16, 2017 at 9:10 a.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Lynn Cullick, Bob Davidson, Elizabeth Flowers, Judy Gilmour, Audra Hendrix, Matt Prochaska and John Purcell (9:34am).

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE MINUTES

Member Flowers moved to approve the submitted minutes from the Adjourned County Board Meeting of 4/18/17. Member Cullick seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

THE AGENDA

Member Prochaska asked to move item 9 to 11D. Member Prochaska moved to approve the amended agenda. Member Hendrix seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

SPECIAL RECOGNITION

Juvenile Justice Council presented Cassidy James with a scholarship check.

CITIZENS TO BE HEARD

Olivia Laschober and Caroline Clevenger from Kendall County Senior Providers spoke about a legislative roundtable scheduled for August 25, 2017. They are a group made up to better services for seniors in our County.

Jennifer Holloway and Patty Dearing spoke about a drainage problem in their neighborhood of Churchill Club.

NEW BUSINESS

Purple Heart Proclamation

Member Davidson moved to approve the Purple Heart Proclamation. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

**PROCLAMATION
COUNTY OF KENDALL, ILLINOIS**

A PURPLE HEART COUNTY

WHEREAS, the County of Kendall in the State of Illinois has great appreciation and gratitude for all men and women who selflessly served their country and our community in the Armed Forces; and

WHEREAS, Veterans have paid the high price of freedom by leaving their families and communities and placing themselves in harm's way for the good of all; and

WHEREAS, the contributions and sacrifices of the men and women from the County of Kendall who served in Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our residents, and

WHEREAS, many men and women in uniform have given their lives while serving in the Armed Forces; and

WHEREAS, the Purple Heart is the oldest military decoration in present use and was initially created as the Badge of Military Merit by General George Washington in 1782; and

WHEREAS, the Purple Heart was the first American service award or decoration made available to the common soldier and is specifically awarded to members of the United States Armed Forces who have been wounded or paid the ultimate sacrifice in combat with a declared enemy of the United States of America; and

WHEREAS, the mission of the Military Order of the Purple Heart is to foster an environment of goodwill among the combat-wounded veteran members and their families, promote patriotism, support legislative initiatives, and most importantly make sure we never forget; and

WHEREAS, the County of Kendall has a large, highly decorated veteran population, many who have earned the Purple Heart Medal as a result of being wounded while engaged in combat with an enemy force, construed as a singularly meritorious act of essential service.

THEREFORE, BE IT PROCLAIMED that the Board of the County of Kendall, Illinois hereby proclaims the County of Kendall as a **PURPLE HEART COUNTY**, and encourages the residents of the County of Kendall to show their appreciation for the sacrifices the Purple Heart recipients have made in defending our freedoms, to acknowledge their courage, and show them the honor and support they have earned.

Approved this 16th day of May, 2017

Attest:

Scott R. Gryder, County Board Chairman

Debbie Gillette, County Clerk & Recorder

Presentation to Deputy Wayne Dial

Deputy Wayne Dial was presented with the Paul Harris Fellow recognition with a certificate and pin from the Oswego Rotary Club in recognition of 10 years with Operation Impact.

HIDTA Security Officer

Member Prochaska made a motion to approve the Chicago HIDTA Security Officer & Facility Manager Contract. Member Cullick seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Purcell who voted present. **Motion carried.**

HIDTA Purchase Request

Member Cullick made a motion to approve the Chicago HIDTA purchase request for Trunarc handheld chemical identifications systems from Thermo Scientific Portable Analytical Instruments in the amount of \$202,419.36. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

EXECUTIVE SESSION

Member Flowers made a motion to go into Executive Session for (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body. Member Cullick seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

RECONVENE

Acting County Administrator

Member Hendrix made a motion to approve Scott Koeppel as Acting County Administrator with a stipend of \$500 per pay period for a period not to exceed 6 months. Member Cullick seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Purcell who voted nay. **Motion carried 7-1.**

ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS

County Clerk

Revenue Report		4/1/17-4/30/17	4/1/16-4/30/16	4/1/15-4/30/15
Line Item	Fund	Revenue	Revenue	Revenue
	County Clerk Fees	\$701.00	\$752.00	\$811.50
	County Clerk Fees - Marriage License	\$1,050.00	\$1,080.00	\$1,170.00
	County Clerk Fees - Civil Union	\$0.00	\$0.00	\$0.00
	County Clerk Fees - Misc	\$1,337.00	\$1,815.50	\$2,769.00
	County Clerk Fees - Recording	\$24,097.00	\$25,633.00	\$28,620.00
01010061205	Total County Clerk Fees	\$27,185.00	\$29,280.50	\$33,370.50

01010001185	County Revenue	\$32,860.00	\$22,829.75	\$39,577.50
38010001320	Doc Storage	\$14,131.00	\$15,394.00	\$17,045.50
51010001320	GIS Mapping	\$23,788.00	\$25,928.00	\$28,748.00
37010001320	GIS Recording	\$2,970.00	\$3,238.00	\$3,590.00
01010001135	Interest	\$20.97	\$33.96	\$32.41
01010061210	Recorder's Misc	\$3,573.50	\$1,178.00	\$6,450.00
81010001320	RHSP/Housing Surcharge	\$12,618.00	\$13,536.00	\$14,607.00
37210001575	Tax Certificate Fee	\$1,640.00		
37210001576	Tax Sale Fees	\$30.00		
37210001577	Postage Fees	\$0.00		
CK # 18236	To KC Treasurer	\$118,816.47	\$111,418.21	\$143,420.91

Treasurer

Office of Jill Ferko

Kendall County Treasurer & Collector
111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES
FOR FIVE MONTHS ENDED 04/30/2017

<u>REVENUES*</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	<u>2017 YTD %</u>	<u>2016 YTD Actual</u>	<u>2016 YTD %</u>
Personal Property Repl. Tax	\$370,000	\$214,203	57.89%	\$167,728	41.27%
State Income Tax	\$2,400,000	\$964,937	40.21%	\$819,115	30.91%
Local Use Tax	\$625,000	\$231,523	37.04%	\$394,663	83.97%
State Sales Tax	\$480,000	\$33,996	7.08%	\$148,568	27.24%
County Clerk Fees	\$330,000	\$164,612	49.88%	\$129,091	36.06%
Circuit Clerk Fees	\$950,000	\$281,742	29.66%	\$290,074	30.53%
Fines & Foreits/St Atty.	\$430,000	\$130,048	30.24%	\$116,667	24.56%
Building and Zoning	\$62,000	\$27,544	44.43%	\$18,156	30.51%
Interest Income	\$37,500	\$32,208	85.89%	\$15,005	50.02%
Health Insurance - Empl. Ded.	\$1,266,058	\$481,719	38.05%	\$464,801	37.18%

1/4 Cent Sales Tax	\$2,920,000	\$1,210,113	41.44%	\$1,186,971	43.99%
County Real Estate Transf Tax	\$396,420	\$156,642	39.51%	\$123,819	31.23%
Correction Dept. Board & Care	\$875,000	\$312,237	35.68%	\$218,820	28.55%
Sheriff Fees	\$255,000	\$86,775	34.03%	\$105,323	29.67%
TOTALS	\$11,396,978	\$4,328,298	37.98%	\$4,198,800	36.80%
Public Safety Sales Tax	\$5,068,000	\$2,135,279	42.13%	\$2,094,839	43.64%
Transportation Sales Tax	\$4,750,000	\$2,135,279	44.95%	\$2,094,839	48.72%

*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 5 months the revenue and expense should at 41.65%

Treasurer Jill Ferko informed the board that Illinois Department of Revenue has stated that they are seeing a decrease in corporations because a lot of individuals are forming S Corps or Partnerships. Ms. Ferko stated that the tax bills have been mailed and the will collect \$300 million.

Clerk of the Court

Circuit Clerk Robyn Ingemunson to the board that the numbers of filings are down from what was projected, they have signed up with the Comptroller.

State's Attorney

State's Attorney Eric Weis reminded the board about the Open Meeting Act training with the Attorney General's Office is scheduled for May 18, 2017 at 6:00pm in the Jury Assembly room at the Courthouse. The anti-harassment training will now be available online.

Coroner

Description	**	Month: April 2017	Fiscal Year-to-Date	April 2016
Total Deaths		22	138	19
Natural Deaths		21	123	18
Accidental Deaths				
Overdose		0	6	0
Motor Vehicle		0	1	1
Other	**	1	2	0
Pending		0	0	0
Suicidal Deaths		0	5	0
Homicidal Deaths		0	1	0
Toxicology		1	16	1/11
Autopsies		1	16	0/6
Cremation Authorizations		11	81	8/61

**

Accidental Death (Other)

- 04/06/2017 – KCSO – 64yo, male – Traumatic/Mechanical Asphyxiation

PERSONNEL/OFFICE ACTIVITY:

- Deputy Coroners Levi Gotte and Katrina Busa attended the Basic Medicolegal Death Investigator Training at St. Louis University on April 3 –7.
- Coroner Purcell participated in the Dresden Nuclear Drill on April 19 hosted by Kendall County Emergency Management.

3. Coroner Purcell attended the IACO Spring Conference in Springfield, IL April 24-26.
4. Deputy Coroners Levi Gotte and Jessica Knowles participated in the Operation Prom program at Oswego East High School on April 26.

The new autopsy table is in and the old table has gone to Stevenson County.

Health Department

Dr. Tokars announced that a tuberculosis seminar will take place on June 14, 2017 at Rush Copley. They have an electronic kiosk for CMAP alternative futures which include changed climate, walkable communities, innovative transportation, transformed economy and constrained resources.

STANDING COMMITTEE REPORTS

Planning, Building and Zoning

Map Amendment Rezoning

State's Attorney Weis stepped out of the meeting.

Member Davidson moved to approve the map amendment for an 3 .2 acre parcel located at the Northeast corner of Burkhart Dr and Douglas Rd (2380 Douglas Rd) rezone from R-1 to R-3. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 17-07 is available in the Office of the County Clerk.

State's Attorney Weis returned to the meeting.

Revocation of Special Use

Member Davidson moved to approve the revocation of a Special Use Permit at the property located at the Northwest corner of Fox River Dr and Crimmin Rd identified by parcel ID numbers 04-30-200-003 and 04-29-100-007. Member Purcell seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 17-08 is available in the Office of the County Clerk.

Annual Report for 2017 NPDES – MS 4 Requirements

Member Davidson moved to approve the proposal from WBK Engineering for work related to the submittal of the Annual Report for the 2017 NPDES – MS 4 Requirements. Member Purcell seconded the motion.

Members discussed the need for a dollar amount in the motion. Member Davidson withdrew his motion. Member Purcell withdrew his second.

Tanglewood Trail Subdivision

Member Davidson moved to approve the proposal from Jensen in the amount of \$3,800 to remove brush piles and related work in the Tanglewood Trail Subdivision. Member Purcell seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Law, Justice & Legislation

Squad Car Video Recording

Member Prochaska moved to approve the squad car video recording system RFP. Member Purcell seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Administration/HR

Electric Aggregation Supplier

Member Cullick moved to approve the electric aggregation supplier and contract terms and authorize the County Board Chair to sign the final agreement with Dynegy Energy for 3 years. Member Purcell seconded the motion.

Chris Childress informed the board that the rate is 7.182 cents and ComEd's rate is 7.2 cents.

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 17-16 is available in the Office of the County Clerk.

Highway

Fran Klaas updated the board on the Millington Bridge which remains closed; a whole team of structural engineers are working on a solution. The Purple Heart signs will be placed at all of the county line roads.

Facilities

Member Davidson reviewed the minutes in the packet from the May 1, 2017 meeting.

Economic Development

Revolving Loan Fund

Member Hendrix moved to approve the revolving loan fund to Priscilla Liberatore, James A. Manfre, and Michael Manfre for Lucky Beef N Dogs in an amount of \$32,500 at 2.9% interest rate and 6 year amortization. Member Purcell seconded the motion.

Members discussed county's position on the collection and the interest rate.

Member Hendrix called the question. Member Prochaska seconded the motion.

Chairman Gryder asked for a roll call vote on the motion. Members voting aye include Cullick, Flowers, Gilmour, Gryder, Hendrix, and Prochaska. Members voting nay include Davidson and Purcell. **Motion carried 6-2.**

A complete copy of Resolution 17-17 is available in the Office of the County Clerk.

Administration/HR

Member Cullick updated the board about the transfer of some of tasks of the HR Coordinator position that have move to the Treasurer's Office. The Liquor Licenses and Insurance Bonds have moved to the County Clerk's Office.

Finance

CLAIMS

Member Cullick moved to approve the claims submitted in the amount not to exceed \$1,105,805.78 and Grand Juror Claims in an amount not to exceed \$272.77. Member Gilmour seconded the motion.

COMBINED CLAIMS: FCLT MGMT \$116,019.04, B&Z \$127.24, CO CLK & RCDR \$342.12, ELECTION \$4,831.50, ED SRV REG \$5,900.17, SHRFF \$14,585.27, CRRCTNS \$35,861.78, MERIT \$250.00, EMA \$1,374.35, CRCT CT CLK \$458.86, CRNR \$1,115.00, CMB CRT SRV \$747.80, ST ATTY \$8,983.49, TRSR \$3,352.55, EMPLY HLTH INS \$252.09, AUD & ACCT \$1,000.00, OFF OF ADM SRV \$168.07, GNRL INS & BNDG \$108.00, CO BRD \$1,063.42, TECH SRV \$13,066.59, PRPTY TX SRV \$13,860.00, CAP EXPEND \$1,220.00, ECON DEV \$97.80, CO HWY \$48,015.81, CO BRDG \$152,655.38, TRNSPRT SALES TX \$34,995.46, HLTH & HMN SRV \$36,212.69, FRST PRSRV \$2,111.66, ELLIS HS \$274.52, ELLIS BRN \$262.79, ELLIS GRNDS \$2,837.38, ELLIS RDNG LSSNS \$250.21, ELLIS PUB PRGMS \$87.25, ELLIS WDDNGS \$140.00, HOOVER \$2,164.18, ENV ED SCHL \$11.36, ENV ED NTRL BGNNGS \$76.41, ENV ED OTHR PUB PRGMS \$5.00, ENV ED LWS OF NTR \$20.93, NTRL AREA VLNTR \$41.08, GNDS & NTRL RSRCS \$3,563.86, ANML CNTRL EXPS \$68.27, HIDTA \$327,219.26, SHRFF RNG FND \$404.43, CMSRY FND \$999.27, COOK CO REIMB FND \$4,049.51, CRT SEC FND \$499.04, JUV JSTC CNCL \$5,913.55, PRBTN SRV EXP FND \$8,168.07, GIS \$734.67, PUB SFTY \$227,078.43, SHRFF FTA FND \$2,062.25, VAC \$886.92, SHRFF VHCL FND \$20,326.00

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Coroner Claims

Member Cullick moved to approve the coroner claims in the amount not to exceed \$1,115.00. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Purcell who voted present. **Motion carried.**

Health and Environment

Member Gilmour mentioned that there will be an Electronic Recycling Event on August 5, 2017; information will be distributed with regards to a sign up.

Labor & Grievance

Meeting was cancelled.

Committee of the Whole

Chairman Gryder discussed the electric aggregation.

STANDING COMMITTEE MINUTES APPROVAL

Member Cullick moved to approve all of the Standing Committee Minutes and Reports. Member Flowers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

SPECIAL COMMITTEE REPORTS

VAC

Olivia Laschober stated that they had approval to purchase a new vehicle to continue the outreach efforts; their appointments have gone up 163% compared to 2015 when they started.

Historic Preservation

Member Flowers said that they will be meeting on May 17th and will be using the new format so they will have more members present.

Juvenile Justice Council

Member Gilmour stated that the SKY run was the most successful with over 270 participants. The profit will probably be around \$7,000.

UCCI

Member Prochaska said that the monthly meeting will be on May 22, 2017. They will be discussing Economic Development, the budget impasse, and legislative updates.

OTHER BUSINESS

State's Attorney Weis informed the board that that a notice was received from the Illinois Environmental Protection Agency for a permit for Caterpillar; the board has 45 days to submit comments.

Chairman's Report

Announcements

David Zielke – Board of Review – 2 year term – expires June 2019
Theodore Schneller – Board of Review Alternate – 2 year term – expires June 2019

ADJOURNMENT

Member Prochaska moved to adjourn the County Board Meeting until the next scheduled meeting. Member Flowers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 19th day of May, 2017.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk

Kendall County Clerk				
Revenue Report		5/1/17-5/31/17	5/1/16-5/31/16	5/1/15-5/31/15
Line Item	Fund	Revenue	Revenue	Revenue
	County Clerk Fees	\$ 816.50	\$ 841.00	\$ 722.00
	County Clerk Fees - Marriage License	\$ 1,680.00	\$ 1,350.00	\$ 1,620.00
	County Clerk Fees - Civil Union	\$ -	\$ -	\$ -
	County Clerk Fees - Misc	\$ 2,027.00	\$ 1,621.50	\$ 2,072.00
	County Clerk Fees - Recording	\$ 27,995.00	\$ 28,681.00	\$ 24,070.00
01010061205	Total County Clerk Fees	\$ 32,518.50	\$ 32,493.50	\$ 28,484.00
01010001185	County Revenue	\$ 38,889.25	\$ 48,822.00	\$ 36,862.50
38010001320	Doc Storage	\$ 16,488.50	\$ 16,985.00	\$ 14,823.00
51010001320	GIS Mapping	\$ 27,754.00	\$ 28,572.00	\$ 24,941.00
37010001320	GIS Recording	\$ 3,464.00	\$ 3,566.00	\$ 3,113.00
01010001135	Interest	\$ 24.80	\$ 35.84	\$ 23.83
01010061210	Recorder's Misc	\$ 3,457.25	\$ 3,974.25	\$ 1,399.60
81010001320	RHSP/Housing Surcharge	\$ 14,697.00	\$ 15,138.00	\$ 12,996.00
37210001575	Tax Certificate Fee	\$ 1,320.00		
37210001576	Tax Sale Fees	\$ 224.18		
37210001577	Postage Fees	\$ -		
CK # 18258	To KC Treasurer	\$ 138,837.48	\$ 149,586.59	\$ 122,642.93
Death Certificate Surcharge sent from Clerk's office \$1,264.00 ck # 18255				
Dom Viol Fund sent from Clerk's office \$280.00 ck 18254				

Office of Jill Ferko

Kendall County Treasurer & Collector
111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES
FOR SIX MONTHS ENDED 05/31/2017

<u>REVENUES*</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	<u>2017 YTD %</u>	<u>2016 YTD Actual</u>	<u>2016 YTD %</u>
Personal Property Repl. Tax	\$370,000	\$277,828	75.09%	\$229,474	56.46%
State Income Tax	\$2,400,000	\$1,095,469	45.64%	\$975,951	36.83%
Local Use Tax	\$625,000	\$274,716	43.95%	\$437,763	93.14%
State Sales Tax	\$480,000	\$273,118	56.90%	\$179,571	32.92%
County Clerk Fees	\$330,000	\$191,797	58.12%	\$158,372	44.24%
Circuit Clerk Fees	\$950,000	\$345,059	36.32%	\$453,967	47.79%
Fines & Foreits/St Atty.	\$430,000	\$153,376	35.67%	\$191,714	40.36%
Building and Zoning	\$62,000	\$36,882	59.49%	\$22,032	37.03%
Interest Income	\$37,500	\$40,753	108.67%	\$18,437	61.46%
Health Insurance - Empl. Ded.	\$1,266,058	\$571,285	45.12%	\$550,633	44.05%
1/4 Cent Sales Tax	\$2,920,000	\$1,409,347	48.27%	\$1,379,893	51.15%
County Real Estate Transf Tax	\$396,420	\$189,502	47.80%	\$146,649	36.99%
Correction Dept. Board & Care	\$875,000	\$415,357	47.47%	\$257,040	33.53%
Sheriff Fees	\$255,000	\$102,340	40.13%	\$122,355	34.47%
TOTALS	\$11,396,978	\$5,376,828	47.18%	\$5,123,850	44.90%
Public Safety Sales Tax	\$5,068,000	\$2,475,565	48.85%	\$2,419,462	50.41%
Transportation Sales Tax	\$4,750,000	\$2,475,565	52.12%	\$2,419,462	56.27%

*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 6 months the revenue and expense should at 50.00%

EXPENDITURES

All General Fund Offices/Categories

\$27,840,244 \$13,114,195 47.11% \$12,264,127 43.55%



KENDALL COUNTY CORONER
— JACQUIE PURCELL —

Description	**	Month: May 2017	Fiscal Year-to-Date	May 2016
Total Deaths		23	161	21
Natural Deaths		21	144	19
Accidental Deaths				
Overdose		0	6	2
Motor Vehicle		0	1	0
Other		0	2	0
Pending	*	1	1	0
Suicidal Deaths	*	1	6	0
Homicidal Deaths		0	1	0
Toxicology		2	18	3/13
Autopsies		1	17	3/8
Cremation Authorizations		11	81	8/61

**

Accidental Death (Other)

1. 05/01/2017 – Plano – 22yo Male, Asphyxiation due to Hanging
2. 05/29/2017 – Oswego – 43yo Male, Pending Autopsy/Toxicology Results

PERSONNEL/OFFICE ACTIVITY:

1. Coroner Purcell and Deputy Coroner Levi Gotte participated in Operation Impact at Oswego High School on May 3.
2. Deputy Coroner Levi Gotte provided a presentation to IVVC Law Enforcement Classes (AM & PM) and Health Careers Class on May 9.
3. Coroner Purcell provided a morgue tour to the IVVC Law Enforcement Classes (AM & PM) on May 10.
4. Coroner Purcell participated in Operation Impact at Yorkville High School on May 12.
5. Coroner Purcell provided training on Bone Identification to the Search and Rescue Team on May 13.
6. Coroner Purcell met with the Kendall County Health Department and members of the IL Violent Death Reporting System to establish protocol for statistical gathering in Kendall County.

— CARORUM AD CURAM —

KENDALL COUNTY PLANNING, BUILDING & ZONING COMMITTEE

Kendall County Office Building

Rooms 209 & 210

111 W. Fox Street, Yorkville, Illinois

6:30 p.m.

Meeting Minutes of June 12, 2017 – Unofficial until approved

CALL TO ORDER

The meeting was called to order by Vice Chairman Matt Kellogg at 6:34 p.m.

ROLL CALL

Committee Members Present: Lynn Cullick, Judy Gilmour, Scott Gryder, and Matt Kellogg (Vice Chairman)

Committee Members Absent: Bob Davidson (Chairman)

Also Present: Matt Asselmeier (Senior Planner), Scott Koeppel (Interim Acting Director of Planning, Building and Zoning), Robert Velazquez (Representing Semper Fi, Inc.), Dan Kramer (Representing Robert Delaney and Massimo Bianchini), Todd Milliron, Gregg Ingemunson (Representing the owner of Bristol Tap), Cheryl Bullock, Dale Johnson, Dave Tremain, Donna Krahn, Robert Walker (Bristol Township Supervisor), Roger Arntzen, Christine Springer, Lori Haff-DeLancy, Rick Hoover, Dale Johnson, Cheryl Belot, Jim Menard (Representing landowner surrounding 1996 Cannonball Trail), Janice Smith, Donna Krahn, Doug Harms, Mike Duncan Aaron Rybski, Lauren Belleville and Joe Phillips

APPROVAL OF AGENDA

Motion by Member Gilmour, seconded by Member Gryder, to approve the agenda as presented. With a voice vote of four ayes, the motion carried.

Chairman Bob Davidson arrived at this time (6:35 p.m.)

APPROVAL OF MINUTES

Motion by Member Cullick, seconded by Member Kellogg, to approve the minutes from the May 8, 2017 meeting. Mr. Asselmeier stated the renewal of a special use permit to have a billboard at U.S. 34 and Hafenrichter is nearly finished; Staff is waiting on a document showing the location of billboard on the property and the application fee. Mr. Asselmeier also stated that the owner of the banquet facility at 9111 Ashley Road agreed to attend the July Committee meeting. With a voice vote of five ayes, the motion carried.

EXPENDITURE REPORT

Committee reviewed the claims report. Motion by Member Cullick, seconded by Member Kellogg to approve the claims report. With a voice vote of five ayes, the motion carried.

PUBLIC COMMENT

Todd Milliron, Yorkville, expressed concerns regarding the Delaney petition's request for a six (6) month layover. He believed that if the petitioner was not ready, then the petitioner should reapply. Mr. Milliron also expressed concerns regarding the Semper Fi petition. He believed that petition requires restrictions and oversight.

Gregg Ingemunson, representing the owner of the Bristol Tap, expressed concerns that neighbors were not aware of the special use hearing. He does not believe that odor could be controlled. No restrictions were placed on other landscape waste composting facilities regarding odor.

Robert Walker, Bristol Township Supervisor, expressed concerns that neighbors were unaware of the petition. Mr. Asselmeier stated that the notice was published in the Kendall County Record on May 4th. The petitioner sent notices to neighbors within five hundred feet (500'). The notification sign was placed at the petitioner's property on May 15th.

Christine Springer, a Realtor from Yorkville and Bristol resident, stated concerns regarding the impact of odors on property values.

Lori Haff-Delancy, a Realtor and Bristol resident, expressed concerns regarding the impact of odors on property values. She also expressed concerns regarding truck traffic in the area.

Rick Hoover, Royal Oaks Drive, asked who would cleanup the property if the landscape waste composting facility goes out of business.

Dale Johnson, South Street, believed that approving this proposal would be shortsighted. The odor could negatively impact Bristol Tap and water park. He would like to see a cleanup bond adjusted for inflation and not be in today's dollars.

Roger Arntzen, Bristol, asked for an environmental study. He expressed concerns about pollution in Blackberry Creek and groundwater. Mr. Arntzen discussed issues with smoke and odors an inconvenience law.

Cheryl Belot, Bristol, expressed concerns about noise. She also asked if vibrations would occur.

Jim Menard, representing the landowner surrounding 1996 Cannonball Trail, requested that the one-eighth (1/8) mile requirement for starting closure of the facility be included in the restrictions.

Janice Smith, Bristol, expressed concerns about not receiving notification. He was also concerned about odors and truck traffic.

Donna Krahn, Bristol, attended the Regional Planning Commission meeting. She asked about the petitioner's method for checking his material and what was the legal recourse of the neighbors if problems arise.

Doug Harms, Royal Oaks Drive, expressed concerns about odors. He believed that this use should be in a more agricultural area and the impact of the proposed use on property values.

Mike Duncan, Bristol, stated that he supports entrepreneurs. He did not believe that an exception should be given in this case because of resale value of neighboring properties. Mr. Duncan also expressed concerns regarding non-point source pollution related to the proposed

use and the impact of this pollution on wells and the knowledge of the Committee on this issue. In his opinion, there are better locations for this business in Kendall County.

Robert Velazquez, 1996 Cannonball Trail, thanked everyone for expressing their concerns. He wanted to create an environmentally friendly way to use the waste from his landscaping business. The material will be eighty percent (80%) mulch and twenty percent (20%) compost. Mr. Velazquez's operation will only use approximately two (2) acres for the proposed business. He plans to live at the property. Truck traffic will be small. He will be selective of which entities he allows to dump at the property. Mr. Velazquez will hold a bond for cleanup as required by the Illinois Environmental Protection Agency.

Todd Milliron added that Kendall County had a bad experience with businesses using windrows, particularly the Hamman property.

PETITIONS

16-14 Robert Delaney (Petitioner Requests a Layover for a Period of Six Month)

Request: Special Use Permit to Operate an Outdoor Shooting Range

Location: 16502 Church Road, Lisbon Township

Mr. Asselmeier stated that the petitioner desires a layover of the petition for six (6) months in order to examine whether or not the costs involved allow for the continuation of the project. The Committee is waiting on the petitioner to submit a lead management plan. The hours of operation also need to be finalized.

Member Kellogg expressed concerns that commercial shooting activities were occurring on the property based on online advertisement. The petitioner's attorney, Dan Kramer, stated the petitioner is still evaluating lead retrieval methods and applicable costs.

Member Gryder asked if the petitioner was operating a business at the property. Mr. Kramer stated that the petitioner is not operating a business at the property; his friends and family shoot at the property.

Discussion occurred regarding setting a layover period. Mr. Kramer expressed concerns about securing financing for the lead remediation system in thirty (30) days.

The Committee requested clarification on the difference between "customers" and "guests" as they relate to the easement to reach the subject property.

Motion by Member Cullick, seconded by Member Gryder, to layover the petition until the July 2017 PBZ meeting.

With a voice vote of five ayes, the motion carried.

17-09 Semper Fi Land, Inc. (Robert Velazquez)

Request: Special Use Permit to Operate a Landscape Waste Composting Facility

Location: 1996 Cannonball Trail (PIN: 02-15-101-003), Bristol Township

Mr. Asselmeier summarized the petition, stated the findings of fact, and read the thirty-one (31) proposed restrictions. The proposed site plan shows trees to the south and east of the operations and not along the entire south property line or southwest property line.

Mr. Velazquez stated that his company would not produce twenty-six thousand (26,000) cubic yards of waste annually. Some semis would deliver waste to the property. Mr. Velazquez said that he would turn over the product once or twice a year.

Member Davidson expressed concerns over how long it takes for water samples to go to environmental health. He also would like to see water sampling more frequently than once per year.

Member Kellogg asked if the petitioner would use any staining or coloring. Mr. Velazquez said that mulch will be natural.

Member Gilmour asked who else would bring materials to the property. Mr. Velazquez stated that other landscape companies would be allowed to bring materials, they would be a select few. Mr. Velazquez anticipates five-ten (5-10) trucks per week, including smaller trucks. Mr. Velazquez also explained how tub grinders work; he would not operate the tub grinder daily.

Member Gilmour expressed concerns regarding the Illinois Environmental Protection Agency to timely enforce applicable regulations. Aaron Rybski, Kendall County Health Department, explained their procedures for investigating complaints. Mr. Rybski felt confident that the restrictions related to the Health Department were appropriate.

Discussion occurred regarding the planting of trees as a buffer.

Member Kellogg asked about the requirement of the business to close within three (3) years if a new home is constructed and occupied for a period of sixty (60) days. Mr. Asselmeier stated that Yorkville got that requirement from the State law. Yorkville did not want to initiate closure if a model home was constructed and not occupied.

Member Kellogg asked where did the twenty-six thousand (26,000) cubic yards figure originated. Mr. Velazquez based the figure on the amount of material gathered and the time it takes to make compost. Mr. Velazquez agreed that a lower amount could be used.

Member Gilmour asked where the water and soil sample results were recorded. Mr. Rybski explained where the results were kept and the procedure for addressing concerns if water and soil sample came back with issues.

Member Kellogg thanked the petitioner for applying and going through the process himself without assistance.

Motion by Member Gryder, seconded by Member Kellogg, to send the proposal to the County Board.

Ayes: Davidson (1)
Nays: Cullick, Gilmour, Gryder and Kellogg (4)
Absent: None (0)

The motion failed.

The Committee requested a legal opinion regarding whether or not the PBZ Committee can kill an application.

The Committee recessed from 8:31 p.m. to 8:35 p.m.

NEW BUSINESS

Hideaway Lakes Campground Discussion

Member Gilmour reported that the Law, Justice & Legislation Committee requested that the special use permit be revoked due to the criminal activity at the property.

Member Davidson asked Mr. Kramer to take a copy of the list of Sheriff's Department concerns to Mr. Tanner and have Mr. Tanner attend the July meeting.

Lauren Belleville, from the Kendall County Health Department, discussed the Health Department's concerns with the property. The Health Department will have a list of alleged violations at the July PBZ meeting.

Discussion of Possible Amendment to Stormwater Ordinance Related to Plano Stormwater Concerns Relate to Foli Park and MTH Parking Lot Project and Kendall County Forest Preserve District Trail in Millbrook South Forest Preserve

Member Kellogg left at this time (8:50 p.m.).

Mr. Asselmeier read his memo regarding the Plano stormwater concerns and the concerns of MTH regarding their parking lot. Dave Tremain discussed his parking lot issue. Mr. Asselmeier will work with Mr. Tremain to see if the issue can be addressed.

Approval of Resolution Granting a Three (3) Year Extension to the Recording of the Final Plat of Subdivision for Camelot Farm (Petition 08-18)

Motion by Member Gryder, seconded by Member Gilmour, to recommend approval of the resolution granting a three year extension to the recording of the Final Plat of Subdivision for Camelot Farm.

With a voice vote of four ayes, the motion carried.

The proposal will be forwarded to the County Board for their June 20th meeting.

Approval of Annual Facility Inspection Report for NPDES Permit for Stormwater Discharges from Separate Storm Sewer System (MS4)

Member Cullick left at this time (9:00 p.m.)

Motion by Member Gryder, seconded by Member Gilmour, to recommend approval of the annual facility inspection report for NPDES Permit for stormwater discharges from Separate Storm Sewer System (MS4).

With a voice vote of three ayes, the motion carried.

The proposal will be forwarded to the County Board for their June 20th meeting.

Approval to Transfer 2003 Inspection Vehicle from Planning, Building and Zoning Department to Facilities Management Department

Motion by Member Gryder, seconded by Member Gilmour, to recommend approval of the transfer of the 2003 inspection vehicle from Planning, Building and Zoning Department to Facilities Management Department.

With a voice vote of three ayes, the motion carried.

The proposal will be forwarded to the County Board for their June 20th meeting.

Six Month PBZ Financial Report Review

The Committee reviewed the six month financial report and expressed no concerns.

Comparison of Enforcement Procedures and Fines for Ordinances under PBZ Jurisdiction

The Committee reviewed Mr. Asselmeier's memo on the subject. The Committee requested that Staff handle the ordinances one at a time.

Request by Ad-Hoc Zoning Ordinance Committee for PBZ Acting Interim Director to Send a Letter to the United City of Yorkville RE: Differences between the Future Land Use Maps of Yorkville and Kendall County

The consensus of the Committee was that PBZ Acting Interim Director send a letter to the United City of Yorkville RE: Differences between the future land use maps of Yorkville and Kendall County when he gets an opportunity

OLD BUSINESS

Amendments Regarding Outdoor Shooting Range Regulations

Mr. Asselmeier provided a proposal to amend the outdoor shooting range regulations; the proposed regulations include archery regulations.

Member Davidson requested that the proposal be forwarded to the rest of the County Board for their suggestions and that all ideas should be brought back to the PBZ Committee for further review.

Approval of Amended Intergovernmental Agreement Between the Village of Millbrook and Kendall County

Mr. Asselmeier informed the Committee that the Village of Millbrook would like to amend Section 6 of the proposed Intergovernmental Agreement. They would like the Village's auto liability and general liability insurance to be secondary coverage. The Village of Plattville approved the agreement at their May meeting. The Committee had the consensus that the Village of Millbrook's auto liability and general liability should be primary insurance coverage. Staff was directed to inform the Village of Millbrook of the Committee's opinion.

UPDATE FOR HISTORIC PRESERVATION COMMISSION

The Historic Preservation Commission will have a booth at PrairieFest on the Saturday of the event. The Historic Preservation Commission has not had any quorum issues.

REVIEW PERMIT REPORT

The Committee reviewed the permit report.

REVIEW REVENUE REPORT

Committee reviewed the revenue report.

CORRESPONDENCE

Letter from Illinois Department of Agriculture Regarding Noxious Weed Law

Mr. Asselmeier read a memo regarding the Illinois Department of Agriculture's letter regarding the Noxious Weed Law. The Committee requested to contact the township road commissioners to see how they are handling noxious weed complaints.

Churchill Club Stormwater Issue

Mr. Asselmeier read a memo regarding the Churchill Club Stormwater Issue. Staff is working with the Village of Oswego to develop a response to the issue.

PUBLIC COMMENT

Joe Phillips, Whitewillow Road, thanked the Committee for bringing the Delaney matter to a head. He stated classes were held on the property and a Groupon exists for classes at the property.

COMMENTS FROM THE PRESS

None

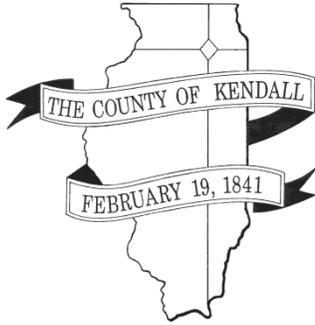
EXECUTIVE SESSION

None

ADJOURNMENT

Member Gryder motioned to adjourn, seconded by Member Gilmour. With a voice vote of three ayes, Chairman Davidson adjourned the meeting at 9:35 p.m.

Minutes prepared by Matthew H. Asselmeier, AICP, Senior Planner



DEPARTMENT OF PLANNING, BUILDING & ZONING

111 West Fox Street • Room 316

Yorkville, IL • 60560

(630) 553-4141

Fax (630) 553-4179

MEMORANDUM

To: County Board
From: Matthew H. Asselmeier, AICP, Senior Planner
Date: June 14, 2017
Re: Extension Request for Recording Final Plat of Camelot Farm

The Planning, Building and Zoning Department received a request from the owner of the Camelot Farm subdivision requesting a three (3) year extension of the requirement to record the final plat of the subdivision.

According to the Subdivision Control Ordinance, a final plat must be recorded within six (6) months of approval unless granted an extension by the County Board after recommendation by the PBZ Committee. Since 2009, the County Board has granted annual extensions to the recording requirement for this subdivision.

At their June 12th meeting, the PBZ Committee unanimously recommended approval of the request.

If the County Board wishes to grant the requested extension, a resolution is included for your consideration.

If you have any questions, please let me know.

MHA

ENC: Two Emails Requesting Extension
Resolution

Matt Asselmeier

From: [REDACTED]
Sent: Monday, May 15, 2017 11:48 AM
To: Matt Asselmeier
Cc: Brian Holdiman; Daniel J Kramer
Subject: Camelot Farm Oswego Final Plat Extension#
Attachments: Holdiman-Kendall PBZ-Camelot-051217.pdf

Matt,

Thank you for returning my call. I apologize for my initial oversight in not including you on the correspondence. I have attached a copy of the letter that I sent to Brian Holdiman on Saturday. The county has been very gracious and understanding over the past several years in granting us these extensions. I believe that we are going to have better results working with John Greene Real Estate and are hopeful that our dairy barn home will sell within this coming year.

My wife and I are looking for an additional one year extension to give us the opportunity to sell the dairy barn home before recording the final plat of subdivision. Thank you once again to you, Brian and the County Board for your assistance in this regard.

Massimo Bianchini AIA, NCARB
Senior Lead Architect
Sargent & Lundy, LLC
55 East Monroe Street 22F28
Chicago, IL 60603
Extension: ([REDACTED])
Cell Phone: ([REDACTED])

May 12, 2017

Brian Holdiman
Code Official
The County of Kendall
Planning, Building & Zoning
111 West Fox Street, Room 203
Yorkville, IL 60560

Re: Camelot Farm Oswego Final Plat Extension

Brian,

As you and the Kendall County Planning and Zoning Board are aware, my wife and I have been trying to sell the large dairy barn home for quite some time now. The 10,200 square foot dairy barn conversion is a unique home and the home and its style requires a unique buyer. The home was on the market for the entire year of 2016 with another real estate company that did not result in any showings. In January, we placed the home with Ryan Kurtz and Mike Wasen of John Greene Real Estate and believe that the marketing strategy that they are utilizing will help us in the process of selling the home and effecting and finalizing the plat of subdivision. The home is being featured on You Tube with a unique aerial drone video tour that Ryan indicated to us resulted in the most views that John Greene has ever had for any home they represent. They recently held an open house of the home and we are hopeful that an offer will result from their campaign.

My wife and I have discussed the fact that the home is unique and requires a buyer that would enjoy the dairy barn conversion as much as we have these past 14 years. While my wife and I have discussed the possibility of selling the entire property, our love of the dairy barn home is and always will be second to our love of the horse farm. Our long term goal is to continue to live in Kendall County and to continue to own and enjoy the remaining 16.5 acres and the horse farm. Sue has a great following in the community, has changed the lives of so many young people over the years, and we are grateful for the farm friendly environment that Kendall County provides. We intend on lowering the price on the home significantly in the coming months if an offer does not come soon from the John Greene Real Estate marketing campaign.

I thank you and the Kendall County Planning and Zoning Board for granting us this extension in the past and ask that the county grant us another extension so that we can continue to market the home with the real estate company and eventually finalize the plat of subdivision.

Respectfully submitted,


Massimo Bianchini
Camelot Farm Oswego

cc: Dan Kramer

Kendall County Subdivision Control Ordinance

Section 7.00 Procedure for Approval and Requirements

Section 7.06.H

Upon approval of the plat by the County Board, the application shall record the plat with the County Recorder within six (6) months. If the plat has not been recorded within this amount of time, the approval shall become null & void unless an extension to the recording of the plat has been granted by the County. Such a request shall be made in writing and submitted to the Plat Officer who will then forward the request to the PBZC for review and recommendation to the full County Board.

Matt Asselmeier

From: Real estate [REDACTED]
Sent: Thursday, May 18, 2017 4:26 PM
To: Matt Asselmeier
Subject: Camelot Farm Oswego

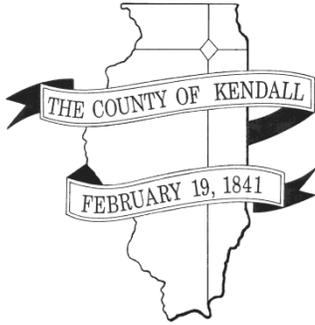
I have spoken with Massimo Bianchini who does want me to appear at the Kendall County Planning Building and Zoning Committee in June to extend the Camelot Farm Oswego Final Plat Recording deadline. Could you please place us on the Agenda for what I believe is the June 12, 2017 meeting at 6:30 p.m. and you can note that I will represent him. I do believe that we should ask for a multi-year extension, suggesting three years given the still slack market that exists in the Kendall County area for higher priced homes. Let me know your thoughts and I will see you at the meeting.

DO NOT RESPOND TO THIS EMAIL PLEASE SEND DIRECT TO: [REDACTED]

Very Truly Yours,

Daniel J. Kramer
Attorney at Law
1107A S. Bridge Street
Yorkville, IL. 60560
Phone-630.553.9500
Fax-630.553.5764

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DEPARTMENT OF PLANNING, BUILDING & ZONING

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Yorkville, IL • 60560

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Fax (630) 553-4179

MEMORANDUM

To: County Board
From: Matthew H. Asselmeier, AICP, Senior Planner
Date: June 14, 2017
Re: NPDES Annual Report

Approval of Annual Facility Inspection Report for NPDES Permit for Stormwater Discharges from Separate Storm Sewer Systems (MS4) is an agenda item at the June 20th County Board meeting.

Per Illinois Environmental Protection Agency Regulations, the County is required to submit a signed copy of this document to the State. The 2016-2017 NPDES Annual Report is attached to this memo. The Annual Report outlines the work Kendall County undertook from March 2016 until March 2017 as required by the County's NPDES Permit.

At their June 12th meeting, the PBZ Committee unanimously recommended approval of the Annual Report.

If you have any questions, please let me know.

MHA

ENC: NPDES Annual Report



Illinois Environmental Protection Agency

Bureau of Water • 1021 N. Grand Avenue E. • P.O. Box 19276 • Springfield • Illinois • 62794-9276

Division of Water Pollution Control ANNUAL FACILITY INSPECTION REPORT

for NPDES Permit for Storm Water Discharges from Separate Storm Sewer Systems (MS4)

This fillable form may be completed online, a copy saved locally, printed and signed before it is submitted to the Compliance Assurance Section at the above address. Complete each section of this report.

Report Period: From March, 2016 To March, 2017

Permit No. ILR40 0261

MS4 OPERATOR INFORMATION: (As it appears on the current permit)

Name: Kendall County Mailing Address 1: 111 West Fox Street

Mailing Address 2: _____ County: Kendall

City: Yorkville State: IL Zip: 60560 Telephone: 630-553-4139

Contact Person: Matt Asselmeier Email Address: masselmeier@co.kendall.il.us
(Person responsible for Annual Report)

Name(s) of governmental entity(ies) in which MS4 is located: (As it appears on the current permit)

Kendall County

THE FOLLOWING ITEMS MUST BE ADDRESSED.

A. Changes to best management practices (check appropriate BMP change(s) and attach information regarding change(s) to BMP and measurable goals.)

- | | | | |
|--|--------------------------|---|--------------------------|
| 1. Public Education and Outreach | <input type="checkbox"/> | 4. Construction Site Runoff Control | <input type="checkbox"/> |
| 2. Public Participation/Involvement | <input type="checkbox"/> | 5. Post-Construction Runoff Control | <input type="checkbox"/> |
| 3. Illicit Discharge Detection & Elimination | <input type="checkbox"/> | 6. Pollution Prevention/Good Housekeeping | <input type="checkbox"/> |

B. Attach the status of compliance with permit conditions, an assessment of the appropriateness of your identified best management practices and progress towards achieving the statutory goal of reducing the discharge of pollutants to the MEP, and your identified measurable goals for each of the minimum control measures.

C. Attach results of information collected and analyzed, including monitoring data, if any during the reporting period.

D. Attach a summary of the storm water activities you plan to undertake during the next reporting cycle (including an implementation schedule.)

E. Attach notice that you are relying on another government entity to satisfy some of your permit obligations (if applicable).

F. Attach a list of construction projects that your entity has paid for during the reporting period.

Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony. (415 ILCS 5/44(h))

Owner Signature:

Scott R. Gryder

Printed Name:

Date:

County Board Chairman

Title:

EMAIL COMPLETED FORM TO: epa.ms4annualinsp@illinois.gov

or Mail to: ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
WATER POLLUTION CONTROL
COMPLIANCE ASSURANCE SECTION #19
1021 NORTH GRAND AVENUE EAST
POST OFFICE BOX 19276
SPRINGFIELD, ILLINOIS 62794-9276

This Agency is authorized to require this information under Section 4 and Title X of the Environmental Protection Act (415 ILCS 5/4, 5/39). Failure to disclose this information may result in: a civil penalty of not to exceed \$50,000 for the violation and an additional civil penalty of not to exceed \$10,000 for each day during which the violation continues (415 ILCS 5/42) and may also prevent this form from being processed and could result in your application being denied. This form has been approved by the Forms Management Center.

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Part A. Changes to Best Management Practices

Note: X indicates BMPS performed that were proposed in your NPDES permit
 + indicates BMPS performed that were not proposed in your NPDES permit

A. Public Education and Outreach	
X	A.1 Distributed Paper Material
X	A.2 Speaking Engagement
	A.3 Public Service Announcement
X	A.4 Community Event
	A.5 Classroom Education Material
X	A.6 Other Public Education
B. Public Participation/Involvement	
	B.1 Public Panel
	B.2 Educational Volunteer
X	B.3 Stakeholder Meeting
	B.4 Public Hearing
	B.5 Volunteer Monitoring
	B.6 Program Coordination
X	B.7 Other Public Involvement
C. Illicit Discharge Detection and Elimination	
X	C.1 Storm Sewer Map Preparation
	C.2 Regulatory Control Program
X	C.3 Detection/Elimination Prioritization Plan
X	C.4 Illicit Discharge Tracing Procedures
X	C.5 Illicit Source Removal Procedures
X	C.6 Program Evaluation and Assessment
X	C.7 Visual Dry Weather Screening
	C.8 Pollutant Field Testing
	C.9 Public Notification
	C.10 Other Illicit Discharge Controls

D. Construction Site Runoff Control	
X	D.1 Regulatory Control Program
X	D.2 Erosion and Sediment Control BMPs
X	D.3 Other Waste Control Programs
X	D.4 Site Plan Review Procedures
	D.5 Public Information Handling Procedures
X	D.6 Site Inspection/Enforcement
X	D.7 Other Construction Site Runoff Controls
E. Post-Construction Runoff Control	
	E.1 Community Control Strategy
	E.2 Regulatory Control Program
X	E.3 Long-Term O&M Procedures
	E.4 Pre-Construction Review of BMP
X	E.5 Site Inspections During Construction
	E.6 Post-Construction Inspections
X	E.7 Other Post-Const. Runoff Controls
F. Pollution Prevention/Good Housekeeping	
X	F.1 Employee Training Program
	F.2 Inspection and Maintenance Program
	F.3 Municipal Operations Storm Water Control
X	F.4 Municipal Operation Waste Disposal
X	F.5 Flood Management/Assess Guidelines
X	F.6 Other Municipal Operations Controls

There are no intended changes to BMPs. The BMPs described are based on the NOI filed July 19, 2016.

Part B. Status of Compliance with Permit Conditions

(Provide the status of compliance with permit condition, an assessment of the appropriateness of your identified best management practices and progress towards achieving the statutory goal of reducing the discharge of pollutants to the maximum extent practicable [MEP] , and your identified measurable goals for each of the minimum control measures.)

The status of BMPs and measurable goals performed in Year 1 are described below.

1. Public Education and Outreach

A.1 Distributed Paper Material

Measurable Goals: 1) Track number of people requesting to see the County's Plan on an annual basis.

Kendall County continues to provide links on the County website to the Stormwater Management Program Plan, the NOI, and Annual Reports. The website also includes materials about stormwater pollution and ways to minimize pollutants. The County website includes links to other websites, including the EPA's website, that contain information about the benefits of green infrastructure and rain gardens, impacts of climate change, and the impacts of climate change on the Midwest and water resources.

Kendall County tracks the amount of views of the County website annually. The County tracked the website from April 1st 2016 through March 31st 2017. The NPDES component of the website had 704 views. There were 12,972 views on the posted PDFs including the NOIs, Annual Reports, the Stormwater Management Plan, and the Stormwater Ordinance.

A.2 Speaking Engagement

Measurable Goals: An increase in number of presentations annually and amount of public attendance/participation.

Kendall County did not conduct any presentations this year.

A.4 Community Event

Measurable Goals: Increased interest and attendance in annual workshops/seminars.

The Kendall County Soil and Water Conservation District along with Kendall County hosted a used oil drop off recycling event. During the event 1,220 gallons of used oil were collected.

Kendall County provided the opportunity for staff to attend other trainings such as a Soil Erosion and Sediment Control Workshop, Municipal Separate Storm Sewer Systems (MS4) Compliance, and Naturalized Detention and Green Infrastructure Workshop.

A.6 Other Public Involvement

*Measurable Goals: 1) Inquiries to linked websites and annual increase in hits to website.
2) Annual evaluation surveys.*

Kendall County tracks the amount of views the County website gets on an annual basis. The County tracked the website from April 1st 2016 through March 31st 2017. The Kendall County NPDES webpage had 704 hits. Overall, there were 12,972 views total on PDF information such as NOIs, Annual Reports, the Stormwater Management Plan, and the Stormwater Ordinance.

Kendall County did not send out an annual evaluation this year.

2. Public Participation/Involvement

B.3 Stakeholder Meetings

Measurable Goals: Attend the annual public meeting and work with the County to establish a positive dialogue and eventually develop County-wide coordination of stormwater management efforts.

The Kendall County Soil & Water Conservation District along with Kendall County conducted an agricultural meeting at Ellis Farm in May 2016 to discuss the district/county agreement.

B.7 Other Public Involvement

Measurable Goals: 1) Inquiries to linked websites and annual increase in hits to website. 2) Annual evaluation surveys.

Kendall County tracks the amount of hits to the County website on an annual basis. The County tracked the amount of hits from April 1st 2016 through March 31st 2017. The NPDES component of the website had 704 views, the Stormwater Management Permit had 363 views, and the Stormwater Management Ordinance had 2,008 views. Overall, the NPDES PDF information posted on the County website has had a total of 12,972 views.

Kendall County did not send out an annual evaluation survey this past year.

3. Illicit Discharge Detection and Elimination

C.1 Storm Sewer Map Preparation

Measurable Goals: Update storm sewer mapping annually.

Kendall County continues to conduct field verifications for storm sewer systems, however, the GIS layer was not updated this past year.

C.3 Detection/Elimination Prioritization Plan

Measurable Goals: Track the number of illicit dischargers discovered and track removal process.

Kendall County continues to work on an Illicit Discharge Detection and Elimination program to identify, trace, and remove illicit discharges and non-stormwater discharges that are significant polluters of the County's MS-4.

C.4 Illicit Discharge Tracing Procedures

Measurable Goals: Track number of illicit discharges discovered and track removal process annually.

Kendall County continues to work on an Illicit Discharge Detection and Elimination program to identify, trace, and remove illicit discharges and non-stormwater discharges that are significant polluters of the County's MS-4.

C.5 Illicit Source Removal Procedures

Track the number of illicit dischargers discovered and track removal process.

Kendall County continues to work on an Illicit Discharge Detection and Elimination program to identify, trace, and remove illicit discharges and non-stormwater discharges that are significant polluters of the County's MS-4.

C.6 Program Evaluation and Assessment

Measurable Goals: Annual evaluation surveys.

Kendall County did not send out an evaluation survey this past year.

C.7 Visual Dry Weather Screening

Measurable Goals: Track the number of illicit dischargers discovered and track removal process.

Kendall County continues to work on an Illicit Discharge Detection and Elimination program to identify, trace, and remove illicit discharges and non-stormwater discharges that are significant polluters of the County's MS-4.

4. Construction Site Runoff Control

D.1 Regulatory Control Program

Measurable Goals: Implementation of the Kendall County Stormwater Ordinance.

On May 10, 2012, the Kendall County Board approved the County-wide Ordinance. The Ordinance has been in effect for 5 years. This Ordinance specifically outlines regulations on runoff for NPDES (Sec. 202). The Ordinance includes revised regulations for stormwater management, plan reviews, and long-term maintenance. Kendall County continues to implement and comply with the Kendall County Stormwater Ordinance.

The review consultant hired by Kendall County (in 2008) continues to provide stormwater, engineering, wetland, and Soil Erosion and Sediment Control (SESC) review for proposed developments.

D.2 Erosion and Sediment Control BMPs

Measurable Goals: Adoption of County ordinance amendments as developed.

No amendments to the Soil Erosion and Sediment Control requirements were developed because none were needed this year.

D.3 Other Waste Control Program

Measurable Goals: Adoption of County ordinance amendments as developed.

No amendments to the Other Waste Control Program were developed because none were needed this year.

D.4 Site Plan Review Procedures

Measurable Goals: Adoption of ordinance amendments as developed.

No amendments to the Site Plan Review Procedures were developed because none were needed this year.

D.6 Site Inspection/Enforcement Procedures

Measurable Goals: Develop enforceable procedures for construction site inspections.

Kendall County did not develop enforcement procedures or a site inspection checklist this past year.

D.7 Other Construction Site Runoff Controls

Measurable Goals: Soil Erosion and Sediment Control (SESC) inspections will be monitored and filed until final site acceptance by Kendall County.

Kendall County evaluates their Construction Site Runoff Control Program by monitoring and recording Construction Site Runoff Control compliance.

The County works with a consultant who conducts weekly SESC inspections at Kendall County construction sites. During the annual year of April 1st 2016 through March 31st 2017, three sites were inspected on a weekly basis in Kendall County. The three sites were the Fox Metro, Fox Metro River Crossing, and the Fox Metro Comp Storage Site.

The Kendall County Soil & Water Conservation District on behalf of the County conducted 11 stormwater inspections throughout Kendall County.

5. Post-Construction Runoff Control

E.3 Long Term O&M Procedures

Measurable Goals: Adoption of revised Kendall County Stormwater Management Ordinance.

Kendall County continues to monitor and enforce long term maintenance requirements of the Kendall County Stormwater Management Ordinance. No revisions were made in the past year.

E.5 Site Inspections During Construction

Measurable Goals: Implementing ordinance amendments, as developed.

Kendall County continues to monitor and enforce soil erosion and sediment control requirements of the Kendall County Stormwater Management Ordinance. No amendments were developed in the past year.

E.7 Other Post-Construction Runoff Controls

Measurable Goals: 1) Collaborate with other MS-4's in Kendall County and stakeholders, including the Conservation Foundation and the Kendall County Soil and Water Conservation District, to evaluate relevant flood control techniques to determine the potential effects of climate change. 2) Annual evaluation survey.

Kendall County started investigating relevant flood control techniques to determine the potential effects due to climate change by posting links to EPA information on the County website.

Kendall County did not send out an evaluation survey this past year.

6. Pollution Prevention/Good Housekeeping

F.1 Employee Training Program

Measurable Goals: Increase participation at workshops.

Kendall County put together draft training materials in April 2017, but are still awaiting approval by Administration. Kendall County provides links on the County website to EPA's websites about green infrastructure and climate change. They also have EPA information posted on the County website about NPDES and Clean Water. This information is available to County staff, townships, and the public.

Kendall County did not co-sponsor any workshops/seminars this year. Kendall County provided the opportunity for staff to attend other trainings such as a Soil Erosion and Sediment Control Workshop, Municipal Separate Storm Sewer Systems (MS4) Compliance, and Naturalized Detention and Green Infrastructure Workshop.

F.4 Municipal Operation Waste Disposal

Measurable Goals: Reduce the impact of Municipal Operations of stormwater runoff.

Kendall County continues to collect litter and track the amount of material collected. Kendall County collected 5.6 tons of garbage from within County right-of-way from March 2016 to August 2016. Kendall County continues to minimize the discharge of pollutants from vehicle washing by treating the wash water by collection in a sediment basin or using an inlet filter prior to discharge. The County continues to properly store building materials, building products, construction waste, trash, landscape materials, fertilizers, pesticides, herbicides, chemical storage tanks, deicing materials, detergents, and other materials to guard against exposure to precipitation and stormwater.

F.5 Flood Management/Assess Guidelines

Measurable Goals: Incorporate revised floodplain guidelines and DFIRMs by reference.

On May 10, 2012, the Kendall County Board approved the Countywide Ordinance. The Ordinance has been effective for 5 years. This Ordinance states as one of its goals the reduction of flooding and its economic and human impacts, while also stating a goal to make federally subsidized flood insurance available.

Kendall County made no revisions to the floodplain guidelines this past year.

F.6 Other Municipal Operations Controls

Measurable Goals: Annual Evaluation surveys.

Kendall County would normally evaluate their Pollution Prevention/Good Housekeeping Program by having participants fill out an evaluation form. Kendall County did not send out an annual evaluation survey this past year.

Part C. Information and Data Collection Results

(Provide information and water quality sampling/monitoring data related to illicit discharge detection and elimination collected during the reporting period.)

No information was collected or analyzed during the reporting period.

Part D. Summary of Year 2 Stormwater Activities

(Present a summary of the storm water activities you plan to undertake during the next reporting cycle, including and implementation schedule in the sections following the table.)

The table shown below summarizes the BMPs committed to for Year 2. Specific BMPs and measurable goals for Year 2 program development activities are presented in the sections following the table.

Note: X indicates BMPs committed to for Year 2.

✓ indicates BMPs committed to for Year 2 not originally in NOI.

A. Public Education and Outreach	
X	A.1 Distributed Paper Material
X	A.2 Speaking Engagement
	A.3 Public Service Announcement
X	A.4 Community Event
	A.5 Classroom Education Material
X	A.6 Other Public Education
B. Public Participation/Involvement	
	B.1 Public Panel
	B.2 Educational Volunteer
X	B.3 Stakeholder Meeting
	B.4 Public Hearing
	B.5 Volunteer Monitoring
	B.6 Program Coordination
X	B.7 Other Public Involvement
C. Illicit Discharge Detection and Elimination	
X	C.1 Storm Sewer Map Preparation
	C.2 Regulatory Control Program
X	C.3 Detection/Elimination Prioritization Plan
X	C.4 Illicit Discharge Tracing Procedures
X	C.5 Illicit Source Removal Procedures
X	C.6 Program Evaluation and Assessment
X	C.7 Visual Dry Weather Screening
	C.8 Pollutant Field Testing
	C.9 Public Notification
	C.10 Other Illicit Discharge Controls

D. Construction Site Runoff Control	
X	D.1 Regulatory Control Program
X	D.2 Erosion and Sediment Control BMPs
X	D.3 Other Waste Control Programs
X	D.4 Site Plan Review Procedures
	D.5 Public Information Handling Procedures
X	D.6 Site Inspection/Enforcement Procedures
X	D.7 Other Construction Site Runoff Controls
E. Post-Construction Runoff Control	
	E.1 Community Control Strategy
	E.2 Regulatory Control Program
X	E.3 Long-Term O&M Procedures
	E.4 Pre-Construction Review of BMP Designs
X	E.5 Site Inspections During Construction
	E.6 Post-Construction Inspections
X	E.7 Other Post-Construction Runoff Controls
F. Pollution Prevention/Good Housekeeping	
X	F.1 Employee Training Program
	F.2 Inspection and Maintenance Program
	F.3 Municipal Operations Storm Water Control
X	F.4 Municipal Operation Waste Disposal
X	F.5 Flood Management/Assess Guidelines
X	F.6 Other Municipal Operations Controls

1. Public Education and Outreach

A.1 Distributed Paper Material

Measurable Goals: 1) Track number of people requesting to see the County's Plan on an annual basis

Kendall County will maintain educational links on their website providing information on what residents can do to minimize and reduce stormwater runoff pollution, the benefits of green infrastructure and rain gardens, and the impacts of climate change. The County will continue to track the number of people requesting and viewing the County's Plan on an annual basis. The County will continue to add training materials once developed and approved.

A.2 Speaking Engagement

Measurable Goals: An increase in number of presentations annually and amount of public attendance/participation.

Kendall County will present to local groups regarding the Ordinance to encourage input from stakeholders and will work with the Kendall County Health Department and the Kendall County Soil and Water Conservation District (SWCD) to provide educational opportunities to residents.

A.4 Community Event

Measurable Goals: Increased interest and attendance in annual workshops/seminars.

Kendall County will work with the Kendall County Soil and Water Conservation (SWCD), the Conservation Foundation, and other county departments to promote educational efforts and workshops related to stormwater and conservation activities.

A.6 Other Public Education

*Measurable Goals: 1) Inquiries to linked websites and annual increase in hits to website.
2) Annual evaluations.*

Kendall County will maintain the current links on their website and continue to track the hits to the Kendall County NPDES webpage. The County will add links to the websites of local watershed committees and conservation groups to further promote public education.

Kendall County will create an annual evaluation survey and send it out to the townships for feedback about County programs.

2. Public Participation/Involvement

B.3 Stakeholder Meetings

Measurable Goals: Hold an annual public meeting to establish positive dialogue and eventually develop County-wide coordination of stormwater management efforts.

Kendall County will continue to establish a dialogue with local communities in the County to coordinate stormwater efforts. The County will hold a public meeting to provide input into the MS4 program and will comply with State and local public notice requirements when implementing public participation and involvement activities. The County will work to identify and environmental justice areas and include public participation on these issues.

B.7 Other Public Involvement

Measurable Goals: 1) Inquiries to linked websites and annual increase in hits to website. 2) Annual evaluation surveys.

Kendall County will place new links to the County website and maintain existing links. The County will continue to annually track the hits to the NPDES website and related links. The County will send out an evaluation survey to the townships for feedback.

3. Illicit Discharge Detection and Elimination

C.1 Storm Sewer Map Preparation

Measurable Goals: Update storm sewer mapping annually.

Kendall County will continue to conduct field verifications for locations of sewer features. The County will update their in-house GIS mapping layer of storm sewer systems.

C.3 Detection/Elimination Prioritization Plan

Measurable Goals: Track the number of illicit dischargers discovered and track removal process.

Kendall County will work with the Kendall County Health Department and the Kendall County Highway Department to implement an Illicit Discharge Detection and Elimination program to identify, trace, and remove illicit discharges and non-stormwater discharges that are significant polluters of the County's MS-4.

C.4 Illicit Discharge Tracing Procedures

Measurable Goals: Track number of illicit dischargers discovered and track removal process annually.

Kendall County will continue development of a program to identify, trace, and remove illicit discharges and non-stormwater discharges that are significant polluters of the County's MS-4. Kendall County will perform dry and wet weather monitoring and tracing of flow upstream to source with field mapping.

C.5 Illicit Source Removal Procedures

Measurable Goals: Track number of illicit dischargers discovered and track removal process.

Kendall County will continue development of a program to identify, trace, and remove illicit discharges and non-stormwater discharges that are significant polluters of the County's MS-4. The County will issue notices to source of illicit discharge discovered under the tracing process for removal of discharge under the Kendall County Stormwater Management Ordinance with compliance dates.

C.6 Program Evaluation and Assessment

Measurable Goals: Annual evaluation surveys.

Kendall County will evaluate their Illicit Discharge Detection and Elimination Program once established by having participants fill out an evaluation form.

C.7 Visual Dry Weather Screening

Measurable Goals: Track the number of illicit dischargers discovered and track removal process.

Kendall County will continue development of a program to identify, trace, and remove illicit discharges and non-stormwater discharges that are significant polluters of the County's MS-4. Kendall County will do periodical visual monitoring of outfalls during dry weather to determine non-stormwater discharges and their significance.

4. Construction Site Runoff Control

D.1 Regulatory Control Program

Measurable Goals: Implementation of the Kendall County Stormwater Ordinance.

Kendall County will continue to implement the Kendall County Stormwater Ordinance.

D.2 Erosion and Sediment Control BMPs

Measurable Goals: Adoption of ordinance amendments as developed.

Kendall County will continue to evaluate if amendments to the soil erosion and sediment control requirements are needed.

D.3 Other Waste Control Program

Measurable Goals: Adoption of ordinance amendments as developed.

Kendall County will continue to evaluate if amendments are needed. The County will develop an amendment to the Stormwater County Management Ordinance incorporating additional SESC, BMPs, and Illinois Urban Manual revisions as necessary.

D.4 Site Plan Review Procedures

Measurable Goals: Adoption of ordinance amendments as developed.

Kendall County will continue to evaluate if amendments are needed. The County will

develop an amendment to the Stormwater County Management Ordinance incorporating additional SESC, BMPs, and Illinois Urban Manual revisions as necessary.

D.6 Site Inspection/Enforcement Procedures

Measurable Goals: Develop enforceable procedures for construction site inspections.

Kendall County will update the Kendall County Stormwater Management Ordinance to include enforcement procedures and a site inspection checklist.

D.7 Other Construction Site Runoff Controls

Measurable Goals: Soil Erosion and Sediment Control (SESC) inspections will be monitored and filed until final site acceptance by Kendall County.

Kendall County will continue evaluating their Construction Site Runoff Control Program by monitoring and recording Construction Site Runoff Control compliance.

The County will continue working with a consultant who will conduct weekly SESC inspections at Kendall County construction sites including sites. The County will continue to work with the Kendall County Soil & Water Conservation District to conduct stormwater inspections.

5. Post-Construction Runoff Control

E.3 Long-Term O&M Procedures

Measurable Goals: Adoption of revised Kendall County Stormwater Management Ordinance.

Kendall County will work on revisions for long term maintenance within the Kendall County Stormwater Management Ordinance.

E.5 Site Inspections During Construction

Measurable Goals: Implementing ordinance amendments, as developed.

Kendall County will update the Kendall County Stormwater Management Ordinance to include enforcement procedures and a site inspection checklist.

E.7 Other Post-Construction Runoff Controls

Measurable Goals: 1) Collaborate with other MS-4's in Kendall County and stakeholders, including the Conservation Foundation and the Kendall County Soil and Water Conservation District, to evaluate relevant flood control techniques to determine the potential effects of climate change. 2) Annual evaluation surveys.

Kendall County will begin implementation of a MS4/stakeholder plan. The County will provide an evaluation survey to get feedback about County programs.

6. Pollution Prevention/Good Housekeeping

F.1 Employee Training Program

Measurable Goals: Increase participation at workshops.

Kendall County will conduct an annual training program. The drafted training materials will be made available to the townships once approved.

F.4 Municipal Operation Waste Disposal

Measurable Goals: Reduce the impact of Municipal operations on stormwater run-off.

The Kendall County Highway Department will continue to collect litter from county highways and track the amount of material collected and that material is properly disposed. The County will work to minimize discharge of pollutants from vehicle washing by collecting the wash water in a sediment basin or through use of an inlet filter and treating the water prior to discharge. The County will continue to properly store building materials, building products, construction waste, trash, landscape materials, fertilizers, pesticides, herbicides, chemical storage tanks, detergents, and other materials to guard against exposure to precipitation and stormwater. The County will continue inspections to maintain the integrity of the stormwater system and has procedures in place to respond to spills and leaks into stormwater.

F.5 Flood Management/Assess Guidelines

Measurable Goals: Incorporate revised floodplain guidelines and DFIRMS by reference.

Kendall County will revise the Kendall County Stormwater Management Ordinance to incorporate more floodplain guidelines and DFIRMs by reference.

F.6 Other Municipal Operations Controls

Measurable Goals: Annual evaluation surveys.

Kendall County will evaluate their Pollution Prevention/Good Housekeeping Program by having participants fill out an evaluation survey that they will send out to the townships.

Part E. Notice of Qualifying Local Program

None

Part F. Construction Projects Conducted During Year 1

(Provide a list of construction projects your entity has paid for during the reporting period)

None

COUNTY OF KENDALL, ILLINOIS
Law, Justice and Legislation Committee
Monday, June 12, 2017
Meeting Minutes

Call to Order and Pledge Allegiance - Chair Matthew Prochaska called the meeting to order at 3:15p.m. and led the Pledge of Allegiance.

Roll Call: Member Gilmour, Member Prochaska, and Member Giles were present. **With three members present voting aye, a quorum was determined to conduct business.**

Committee Members Absent: Audra Hendrix (excused), John Purcell

Others Present: Sheriff Dwight Baird, Public Defender Vicky Chuffo, EMA Director Joe Gillespie, Deputy Coroner Levi Gotte, ASA Leslie Johnson, Deputy Commander Jason Langston, Undersheriff Harold Martin, Judge Timothy McCann, Commander Mike Peters, Court Administrator Nicole Swiss, Court Services Director Tina Varney

Approval of the Agenda – Member Gilmour made a motion to approve the agenda, second by Member Giles. **With three members present in agreement with the amendment, the motion carried.**

Approval of Minutes – Member Gilmour made a motion to approve the May 8, 2017 Law, Justice and Legislation Committee Meeting Minutes, second by Member Giles. **With three members present in agreement, the motion carried.**

Public Comment – None

- ❖ **Coroner** – Written report provided. Deputy Coroner Levi Gotte briefly reviewed the report with the committee.
- ❖ **Circuit Clerk** – Ms. Ingemunson stated that the numbers continue to decrease. Written report provided. Ms. Ingemunson responded to Member Purcell’s question from the last meeting, and reported that there was an increase in the Court Automation fund of \$27,000 for last year.
- ❖ **Courthouse** – Judge Timothy McCann reported that the six Bailiffs have outgrown their current two-person office, and there are plans to have the current office combined with a small office next door. The estimated costs for construction by Facilities Management is \$5,800. Judge McCann hopes the work will begin soon.
- ❖ **Court Services** – Written report provided. Ms. Varney informed the committee that the one client currently in Juvenile Board and Care is due for release in August 2017.

- ❖ **EMA** – Director Joe Gillespie updated the committee on EMA participation for the month of May, and stated that they continued with the siren, StarCom, and WSPY EAS testing. Written report submitted.
- ❖ **KenCom** – Written report provided
- ❖ **Public Defender** – Vicky Chuffo provided a written report and stated that their caseloads continue to increase in every area.
- ❖ **State’s Attorney** – Leslie Johnson reported that ASA David Berault has taken the position of Civil Division Chief of the DeKalb County State’s Attorney’s Office and that his last day will be June 23, 2017.
- ❖ **Sheriff’s Report**
 - a. Operations Division – Written report provided
 - b. Corrections Division – Written report provided
 - c. Records Division – Written report provided

Deputy Frank Pavlik was asked to provide a summary of investigation findings for Hideaway Lakes Campground in Yorkville, that was conducted from December 15, 2015 until August 2016. Deputy Pavlik reported that during that time, there were 146 calls for service for the Sheriff’s Office occurring, and 53 reports taken from those calls. Indications from those reports were that 39 individuals have permanent residence at the campground. An overview of the types of calls from that address included burglaries, domestic violence issues and abuse, possession of controlled substances, drug overdoses, shootings, stabbings, disorderly conduct, warrants served, criminal sexual assault, contacts with registered sex offenders residing and/or working for the campground, sex offender registrations issues, criminal damage to property, neighborhood trouble, civil assists and animal complaints.

Other issues included:

1. Reports from the Illinois Secretary of State provided information of 77 registered vehicles for Hideaway Lakes Campground that are not registered to owner Thomas Tanner.
2. Oswego Fire Department operational concerns, including calls made to 911 and callers not providing information other than at Hideaway Lakes, large “Raves” or radio station Q101 concert weekend events and Jello-wrestling events attracting over 1700 participants paying \$25 per person for entry, failure to provide municipalities and County Notice of Events, and failure of campground staff to meet first responders to assist in determining location of emergency.
3. Ongoing issues with the septic system and several complaints from residents, power turned off on residents who are late with monthly rent, unsafe conditions such as uncovered manholes, reports to the Sheriff’s Office stating that the owner is

informing residents not to contact the Sheriff's Office for any issue, causing them to fear losing their residence if they contact law enforcement, threats by the owner indicating he does not want any law enforcement or Sheriff's Deputies onsite at the campground, and that if necessary he would lock the gate to prohibit police or fire personnel access to the campground. **After discussion on the issues presented, and the possible violation of the Special Use permit, the committee agreed to send a formal letter to the Planning, Building and Zoning Committee requesting the Special Use permit for the campground be revoked.** (The Sheriff's Office summary report was provided to the Senior Planner to include in the packet for the PBZ meeting on Monday, June 12, 2017.)

Legislative Update – Member Prochaska informed the committee that HB3150 and HB169 are currently the only bills that have been passed. He stated that the state continues to struggle with having an approved budget.

Old Business - None

New Business

- *Mobile/Field Based Reporting Licenses* – Commander Peters provided information on the costs associated with the New World CAD, and stated that this will replace the current vendor, INFOR/Mobile CAD. Commander Peters reported that the new system will allow deputies to start reports from their vehicle utilizing the information from New World CAD, and that it will merge the data from CAD into the report headers. Supervisors will then be able to review and approve or require the report to be modified, and then the Records Division will be able to verify the information and merge it into the RMS. Highlights of the new system will include the reduction of errors, mandated field requirements, reduction of time necessary to complete reports, provide deputies with RMS information during investigations from all participating agencies, including booking photographs, and reduce the amount of data entry required by Records Clerks. This was for informational purposes only, and no action was needed by the committee.

Executive Session – Not needed

Public Comment – None

Items for Committee of the Whole - None

Action Items for County Board – None

Adjournment – Member Gilmour made a motion to adjourn the meeting, second by Member Giles. **With all in agreement, the meeting adjourned at 3:53p.m.**

Respectfully Submitted,
Valarie McClain, Recording Secretary

ORDINANCE NUMBER _____

**KENDALL COUNTY
PREVAILING WAGE ORDINANCE**

Whereas, the State of Illinois has enacted “An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, County, City or any public body or any political subdivision or by anyone under contract for public works”, approved June 26, 1941, as amended, being Chapter 820 ILCS 130/1-12, Illinois Compiled Statutes; and

Whereas, the aforesaid Act requires that the County of Kendall, Illinois investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality, as defined by the Act, of Kendall County employed in performing construction of public works, for said Kendall County, Illinois; and

NOW, THEREFORE, BE IT ORDAINED BY THE KENDALL COUNTY BOARD, KENDALL COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1

To the extent and as required by “An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, County, City or any public body or any political subdivision or by anyone under contract for public works” approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in the construction of public works coming under the jurisdiction of the County of Kendall, Illinois is hereby ascertained to be the same as the prevailing rate of wages for construction work in the Kendall County area as most recently determined and published by the Department of Labor of the State of Illinois as of June 2017, a copy of the determined prevailing wage being attached hereto as Exhibit “A” and incorporated herein by reference. The County Board may consider and approve subsequent updates to the prevailing wage determined and published by the Department of Labor prior to June 2018. The definition of any terms appearing in this Ordinance which area also used in the aforesaid Act shall be the same as in said Act.

SECTION 2

Nothing herein shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works of Kendall County, Illinois to the extent required by the aforesaid Act.

SECTION 3

The Kendall County Clerk shall publicly post or keep available for inspection by any interested party in the Office of the Kendall County Clerk this determination of such prevailing rate of wage.

SECTION 4

The Kendall County Clerk shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed, or file their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION 5

The Kendall County Clerk shall promptly file a certified copy of this Ordinance with the Department of Labor of the State of Illinois.

SECTION 6

The Kendall County Clerk shall cause notice to be published in a newspaper of general circulation within the area that the determination of prevailing wages has been made. Said notice shall conform substantially to the notice attached hereto. Such publication shall constitute notice that this is the determination of the Kendall County Board and is effective.

PASSES this 20th day of June, 2017.

By: _____
Scott R. Gryder, County Board Chair

Attest: _____
Debbie Gillette, County Clerk and Recorder

APPENDIX A

This schedule contains the prevailing wage rates required to be paid for work performed on or after Monday, June 5, 2017 on public works projects in this County. Pursuant to 820 ILCS 130/4, public bodies in this County that have active public works projects are responsible for notifying all contractors and subcontractors working on those public works projects of the change (if any) to rates that were previously in effect. The failure of a public body to provide such notice does not relieve contractors or subcontractors of their obligations under the Prevailing Wage Act, including the duty to pay the relevant prevailing wage in effect at the time work subject to the Act is performed.

KENDALL COUNTY
PREVAILING WAGE
RATES EFFECTIVE JUNE
5, 2017

TradeTitle	Region	Type	Class	Base Wage	Foreman Wage	M-F OT	OSA	OSH	H/W	Pension	Vacation	Training
ASBESTOS A&T-GEN	All	All		39.40	39.95	1.5	1.5	2.0	13.42	11.28	0.00	0.50
ASBESTOS ABT-MEC	All	BLD		37.46	39.96	1.5	1.5	2.0	11.62	11.06	0.00	0.72
BOILERMAKER	All	BLD		47.07	51.30	2.0	2.0	2.0	6.97	18.13	0.00	0.40
BRICK MASON	All	BLD		44.88	49.37	1.5	1.5	2.0	10.25	15.30	0.00	0.85
CARPENTER	All	All		45.35	47.35	1.5	1.5	2.0	11.79	17.61	0.00	0.63
CEMENT MASON	All	All		43.95	45.95	2.0	1.5	2.0	10.00	19.66	0.00	0.50
CERAMIC TILE FNSHER	All	BLD		37.81	37.81	1.5	1.5	2.0	10.55	10.12	0.00	0.65
COMMUNICATION TECH	All	BLD		39.02	41.27	1.5	1.5	2.0	10.90	10.93	0.00	1.37
ELECTRIC PWR EQMT OP	All	All		37.89	51.48	1.5	1.5	2.0	5.00	11.75	0.00	0.38
ELECTRIC PWR EQMT OP	All	HWY		40.59	55.15	1.5	1.5	2.0	5.25	12.59	0.00	0.71
ELECTRIC PWR GRNDMAN	All	All		29.30	51.48	1.5	1.5	2.0	5.00	9.09	0.00	0.29
ELECTRIC PWR GRNDMAN	All	HWY		32.50	55.15	1.5	1.5	2.0	5.25	10.09	0.00	0.58
ELECTRIC PWR LINEMAN	All	All		45.36	51.48	1.5	1.5	2.0	5.00	14.06	0.00	0.45
ELECTRIC PWR LINEMAN	All	HWY		48.59	55.15	1.5	1.5	2.0	5.25	15.07	0.00	0.85

ELECTRIC PWR TRK DRV	All	All		30.34	51.48	1.5	1.5	2.0	5.00	9.40	0.00	0.30
ELECTRIC PWR TRK DRV	All	HWY		31.40	53.29	1.5	1.5	2.0	5.00	9.73	0.00	0.31
ELECTRICIAN ELEVATOR	All	BLD		48.63	52.88	1.5	1.5	2.0	11.31	13.62	0.00	1.70
CONSTRUCTOR	All	BLD		51.94	58.43	2.0	2.0	2.0	14.43	14.96	4.16	0.90
FENCE ERECTOR	All	All		45.56	49.20	2.0	2.0	2.0	11.02	21.51	0.00	0.70
GLAZIER	All	BLD		41.70	43.20	1.5	2.0	2.0	13.94	18.99	0.00	0.94
HT/FROST INSULATOR	All	BLD		49.95	52.45	1.5	1.5	2.0	11.62	12.26	0.00	0.72
IRON WORKER	All	All		45.56	49.20	2.0	2.0	2.0	11.02	21.51	0.00	0.70
LABORER	All	All		40.20	40.95	1.5	1.5	2.0	13.52	12.28	0.00	0.50
LATHER	All	All		42.52	44.52	1.5	1.5	2.0	13.29	12.76	0.00	0.63
MACHINIST	All	BLD		45.35	47.85	1.5	1.5	2.0	7.26	8.95	1.85	0.00
MARBLE FINISHERS	All	All		33.45	33.45	1.5	1.5	2.0	10.25	14.44	0.00	0.46
MARBLE MASON	All	BLD		44.13	48.54	1.5	1.5	2.0	10.25	14.97	0.00	0.59
MATERIAL TESTER I	All	All		30.20	30.20	1.5	1.5	2.0	13.52	12.28	0.00	0.50
MATERIALS TESTER II	All	All		35.20	35.20	1.5	1.5	2.0	13.52	12.28	0.00	0.50
MILLWRIGHT	All	All		45.35	47.35	1.5	1.5	2.0	11.79	17.61	0.00	0.63
OPERATING ENGINEER	All	BLD	1	49.10	53.10	2.0	2.0	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	BLD	2	47.80	53.10	2.0	2.0	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	BLD	3	45.25	53.10	2.0	2.0	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	BLD	4	43.50	53.10	2.0	2.0	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	BLD	5	52.85	53.10	2.0	2.0	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	BLD	6	50.10	53.10	2.0	2.0	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	BLD	7	52.10	53.10	2.0	2.0	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	FLT		37.00	54.75	1.5	1.5	2.0	17.65	12.65	1.90	1.35
OPERATING ENGINEER	All	HWY	1	47.30	51.30	1.5	1.5	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	HWY	2	46.75	51.30	1.5	1.5	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	HWY	3	44.70	51.30	1.5	1.5	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	HWY	4	43.30	51.30	1.5	1.5	2.0	18.05	13.60	1.90	1.30

OPERATING ENGINEER	All	HWY	5	42.10	51.30	1.5	1.5	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	HWY	6	50.30	51.30	1.5	1.5	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	HWY	7	48.30	51.30	1.5	1.5	2.0	18.05	13.60	1.90	1.30
ORNAMNTL IRON												
WORKER	All	All		45.56	49.20	2.0	2.0	2.0	11.02	21.51	0.00	0.70
PAINTER	All	All		42.93	44.93	1.5	1.5	1.5	10.30	8.20	0.00	1.35
PAINTER SIGNS	All	BLD		33.92	38.09	1.5	1.5	1.5	2.60	2.71	0.00	0.00
PILEDRIVER	All	All		45.35	47.35	1.5	1.5	2.0	11.79	17.61	0.00	0.63
PIPEFITTER	All	BLD		47.50	50.50	1.5	1.5	2.0	9.55	17.85	0.00	2.07
PLASTERER	All	BLD		42.25	44.79	1.5	1.5	2.0	13.65	9.50	5.00	0.65
PLUMBER	All	BLD		48.25	50.25	1.5	1.5	2.0	14.09	12.65	0.00	1.18
ROOFER	All	BLD		41.70	44.70	1.5	1.5	2.0	8.28	11.59	0.00	0.53
SHEETMETAL WORKER	All	BLD		45.77	47.77	1.5	1.5	2.0	10.65	14.10	0.00	0.82
SPRINKLER FITTER	All	BLD		47.20	49.20	1.5	1.5	2.0	12.25	11.55	0.00	0.55
STEEL ERECTOR	All	All		45.06	48.66	2.0	2.0	2.0	10.52	20.76	0.00	0.70
STONE MASON	All	BLD		44.88	49.37	1.5	1.5	2.0	10.25	15.30	0.00	0.85
TERRAZZO FINISHER	All	BLD		39.54	39.54	1.5	1.5	2.0	10.55	11.79	0.00	0.67
TERRAZZO MASON	All	BLD		43.38	43.38	1.5	1.5	2.0	10.55	13.13	0.00	0.79
TILE MASON	All	BLD		43.84	47.84	1.5	1.5	2.0	10.55	11.40	0.00	0.99
TRUCK DRIVER	All	All	1	37.91	38.46	1.5	1.5	2.0	8.10	7.97	0.00	0.15
TRUCK DRIVER	All	All	2	38.06	38.46	1.5	1.5	2.0	8.10	7.97	0.00	0.15
TRUCK DRIVER	All	All	3	38.26	38.46	1.5	1.5	2.0	8.10	7.97	0.00	0.15
TRUCK DRIVER	All	All	4	38.46	38.46	1.5	1.5	2.0	8.10	7.97	0.00	0.15
TUCKPINTER	All	BLD		44.90	45.90	1.5	1.5	2.0	8.30	14.29	0.00	0.48

Explanations

KENDALL COUNTY

The following list is considered as those days for which holiday rates

of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

CERAMIC TILE FINISHER

The grouting, cleaning, and polishing of all classes of tile, whether for interior or exterior purposes, all burned, glazed or unglazed products; all composition materials, granite tiles, warning detectable tiles, cement tiles, epoxy composite materials, pavers, glass, mosaics, fiberglass, and all substitute materials, for tile made in tile-like units; all mixtures in tile like form of cement, metals, and other materials that are for and intended for use as a finished floor surface, stair treads, promenade roofs, walks, walls, ceilings, swimming pools, and all other places where tile is to form a finished interior or exterior. The mixing of all setting mortars including but not limited to thin-set mortars, epoxies, wall mud, and any other sand and cement mixtures or adhesives when used in the preparation, installation, repair, or maintenance of tile and/or similar materials. The handling and unloading of all sand, cement, lime, tile, fixtures, equipment, adhesives, or any other materials to be used in the preparation, installation, repair, or maintenance of tile and/or similar materials. Ceramic Tile Finishers shall fill all joints and voids regardless of method on all tile work, particularly and especially after installation of said tile work. Application of any

and all protective coverings to all types of tile installations including, but not be limited to, all soap compounds, paper products, tapes, and all polyethylene coverings, plywood, masonite, cardboard, and any new type of products that may be used to protect tile installations, Blastrac equipment, and all floor scarifying equipment used in preparing floors to receive tile. The clean up and removal of all waste and materials. All demolition of existing tile floors and walls to be re-tiled.

COMMUNICATIONS TECHNICIAN

Construction, installation, maintenance and removal of telecommunication facilities (voice, sound, data and video), telephone, security, and data inside wire, interconnect, terminal equipment, central offices, PABX and equipment, micro waves, V-SAT, bypass, CATV, WAN (wide area network), LAN (local area networks), and ISDN (integrated system digital network), pulling of wire in raceways, but not the installation of raceways.

MARBLE FINISHER

Loading and unloading trucks, distribution of all materials (all stone, sand, etc.), stocking of floors with material, performing all rigging for heavy work, the handling of all material that may be needed for the installation of such materials, building of scaffolding, polishing if needed, patching, waxing of material if damaged, pointing up, caulking, grouting and cleaning of marble, holding water on diamond or Carborundum blade or saw for setters cutting, use of tub saw or any other saw needed for preparation of material, drilling of holes for wires that anchor material set by setters, mixing up of molding plaster for installation of material, mixing up thin set for the installation of material, mixing up of sand to cement for the installation of material and such other work as may be required in helping a Marble Setter in the handling of all material in the erection or installation of interior marble, slate, travertine, art marble, serpentine, alberene stone, blue stone, granite and other stones (meaning as to stone any foreign or domestic materials as are specified and used in building interiors and exteriors and customarily known as stone in the trade), carrara, sanionyx, vitrolite and similar opaque glass and the laying of all marble tile, terrazzo tile, slate tile and precast tile, steps, risers treads, base, or any other materials that may be used as substitutes

for any of the aforementioned materials and which are used on interior and exterior which are installed in a similar manner.

MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

OPERATING ENGINEER - BUILDING

Class 1. Asphalt Plant; Asphalt Spreader; Autograde; Backhoes with Caisson Attachment; Batch Plant; Benoto (requires Two Engineers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Conveyor (Truck Mounted); Concrete Paver Over 27E cu. ft; Concrete Paver 27E cu. ft. and Under; Concrete Placer; Concrete Placing Boom;

Concrete Pump (Truck Mounted); Concrete Tower; Cranes, All; Cranes, Hammerhead; Cranes, (GCI and similar Type); Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Heavy Duty Self-Propelled Transporter or Prime Mover; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack and pinion and similar machines; Hoists, One, Two and Three Drum; Hoists, Two Tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Hydro Vac (and similar equipment); Locomotives, All; Motor Patrol; Lubrication Technician; Manipulators; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes Dual Ram; Pump Cretes: Squeeze Cretes-Screw Type Pumps; Gypsum Bulker and Pump; Raised and Blind Hole Drill; Roto Mill Grinder; Scoops - Tractor Drawn; Slip-Form Paver; Straddle Buggies; Operation of Tie Back Machine; Tournapull; Tractor with Boom and Side Boom; Trenching Machines.

Class 2. Boilers; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Conveyor, Portable; Forklift Trucks; Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists, Automatic; Hoists, Inside Elevators; Hoists, Sewer Dragging Machine;

Hoists, Tugger Single Drum; Laser Screed; Rock Drill (Self-Propelled);
Rock Drill (Truck Mounted); Rollers, All; Steam Generators; Tractors,
All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

Class 3. Air Compressor; Combination Small Equipment Operator;
Generators; Heaters, Mechanical; Hoists, Inside Elevators (remodeling
or renovation work); Hydraulic Power Units (Pile Driving, Extracting,
and Drilling); Pumps, over 3" (1 to 3 not to exceed a total of 300
ft.); Low Boys; Pumps, Well Points; Welding Machines (2 through 5);
Winches, 4 Small Electric Drill Winches.

Class 4. Bobcats and/or other Skid Steer Loaders; Oilers; and Brick
Forklift.

Class 5. Assistant Craft Foreman.

Class 6. Gradall.

Class 7. Mechanics; Welder.

OPERATING ENGINEERS - HIGHWAY CONSTRUCTION

Class 1. Asphalt Plant; Asphalt Heater and Planer Combination; Asphalt Heater Scarfire; Asphalt Spreader; Autograder/GOMACO or other similar type machines; ABG Paver; Backhoes with Caisson Attachment; Ballast Regulator; Belt Loader; Caisson Rigs; Car Dumper; Central Redi-Mix Plant; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all attachments; Cranes, Tower Cranes of all types: Creter Crane: Spider Crane; Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, Traveling; Dredges; Elevators, Outside type Rack & Pinion and Similar Machines; Formless Curb and Gutter Machine; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver Truck Mounted; Hoists, One, Two and Three Drum; Heavy Duty Self-Propelled Transporter or Prime Mover; Hydraulic Backhoes; Backhoes with shear attachments up to 40' of boom reach; Lubrication Technician; Manipulators; Mucking Machine; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes Dual Ram; Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Rock/Track Tamper; Roto Mill

Grinder; Slip-Form Paver; Snow Melters; Soil Test Drill Rig (Truck Mounted); Straddle Buggies; Hydraulic Telescoping Form (Tunnel); Operation of Tieback Machine; Tractor Drawn Belt Loader; Tractor Drawn Belt Loader (with attached pusher - two engineers); Tractor with Boom; Tractaire with Attachments; Traffic Barrier Transfer Machine; Trenching; Truck Mounted Concrete Pump with Boom; Raised or Blind Hole Drills (Tunnel Shaft); Underground Boring and/or Mining Machines 5 ft. in diameter and over tunnel, etc; Underground Boring and/or Mining Machines under 5 ft. in diameter; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (Less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 7S Series to and including 27 cu. ft.; Concrete Spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Concrete Wheel Saw; Conveyor Muck Cars (Haglund or Similar Type); Drills, All; Finishing Machine - Concrete; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Hydro-Blaster; Hydro

Excavating (excluding hose work); Laser Screed; All Locomotives, Dinky; Off-Road Hauling Units (including articulating) Non Self-Loading Ejection Dump; Pump Cretes: Squeeze Cretes - Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotary Snow Plows; Rototiller, Seaman, etc., self-propelled; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper - Single/Twin Engine/Push and Pull; Scraper - Prime Mover in Tandem (Regardless of Size); Tractors pulling attachments, Sheeps Foot, Disc, Compactor, etc.; Tug Boats.

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers; Low Boys; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than Asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper-Form-Motor Driven.

Class 4. Air Compressor; Combination - Small Equipment Operator; Directional Boring Machine; Generators; Heaters, Mechanical; Hydraulic

Power Unit (Pile Driving, Extracting, or Drilling); Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Vacuum Trucks (excluding hose work); Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. SkidSteer Loader (all); Brick Forklifts; Oilers.

Class 6. Field Mechanics and Field Welders

Class 7. Dowell Machine with Air Compressor; Gradall and machines of like nature.

OPERATING ENGINEERS - FLOATING

Diver. Diver Wet Tender, Diver Tender, ROV Pilot, ROV Tender

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Two or three Axle Trucks. A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines,

including those pulled by cars, pick-up trucks and tractors;
Ambulances Batch Gate Lockers; Batch Hopperman; Car and Truck Washers;
Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics Helpers and
Greasers; Oil Distributors 2-man operation; Pavement Breakers; Pole
Trailer, up to 40 feet; Power Mower Tractors; Self-propelled Chip
Spreader; Skipman; Slurry Trucks, 2-man operation; Slurry Truck
Conveyor Operation, 2 or 3 man; Teamsters; Unskilled Dumpman; and
Truck Drivers hauling warning lights, barricades, and portable
toilets on the job site.

Class 2. Four axle trucks; Dump Crets and Adgetors under 7 yards;
Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnapulls or
Turntrailers when pulling other than self-loading equipment or
similar equipment under 16 cubic yards; Mixer Trucks under 7 yards;
Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over;
Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turntrailers or
turnapulls when pulling other than self-loading equipment or similar
equipment over 16 cubic yards; Explosives and/or Fission Material
Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit;

Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and Expandable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more; Mechanic—Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

TERRAZZO FINISHER

The handling of sand, cement, marble chips, and all other materials that may be used by the Mosaic Terrazzo Mechanic, and the mixing, grinding, grouting, cleaning and sealing of all Marble, Mosaic, and Terrazzo work, floors, base, stairs, and wainscoting by hand or machine, and in addition, assisting and aiding Marble, Masonic, and Terrazzo Mechanics.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by

landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

MATERIAL TESTER & MATERIAL TESTER/INSPECTOR I AND II

Notwithstanding the difference in the classification title, the classification entitled "Material Tester I" involves the same job duties as the classification entitled "Material Tester/Inspector I". Likewise, the classification entitled "Material Tester II" involves the same job duties as the classification entitled "Material Tester/Inspector II".

HIGHWAY COMMITTEE MINUTES

DATE: June 13, 2017
LOCATION: Kendall County Highway Department
MEMBERS PRESENT: Matt Kellogg, Scott Gryder, Lynn Cullick, and Judy Gilmour
STAFF PRESENT: Ginger Gates, Fran Klaas
ALSO PRESENT: P.J. Fitzpatrick, George Gorrill and Jarrod Cebulski

The committee meeting convened at 4:01 P.M. with roll call of committee members. Robert Davidson absent. Quorum established.

Motion Gryder, second Gilmour to approve agenda as presented. Motion carried unanimously.

Motion Gryder, second Gilmour to approve the Highway Committee meeting minutes from May 9, 2017. Motion carried unanimously.

An intergovernmental agreement between Kendall County and Village of Millington was presented to the committee. Said agreement involves the construction of sidewalks along Vine Street in Millington using \$17,500 of KC-TAP funds. IGA was prepared by State's Attorney Office. Motion Gryder, second Cullick to recommend approval of the IGA to the County Board. Motion carried unanimously.

A local public agency agreement for federal participation for Eldamain Road – Contract A was presented to the committee. This agreement delineates the breakdown of costs for this federally-funded construction project. There is currently programmed \$2.5 million in STU dollars, \$2.0 million in STR dollars, and \$4.5 million in local transportation sales tax dollars. Scheduled letting is September 22, 2017 for this project. Motion Cullick; second Gilmour to recommend approval of the agreement to the County Board. Motion carried unanimously.

Along with the local agency agreement, the County also must approve an appropriation resolution for the Eldamain Road project. The resolution will be used as an attachment to the federal aid agreement. In this case, the \$4.5 million in transportation sales tax funds must have a separate appropriation resolution to satisfy State requirements. Motion Gryder; second Cullick to recommend approved of the \$4.5 million appropriation resolution to the County Board. Gilmour asked when the local funds would be paid out. Klaas stated that it might take up to 3 years before all final bills would have to be paid. IDOT funds the project up front, and then invoices the local agency after work is completed. Motion carried unanimously.

Klaas provided an update on the status of the Millington Bridge. The County's consultant has reviewed multiple alternatives to fix the structure, and has recommended Alternative 7 in their Pier Retrofit Alternative Evaluations. The selected alternative will essentially replace the old concrete piers with new concrete piers that will span the old footings. Permitting for the proposed work will likely take several months, and the total repair costs are expected to be around \$1.5 million. Costs for the repair will be split between Kendall County and LaSalle County based on each county's total assessed valuation. LaSalle County intends to use federal money for their share. This will slow the engineering and permitting process slightly; but it doesn't appear that

there are any other alternatives for the LaSalle County funding source. Soil borings for the project indicate that there is bedrock about 60' below the river floor. Kellogg asked about easements to get to the pier repairs. There are two alternative for causeways into the river. One involves a single causeway from the south bank, accessing both piers. The second alternative involves a causeway from both banks, accessing the piers separately. It is likely that Office of Water Resources may dictate which alternative can be used.

P.J. Fitzpatrick provided an update of the Collins Road Extension project. After the most recent FHWA meeting, there is now an approved preferred alignment. The County also obtained cultural clearance and the biological clearance should come pretty soon. There will be one more public meeting in September, another FHWA coordination meeting in October, and hopefully a draft project development report by the end of the calendar year.

Klaas presented an IGA between the County and the City of Plano to the committee. It covers the proposed local share of reconstruction costs for the Route 34 and Eldamain Road intersection, which will be rehabilitated as part of a State reconstruction project. The \$25,000 local share of costs are being assigned to Plano due to an existing master agreement for traffic signals; but Klaas stated that these costs are actually the County's responsibility, because the County took over Eldamain Road in a jurisdictional transfer in 2004. The Committee agreed that these costs are County costs, and indicated that once Plano has reviewed the IGA, it could be brought forward to the County Board for approval.

Motion Cullick; second Gryder to forward Highway Department bills for the month of June in the amount of \$106,536.13 to the Finance Committee for approval. Gryder asked about the bill for trees. Additional trees were placed on the berm east of Orchard Road and north of the Fox River to replace ones that had died. The Motion to approve bills carried unanimously.

Meeting adjourned at 4:26 P.M.

Respectfully submitted,



Francis C. Klaas, P.E.
Kendall County Engineer

Action Items

1. Intergovernmental Agreement between Kendall County and Village of Millington for construction of sidewalks on Vine Street using \$17,500 in KC-TAP funds.
2. Local Public Agency Agreement for Federal Participation for Eldamain Road – Contract A, from River Road to U.S. Route 34.
3. Resolution appropriating \$4.5 million in transportation sales tax funds to pay the proportionate share of construction costs for Eldamain Road – Contract A.

**COUNTY OF KENDALL, ILLINOIS
FACILITIES MANAGEMENT COMMITTEE
MEETING MINUTES
MONDAY June 6, 2017**

Committee Chair Bob Davidson called the meeting to order at 4:05 p.m.

Roll Call: Bob Davidson – yes, Tony Giles – here, Judy Gilmour – here, Audra Hendrix – here, Matt Kellogg – yes. **With all members present, a quorum was formed to conduct business.**

Others Present: Facilities Management Director Jim Smiley, Interim County Administrator/Technology Director Scott Koppel.

Approve any changes to the County Board Approved May 1, 2017 Facilities Committee Meeting Minutes – there were no changes to May 1, 2017 minutes; Chairman Davidson asked if there was a motion to approve the minutes. Member Kellogg made a motion to approve the minutes, second by Member Hendrix. **With all members voting aye, the minutes were approved.**

Member Kellogg left the meeting at 5:20 pm.

Public Comment – None

The Agenda

Chairman Davidson asked that the Facilities Study by Healy, Bender & Associates be moved to the top of the agenda. Member Kellogg moved to approve the agenda move. Member Hendrix seconded the motion. Chairman Davidson asked for a voice vote on the motion. **All members present voting aye. Motion Carried.**

1. *Facilities Study - Healy, Bender & Associates* – Chairman Davidson contacted Mr. Bender about the security issue concerns with the County Office Building and requested a proposal from Healy, Bender & Associates on the cost for a study to be conducted. Healy, Bender & Associates presented four (4) study/pricing options. After extensive questions and discussion between the Committee, Member Kellogg made a motion to bring the proposal to COW, second by Member Hendrix.

Chairman Davidson asked for a roll call vote on the motion. Members voting aye include Davidson, Hendrix, Kellogg. Members voting nay include Giles, Gilmour. **Motion carried 3-2.**

Old Business/Projects

1. *Historic Courthouse (HCH) Window Replacement Project* – Director Smiley stated that the windows were installed last week. KCFM staff is completing the interior portion of the windows, i.e. painting the interior trim and cutting the old shutters to fit the new window sizes. **Project Complete.**
2. *SEDAC Energy Assistance Review – Public Safety Center* – Mr. Smiley stated that a two page executive summary was included in the packet for review. Jim has the full report is approximately 73 and 43 pages. The County has 10 months to implement at least \$10,000.00 worth of their suggestions, in order to receive the grant. Jim continued to state that most of the work it is reprogramming, in which would be performed by the KCFM we can count our own staff time. This will be discussed further at the next Facilities Committee Meeting.

3. *Circuit Clerk Counter and Room Pass through Project "E-Filing"* – Jim informed the Committee that the millwork was delivered and installed the week of May 15th. KCFM staff installed the 110 volt wiring, data cable and jacks. KCFM's portion of the **Project is Complete.**
4. *Coroner's Autopsy Table Replacement* – Director Smiley stated the old autopsy table was removed on the May 2nd per the coroner's request. The new table was received on May 9th. The KCFM staff installed the table, attached the plumbing and electrical which was completed on May 11th. **Project Complete.**
5. *County Office Building Elevator Emergency Phone* – Director Smiley reminded the Committee of the issues with trying to install the 911 dialer. Jim stated that shortly after faxing issues appeared in the County Office Building and is not sure if the two problems are related. Jim had extra potts lines that he rerouted for the 911 dialer in the elevator. The phone line was tested on May 31st and now is working. **Project Complete.**
6. *H.V.A.C. Replacement RFP* – Mr. Smiley stated that he submitted the RFP to the State's Attorney's Office on May 5th and on May 24th Jim received an email from the State's Attorney's Office stating that after a meeting with Chairman Davidson they will be waiting on further review of the RFP. Chairman Davidson informed the Committee there have been discussions with other board members who feel that the project could be completed in-house. Chairman Davidson stated the RFP is on hold until after discussions conclude in Finance.
7. *Masonry Repairs* – Jim stated the work at the Courthouse has been completed and they are continuing work at PSC through this week. Mr. Smiley expects the work to be completed before the next Facilities meeting.

New Business/Projects

1. *Chairman's Report* ;
 - a. *2018 – 2022 Facilities Mgmt. Budget Turned In* – Chairman Davidson asked the Committee to review the budget for Facilities and stated that this is tentative and changes can be made if needed. Member Gilmore asked if any funding for security at the County Office Building has been included. Jim stated that there is \$25,000.00 in the budget that was approved for the installation of countertop glass in the Treasurer's and Clerk's offices for this year. However, an additional request for funding maybe needed in the 5 year plan depending on what is decided to be done with the County Office Building.
 - b. *Projects Policy Change* – Chairman Davidson informed the Committee that a policy needs to be set up for submission of projects. Jim and Matt Kellogg will meet and have a policy prepared for review by next Facilities meeting.
 - c. *Establish a policy for Requests to Film on County Properties* – Jim will work with Interim County Administrator/Technology Director Scott Koppel and come back to the committee with a recommendation on a procedure for film companies to use County facilities.
2. *County Office Building Fax Issues* – Director Smiley stated that fax issues arose again. Jim had to bypass the fax lines with lines that were not in use. Jim tested the machines and are working properly again. **Project Complete.**
3. *Courthouse Card Access System Issues* – Mr. Smiley informed the committee that the card access system was not working properly. Jim believes this was a result of the new wiring installed for the new system. Jim found a software company certified to work with the system over the phone. Jim took apart the components to send pictures to the company to review. Jim put the system back together and it started working again. A few days later the front doors of the Courthouse would not lock, Jim was able to bypass the system to get it working again. This system is scheduled to be replaced sometime early fall with the new card system. **Project Complete.**
4. *Courthouse Judicial Hallway Office Buildout Pricing* – Director Smiley stated that Court Administrator Swiss and Judge McCann requested Jim put together a budget to have the last remaining unfinished space in the Judicial corridor finished for an office for the bailiff's. Jim

submitted the budget to Ms. Swiss and Judge McCann and Jim was told this may be done this year or budgeted for next fiscal year. **Project Complete for now.**

5. *Work Order System Upgrade* – Jim informed the Committee that the software for Facilities work order system was outdated and required our office to use an old web browser. This was upgraded with no apparent issues. **Project Complete.**
6. *Vendor Registry – RFP Posting & Resource Center* – Director Smiley stated that the State’s Attorney’s Office approved the contract for the use of a free RFP posting service. Facilities Management Director Jim Smiley and Interim County Administrator/Technology Director Scott Koppel believes this will increase bid participation. This will also give the County the ability to see other RFP’s from other municipalities. Member Hendrix made a motion for approval to the County board, second by Vice Chairman Giles. **With all members voting aye, Motion Carried.**
7. *Health and Human Services – Additional Card Access Door* – Mr. Smiley stated that Dr. Tokars requested Jim to meet with her and the vendor whom will do the install on the feasibility of adding a card reader to the first floor North West door. Jim’s concern is to have the wires concealed in the frames so they are not exposed. Dr. Tokars requested Jim provide a price for the strike, which normally costs about \$500.00. **Project complete.**
8. *PSC Phone System Changes* – Jim stated that the capital item in the budget for this year was to move the remaining PBX phone lines to the 8300 system to maintain the manufactures warranty. This is set up for June 22, 2017 at 4 am and should take about 2 hours to complete. Should have no effect on the rest of the system.
9. *Generator System Repairs* –Mr. Smiley informed the Committee that during the last maintenance check on our generators several items need to be done to prevent future failures. Jim stated that the KCFM staff will do some of the work like changing belts and hoses and the balance will be done by our outside vendor. Mr. Smiley wants to verify if the Highway Dept. generator repairs that were recommended are warranted.

Staffing/Training/Safety

- *Reportable Labor Hours* – Reports were included in the packet.

Other Items of Business

- *CMMS Charts* – Reports were included in the packet for:
 - Reported versus Completed Work Orders Reported by Building Current Month
 - Work Orders by Work Type Current

Questions from the Media - None

Executive Session – None

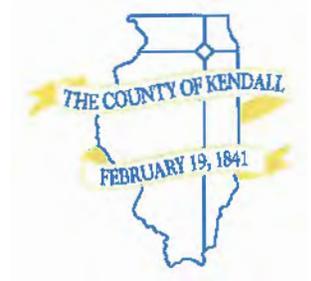
Adjournment – Chairman Davidson asked if there was a motion to adjourn. Member Hendrix made a motion to adjourn the meeting, second by Member Gilmore. **With all members present voting aye, the meeting adjourned at 5:39 p.m.**

Respectfully submitted,

Christina Wald
Administrative Assistant

KENDALL COUNTY *Facilities Management*

804 W. John St. Suite B. Yorkville, IL 60560



Date: June 7, 2017

To: **Debbie Gillette, County Clerk**

Cc: **Scott Gryder, County Board Chairman**

From: **Jim Smiley**

RE: County Board Agenda Item: Approve the use of Vendor Registry; free service for posting RFP's

Debbie;

The Facilities Committee at their June 6th meeting approved the motion to bring this before the County board to approve the use of Vendor Registry website. Below is a synopsis of what the Vendor Registry website is:

- 220 local governments use Vendor Registry across 20 states.
- Kendall County can list this service in our advertising of bids for RFP's as well as on our website. We can list a link to our web page on our website also.
- We would be able to research other government RFP's to use as a basis for RFP's we plan to develop.
- This service is a free service for the version we are planning to utilize.
- Our normal vendors can register for free and be notified if we put out an RFP. They can also subscribe to the sites lead notification service for our work and any other work they would be interested in bidding on.
- Technology Services and KCFM believe using this service will give us better coverage for our solicitations and could be utilized by multiple departments.

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes
Thursday, June 15, 2017

Call to Order

Committee Vice Chair Lynn Cullick called the Budget and Finance Committee to order at 5:30p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
John Purcell	ABSENT		
Lynn Cullick	Present		
Bob Davidson	Present		
Matt Kellogg	Present		
Matthew Prochaska	Present		

Others Present: Sheriff Dwight Baird, Latreese Caldwell, Scott Koepfel

Claims Review and Approval – Member Cullick made a motion to forward the Approval of Claims in an amount not to exceed \$2,205,190.49, Coroner’s Claims in an amount not to exceed \$2,374.48, Grand Jurors Claims for May 22, 2017 in an amount not to exceed \$317.24, Grand Jurors Claims for June 5, 2017 in an amount not to exceed \$303.03, and Health Department Claims in an amount not to exceed \$69,599.74, second by Member Prochaska. **With four members present voting aye, the motion carried.**

Department Head and Elected Official Reports – Mr. Koepfel reported that the new PBZ truck will be picked up in the next few days, and that one of the PBZ trucks will be given to the Facilities Management department.

Items from Other Committees – Member Prochaska reported that there is potential for the State of Illinois to pass an LGDF decrease, which makes up approximately 11 percent of the County’s revenues, and a four-year property tax freeze. Member Prochaska will keep the committee updated on this issue.

Mr. Koepfel also reported that he received notice that if a state budget is not passed by June 30, 2017, that all funding will cease for IDOT projects. He is meeting with KAT Director Mike Neuenkirchen to discuss KAT Funding should this happen, and talked to County Engineer Fran Klaas, who stated that highway projects will definitely be affected if there are cuts in state funding.

Items of Business

- *Approval of Membership Renewal with Metro Counties in an amount not to exceed \$2500.* – Member Davidson made a motion to reconsider the Approval of Membership Renewal with Metro Counties in an amount not to exceed \$2500, second by Member Prochaska.

Roll Call: Member Davidson – yes Member Prochaska – yes, Member Kellogg – yes, Member Cullick – yes. **The motion to reconsider the motion for Approval of**

Membership Renewal with Metro Counties in an amount not to exceed \$2500, passed with a vote of 4-0.

Motion made by Member Cullick to forward to the County Board the Approval of Membership Renewal with Metro Counties in an amount not to exceed \$2500, second by Member Prochaska. **With a vote of 4-0, the motion passed.**

- *Treasurer's Office Stipends* – Discussion on the amount of work involved in transitioning the employee benefits from the Administration Office to the Treasurer's Office, and the Treasurer's requested stipends for staff assuming additional responsibilities for the remainder of Fiscal Year 2017; as well as the Acting County Administrator's request for stipends for Administration staff assuming responsibilities including Workers Compensation, Property Inventory, Risk Management, Employee Recognition, OSHA, Background Checks, Employment Postings and Applications, and Gradience time records.

Member Davidson made a motion to forward to the County Board the Approval of an amount not to exceed \$10,000 to the Treasurer's Office for reorganization and assumption of Employee Benefit responsibilities, and an amount not to exceed \$15,000 for staff stipends for the remainder of Fiscal Year 2017, second by Member Cullick. **With a vote of 4-0, the motion passed.**

Member Kellogg made a motion to forward to the County Board the Approval of an amount not to exceed \$10,000 to the Administration Office for reorganization and assumption of Workers Compensation, Risk Management, Background Checks, Employment Postings, Employee Handbook maintenance, OSHA, Property Inventory, Employee Recognition, and Gradience responsibilities, and an amount not to exceed \$15,000 for staff stipends for the remainder of Fiscal Year 2017, second by Member Prochaska. **With a vote of 4-0, the motion passed.**

- *Six-month Budget and Revenue Update* – item tabled to the second meeting of the month
- *FY18 Budget* – Discussion on budget parameters, bonds, facilities, repairs, maintenance costs, and equipment replacement.

Public Comment – None

Questions from the Media – None

Items for Committee of the Whole - None

Items for the County Board

Approval of Claims in an amount not to exceed \$2,205,190.49, Coroner's Claims in an amount not to exceed \$2,374.48, Grand Jurors Claims for May 22, 2017 in an amount not to exceed \$317.24, Grand Jurors Claims for June 5, 2017 in an amount not to exceed \$303.03, and Health Department Claims in an amount not to exceed \$69,599.74

Approval of Membership Renewal with Metro Counties in an amount not to exceed \$2500.

Approval of an amount not to exceed \$10,000 to the Treasurer's Office for reorganization and assumption of Employee Benefit responsibilities, and an amount not to exceed \$15,000 for staff stipends for the remainder of Fiscal Year 2017

Approval of an amount not to exceed \$10,000 to the Administration Office for reorganization and assumption of Workers Compensation, Risk Management, Background Checks, Employment Postings, Employee Handbook maintenance, OSHA, Property Inventory, Employee Recognition, and Gradience responsibilities, and an amount not to exceed \$15,000 for staff stipends for the remainder of Fiscal Year 2017

Motion to Rescind previous motion to approve the Leopardo Energy Proposal

Executive Session – Not needed

Adjournment – Member Davidson made a motion to adjourn the Budget and Finance Committee meeting, second by Member Cullick. **The meeting adjourned at 7:53p.m.**

Respectfully submitted,

Valarie McClain
Recording Secretary